

The Seneca Falls Town Board held a regular monthly Meeting on Tuesday, March 3, 2015 in the Town Hall Meeting Room, 81 W. Bayard Street.

Present were Supervisor Donald Earle; Councilmen Duane Moore, David DeLelys, Chad Sanderson and Emil Bove. Also present were Patrick Morrell, Attorney for the Town; Stuart Peenstra, Police Chief; Joseph Tullo, Chief WWTP Operator and John Condino of Barton & Loguidice.

Supervisor Earle called the regular monthly Meeting to order at 7:00 P.M. A roll call was taken of Board Members and all were present; the Pledge of Allegiance followed.

Petitioners:

Stewart Jensen – 15-Minute Parking Space: Stewart Jensen stated he is recommending that the proposed 15-minute spot be addressed separately and apart from the parking study that is going to be done for a couple of reasons:

1. The official study will be an overall picture of all downtown parking, and their time might be better spent with civil engineers reconfiguring the north municipal lot, examining diagonal parking benefits on one side of Fall Street and enhancing what is called the walkability experience downtown.
2. Their proposed 15-minute spot would immediately relieve some downtown congestion and be an immediate effort to avoid a serious accident.

Mr. Jensen said the public is dangerously double parking to pick up their telephoned or online orders at Seneca Office Products, Downtown Deli, Nonni's Italian Imports and Red's Place. Other businesses in their specific section also have clientele who dangerously double park – Lin's Kitchen and Studio of the Dance Arts.

Mr. Jensen stated the proposed location is one of the handicapped spots on Fall Street. This particular section of the Business District demonstrates a greater need for a 15-minute spot than a handicap spot. He reiterated that double parking by both the public and merchants will likely result in someone getting hurt. He added as a suggestion, the other side of the street where a hospital lab draw station and Dr. Chen's Office have opened might be a more appropriate area for the handicap spot.

Mr. Earle stated the Board would review this to see what they would like to do. Mr. Bove said he works across the street and sees a lot of dangerous things happening – it's because of the crosswalk. He stated to amend the parking requires a local law – the Board cannot just pass a resolution.

After further discussion, Mr. Earle stated the Board and Committee will have an answer as far as which way they want to go on that no later than the next Board Meeting.

Mr. Earle stated the next Petitioner, Stanley Praszkwicz, is not here due to the weather. He will be here at the next Meeting.

Approval of Minutes:

A motion was made to approve the minutes of the Special Meeting of January 28, 2015, regular monthly Meeting of February 3, 2015 and Special Meeting of February 12, 2015 by Chad Sanderson and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

Reports:

Water & Sewer: Joseph Tullo thanked the Board for his appointment. He stated the Board has a copy of his report for the month of February, and he doesn't have anything to add at this time.

A motion was made to accept Mr. Tullo's report by Emil Bove and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Dog Control Officer: The Dog Control Officer's report states that five dogs were impounded and five redeemed; one Appearance ticket was issued. A total of \$55.00 in fees was collected and turned over to the Town Clerk.

A motion was made to accept the Dog Control Officer's report by Chad Sanderson and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Zoning Officer: Mr. Earle noted the Board has a copy of Mr. Turkett's report.

A motion was made to accept Mr. Turkett's report by Dave DeLelys and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

Commissioner of Parks & Recreation: Mr. Earle stated the Board has a copy of Mr. Spina's report. He is requesting that the Board declare a 2003 Chevrolet truck surplus. Mr. DeLelys mentioned some of the things he discussed with Mr. Spina, such as discussion with the Board relative to bringing the fireworks downtown again, and the Easter Egg Hunt which will be held March 28th.

A motion was made to accept Mr. Spina's report by Emil Bove and seconded by Chad Sanderson. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to declare surplus the Community Center's 2003 Chevrolet truck by Chad Sanderson and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

Highway Superintendent: Mr. Earle stated Mr. Wood has requested to be excused due to the weather. Mr. DeLelys said he and Mr. Sanderson talked with Mr. Wood, and he doesn't have anything to bring to the Board.

Assessor: Mr. Earle stated Mr. Collins is in the process of going through data collection. His goal is to start putting some of the properties in the program this Summer, and after that, having some Information sessions.

A motion was made to accept Mr. Collins' written report by Emil Bove and seconded by Chad Sanderson. No questions. Motion carried 5 ayes, 0 nays.

Attorney for the Town: Mr. Morrell referred to the process of listing 115 Fall Street, and said he received the listing Agreement, had it signed by the Supervisor and returned it to the Realtor. He is working with the Property Owner of the rest of 115 Fall Street regarding where placement of signs can go. He added that property is listed and available.

