

The Seneca Falls Town Board held a regular monthly Meeting on Tuesday, May 5, 2015 in the Town Hall Meeting Room, 81 E. Bayard Street.

Present were Supervisor Donald Earle; Councilmen Duane Moore, David DeLelys and Chad Sanderson. Also present were Patrick Morrell, Attorney for the Town; James Spina, Commissioner of Parks and Recreation; Stuart Peenstra, Police Chief; Donald Collins, Assessor; Donald Wood, Highway Superintendent; Joseph Tullo, Chief WWTP Operator; John Condino and Jeffrey Rowe, Barton & Loguidice and a Member of the local media.

Supervisor Earle called the Meeting to order at 7:00 P.M. A roll call was taken of the Board Members, and Councilman Bove was absent from the Meeting; the Pledge of Allegiance followed.

Petitioners:

Fran Barbieri – St. Anthony’s Italian Festival & Convention Days: Fran Barbieri stated she is here representing St. Anthony’s Italian Festival and Convention Days, and is requesting the budgeted allotment for St. Anthony’s Italian Festival (\$2,000) and Convention Days (\$500). They have a very good schedule for St. Anthony’s which has been cut back one day. She said they have had terrible problems with the field, but they think it is fixed now. Ms. Barbieri said she would be glad to answer any questions regarding both Events. Mr. Earle noted that they are on the Agenda for approval later in the Meeting.

Approval of Minutes:

A motion was made to approve the minutes of the regular monthly Meeting of April 7, 2015 by Chad Sanderson and seconded by Dave DeLelys. No questions. Motion carried 4 ayes, 0 nays.

Reports:

Dog Control Officer: The Dog Control Officer’s report states that two dogs were impounded and two redeemed; three Appearance tickets were issued. A total of \$20.00 in fees was collected and turned over to the Town Clerk.

A motion was made to accept the Dog Control Officer’s report by Dave DeLelys and seconded by Duane Moore. No questions. Motion carried 4 ayes, 0 nays.

Zoning Officer: Mr. Earle stated the Board has a copy of Mr. Turkett’s report. A motion was made to accept Mr. Turkett’s report by Chad Sanderson and seconded by Dave DeLelys. No questions. Motion carried 4 ayes, 0 nays.

Commissioner of Parks & Recreation: Mr. Spina stated the Board has a copy of his report. He said the bulk of everything that is going on is planning for Summer – they are in the process of getting all the camps and programs put together. For the last few years, they have been focused on trying to deal with some non-traditional summer programming that takes kids away from sports and tries to give them other skills. They have done computer camps, cooking, arts/crafts, and they are working on something new again this year. Mr. Spina said this all goes along with their Summer Play Program which is quite an undertaking as well.

A motion was made to accept Mr. Spina’s report by Chad Sanderson and seconded by Dave DeLelys. No questions. Motion carried 4 ayes, 0 nays.

Highway Superintendent: Mr. Wood stated they are in full swing with everything. The week of May 10th will be the Leaf and Brush pickup which has been advertised and is on the website. They have been doing water repairs as they have had quite a few leaks from the winter. They cleaned up the promenade, and the LED lights are in and will be put up in their spare time. The fence for the Cemetery is in and will be installed within the next month. They have been doing catch basins, and they had quite a few burials.

Mr. Wood said they have had a considerable amount of trash dropped off at the Highway garage drop-off area. He will be closing it off on Sundays until further notice because the dumpsters get full and they throw trash on the ground.

Mr. Earle asked about the repair of a couple of railroad crossings. Mr. Wood stated he talked to John Gassner of the Finger Lakes Railway, and they plan on moving some of the tracks to straighten them out a little. He guaranteed Mr. Wood that they will probably do State Street, Mynderse Street, Clinton Street and finish the tracks on Rumsey Street sometime in September.

A motion was made to accept Mr. Wood’s report by Dave DeLelys and seconded by Duane Moore. No questions. Motion carried 4 ayes, 0 nays.

