

The Seneca Falls Town Board held a regular monthly Meeting on Tuesday, April 3, 2018 in the Town Hall Meeting Room, 130 Ovid Street.

Present were Supervisor Gregory Lazzaro; Councilmen Vittorio Porretta, Douglas Avery, David DeLelys and Louis Ferrara. Also present were David Foster, Town Attorney; Dean Zettlemoyer, Zoning Officer; James Spina, Commissioner of Parks & Recreation; Stuart Peenstra, Police Chief; Stephanie Holtz, Assessor; James Peterson, Highway Superintendent, Town Engineers Peter Baker and John Condino and a Member of the local media.

Supervisor Lazzaro opened the regular monthly Meeting at 6:00 P.M. A roll call of Board Members was taken and all were present; the Pledge of Allegiance followed.

Mr. Lazzaro said Mr. Ferrara has asked for Personal Privilege. Mr. Ferrara stated he had some things he wanted to throw out to the Public and the Councilmen. He said rather than storing documents in the metal facility, we should look into scanning all our documents to a zip drive or hard drive and store them into a cloud, making them more accessible. He would like to reach out to the people and maybe look into setting up an Ethics Committee. Mr. Ferrara said when we had the Village, there were four Trustees and a Mayor, and a Village Planner. The Town needs a Town Planner. We took in all of the lake and all the rural areas; they don't have a voice down the lake. He feels we can add two more Councilmen – one for the rural areas and one for the lake people.

Mr. Ferrara said he believes running the Town Offices belongs to the Town Supervisor or Town Administrator. It will leave the politics out of that because when someone walks into an office, they may feel threatened by a politician; that's not a good working environment. He thinks anywhere we take money, we should be able to accept debit and credit cards. They have gotten positive feedback on the move of the water bills going to the Water Department and the drop box. Mr. Ferrara stated we need someone that is going to help us in the area of grants. All the Board Members need to look at the Employee Handbook. He said there is a lot of interesting reading in it, and there are a few things that stand out in it that he sees as a way for definite savings. There are things in the book that he doesn't agree with. Mr. Ferrara stated instead of going water, sewer, highway facilities – if we go the other way, we make it a municipal department that will combine the work force – highway, water and sewer; everybody will be cross-trained. He said we should look at ways to combine services in departments. Mr. Ferrara asked for feedback on these ideas.

Open Bids – Highway Tree Removal Bids: Mr. Lazzaro opened and read the following three bids for Highway tree removal:

Anthony Marquez, Cranebrook Tree Service - \$1,940.00 day; \$250.00 hourly rate; stump grinding \$100.00 an hour.

Steve Skinner, Cut Throat Tree Service - \$1,950.00 day; emergency call in \$500.00 initial fee and \$250.00 an hour; stump grinding \$2.00 an inch measuring the diameter of the stump.

LumberMac Tree Service - \$1,760.00 day; \$220.00 hourly rate – this is for cutting down, removing tree, grinding stump 6" below ground level.

Mr. Lazzaro indicated the Board will act on the bids under New Business.

Presentations:

Olan Mack – House of Concern: Olan Mack, Executive Director of the House of Concern, stated that he and the Board would like to take this opportunity to introduce themselves in terms of notifying the Community as to what they do and the services they provide. The House of Concern is there to help Individuals in need with basic necessities, household goods and food. They have a mobile pantry which provides services without restrictions once a month. Mr. Mack said in the last few years, they have faced some challenges such as reduction of funding and contributions. He invited the Board to visit the facility for a tour and asked for the Town's support.

Tyler Solan – Parks/Recreation Internship: Tyler Solan, a Senior at the College of Brockport, stated within his major of Sports Management, there is a full time 14-week internship to complete. He chose to do his internship at the SF Parks/Recreation Department under the supervision of Jim Spina. Mr. Solan lived in Seneca Falls his entire life, so it made sense to come back and do his internship at home. He said Mr. Spina wanted him to gain knowledge in all facets of the Parks and Recreation Department which included booking reservations, helping to organize and supervise youth basketball tournaments, basic building maintenance, and learning how to do some of the payroll and processing bills. Mr. Solan talked about some of his experiences. He said over the course of his internship, he has been able to experience both the large events and the day-to-day operations of the Parks and Recreation Department. He added in doing this internship and watching how Mr. Spina handles the business end of things and making it so it benefits the youth has been very helpful to him in determining this is something he would like to be able to do. Mr. Solan said he appreciates the opportunity he was given to do

his internship in his hometown.