Mr. Morrell stated the Oak Street property and the State Street property appraisals have been returned, and he will be leaving them with the Town Clerk; 10 Fall Street has not been received, and hopefully, it will be here by the end of the week.

Mr. Morrell referred to the Route 414 sewer line transfer, and said he met with the Town Engineers, John Condino and Representatives of the Town of Tyre and had a very good working session. He put together modifications to the proposed Agreement and gave them back to the Attorneys for Tyre. He tried to contact them today, but was unable to get any response from them. He added it also addresses the sewer line transfer from the IDA and the outstanding easements that need to be obtained in the Town of Tyre in order for the line to be transferred to the Town. Mr. Earle asked if he needed to get something from Seneca Meadows. Mr. Morrell replied he tried to reach out to Mr. Gentilcore, and has not received their response – they have had that for several months. He added Mr. Gentilcore's explanation is that it is with the Corporation folks and they are deliberating on it.

Mr. Morrell stated as far as Uncollectable Receivables and the ongoing situation with Mr. Jordan, he expects to be filing for judgment on that matter within two weeks and see about having him served.

Mr. Morrell referred to Solicitors and said he will be working with Chief Peenstra. He added it's not the sort of thing that you can just ban; there is a historical body of case law. He said they will take a look at what the Town has and see if there are any areas to tighten up.

Mr. Bove referred to the Route 414 sewer line and asked if an agreement was reached in principle on the transfer. Mr. Morrell replied when they left the table with Mr. Shaffer and the Town of Tyre Supervisor, it was pretty well agreed they were all moving in the same direction and all knew what needed to get done, as well as with an agreement in principle on what the agreement between the Town of Seneca Falls and the Town of Tyre would be.

Brief discussion followed relative to the sale of 115 Fall Street. Mr. Earle asked if the Board can request that the Realtor give the Board a monthly report as to the number of inquires and the number of times it has been shown. Mr. Morrell replied yes, that would be reasonable – he could report the activity prior to the Board Meeting.

Mr. Earle asked (on Route 414) what is exactly needed from the Landfill. Mr. Morrell replied easements from where the sewer line was actually dug; it extends outside the Town's right-of-way and into the Seneca Meadows property. He doesn't foresee a problem; the sewer line is depended on a great deal by Seneca Meadows. He added it's just a matter of getting it back from the Corporate entity that Seneca Meadows is a part of. Further discussion followed.

Town Justices: Mr. Earle indicated that the Board has copies of the reports from both Justices.

A motion was made to approve the Town Justices' reports by Chad Sanderson and seconded by Dave DeLelys.

No questions. Motion carried 5 ayes, 0 nays.

Police Chief: Chief Peenstra stated the Board has a copy of his report, and also a copy of his 2014 Annual Report. They had their first Narcan save this past month (Sgt. Reynolds and Officer Gentile). He will bring it before the Board next month for formal recognition.

A motion was made to approve Chief Peenstra's report by Emil Bove and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Barton & Loguidice: Mr. Condino stated they have been working on the prepping for the continued storm water evaluation coming this summer; through their search, they discovered some very important GIS maps which are a big advantage. There are some points to check along the Kingdom force main from the survey results that came in last Fall; with the snow on the ground, they can't do the field checks until the snow is gone.

Mr. Condino stated they are beginning to work on the Route 414 sewer line improvements. They will be meeting with the Consultants for the Casino to nail down the scope of the work to be done.

Building Committee: Mr. Condino stated they have the design past the 90% point, and hope to schedule meetings to review the 95% design with Staff and the Board. He said they are still on schedule to get the bid documents ready by the end of the month so that it can go out to bid. He added they are working on the final details.

SF Development Corporation: Mr. Bove stated they added a Board Member to the Corporation – Patrick Nugent who works at ITT, and they are looking to add two more Board Members. He said they have a proposal from Camoin Associates of Saratoga that is for two phases: advertising, recruiting and hiring of a Developer-type person. They signed a contract with Camoin, and that process will start shortly. The other phase involves looking over the strategic development plan that was adopted in 2007 to see if it needs to be upgraded.

Mr. Bove stated one concern was that a number of people on that Board are on this Board. He said by the end of the year, that should be resolved so that there will be two people from this Board and no more and a total of seven. He added this is an important process which they are taking seriously, and they will keep reporting as the year goes by. Mr. Earle stated even though it is a separate Board from this Board, economic development is a top priority for all of us.