Assessor: Mr. Collins noted that the Board has a copy of his report. He said the Tentative Assessment Roll has been filed and was posted in the newspapers. Grievance Day is Tuesday, May 26th from 4:00 PM to 8:00 PM. He will be sitting with the Roll four times which is posted in the paper. Mr. Collins stated presently, he is taking pictures and updating photos and properties. His job is to review every property in the Town and former Village. He is compiling a sales book on blocks of properties.

A motion was made to accept Mr. Collins report by Duane Moore and seconded by Dave DeLelys. No questions. Motion carried 4 ayes, 0 nays.

Attorney for the Town: Mr. Morrell stated at the last Meeting, the Board requested that he look into a few issues, one being the Procurement Policy and the possibility of having a local preference in the Policy. He said the Board deals with public bidding often which is controlled by General Municipal Law Section 103. That Law has a threshold of \$20,000 for purchasing contracts and \$35,000 for public works contracts; with that process, there can be no local preference given. Mr. Morrell stated on matters that do not reach those thresholds, they are controlled by the Town's Procurement Policy which is a different section of General Municipal Law. He said within the Procurement Policy, the Town is allowed to have a preference for local contractors wishing to provide services and goods to the Town. He added within those thresholds, it is acceptable to have some type of local preference while still ensuring that granting such an award is in the best interest of the Town and the taxpayers.

Mr. Morrell stated there are some particulars and policy decisions to be made about how to go about doing this. There some Procurement policies which give a certain percentage benefit. He said another issue is what is considered local. He gave examples of what can be used, such as boundaries of the Town, whether the business has an Office in Town, or whether a principle of the business is a resident of the Town. Mr. Morrell advised against using any particular time frame, such as a business would have to have an established office in the Town for greater than 90 days. He stated these are the sorts of policy decisions that the Town is going to have to look at if they wish to pursue putting some type of local preference within the Procurement Policy. After further discussion, Mr. Morrell stated this is a matter for further Board discussion.

Mr. Morrell made a report relative to the sale of properties. He said the Town has a few properties that they no longer are using, and have obtained appraisals for those properties to market them. He noted any sale of real property will be subject to permissive referendum. The Town's obligation is to seek the highest price or the most beneficial terms in the public interest. For beneficial terms, the Board can consider things beyond the purchase price itself, such as the expected real property taxes or future development that a particular bidder may promote going forward. Mr. Morrell stated it's not strictly a highest bidder type of situation – you can consider things beyond that. He mentioned it can be a bidding process, or an RFP, or it can be marketed with a Realtor. He added the appraisals are in place to ensure that the Town Board knows the ballpark that it should be dealing with if it does a private sale. Further discussion followed.

Mr. Earle requested an update as to the status of the Route 414 sewer line. Mr. Morrell stated after the Board approved agreements with the Town of Tyre and agreements with end users of the Town of Tyre, the Tyre Board met and the Attorney handling negotiations for them was unable to appear at that Meeting. He expects the Tyre Board will take action at their Meeting this month.

Rebecca McBride – No. Seneca Ambulance – Recognition of Police Officers: Chief Peenstra stated Ms. McBride sent a letter regarding the Police Department and a couple of Officers, and he wanted to give her the opportunity to read the letter to the Board Members and the Community.

Rebecca McBride stated she is the Training Director of North Seneca Ambulance, an experienced Paramedic and a registered Nurse in the Emergency Room. She said Seneca County is lucky to have the Law Enforcement they have. She has been in many areas doing what she does, and she has never had the response from Law Enforcement that this County has. Ms. McBride proceeded to read the letter which states she would like to take the time to recognize the extraordinary Officers of the Seneca Falls Police Department. No matter what the emergency situation is that she has been called to, the Officers have been there on the front lines for them. They go above and beyond expectations with gaining information and assisting EMS with patient care and lifting and moving as needed, and never complain about staying and assisting for whatever situation.

Ms. McBride stated on April 28th, Sgt. Michael Poole and Officer Marty Rotz responded to a scene and found a patient unresponsive, not breathing and without a pulse. They started CPR and were able to revive the patient and keep him with a pulse and breathing until EMS arrived on the scene. Ms. McBride again said they go above and beyond, and their selflessness again has saved a life and continued selflessness will save many more. She, as an EMS Provider, is proud to say that she respects and appreciates all they do for them.