Mr. Lazzaro said he thinks it's a great program to have internships. Mr. Spina said it is actually their third internship with Brockport students in the past six years. He added Mr. Solan has done a great job; they will miss him. Mr. Lazzaro commended Mr. Spina, and suggested that anyone who has some free moments should go down to the Rec Center when there are programs going on to see how much Mr. Spina, the Rec Staff and the Town has to offer to the youth and adults.

Petitioners:

Robert Magill – Propaganda and Political Agitators: Robert Magill presented some of his research which he said was in response to some of the propaganda in the news both television, printed news, radio. He thinks everybody has a responsibility as to when they make a statement in public, see to it that they are accurate and telling the truth. There are certain people who use the media as a soapbox for their own political agenda. Mr. Magill referred to Town Law and said it's up to the Supervisor whether or not public comments are allowed. He added the number of speakers and the leniency the Supervisor has given the public is beyond expectations.

Annette Lutz – Town Matters: Annette Lutz stated the initial concept of local Town Boards was to provide for and guide the orderly growth and development of the Community. Through the years, many government agencies become corrupt, and growth and development takes a back seat to personal gains and unethical procedures. She said the five Board Members have inherited the actions of many Boards before them – their decisions, spending, committees and employees, many who have been here for many, many years. Mrs. Lutz said the Board has inherited a great, historic town full of wonderful people and potential. They have also inherited the unethical behavior of some past Board Members that turns to corruption over the years. She said the five Board Members working together, along with a Lawyer that advises, not influences them, can break this cycle and bring responsible, transparent government back. Mrs. Lutz said it starts with the Supervisor who sets the tone for the entire Board and entire Town employees. Effective leaders are great open communicators, trusted, full of integrity, non-threatening and supportive. She said distrust, bullying and power trips create hostile atmospheres and have no place on any team. Council Members must be open, compassionate and responsive to Town employees and taxpayers, and be able to take their concerns to the Board without fear of ridicule, belittling or reprimand.

Mrs. Lutz stated change starts at the top, and that's the Supervisor. She asked if he was up for the challenge to lead the team and begin to put an end to the negativity and corruption that has gone on for so long, or continue to be a part of it. If so, you must resign and let a real leader take the reins. Mrs. Lutz said the worst disease in the world today is corruption, and there is a cure – transparency.

Valerie Sandlas – Environmental Issues: Valerie Sandlas stated on behalf of the SF Environmental Action Committee, she expressed a sincere thank you to the Board for the resolution opposing the incinerator project in Romulus that was approved at the last Meeting. This is a significant step in protecting the Finger Lakes region from an influx of trash in the future. Mrs. Sandlas said another crucial step to curb continued dumping on the Finger Lakes region, especially Seneca Falls, is the preservation of Local Law #3 which protects our Community and our environment. On behalf of the SF Environmental Action Committee, Mrs. Sandlas urged Town Attorney Foster, along with Boylan Code Law Firm, to defend Local Law #3 to their utmost at the Article 78 proceeding that Seneca Meadows has filed against the Town. She added Local Law #3 is crucial for a trash free future in Seneca Falls

Mrs. Sandlas stated an additional step to protect the Community is to hold Seneca Meadows accountable for its ongoing odor violations by not renewing its annual Operating Permit. She said despite their assertion that complaints are down, Landfill odors continue to pervade our Community and violate the Town Code.

Mr. Foster noted the April 17<sup>th</sup> Article 78 proceeding has been changed to a date sometime in the third week of June, at the request of the Judge.

Mr. Lazzaro stated he was reading the Finger Lakes Times "Our Opinion" column which said del Lago needs to battle competition. His analogy is that he believes the Finger Lakes Times Editorial Staff is saying to del Lago "Drop Dead". Mr. Lazzaro said there comes a time with those public-private relationships that we have, to help private industry sometimes. He finds it a hard nut to crack that Finger Lakes Times seems not to want to help private industry, bringing them up to parody with Indian-run casinos. He is surprised at what seems to be an anti-business slant on the Finger Lakes Times. Mr. Lazzaro suggested that the Finger Lakes Staff look back at their comments and try to understand what is making Seneca Falls work in the past and how we can improve in the future.

Stan Praszkowicz – Town Goals: Stan Praszkowicz stated at this time, it is wise to review the contracts in which the Town of Seneca Falls operates – where have we been, where are we, and where are we going. When the Village dissolved, there were two goals – eliminate layers of government and become more efficient,

resulting in lower taxes. We did well on the first goal, but didn't do badly on the second goal of keeping taxes down for the first five years. Mr. Praszkowicz stated in the first five years, there was a net zero tax increase with full services being maintained. Currently, we are experiencing a revenue issue that has caused the doubling and tripling of taxes. He said Seneca Falls has the right and the capability to determine its own tax fate and should not consider trying to gain parity with the tax rates of other communities.