Communications:

A motion was made to receive and file Communications numbered 1 to 20 by Chad Sanderson and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays. Communications numbered 1 to 20 are as follows:

1. Minutes of the Seneca County Planning Board Meeting of January 8, 2015.
2. Checks and deposits totaling \$22,550.00 representing Vince's Park receipts, Grants reimbursements for Bullet Proof Vests and Main Street Grant Administrative costs.
3. Checks totaling \$14,293.85 representing disability reimbursement, donation for radar trailer, tower rent, Health Insurance premiums, Insurance Capital return, 2015 PILOTs, overpayment of Insurance refund, copies of Police reports and Education reimbursement.
4. Checks totaling \$2,003,085.85 representing Utility gross receipts tax, Health Insurance premiums, Vince's Park receipts and portion of Town taxes collected.
5. Section 504 Compliance Handbook, February 2015, from LRP Publications.
6. Statement of Accounts, July 1, 2014 to January 31, 2015, from Wilmington Trust.
7. Letter from NYS Department of Environmental Conservation inclosing Annual Inspection Report of December 17, 2014 relative to the Wastewater Treatment Plant (SPDES Permit).
8. Copies of letters to four Lower Lake Road Residents and Seneca County Attorney relative to water issues.
9. List of Officials who may be contacted in the event of an emergency from NYSEG.
10. Monthly Report of all moneys received and disbursed during the month of December 2014 from Town Supervisor.
11. Monthly Report for the month of January 2015, as per Town Operating License and Host Community Agreement, from Seneca Meadows, Inc.
12. Checks totaling \$37,136.19 representing Education reimbursements, Health Insurance premiums, Town Justices monthly reports, voided check, 2014 Fayette water relevies, Utility gross receipts tax and copies of Police reports.
13. Application for Real Property Tax exemption with attached First Amendment to PILOT Agreement relative to Scepter New York, Inc. and Seneca County IDA from Harris Beach, Attorneys at Law.
14. Notice of Intent to discontinue service supplied to Landlord or rental property Owner from NYSEG.
15. Report and Resolution relative to an Area Variance from Seneca County Planning Board.
16. Annual Financial Report relative to Joint Assessment Fund from Beverly Warfel, Account Clerk.
17. Checks totaling \$1,873.00 representing Community Center receipts, Disability reimbursement, copies of

Police reports and burial fees.

18. Checks totaling \$1,174,381.97 representing Town Clerk's January report, remainder of taxes collected, Health Insurance premiums and copies of Police reports.
19. 2014 Annual Report from Seneca Meadows, Inc.
20. Minutes of the Heritage Preservation Commission Meeting of January 27, 2015.

Old Business:

Sale of Condominium & Surplus Real Properties: Discussed by Attorney for the Town. Mr. Sanderson requested that Mr. Morrell pass along his displeasure that the person doing the appraisal is out of contract in keeping with what they said they would do in the time they said they would do that. Mr. Morrell said he would check the contract on that. Mr. Bove stated they were suppose to have 10 Fall Street appraisal by this Meeting; that should be the focus as there are people who have expressed interest in acquiring that building. Mr. Morrell stated as soon as he gets the appraisal report, he will let the Board know.

Auburn Road Sewer Extension)

Ritmer Lane Sewer) Mr. Condino stated both of these have been tabled until this Spring when meetings will be scheduled with both neighborhoods.

Write-Off Uncollectable Receivables: Mr. Morrell said he mentioned this in his report. He will have to pay a process server, and requested authorization rather than just giving the Board a warning. The Board was comfortable with giving him informal authorization.

SEQR Process – New Town Hall Facility: Mr. Condino stated in September of last year, the Board passed a resolution to seek lead agency status. For the next 30 days, there was a coordinated review process done where interested and involved parties were sent Part I of the EAF and asked if there were any objections to the Town being lead agency. There were no objections, and at the November 5, 2014 Meeting, the Board passed a resolution appointing itself as lead agency. At that November 5th Meeting, the Board reviewed Part II of the SEQR process, and there were some of those potential impacts that were listed as having the potential to result in a moderate to large impact or a small impact. Mr. Condino said since that form was reviewed with the Board on November 5th, Barton & Loguidice has been conducting studies to review each of those potential impacts that were identified. Potential impacts identified and results of the studies are as follows:

Flooding – Mr. Condino stated flooding was related to stormwater issues. By putting the building and parking there, you will be creating more impervious services. The mitigation for that impact was, in addition to developing a stormwater pollution prevention plan and obtaining a SPEDES permit for the construction project, the project will include a stormwater treatment system – it is in the design phases now. That will help to mitigate any flooding or stormwater issues.