Chief Peenstra stated they have four life saves this year - on February 12th, they had a Narcan save, March 12th, they had a Narcan save, April 18th, an AED save, and this save on April 28th. He is very proud of all of his Officers, and is honored to be their Chief. Chief Peenstra congratulated Sgt. Poole and Officer Rotz and

presented them with Lifesaving Pins. Mr. Earle expressed his gratitude and thanks to the SF Police Department, air methods and Response folks because his father-in-law was in a situation where he had to be air-lifted to Upstate Medical; it definitely has made a difference.

Mr. Earle stated Mr. Babbitt had asked to speak tonight, and he asked Mr. Babbitt to send him what his questions were. Since Mr. Babbitt just arrived and the Board is past the Petitioners portion of the Meeting, he told Mr. Babbitt that he will get back to him with answers to his concerns (sidewalks and trees).

Town Justices: A motion was made to accept the reports of Justice Lafler and Justice Laquidari by Chad Sanderson and seconded by Dave DeLelys. No questions. Motion carried 4 ayes, 0 nays.

Water & Sewer: Joseph Tullo stated the Board has a copy of his report. He said as to the East Bayard retrofit, three pumps have been installed; a great job was done by the contractors and his Staff. He said the Ken-Mor Pump Station roof is also done.

A motion was made to accept Mr. Tullo's report by Chad Sanderson and seconded by Duane Moore. No questions. Motion carried 4 ayes, 0 nays.

Police Chief: Chief Peenstra gave an update on the School Resource Officer. The Memorandum of Understanding was signed by the School District and the Town this month. He is starting the process of filling that position. There is a School Resource Officer training coming up in Auburn on June 22nd through June 26th, and he is looking to send an Officer for training. The Chief said he is looking to have that position up and running by mid-August.

A motion was made to accept Chief Peenstra's report by Duane Moore and seconded by Dave DeLelys. No questions. Motion carried 4 ayes, 0 nays.

Barton & Loguidice: Mr. Condino stated they are continuing to work on the projects, such as the Kingdom force main replacement which is currently in the design phase. Hopefully, it is still on schedule to get it ready and out to bid by early Summer. They are also continuing to work on the south side I&I Study. Mr. Condino said there is a Resolution that will be introduced later in the Meeting for some outside support that will be needed in conjunction with that study.

Mr. Condino referred to a resolution that is specific to some pumps that were from an older project at the Water Treatment Plant. The resolution is for upgrading the two high lift pumps that were installed at the Water Plant a couple of years ago. He said it is necessary to upgrade these pumps because they failed to meet the specified output capacity. Gartner Equipment submitted a quote to furnish and install two complete rotating assemblies to replace the existing undersized pump impellers, and also to replace the two complete rotating assemblies that are spare parts; total bid is \$25,378.00. Mr. Condino stated Barton & Loguidice has accepted full responsibility for the need to upgrade these pumps due to a miscalculation, and has agreed to reimburse the Town for the full cost of the upgrade. He proceeded to read the resolution which is as follows;

WHEREAS, the Town of Seneca Falls has installed two high lift pumps at the Water Treatment Plant; and
WHEREAS, it has become necessary to upgrade those pumps to accommodate greater capacity; and
WHEREAS, Gartner Equipment initially installed the high lift pumps at the Water Treatment Plant; and
WHEREAS, Crante-Deming is the sole manufacturer of the replacement parts necessary to upgrade the existing Crante-Deming pumps and Gartner Equipment is their local distributor; and
WHEREAS, Gartner Equipment has submitted a quote to furnish and install two 16 inch rotating assemblies to replace the existing undersized pumps and to furnish two additional 16 inch rotating assemblies to replace two existing spare parts for a total expense of \$25,378.00.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Seneca Falls finds Gartner Equipment to be the sole source of the parts to upgrade the existing high lift pumps at the Water Treatment Plant; and be it

FURTHER RESOLVED, that the Town Board of the Town of Seneca Falls accepts the quote of Gartner Equipment; authorizes the expenditure not to exceed \$25,500.00 and authorizes the Supervisor to execute all documents necessary to enter into a contract with Gartner Equipment to furnish and install the 16 inch rotating assemblies as specified in their quote.