Mr. Praszkowicz said Seneca Falls needs a comprehensive plan that would give the Town enough revenue to repair infrastructure, revitalize downtown and keep full services while not continuing to increase taxes. He also encouraged the Town to seek more State grants.

Approval of Minutes:

A motion was made to approve the minutes of the regular monthly Meeting of March 6, 2018 by Dave DeLelys and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 nays.

Reports:

Dog Control Officer: A motion was made to approve the Dog Control Officer's report by Greg Lazzaro and seconded by Lou Ferrara. No questions. Motion carried 5 ayes, 0 nays.

Zoning Officer: A motion was made to approve Mr. Zettlemoyer's report by Greg Lazzaro and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 nays.

Mr. DeLelys requested that Mr. Zettlemoyer check into a few properties on Fall Street.

Commissioner of Parks & Recreation: A motion was made to approve Mr. Spina's report by Greg Lazzaro and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Mr. Spina mentioned that they just finished basketball, and now they are on to lacrosse and summer programs.

Highway Superintendent: A motion was made to approve Mr. Peterson's report by Greg Lazzaro and seconded by Vic Porretta.

Mr. Peterson stated there was speculation at last month's Board Meeting that all the Highway Department does in the summer is blacktop – this is not a true statement. The Highway Department does help the contractor with the blacktop in the summer because they are our roads to take care of and it saves the Town money. They also use shared services of other townships to also keep the cost down. Mr. Peterson said this by no means affects the other Highway Department responsibilities around Town as they have a split crew to get the work done. There was suppose to be a Highway Committee Meeting to discuss this but it never happened, and there has not been a Highway Committee Meeting in over a year. Mr. Peterson said if anyone has any questions, call his Office at any time, and if he is not there, he will return the call.

Mr. Peterson referred to Mr. Ferrara saying there is a problem with flooding, and said no one has called his Office; if no one calls him and he doesn't know about this, he can't fix the problem. He added there are streets that don't belong to the Highway Department as far as maintenance, such as Fall Street, Cayuga Street, Ovid Street, BlackBrook Road, County House Road, Gravel Road and Lower Lake Road – they are County and State roads. People need to call his Office – if he doesn't know the problem, they can't fix it.

Mr. Ferrara named several roads, such as Farron Road, Noble Road and Sackett Street, and asked if they were Town roads and our problems; Mr. Peterson replied yes, they are. He said as far as the Noble Road project goes, they did that road to spec. Barton & Loguidice told the Board that it is only going to be a band-aid affect – it is not going to solve the problem. Discussion followed.

Mr. Ferrara stated he is on Mr. Peterson's Committee and stopped going to meetings when he questioned his reports. He told Mr. Peterson his reports need a lot to be desired, and Mr. Peterson responded that this is the way Mr. Wood did it and this is the way I do them. Further discussion followed between Mr. Ferrara and Mr. Peterson.

Mr. Lazzaro suggested that they start off with a Highway Meeting, and requested that Mr. Peterson send him and Mr. Ferrara a memo. He added the whole Board may have to be in on it. Mr. Ferrara recommended that there be a Workshop a couple of times a month to try and resolve issues like this. Mr. Lazzaro said they will start off with a Highway Meeting and go from there. Further discussion followed.

The above motion made by Greg Lazzaro and seconded by Vic Porretta to approve Mr. Peterson's report was carried 4 ayes, 1 nay; Councilman Ferrara with the dissenting vote.

Assessor: A motion was made to approve Mrs. Holtz's report by Greg Lazzaro and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Town Justices: A motion was made to approve the reports of Judge Lafler and Judge Laquidari by Greg Lazzaro and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Town Attorney: Mr. Foster mentioned the Article 78 proceeding, and said as soon as he receives confirmation as to the Court date, he will notify the Board and get it on the website.

Mr. Foster stated as far as the former Village Offices, it looks like it is going to be a cash closing. Hopefully, by the next Board Meeting, he will be able to report that that building has been transferred and Mr. Tilton has formally closed on it.

Mr. Foster referred to Water/Sewer Credits, and said he has prepared a resolution at the request of Council for reimbursement of one item. Action will be taken later in the Meeting.

Water & Sewer: A motion was made to approve Mr. Tullo's report by Greg Lazzaro and seconded by Lou Ferrara. No questions. Motion carried 5 ayes, 0 nays.

At this point in the Meeting, Mr. Lazzaro recognized Landscaper Tiffany Mills from Waterloo who spoke briefly about flooding which affects the Town, and gave Mr. Lazzaro photos and information regarding what was done on Edwards Road.