Agricultural Resources – The answer to this small impact is that the area is in a residential neighborhood, is not used for agriculture, and there are sufficient agriculture resources in and around the Town and the County. It is determined that there are no significant impacts from that.

Aesthetic Resources – The proposed site is bounded by a State highway, Town streets and residential neighborhoods. Mr. Bove said in their findings, that is a moderate to large impact; Mr. Condino responded potentially. He added all of these forms and documentation will be on file in the Town Clerk's Office and will be available for the public should someone want to review them.

As to the impact of Aesthetic Resources, Mr. Condino said due to the density of residential properties surrounding the proposed site and the degree of impervious surfaces in the area, no significant adverse impacts are anticipated. The proposed project is a use permitted by the present zoning of the site. Landscaping will be considered during the final design to add visual screening opportunities by establishing a vegetated buffer in noteworthy locations. The proposed building will be one-story with architectural features that will blend in with the surrounding residential neighborhoods.

Mr. Condino said the second part of that question is, the activity in which viewers are engaged while viewing the proposed action is routine travel by residents, including to and from work, and recreational or tourism based activities. This was identified as a potentially moderate to large impact. The proposed project will be visible to those traveling along Bridge Street, Ovid Street and South Street. Such transient views will be experienced by commuters for only a short duration, and are therefore not considered to be significant. The project will also be visible by recreational users of the parcel north of the site, but the project is not expected to have an adverse effect on recreational opportunities currently associated with this parcel. No significant adverse impacts are anticipated since the surrounding lands predominantly consist of developed properties that are also viewable by residents traveling to and from work, and by others engaging in recreational based activities adjacent to the site.

Transportation – Mr. Condino stated a detailed traffic analysis was done by Barton & Loguidice which included

collection of data from NYS DOT and collection of onsite data. This analysis concluded that similar levels of service and delays will be experienced under the future building conditions, and that the proposed project will not impact traffic flows on area roadways, even during peak times. Mr. Condino said that report will be on file with the Town Clerk for review, and has been reviewed by each of the Board Members.

Mr. Earle asked about the impact on Historic and Archeological Resources. Mr. Condino replied there are no impacts anticipated on that because the State Historic Preservation Office was contacted and has issued a no impact determination.

Noise, Odor and Light – Mr. Condino referred to the Noise Assessment conducted by Barton & Loguidice which included onsite data collection with noise meters that actually collected noise for background purposes on Ovid Street, and also collected noise associated with busiest days here (Court day). It also took into account ambient noise that the new building would generate from air conditioner condensers, generators, etc. Mr. Condino said the maximum resulting noise is in the 63.4 decibels area which is below the Town Code Noise Ordinance of 70 decibels, and also below the DEC guidance level of 65 decibels. He added the conclusion was that there are no significant environmental impacts from noise. Brief discussion followed.

Mr. Condino stated as far as lighting shining onto adjoining properties, the exterior lighting around the outside of the building and in the parking areas is anticipated. The placement and selection of lighting elements will be designed to minimize the amount of light shining onto adjoining properties. Landscaping elements (tree plantings) will be added where appropriate to provide light barrier or screen along parcel boundaries. Light trespass may occur given the adjacency of residential properties; however, it is not anticipated to result in a significant adverse impact since outdoor and night lighting currently exists along Ovid Street and Bridge Street. No significant adverse impacts are anticipated.

Mr. Condino referred to 15(e) – the proposed action may result in lighting creating sky-glow brighter than existing area conditions. Lighting fixtures and bulbs will be selected to minimize up-lighting and artificial light pollution. Because the proposed project will be located within a densely developed area that experiences existing night lighting along adjacent transportation corridors, a significant adverse impact on area sky-glow is not anticipated.

Mr. Condino stated those are the areas that were identified in Part 2 and further assessed and documented in Part 3 along with the reports. He added each of the Board Members was supplied with a full packet; the full packet was reviewed, along with all of the potential impacts and resulted documentation.

Mr. Babbitt asked if they took into account sirens when Police leave the station. Mr. Moore commented that it is no different than going by someone's house. Mr. Condino replied that is a fairly normal course of daily and nightly activity. Chief Peenstra stated they are required, when in emergency mode, to go with lights and sirens. They intend to use those strategically. Mr. Morrell added it would be a public safety issue to not have lights and sirens if the situation warrants it. He said the majority of the time that the Officers receive a call, they are not at the station – they are out on the road somewhere. Mr. Sanderson asked if the Chief can recall about how many complaints he received from people that are near the station now. Chief Peenstra replied no – in his term as Chief, he has not received one. Mr. Bove stated they hear the sirens in front of their house driving by and they hear the train – it's part of life; he doesn't see it as a significant impact.