Mr. Morrell stated despite the reimbursement, it is still a Town project. He said the amount does not meet the threshold that would require public bidding (\$35,000). It is also excluded from the Town's Procurement Policy as this is a sole source situation where the only place to get these pumps is through the local distributor they are already working with and has already worked at this site. Mr. Morrell stated the Town is very fortunate to be working with Barton & Loguidice who is willing to step up and remedy this situation. Mr. Moore thanked Barton & Loguidice for standing up and making the correction; they have helped the taxpayers of this Community a great deal and the Board appreciates it. Mr. Earle also expressed his appreciation for Barton & Loguidice stepping up and taking responsibility for this.

A motion was made to adopt the above Resolution to replace the high lift pumps at the Water Treatment Plant by Duane Moore and seconded by Dave DeLelys. No questions. Motion carried 4 ayes, 0 nays.

Building Committee: Mr. Condino stated the advertisement for bids went out the middle of last month, and the original bid date to be received was May 14th. There were some things that came to light after review by the Department of Corrections which were basically related to prisoner security issues that required some modifications to the building. The bid date has been extended to June 4th to allow time to get the modifications and plans out to the contractors and give them time to adjust their bids accordingly.

Other Committee Reports:

Parking Study: Mr. Sanderson stated the Parking Study is underway; their first Meeting identified the area which they will be concentrating on. The people from Parson-Brinckerhoff will be in Town and will be interviewing people, business owners as well as local residents, about parking issues throughout the Town. Mr. Sanderson said by November, they will be issuing their final report. He thinks they will come up with some viable solutions to parking issues.

Mr. Earle mentioned that there are two ongoing grants – Safe Pathways to Schools for sidewalks and Main Street Grant. Mr. Sanderson said the Main Street Grant is dealing mostly with the south side of the Canal – Sackett District. The Safe Pathways to Schools is moving forward, but he was not sure where we are with that.

Water & Sewer: Mr. Condino mentioned some of the things that were discussed. The Town of Fayette water meters need calibration again; Mr. Belle arranged to have it scheduled later this week. As to the waterline leak on Lower Lake Road, a leak detection company found the leak, and it was repaired last week.

Mr. Condino stated the equalization tank at the Wastewater Treatment Plant continues to be an issue - it's age is beginning to show. They are continuing to look at it and patching leaks. The Water/Sewer Committee asked if Barton & Loguidice would do an evaluation so that it can be put into the Assessment Management Plan.

Mr. Morrell referred to the Fayette water meters calibration and said Mr. Belle was setting this up and identified Aqualogic to do the work. He received a quote of \$1,050.00 to do both North Parker Road and South Parker Road, as well as calibrating the instruments within the Plant itself - it was the best rate that he found.

A motion was made authorizing Dominick Belle to spend \$1,050.00 to engage the Firm Aqualogic for calibration services by Chad Sanderson and seconded by Duane Moore. No questions. Motion carried 4 ayes, 0 nays.

Mr. Earle stated these two master meters are owned by the Town of Fayette, and they are responsible for maintaining and calibration of those meters. He added the Town will seek reimbursement from Fayette for the two master meters.

