

**MINUTES OF A SPECIAL MEETING OF THE BOARD  
OF DIRECTORS OF THE SENECA FALLS DEVELOPMENT CORPORATION HELD  
ON OCTOBER 14, 2105**

The Seneca Falls Development Corporation Board of Directors met on October 14, 2015, at 7:08 p.m. in the Town of Seneca Falls Offices on West Bayard Street, Seneca Falls, New York. Board members Don Earle, Menzo Case, Sharon Hoatland, Jay M. Eastman, Ken McConnell, and Emil Bove, Jr., were present. Patrick Nugent was not present.

Don Earle presided over the meeting.

The status of the search for an Executive Director was discussed.

Sharon Hoatland withdrew her application for the position.

The Board discussed whether Sharon Hoatland should remain on the board in light of her application. Jay Eastman expressed his opinion that the 1965 NYS attorney General Opinion circulated by Emil J. Bove, Jr. was not controlling, and that Sharon should remain on the Board.

The Board declined to consult with legal counsel on the issue.

Menzo Case asked that the Board go into executive session.

A motion was thereupon made at 7:12 p.m. by Menzo Case, seconded by Emil J. Bove Jr and unanimously carried, to go into executive session to discuss a personnel matter related to the search for an Executive Director.

Sharon Hoatland was excused from the executive session and left the meeting room.

A motion was made at 7:21 p.m. by Menzo Case, seconded by Jay Eastman and unanimously carried to exit executive session.

Sharon Hoatland returned to the meeting room.

A motion was made by Don Earle, seconded by Menzo Case, and unanimously carried that Sharon Hoatland could remain on the Board.

A motion was thereupon made by Menzo Case, seconded by Ken McConnell, and unanimously carried, to go into executive session to discuss a personnel matter related to the search for an Executive Director at 7:25 p.m.

A motion was made at 7:50 p.m. by Emil J. Bove, Jr., seconded by Menzo Case, and unanimously carried to exit executive session.

A motion was thereupon made by Menzo Case, seconded by Ken McConnell, and unanimously carried, to not hire any of the three final applicants for the Executive Director position generated by the second candidate search performed by Camoin Associates

A motion was thereupon made by Menzo Case, seconded by Jay Eastman, and unanimously carried, to notify Camoin Associates that the Board had determined to not hire any of the three final applicants for the Executive Director position generated by the second candidate search, that Camoin had completed its responsibilities under the Executive Director search agreement, that Camoin should submit a final bill, and that any future applications or resumes received by Camoin for the Executive Director position should be forwarded to the Corporation, and.

A motion was thereupon made by Menzo Case, seconded by Jay Eastman and unanimously carried, that the chairman should notify the three final applicants for the Executive Director position generated by the second candidate search that the Board had determined to not hire them.

The Board discussed the process for considering future applications for the position of Executive Director:

1. A background check would be performed by the Town of Seneca Falls
2. Applicants would submit responses to questions.
3. Menzo Case, Jay Eastman and Jean O'Connell would conduct phone interviews of the applicant.
4. Reference checks.
5. Final interviews.

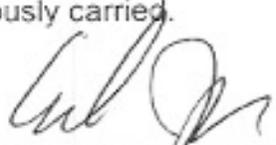
The Board agreed that the October 2015 monthly meeting would be held on October 29, 2015.

Emil J. Bove, Jr. discussed the pending amendment of the Corporation's Certificate of Incorporation which had been previously authorized to delete references to the Village of Seneca Falls and to change the address to which the Secretary of State shall mail a copy of process served on it, and asked the Board's direction as to the proper address for such notices.

A motion was thereupon made by Emil J. Bove, Jr. seconded by Ken McConnell, and unanimously carried, that the address to which the Secretary of State shall mail a copy of process served on it shall be 20 East Bayard Street, Seneca Falls, New York 13148.

A motion to adjourn the meeting was made at 8:10 p.m. by Menzo Case, seconded by Emil J. Bove, Jr., and unanimously carried.

Dated: *October 29, 2015*

  
\_\_\_\_\_  
EMIL BOVE JR, SECRETARY