Mr. Earle stated No. 18 – Consistency with Community Character, he had a note that it might be changed from no to yes. Mr. Condino replied there was some discussion at the November Meeting about No. 17 and No. 18. He believes those questions were relative to the fact that at the time, the project was being proposed to be put on the Firemen's Field lot which would have displaced the recreational value of that lot. Since that time, the Board has made the decision to put the new Municipal Building on the existing vacant lot to the south, so it now does comport with the Community plans and Character. Mr. Bove asked if it was consistent with the Comprehensive Plan; Mr. Condino replied yes, it's consistent with the Comprehensive Plan.

Mr. Condino stated having gone through the procedure doing the coordinated review, establishing lead agency, considering all of the potential environmental impacts and finding that none of those potential environmental impacts present a significant environmental impact, the Board is now ready to make a determination of significance.

Mr. Morrell referred to designation of lead agency and said notices were sent out to all the other involved agencies, and as a result of that notice, no objections were received to the Town Board acting as lead agent. He did not receive any comment letters, and asked if the Town Clerk received any comment letters; she replied no, she did not receive any. He asked if Barton & Loguidice had received any comment letters, and Mr. Condino replied the only comment they received was from the DOT which simply stated that a permit would be required for any entrances onto Ovid Street. Brief discussion followed.

Mr. Bove stated the Board received all this information by email, and each Board Member reviewed with

Barton & Loguidice the full environmental assessment form that was updated to reflect the comments tonight. Part 2 and the various impacts were reviewed, as well as Part 3, a summary prepared by Barton & Loguidice of the responses to the different questions – 1 through 18. Mr. Bove said all of these were reviewed and discussed with the Board tonight. He will base any vote taken tonight on all that information and those discussions. Each Board Member confirmed that they reviewed all the information presented and have no concerns.

A motion was made by Emil Bove and seconded by Duane Moore to adopt the following Resolution:

WHEREAS, the Town of Seneca Falls (Town) is proposing to construct the new Town of Seneca Falls Municipal Building (Project) along Ovid Street in the Town of Seneca Falls, Seneca County, New York; and WHEREAS, the Project has been classified as an “Unlisted Action” as determined in accordance with the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Parts 617.4 and 617.6; and

WHEREAS, the Town caused a letter and part 1 of a Full Environmental Assessment Form (FEAF) to be sent to other potentially “Involved Agencies” (as this term is defined in the SEQRA Regulations found at 6 NYCRR Part 617), indicating the Town’s desire to serve as the “Lead Agency” (as this quoted term is defined in the SEQRA Regulations) and to complete a coordinated review of the Project (in accordance with 6 NYCRR Part 617.6); and

WHEREAS, a minimum of 30 calendar days were provided, and each of the potentially Involved Agencies has agreed to, or raised no objections to, the Town of Seneca Falls Town Council serving as Lead Agency for the Project; and

WHEREAS, the Town of Seneca Falls Town Council declared themselves as the SEQRA Lead Agency for the Project by passing a resolution at their November 5, 2014 Meeting; and

WHEREAS, pursuant to the SEQRA Regulations, the Town of Seneca Falls has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in Section 617.7 of the SEQRA Regulations, and (b) examining the EAF for the Project, including the facts and conclusions in Parts 1, 2 and 3 of the EAF, together with other available supporting information, including a Traffic Analysis (B&L 2015) and a Noise Impact Assessment (B&L 2015), to identify the relevant areas of environmental concern.

NOW, THEREFORE, BE IT RESOLVED, that based upon an examination of the EAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the Town’s knowledge of the area surrounding the Project, the Town of Seneca Falls Town Council makes the determination that the project will not have a significant adverse environmental impact and that the Project will not require the preparation of a Draft Environmental Impact Statement; and be it

FURTHER RESOLVED, that as a consequence of such findings and declaration, and in compliance with the requirements of SEQRA, the Town of Seneca Falls Town Council, as Lead Agency, hereby directs the Town Supervisor to sign the EAF Part 3 indicating that a Negative Declaration has been issued for the Project; this Resolution shall take effect immediately.

Mr. Bove asked Mr. Morrell if he was satisfied with the procedure that the Board followed this Evening; Mr. Morrell replied that he was very satisfied with the procedure that has been followed. He added after the Board’s initial review in November, the Board was very forthright in pointing out additional areas of potential impacts. Those were all addressed and presented here several months later after the Town’s Engineers had an opportunity to look at each of the areas of concern that were raised, and each has been considered and presented to the Board tonight but also prior to tonight. Each Board Member had an opportunity to meet with the Engineers to go through all of the documents presented.