Police Chief: A motion was made to approve Chief Peenstra's report by Greg Lazzaro and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Barton & Loguidice: Mr. Baker referred to King Road and said they are providing a summary about their thoughts on that. As to the Sewer Rehab Project, the Town received a \$740,000.00 grant; a couple of steps need to be completed with the bond resolution, so they will be working with Mr. Foster on that.

Mr. Baker stated as far as Noble Road, they provided some recommendations and the Highway Department did respond to those. He added the next steps are essentially another level of cost as far as some of the additional work they are looking at. He said the objective there was to see what can be done in a cost-effective manner. Mr. Baker said they can participate in that Highway Committee Meeting.

Other Committee Reports: None.

#### Communications:

A motion was made to receive and file Communications numbered 1 to 14 by Greg Lazzaro and seconded by Vic Porretta. No questions. Motion carried 5 ayes, 0 nays. Communications numbered 1 to 13 are as follows:

1. Section 504 Compliance Handbook, March 2018, from LRP Publications.
2. Rural Future News, Winter 2018, from NYS Legislative Commission on Rural Resources.
3. Statement of Accounts, July 1, 2014 to February 28, 2018, from Wilmington Trust.
4. Checks and deposits totaling \$3,212,998.87 representing Health Insurance payments; water relevy; tower rent; dumpster fees; Town Clerk's December and January Reports; copies of Police reports; restitution; tax collection payments; 4<sup>th</sup> quarter Landfill payment (\$658,054.16); Town Justices Laquidari and Lafler January Reports; Community Center deposits; wage reimbursement; fuel reimbursement; sidewalk snow removal fees; water turn-on payment; trash tote and refund of prior year's insurance.
5. Copy of Notice of Voluntary Discontinuance of Action, Article 78 Proceeding, Generations Bank vs. Town of Seneca Falls Planning Board, et al from Hancock Estabrook, LLP.
6. Notice of Resolution introducing Local Law No. 2 of 2018 – Amendments to the Town of Fayette Zoning Law, from Town of Fayette.
7. Report and Resolution from the Seneca County Planning Board relative to Wal-Mart Estate Trust's application for Area Variance for signage.
8. Minutes of the Town Planning Board Meeting of February 22, 2018.
9. Minutes of the Town Zoning Board of Appeals Meeting of February 22, 2018.
10. Copy of Resolution adopted by the SF Board of Education which states tax exemption made available by Real Property Tax Law Section 487 shall not be applicable within the boundaries of the SF Central School District with respect to any solar or wind energy systems or farm waste energy systems.
11. Letter from Finger Lakes Community College Foundation thanking Town for its check and support of FLTV.
12. Minutes of the Heritage Preservation Commission Meeting of February 27, 2018.
13. Annual Financial Report for fiscal year ending December 31, 2018 from Town Supervisor.
14. Tax Receiver's Report of 2018 taxes collected.

Old Business:

Sale of Condominium & Surplus Real Properties: Addressed earlier in the Meeting.

Write-Off Uncollectable Receivables: No report.

Route 414 Sewer Line Transfer from IDA to Town: Mr. Foster said there will be a County Meeting following up on the last Meeting. Mr. Baker noted there is an ongoing agreement that is being developed with the County between Seneca Falls, Tyre and Junius – that 414 line is going to be wrapped up in that overall County agreement.

Appoint Members to Planning Board and Zoning Board of Appeals: Mr. Lazzaro made a motion to table action until next month, reason being he is requesting a Personnel Committee Meeting because those members are selected for five years. He added that Personnel Committee Meeting can be attended by all Board Members. He will be sending out an email with some dates for a Meeting which will be an Executive Session because it is under personnel.

Highway Heavy Equipment Bid: A motion was made to go out for bid for Highway Heavy Equipment Rental by Greg Lazzaro and seconded by Vic Porretta.

Mr. Ferrara stated the way we did it was done forever, and it was said that the Town saves money on this. He asked Mr. Peterson if he had documentation that shows how it saves money. He would like to see a plan as to what roads are going to be blacktopped and put it out to bid and do it all inclusive. He feels the blacktopping should go out for bid. Mr. Ferrara said it frees up the Town Employees to do other things around town. Mr. Peterson said they are going to charge a lot more – the Town is saving money by shared services. You have to pay prevailing wages to the contractors. Mr. Peterson mentioned that he calls in other townships - they are not paid prevailing wages for these trucks as it is all shared services. He added we are saving the Town money, and with the savings, we can do another road. Mr. Ferrara asked what roads are going to be done this year; Mr. Peterson replied State Street, Mynderse Street – depending how much money the Town gets from CHIPS. After further discussion, Mr. Lazzaro suggested that the Highway Committee meet and discuss this further.

Mr. Porretta withdrew his second on the motion to go out for bid for Highway Heavy Equipment Rental; motion failed.