Communications:

A motion was made to receive and file Communications numbered 1 to 18 by Dave DeLelys and seconded by Chad Sanderson. No questions. Motion carried 4 ayes, 0 nays. Communications numbered 1 to 18 are as follows:

1. 2015 Legislative Program and Certificate of Membership from the Association of Towns.
2. Minutes of the Zoning Board of Appeals Meeting of March 26, 2015.
3. Minutes of the Planning Board Meeting of March 26, 2015.
4. Notice to Occupant of intention to discontinue service supplied to Landlord or rental property Owner by NYSEG.
5. 2015 Final Franchise Assessments/Full Values from NYS Department of Taxation and Finance, Office of Real Property Tax Services.
6. Monthly Report for the month of March 2015, as per Town Operating License and Host Community Agreement, from Seneca Meadows, Inc.
7. Statement of Accounts, April 1, 2011 to March 31, 2015, from Wilmington Trust.
8. Notice of application for liquor license from Brothers Lakeside, LLC d/b/a Deerhead Lakeside Restaurant and Bar.
9. Checks totaling \$10,180.49 representing 2015 PILOT, fuel reimbursement, education reimbursement, Health Insurance premiums, copies of Police reports, Vince's Park receipts, Town Clerk's February report, trash tote payments, Disability reimbursement, Tax Receiver return of Petty Cash, Tax Receiver return of check fees and Tower rent.
10. Checks totaling \$61,508.59 representing Tower rent, copies of Police reports, 2015 PILOT, Town Justices' March Reports, AFLAC reimbursement and Community Center receipts.
11. Section 504 Compliance Handbook, May 2015, from LRP Publications.
12. Checks totaling \$3,738.62 representing Health Insurance premiums, fuel reimbursement, Disability

reimbursement, restitution, award for 2015 VanCleaf Celebration, returned check fee – tax payment, culvert pipe reimbursement, trash tote purchase, Town Clerk's March Report and copies of Police reports.

13. Notice to Occupant of intention to discontinue service supplied to Landlord or rental property Owner by NYSEG.
14. Minutes of the Heritage Preservation Commission Meeting of March 24, 2015.
15. Checks totaling \$8,989.79 representing Tower rents, DWI overtime reimbursement, copies of Police reports, overpayment refund, Community Center receipts and Vince's Park receipts.
16. Letter from Verizon Wireless, Network Real Estate, notifying Town that Verizon Wireless is exercising their Option and Land Lease Agreement effective April 1, 2015.
17. Copy of letter to Mr. & Mrs. Ronald Gibson from Town Supervisor relative to sidewalk snow removal.
18. Copy of letter to Stuart Jensen from Town Supervisor relative to a 15-minute parking place on Fall Street.

Old Business:

Sale of Condominium & Surplus Real Properties: A motion was made to go out for proposals for 10 Fall Street by Don Earle and seconded by Chad Sanderson.

Mr. Morrell stated this would be a decision amongst the various procedures of how to go about obtaining the best return for the taxpayers. One discussed was an RFP situation where a proposal is written up stating what the Town is looking for, such as a positive impact on the Community or something that is going to generate tax revenue in the future. He said the Board can identify potential developers to send it to, put it on the website or advertise it more generally. Mr. Moore stated anything that we sell and whatever price it is will be a benefit to the taxpayers since this property (10 Fall Street) has been sitting so long.

Mr. Morrell stated this discussion is about 10 Fall Street. He can circulate what he would suggest using as an RFP and go forward and advertise it. Brief discussion followed.

Mr. Earle amended the above motion to go out for proposals for 10 Fall Street to include the 28 Oak Street property. Mr. DeLelys seconded the amendment. No questions. Motion carried 4 ayes, 0 nays.

The original motion to go out for proposals for 10 Fall Street was carried 4 ayes, 0 nays.

Auburn Road Sewer Extension: Mr. Earle stated there is a section of line that has to be replaced before any extension can be done. He asked what the anticipated completion date of that project is. Mr. Condino replied it will more than likely be this Fall. He added the Water and Sewer Committee discussed scheduling an Informational meeting with the landowners on Auburn Road to discuss the potential of sewer service out Auburn Road to gauge interest in the sewer. He added the target date for a meeting is on or about June 9th.

Ritmer Lane Sewer: Mr. Earle mentioned that there is a little more involved than just the sewer. Mr. Wood stated they have a milling machine coming June 22nd, and they will be milling the roads to be paved throughout the former Village. They will be closing Ritmer Lane for 2-3 weeks so they can mill it, and while it is tore up, they are going to install two manholes and 600 feet of sewer. He said once that is done, they will restore and pave the Road. Mr. Wood will have the quote for materials for the next Water & Sewer Meeting.