The adoption of the foregoing Resolution was put to a Roll Call vote which is as follows:

Supervisor Don Earle – Yes Councilman Chad Sanderson – Yes

Councilman Duane Moore – Yes Councilman David DeLelys – Yes

Councilman Emil Bove – Yes

Motion carried unanimously.

School Resource Officer: Chief Peenstra stated a draft MOU that he and Mr. McKeveney prepared was presented to the Committee; it was reviewed and agreed upon by each of the Committee Members and was submitted to each of the Attorneys. Mr. Morrell stated from his review of the proposed MOU, it looks very well done and addresses issues that are likely to arise. He added from his conversation with the Chief, it looks like a program that is going to be a great benefit to the Community.

Route 414 Sewer Line Transfer from IDA to Town: Mr. Earle stated we have a copy of the proposed municipal agreement with the Town of Tyre. He requested that Mr. Morrell follow up on this no later than the end of this week to make sure they have seen the items that were changed. Mr. Morrell indicated he would do that.

Simolo Request for Reimbursement: Mr. Earle requested that this be tabled since Mr. Wood is not here – numbers are needed as to what it would have cost if the Town did the work. Mr. Moore stated he didn’t know why this should be tabled again because it’s not the cost of the pipe – it’s the principle of this thing; should the

Board discuss this as to what the policy is. Mr. Bove said there is some kind of policy – he is not sure of the details. Mr. Morrell stated Mr. Wood should be in the middle of the whole conversation. Mr. Sanderson stated you should not have to have this discussion if you have a good written policy - a written policy is needed. Mr. Morrell stated he will meet with Mr. Wood and put something together. He added Mr. Wood does have insight of procedure and also specific facts of this situation; that's why the Board should hear from Mr. Wood.

Solicitors: Discussed under Mr. Morrell's report.

New Business:

Approval of Special Events: Mr. Earle stated there is one Special Event. The Board's approval is requested for the Antonio Varacalli Day to be held on April 11th; all that is required is the closing off of the Bridge. Chief Peenstra stated it is not difficult at all to close off that section of the Bridge. He added they did it last year, and he would approve it for this year.

A motion was made to approve the Special Event of Antonio Varacalli Day to be held on April 11th on the Bridge by Duane Moore and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

SF Pageant of Bands Program Ad: A motion was made to contribute \$100.00 for an ad in the Pageant of Bands Program by Duane Moore and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Appoint Alternate Member – Zoning Board of Appeals: Mr. Morrell stated Mr. Cordaro previously served on the Planning Board, and prior to that he was a Code Enforcement Officer in Wayne County. He was knowledgeable and a real asset to the Planning Board, and he would be an asset to the Zoning Board as well.

A motion was made to appoint Joseph Cordaro as an Alternate Member of the Zoning Board of Appeals by Chad Sanderson and seconded by Duane Moore. No questions. Motion carried 5 ayes, 0 nays.

Appoint Town Historian: Mr. Bove made a motion to take it off the Agenda because he doesn't think the Board is going to appoint a Town Historian. He thinks it's a matter of going in a different direction. Mr. Morrell stated he reported to the Board on a previous occasion when they were looking at doing something different with the Historian; it is a particular entity created by the Town Statute from the State. He can report on this next month. Mr. Morrell said right now, from what the Town Clerk says, we are not leaving someone hanging – the Town has been left hanging; part of the Town Historian's duties is to provide a report to the Town Clerk and the Town Board of the events of the previous year, and we do not have that. After further discussion, Mr. Morrell said he would like to see if it's a requirement that the Town have a Town Historian. Mr. Bove withdrew his motion to take it off the Agenda. The matter was tabled until more information is provided.

Tapestry Loan Agreement – National Historical Park: Mr. Earle stated the Town owns a historic tapestry of Elizabeth Cady Stanton that has been on loan to the Women's Interfaith Church; the National Historical Park has requested that the Town sign a loan agreement so that they can display that at the National Historical Park. Mr. Morrell asked if we had an idea of the value of this tapestry because part of the loan agreement includes the language that "on request, the objects will be insured by the National Park Service under their Museum Collections policy". He added the Board needs to specify a value or they will set a value on it. He recommends that it be insured by the Park; they may be in a better position to estimate the value. Mr. Morrell asked what the termination date would be; Mr. Bove replied he would say one year. Brief discussion followed.