New Business:

Approval of Special Events: Mr. Spina said there are four Events which have been reviewed by Chief Peenstra and the Recreation Committee, and all were in favor of approval.

1. Antonio Varacalli Day for Saturday, April 21<sup>st</sup> at the Bridge; chicken barbeque in the Community Center parking lot.
2. Seneca Falls School District Pageant of Bands Parade on Saturday, May 19<sup>th</sup>.
3. Seneca Museum of Waterways and Industry – second annual Music in the Park every Thursday Evening from May 31<sup>st</sup> to August 30<sup>th</sup>.
4. Seneca Falls Classic Car Show on Sunday, July 29<sup>th</sup> downtown. Mr. Spina said the only thing they are waiting on is insurance submittal.

A motion was made to approve the Antonio Varacalli Day Event, SF School District Pageant of Bands Parade, Seneca Museum of Waterways and Industry Music in the Park and the SF Classic Car Show, pending submittal of proper insurance, by Greg Lazzaro and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 naves.

Highway Tree Removal Bid: Mr. Lazzaro stated the low bidder is LumberMac Tree Service of Phelps at the price for the whole day \$1,760.00, and the hourly rate of \$220.00.

A motion was made to accept the low bid of LumberMac Tree Service for the cutting down, removing trees and grinding stumps at the rate of \$1,760.00 for the whole day and the hourly rate of \$220.00 by Greg Lazzaro and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 naves.

Appoint Member to Heritage Preservation Commission: A motion was made to table appointment of Heritage Preservation Commission Member by Greg Lazzaro and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 naves.

Attendance at Planning & Zoning Spring Local Government Workshop: A motion was made authorizing Planning Board and Zoning Board of Appeals Members to attend the Spring Local Government Workshop on May 18, 2018 at a cost of \$70.00 registration fee and mileage by Greg Lazzaro and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 naves.

Contribution – SF Historical Society: A motion was made to contribute the budgeted amount of \$7,000.00 to the Seneca Falls Historical Society as it is a benefit to the Community by Greg Lazzaro and seconded by Lou Ferrara. No questions. Motion carried 5 ayes, 0 nays.

Installation of Fire Hydrant – Lake Road Spur: Mr. Lazzaro read a letter from Steven Farnsworth, Chairman of the Bridgeport Fire District, requesting that the Town consider and evaluate the installation of a fire hydrant on Lake Road Spur as they feel this is an important issue. Mr. Lazzaro suggested that the Water/Sewer Department will meet and discuss this, and bring a recommendation back to the Board at the next Meeting.

Request for Program Ad – SF Pageant of Bands: A motion was made to contribute \$100.00 for a program ad in the Pageant of Bands Program by Dave DeLelys and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 nays.

Parks & Recreation – Purchase Mower: Mr. Spina stated last year during Budget session, a new mower was discussed but it didn't get into the Budget. The mower they have is eight years old and has over 1,500 hours on it; to repair it, the cost is \$2,000.00 and they don't know if it will hold – they have a lot of areas to mow. The recommendation is to replace it. Mr. Spina said he has \$6,000.00 in his Budget for a new treadmill which they can make the old one work for the rest of the year. The State quote for a John Deere to match other mowers is \$12,000.00. Mr. Spina said he will look for areas in his Budget that he can cut. Mr. Lazzaro said if Mr. Spina has a problem with his Budget, he should go to Mrs. Warfel and talk about some Contingency Funds.

A motion was made authorizing the purchase of a mower at a cost not to exceed \$12,161.00 by Greg Lazzaro and seconded by Lou Ferrara. No questions. Motion carried 5 ayes, 0 nays.

Summer Play Program Discussion: Mr. Spina stated the Summer Play Program is one of their most important program. They keep kids busy and keep them from being somewhere else. They work with the School and the Reading Program. The Asst. Recreation Director (which they don't have anymore) spent six weeks on that Program. He talked with Tyler Solan regarding ways to make it more efficient. He gave the Board a packet with their proposed changes which would save about \$1,500.00, and requested that the Board endorse the plan, staying under Budget. After brief discussion, Mr. Spina suggested that the Board look over the plan and put it on next month's Agenda.

Downtown Planters Project: Mr. Spina stated we have potted planters downtown as well as the Sackett District. Every year, they are planted at the Barn and Mr. Peterson places them downtown and in the Sackett District, and the Recreation Staff takes care of them all summer. Sinicropi Florist gave him a quote of purchasing the plants and giving them a good start; the cost is \$2,085.00 – it is budgeted.