Write-Off Uncollectable Receivables: Mr. Morrell requested that this be carried over to the next Meeting.

Route 414 Sewer Line Transfer from IDA to Town: Mr. Morrell said he spoke on this earlier. Mr. Earle asked if Mr. Morrell has been able to get the data he needs since the change at Seneca Meadows. Mr. Morrell replied Mr. Black said he will be looking into this as Mr. Gentilcore had all the easement documents – Barton & Loguidice has a meeting with them on Friday.

Solicitors: Mr. Morrell stated he has been working with Chief Peenstra on this. The Chief sent him some ideas from other communities. He is going through the current Town Code and looking at what other communities are doing, and trying to incorporate some of their ideas into our Code. He will continue to work with the Chief going forward to come up with a proposal to submit to the Board.

Water Rate Increase: Mr. Condino stated he has been working with Mrs. Havelin for information and data in support of recommendations to increase the water rate. She gave him the data which they will go through and finalize the report and present it at the next Water & Sewer Committee Meeting. Mr. Condino said it has to go through a public process if there is a recommendation to increase the water rate.

RFP – Consulting Services: Mr. Morrell stated that he and Mr. Bove are compiling a list of potential Firms to contact, as well as coming up with an RFP to specify what type of consulting services that we would be interested in.

Bandstand Renovations – People’s Park: Mr. Condino stated in accordance with the Cornell study and report, they broke renovations down to three phases. The first phase would be repair of the columns, replacement of column bases with brick bases, and replacement in kind of the railings; in addition to that, painting of columns and roof. Mr. Condino noted that Barton & Loguidice is putting together a quote sheet for the first phase and when the bids come back, the Town can make a decision (\$20,000.00 is budgeted). Mr. Condino stated the future phases will include landscaping, lighting upgrades, handicap accessibility, etc. Basically, this will be budgeted in \$20,000.00 increments over the next 2-3 years.

Mr. Spina asked if they have an idea as to how long this will take – they do have some events that could be impacted. Mr. Condino replied Mr. Fuller will have the bid documents prepared by the end of the week; quotes can be solicited from local contractors. If the Board authorizes it at the June Meeting, he is guessing that the work will take 3-4 weeks. Mr. Spina said it looks like everything will be completed by July 1st, which should be okay for the events. A completion date of July 1st will be put in the proposal.

Mr. Earle asked for an update on the docks and the Canal. Mr. Spina stated some of the parts that were damaged needed to be welded, and that will be done this week. Mr. Condino stated they are putting the contractor on notice this week and giving him a timeline to get the posts reset. Mr. Spina said Mr. Marquart is in the process of replacing some of the pedestals. He added some of the damage was from the ice buildup in the Canal. Mr. Earle asked if there was electric and water on the south side of the Canal. Mr. Spina replied they have electric on that side.

New Business:

Approval of Special Events: Mr. Spina stated there are four Special Events for the Board’s consideration which were reviewed by the Committee. American Legion Memorial Day Parade May 25th – they have spoken with the Chief regarding the Parade route, and have properly submitted insurance. Seneca Falls Development Corporation weekly Farmers Market every Wednesday beginning June 10th to October in People’s Park – insurance pending. Women’s Right to Rock Music Festival July 10, 11 and 12 in People’s Park – he and the Chief have discussed it and are comfortable with the changes they made; insurance pending. Cycling the Erie July 14 and 15 – use People’s Park for an event and Vince’s Park for swimming – insurance has been submitted.

A motion was made to approve the four Events – American Legion Memorial Day Parade, Farmers Market, Women’s Right to Rock Music Festival and Cycling the Erie – providing they submit insurance before the events take place, by Dave DeLelys and seconded by Chad Sanderson. No questions. Motion carried 4 ayes, 0 nays.

Contribution – St. Anthony’s Italian Festival: A motion was made to contribute \$2,000.00 to the St. Anthony’s Italian Festival by Duane Moore and seconded by Dave DeLelys. No questions. Motion carried 4 ayes, 0 nays.