A motion was made authorizing the Town Supervisor to sign a Loan Agreement for the Tapestry with the Women's Rights National Historical Park for the period of one year by Duane Moore and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

Authorize Bonadio & Co. LLP – Perform Town Audit for 2014: A motion was made authorizing Bonadio & Co. LLP to perform a Town Audit for 2014 at a cost of \$14,700.00 by Emil Bove and seconded by Chad Sanderson. No questions. Motion carried 5 ayes, 0 nays.

Authorize Bonadio & Co. LLP – Perform Town Court Audit for 2014: A motion was made authorizing Bonadio & Co. LLP to perform a Town Court Audit for 2014 at a cost of \$3,000.00 by Emil Bove and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Change Roofing Permit Fee to Zero: Mr. Earle stated the Town collects a fee for a roofing permit; about 1 ½ years ago, the County decided to collect a fee, so it was kind of a double fee for those putting on a roof. The Zoning Officer has recommended that a Town permit for roofing still be required, but with no fee, the reason being he wants to review them to make sure that only a roof was being repaired or replaced.

A motion was made to still require a Town permit for roofing but with no fee being charged by Chad Sanderson and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

Resignation of HPC Member: A motion was made to accept the resignation of Joanne Blair with regret as a Member of the Historic Preservation Commission by Emil Bove and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to advertise for new Members of the Historic Preservation Commission by Emil Bove and seconded by Don Earle. No questions. Motion carried 5 ayes, 0 nays.

Proclamation – Elizabeth Cady Stanton’s Birthday: Mr. Bove stated there will be a celebration in Seneca Falls and also in Johnstown where Elizabeth Cady Stanton was born. He read the following Proclamation:
WHEREAS, Elizabeth Cady Stanton was born on November 12, 1815 in Johnstown, New York; and
WHEREAS, Elizabeth Cady Stanton resided in Seneca Falls from 1847 to 1862; and
WHEREAS, Elizabeth Cady Stanton was one of the organizers of the first Women’s Rights Convention held in Seneca Falls in July 1848; and
WHEREAS, Elizabeth Cady Stanton is recognized as one of the most prominent leaders of the 19th Century American Women’s Rights Movement; and
WHEREAS, Elizabeth Cady Stanton tirelessly worked for Women’s Rights and suffrage throughout her life; and
WHEREAS, as a result of the efforts of Elizabeth Cady Stanton and others, Seneca Falls is recognized throughout the world as the birthplace of Women’s Rights; and
WHEREAS, Elizabeth Cady Stanton was a member of the initial class of women inducted into the National Women’s Hall of Fame, which is based in Seneca Falls; and
WHEREAS, the residence where Elizabeth Cady Stanton and her family lived during the time she resided in Seneca Falls is part of the National Women’s Rights Historical Park; and
WHEREAS, the bicentennial of Elizabeth Cady Stanton’s birth is November 12, 2015; and
WHEREAS, the Town of Seneca Falls recognizes the appropriateness of remembering and honoring Elizabeth Cady Stanton’s contributions to Women’s and Human Rights, her connection to Seneca Falls and the bicentennial of her birth.
NOW, THEREFORE, the Seneca Falls Town Board does continue to pay tribute to the memory of Elizabeth Cady Stanton and hereby proclaims the bicentennial of her birth on November 12, 2015 to be formally recognized and celebrated throughout the Town, and charges the Citizens of the Town to pause in reflection on the occasion of that day.

A motion was made to adopt the above Proclamation celebrating the Bicentennial of Elizabeth Cady Stanton’s Birth by Emil Bove and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

RFP – Consulting Counsel: Mr. Earle stated this is when the need arises for certain issues. Mr. Bove stated it’s in the Town’s interest to bring in consulting Counsel to work and coordinate with Mr. Morrell on certain complex Town issues. He said the idea is to see if the Board can enter into a relationship with a firm being mindful of potential conflicts. Mr. Moore asked if he had any firms in mind that he would recommend. Mr. Bove replied he would hate to recommend anyone – he can provide a list of firms, and he is sure Mr. Morrell has some ideas of firms. Discussion followed.

Mr. Morrell stated lawyers, like engineers, are professional services so they are not subject to public bidding requirements or Procurement Policy; doing something like this would be the way to go about it. He pointed out that this is very open-ended; in presenting this, Mr. Bove used the work landfill at least five times. That should be in the RFP so that someone who has experience in that would be necessary for this sort of thing. After further discussion, Mr. Morrell said he thinks we need to look at the wording and the procedure on how to go about this. He is sure the Association of Towns and the BAR Association would be a good resource for this sort of thing.