A motion was made by Greg Lazzaro and seconded by Dave DeLelys to approve the quote from Sinicropi Florist and Gift Shop not to exceed \$2,085.00 to plant 27 downtown potting barrels at \$75.00 each (\$2,025.00) and also to include two bales of potting mix at \$30.00 each (\$60.00), which will be ordered and completed by Memorial Day. No questions. Motion carried 5 ayes, 0 nays.

Mr. Lazzaro requested that Department Heads write up a motion before a Meeting and give it to the Town Clerk when they want something motioned.

Principal Account Clerk/Water/Sewer Clerks – Attendance at Training Schools: A motion was made by Greg Lazzaro and seconded by Dave DeLelys authorizing Sarah Wright and Cassandra Gramling to attend Basic Accounting School; approval of a check issued to the State Comptroller for \$170 to cover registration fee; and a cash advance of \$300.00 each to cover lodging and meals. Expense reports will be submitted upon completion of the course along with any advance overpayment. No questions. Motion carried 5 ayes, 0 nays.

Reclassify Positions in Water/Sewer, Accounting/Payroll to Senior Account Clerks: A motion was made by Greg Lazzaro and seconded by Lou Ferrara to adopt the following Resolution:

WHEREAS, it has been determined by the Town Board that the positions of Account Clerk in the Water/Sewer Department should be reclassified to Senior Account Clerk to meet the changing needs in the water/sewer and accounting/payroll departments; and

WHEREAS, both Account Clerks will now be fulfilling the responsibilities of Senior Account Clerk and serving both Water/Sewer and Accounting/Payroll.

THEREFORE BE IT RESOLVED, that both positions of Account Clerk in the Water/Sewer Department shall be reclassified to Senior Account Clerk, with Sarah Wright and Cassandra Gramling being appointed provisionally based upon their successful completion of the Civil Service exam.

THEREFORE BE IT RESOLVED, that Cassandra Gramling's wage will be increased to \$19.05/hour as Provisional Senior Account Clerk equal to that of Sarah Wright retroactive to Payroll #5.

No questions. Motion carried 5 ayes, 0 nays.

Adjust Court Clerk/Clerk to Town Justice Positions in Salary Matrix: A motion was made by Greg Lazzaro and

seconded by Dave DeLelys to adopt the following Resolution:

WHEREAS, it has been determined upon re-evaluation and review by the Personnel Committee and upon approval by the Town Board that the positions of Court Clerk and Clerk to the Town Justice should be moved in the Salary Matrix from a Grade Level 3 to a Grade Level 5; and

WHEREAS, the wages for the Court Clerks and Clerk to the Town Justice must be adjusted to be placed in the appropriate position in the salary matrix.

THEREFORE BE IT RESOLVED, that the positions of Court Clerk and the position of Clerk to the Town Justice be changed to a Grade Level 5 in the Salary Matrix.

THEREFORE BE IT FURTHER RESOLVED, that the wages of Deborah Rogers be increased to \$18.58/hour; the wages of Ashley VanDoren be increased to \$17.93/hour; and the wages of Eileen Schmidt be increased to \$17.93/hour beginning with the current pay period.

Mr. Avery explained as mentioned in the motion, some of this was the doing of the Personnel Committee (Mr. Avery and Mr. DeLelys). They have started to meet with the various departments, matching the employees to the existing job descriptions. The intent was not to give anybody raises, but in doing that, some people did get raises.

The above motion made by Greg Lazzaro and seconded by Dave Delelyys to adopt the above Resolution was carried 5 ayes, 0 naves.

Increase Hours of Part-Time Court Clerk: A motion was made by Greg Lazzaro and seconded by Dave DeLelys to adopt the following Resolution:

WHEREAS, it has been determined that the hours worked by the Clerk to the Town Justice are insufficient to meet the growing needs of the Town Court; and

WHEREAS, it seems appropriate and is recommended by the Personnel Committee to recommend an increase to those hours.

THEREFORE, BE IT RESOLVED, that the position of Clerk to the Town Justice will be increased from 29 hours per week to 30-35 hours per week based on the needs of the Court.

No questions. Motion carried 5 ayes, 0 naves.

Reclassify Positions of Water/Sewer Maintainer and WWTP Mechanic in Salary Matrix: A motion was made by Greg Lazzaro and seconded by Doug Avery to adopt the following Resolution:

WHEREAS, it has been determined upon re-evaluation and review by the Personnel Committee and upon approval by the Town Board that the positions of Water/Sewer Maintainer and Waste Water Treatment Plant Mechanic move in the Salary Matrix from a Grade Level 5 to a Grade Level 10 in the Salary Matrix; and

WHEREAS, it has been determined upon re-evaluation and review by the Personnel Committee and upon approval by the Town Board that the position of Waste Water Treatment Plant Operator move in the Salary Matrix from a Grade Level 6 to a Grade Level 10 in the Salary Matrix.

THEREFORE BE IT RESOLVED, that the positions of Water/Sewer Maintainer, Waste Water Treatment Plant Mechanic and Waste Water Treatment Plant Operator be moved in the Salary Matrix to a Grade Level 10.

No questions. Motion carried 5 ayes, 0 naves.

Adjust Salaries of Water/Sewer Operators: A motion was made by Greg Lazzaro and seconded by Lou Ferrara to adopt the following Resolution:

WHEREAS, it has been reviewed by the Personnel Committee that the wage of all employees in the Water/Sewer Departments are properly placed in the new position in Grade Level 10 of the Salary Matrix except two; and

WHEREAS, that the two employees whose wages are improperly placed in the matrix be adjusted appropriately.

THEREFORE, BE IT RESOLVED, that the wage of Fred Peterman be increased to \$26.50/hour and the wage of Timothy Lotz be increased to \$23.00/hour beginning with the current pay period.

No questions. Motion carried 5 ayes, 0 naves.

Reclassify Position of WTP Operator in Salary Matrix: A motion was made by Greg Lazzaro and seconded by Doug Avery to adopt the following Resolution:

WHEREAS, it has been determined upon re-evaluation and review by the Personnel Committee and upon approval by the Town Board that the position of Water Treatment Plant Operator be moved in the Salary Matrix from a Grade Level 6 in the Salary Matrix to a Grade Level 9.

THEREFORE, BE IT RESOLVED, that the position of Water Treatment Plant Operator be moved in the Salary Matrix from a Grade Level 6 in the Salary Matrix to a Grade Level 9.

No questions. Motion carried 5 ayes, 0 naves.

Reclassify Position of Chief WWTP Operator in Salary Matrix: A motion was made by Greg Lazzaro and seconded by Lou Ferrara to adopt the following Resolution:

WHEREAS, it has been determined upon re-evaluation and review by the Personnel Committee and upon approval by the Town Board that the position of Chief Waste Water Treatment Plant Operator be moved in the

Salary Matrix from a Grade Level 11 in the Salary Matrix to a Grade Level 14.

THEREFORE, BE IT RESOLVED, that the position of Chief Waste Water Treatment Plant Operator be moved in the Salary Matrix from a Grade Level 11 in the Salary Matrix to a Grade Level 14.

No questions. Motion carried 5 ayes, 0 nays.

Mr. Lazzaro stated that Mrs. Warfel did a fine job in writing these Resolutions. He thanked the Personnel Committee and Mrs. Warfel for working on this.

Contribution – SMS Italian Festival: Mr. Lazzaro read a letter from James Ricci, President of SMS which requested a contribution of \$4,000.00 from the Town Board. Mr. DeLelys stated after talking with Mrs. Warfel, she said it is not in the Budget, but if the Board wants to make a contribution, there is \$1,000.00 in the Celebrations line item.

A motion was made to table action on the SMS Italian Festival's request for contribution by Greg Lazzaro and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Highway – Purchase Large Totes: Mr. Peterson stated he has 20 totes left out of the 80 totes ordered last August. He said the Town received \$2,035.00 from Cardinal for totes that were damaged which went back into the General Fund. He has \$5,000.00 in the Budget, and would like to order approximately 80 totes.

A motion was made authorizing the purchase of approximately 80 totes at a cost not to exceed \$5,000.00 by Greg Lazzaro and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 nays.

Resolution – Safe Routes to School Phase II: A motion was made by Lou Ferrara and seconded by Dave DeLelys to adopt the following Resolution:

WHEREAS, the Town of Seneca Falls (Town) submitted a Grant Application for the proposed SAFE ROUTES TO SCHOOL, SENECA FALLS MIDDLE SCHOOL AND FRANK KNIGHT ELEMENTARY SCHOOL PROJECT; and

WHEREAS, the Project has been selected to receive a Grant under the Federal Aid Highway Acts totaling \$305,520; and

WHEREAS, certain agreements, contracts and other documents are required to be executed by the Town in order to secure the Funds.

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor is authorized to execute a Federal Local Aid Project Agreement with the NYSDOT and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Town of Seneca Falls obligations under the Federal Local Aid Project Agreement; and be it

FURTHER RESOLVED, that this Resolution shall take place immediately.

Roll call vote was taken as follows: Gregory Lazzaro – yes

Louis Ferrara – yes

Douglas Avery – yes

David DeLelys – yes

Vittorio Porretta – yes

Motion carried 5 ayes, 0 nays.