A motion was made by Emil Bove and seconded by Chad Sanderson to table this matter so that Mr. Bove and Mr. Morrell can work on this and make a recommendation. No questions. Motion carried 5 ayes, 0 nays.

Approve 2013 Financial Audit: A motion was made to receive and approve the 2013 Financial Audit by Duane Moore and seconded by Chad Sanderson. No questions. Motion carried 5 ayes, 0 nays.

Contribution – Kiwanis Easter Egg Hunt: A motion was made to table action because of lack of information by Don Earle and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

SF Police Department – Purchase Radar Trailer: Chief Peenstra stated he obtained three quotes from three different companies. He is recommending the purchase of the Radar Trailer from MPH Industries, Inc. for the total amount of \$8,288.00. He noted some of the cost was donated by Seneca Meadows, and the total cost from the Budget will be \$3,895.00. Mr. Morrell stated he spoke with the Chief, and he is in line with the Procurement Policy procedures. He said there is a gift from Seneca Meadows that was mentioned; part of that gift is that they are asking that they be acknowledged by having their insignia on the speed trailer. Brief discussion followed.

A motion was made authorizing the purchase of a speed patrol Radar Trailer from MPH Industries, Inc. at a cost of \$8,288.00, with a cost to the Town of \$3,895.00, by Emil Bove and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 naves.

Water Rate Increase: John Condino stated the sewer rate was adjusted at the time of transition in 2012; it was determined at that time that the water rates were not in need of being increased. Since that time, there have been some unanticipated and significant capital projects that the Water Department has faced, including upgrades to pumps at the Water Treatment Plant, emergency repairs for the intake pipe at the Auburn Road tank, and water main repairs and replacement. In addition, the Town is now facing some fairly significant capital projects over the next several years in the Water Department, the big ones being the needed tank rehabs for both the VanRensselaer and Auburn Road tanks. Mr. Condino said the Asset Management Plan calls for replacement of some of the older water mains in the Town which date back to the early 1900s or late 1800s. The Town has yet not been able to include those repairs on an annual basis. He said the Fund Balance or the reserve set aside in the Water Fund has been diminishing over the last three years.

Mr. Condino stated to provide funds for future capital projects and repairs, it has projected that the water rate be increased by 15%; on the average it is about \$8.25 a quarter or \$34.00 a year increase. He added the Committee has discussed this and recommended the 15% increase and that it begins April 1st. Mr. Earle asked where the Town stands in comparison to surrounding communities with water rates. Mr. Condino replied it puts the Town about the middle.

Mr. Bove stated this is significant to not have something in writing; there has been a lot of backlash about the water rates in the past. He added the way it's being presented without a written report with numbers – there are a lot of people on fixed incomes. He cannot vote for this without something in writing. Mr. Sanderson asked what Mr. Bove would like in a written report. Mr. Bove replied once it is written and presented with numbers, it will be part of the record. Further discussion followed.

A motion was made to table the increase in water rates by Emil Bove and seconded by Chad Sanderson. No questions. Motion carried 5 ayes, 0 naves.

Mr. Sanderson requested that Mr. Condino prepare a written report and email it to the Board Members.

Payment of Bills:

A motion was made by Emil Bove and seconded by Chad Sanderson to approve and order paid the following bills:

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| General Fund - \$144,546.29 (Abstract #3) | Recreation Fund - \$13,186.91 (Abstract #3) |
| Miscellaneous Fund - \$521,312.60 (Abstract #3) | Vince's Park Fund - \$890.76 (Abstract #3) |
| Highway Fund - \$15,059.19 (Abstract #3) | Sewer Fund - \$19,902.91 (Abstract #3) |
| Water Fund - \$29,250.61 (Abstract #3) | |
- No questions. Motion carried 5 ayes, 0 naves

At 9:20 P.M., a motion was made to go into Executive Session for the purpose of discussing a specific Employee situation by Emil Bove and seconded by Chad Sanderson. No questions. Motion carried 5 ayes, 0 naves.

A motion was made to reopen the regular monthly Meeting at 10:20 P.M. by Emil Bove and seconded by Don Earle. No questions. Motion carried 5 ayes, 0 naves.

Being there was no further business, a motion was made to adjourn the Meeting by Emil Bove and seconded by Chad Sanderson. No questions. Motion carried 5 ayes, 0 naves.

Meeting adjourned at 10:20 P.M.

Respectfully submitted,

NICALETTA J. GREER
Town Clerk