Resolution – Safe Route to School Phase II Local Match: A motion was made by Greg Lazzaro and seconded by Lou Ferrara to adopt the following Resolution:

WHEREAS, the Town has been notified of the award of a \$305,520 Federal Highway Acts Grant by the New York State Department of Transportation for a SAFE ROUTES TO SCHOOL, SENECA FALLS MIDDLE SCHOOL AND FRANK KNIGHT ELEMENTARY SCHOOL PROJECT; and

WHEREAS, NYSDOT requires a \$76,380 local match of the total project cost.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Seneca Falls authorizes and appropriates a local match in the amount of \$76,380 as required by the Federal Aid Highway Program for the Safe Routes to School, Seneca Falls Middle School and Frank Knight Elementary School.

Roll call vote was taken as follows: Gregory Lazzaro – yes

Louis Ferrara – yes

Douglas Avery – yes

David DeLelys – yes

Vittorio Porretta – yes

Motion carried 5 ayes, 0 nays.

Mr. Condino noted that this is a portion of a much larger Grant that the Town received; the total Grant amount received amounted to \$1,972 million, which is the second of two Grants for the Safe Routes to School Project. He added Chief Peenstra has been very involved from the beginning of this; the first Project amounted to \$1.2 million. This is the first portion for the design phase of the second Project – this is part of the second Project.

Water/Sewer Credits: None

Post-Retirement Medical/Dental Insurance Benefit: Mr. Lazzaro stated this will be under a Personnel Committee Meeting that the Board will have this month, and will be on the Agenda next month.

A motion was made to table action on this matter by Greg Lazzaro and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Reimbursement – Damages Related to Water/Sewer Malfunction: Mr. Foster explained that this has been vetted by Mr. Tullo and has been brought to Board Members. There was a taxpayer that had damage to his basement not compensable. There was no claim filed for the first damage; things were repaired and the taxpayer was instructed to do certain things by the Water/Sewer Department which they did. Unbeknown to the Town Water/Sewer Superintendent, other things happened which caused the issue to repeat itself. The person had one damage to the basement and fixed it himself at his own expense; this happened again, and it was recommended as a reimbursement of damages. Mr. Foster said there was quite a bit of damage done. He reviewed the estimate along with Mr. Tullo and Mr. DeLelys - the amount is \$4,539.19. He added upon the recommendation of Mr. Tullo, this is something that he feels should be compensated. Mr. Foster stated the name of the recipient happens to have the same last name as him – not related. He is recommending that it be paid.

A motion was made by Greg Lazzaro and seconded by Dave DeLelys to adopt the following Resolution:  
 WHEREAS, the Town of Seneca Falls Water/Sewer Department is aware of an incident requiring reimbursement of damages to property owned by Courtney Foster and located at 3 Joanne Avenue; and  
 WHEREAS, the Town of Seneca Falls is in receipt of and has reviewed estimates for the remediation thereof totaling Four Thousand Five Hundred and Thirty-Nine Dollars and Nineteen Cents (\$4,539.19); and  
 WHEREAS, the matter had been reviewed by the Water/Sewer Department, Town Counsel and has received a recommendation of payment.  
 THEREFORE, BE IT RESOLVED, that the Town of Seneca Falls hereby authorizes payment reimbursement in the amount of Four Thousand Five Hundred and Thirty-Nine Dollars and Nineteen Cents (\$4,539.19) to Courtney Foster upon receipt of a duly executed RELEASE acceptable in form to the Town Attorney.

Mr. Ferrara asked if this is going to set a precedent. Mr. Foster replied he doesn't believe so because in this case the Town has followed the precedent in that when it happened the first time the person had to bear their own cost. They were told what to do, and apparently, somehow this happened again. Mr. Tullo said the Town isn't breaking any precedent, and in this particular instance, he feels the Town should pay. Brief discussion followed.

The above motion made by Greg Lazzaro and seconded by Dave DeLelys to adopt the above Resolution was carried 5 ayes, 0 nays.

Payment of Bills:

A motion was made by Greg Lazzaro and seconded by Dave DeLelys to approve and order paid the following bills:

- |  |   |
|--|---|
| General Fund - \$267,603.88 (Abstract #4)      | Recreation Fund - \$48,185.78 (Abstract #4) |
| Miscellaneous Fund - \$33,257.25 (Abstract #4) | Vince's Park Fund - \$794.18 (Abstract #4)  |
| Highway Fund - \$37,943.97 (Abstract #4)       | Sewer Fund - \$96,866.54 (Abstract #4)      |
| Water Fund - \$591,724.97 (Abstract #4)        |   |

No questions. Motion carried 5 ayes, 0 nays.

Being there was no further business, a motion was made to adjourn the Meeting by Greg Lazzaro and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 nays.

Meeting adjourned at 8:20 P.M.

Respectfully submitted,

NICALETTA J. GREER  
 Town Clerk