Contribution – Convention Days: A motion was made to contribute \$500.00 to Convention Days by Duane Moore and seconded by Dave DeLelys. No questions. Motion carried 4 ayes, 0 nays.

Accept Resignation – Peter Wormuth: A motion was made to accept the resignation of Peter Wormuth, with regret, as a Member of the Zoning Board of Appeals, and thanking him for his service, by Dave DeLelys and seconded by Chad Sanderson. No questions. Motion carried 4 ayes, 0 nays.

Appoint Joseph Cordaro to Fill Position: A motion was made to appoint Joseph Cordaro as a Member of the Zoning Board of Appeals to fill the unexpired term of Mr. Wormuth, said term to expire December 31, 2015, by Chad Sanderson and seconded by Dave DeLelys. No questions. Motion carried 4 ayes, 0 nays.

Resolution Accepting Fox Cemetery: Mr. Morrell stated Fox Cemetery reached the point where they felt it was beneficial to turn everything over to the Town including the amount they held in a bank account. He said it would be in the Town’s best interest to take it over now.

Mr. Moore stated this is the time to take it over. He knows of situations where records were misplaced in a Cemetery back in the late 70s and it’s a tough situation for a lot of the families that are interred there. He added as long as the Town has to take it over, do it now so that the records can be cleared up.

A motion was made by Chad Sanderson and seconded by Dave DeLelys to adopt the following Resolution:
WHEREAS, there has been established in the Town a cemetery known as the Fox Cemetery Association, Inc., which Association maintains a public Cemetery on Black Brook Road in Seneca Falls, Seneca County, New York, and owns real property in said Town; and
WHEREAS, said Association has under its care certain funds for perpetual care, permanent maintenance, special trust, general fund, deposited in the following Bank: Generations Bank (Bank check #117954); and

WHEREAS, the Association has been and still is unable to procure sufficient income from above investments, the Members of the Association and from the representatives of the deceased persons interred in the Cemetery; and

WHEREAS, the Cemetery Association has requested that the Town of Seneca Falls, pursuant to Section 1506(j) of the Not-for-Profit Corporation Law, accept the conveyance of the Cemetery premises and transfer of assets.

RESOLVED, that the Town of Seneca Falls accepts the conveyance of the Cemetery premises and the transfer of the assets from the Cemetery Association, such conveyance shall be subject to all agreements as to lots sold and all trust, restrictions and conditions upon the title or use of the real property or assets.

No questions. Motion carried 4 ayes, 0 nays.

Agreement – Police Negotiations: Mr. Earle stated the Town has completed everything that it has, and is waiting for a response from the Union Representatives. Mr. Morrell said the Town has a proposed Agreement extending services of the special Consul Jim Roemer and his Firm. Mr. Earle recommended extending this Agreement from June 1, 2015 to December 31, 2017. Mr. Morrell said it sets forth the hourly rates of those within the Firm. He added they have gone above and beyond and they are very easy to work with. Brief discussion followed.

A motion was made to accept the Agreement between the Town and Roemer Wallens Gold & Mineaux for continuing labor relations services by Dave DeLelys and seconded by Don Earle. No questions. Motion carried 4 ayes, 0 nays.

Contribution – Kiwanis Easter Egg Hunt: A motion was made to contribute \$150.00 to the Kiwanis Club to be used towards expenses for their Easter Egg Hunt by Chad Sanderson and seconded by Dave DeLelys. No questions. Motion carried 4 ayes, 0 nays.

Electronics Recycling & Recovery Services – Highway: Mr. Wood stated he was bringing electronics to Geneva, but they went out of business. He had about three months worth of TVs at the Highway Garage (12 pallets). He said with this contract, they will come weekly to pick them up - this will have to be a budgeted item as we have to pay to have them picked up. Mr. Wood said they have to build a shelter to keep them dry; they supply pallets and boxes.

A motion was made to enter into an Agreement with Rochester Computer Recycling & Recovery, LLC for the disposal of electronics by Dave DeLelys and seconded by Chad Sanderson. No questions. Motion carried 4 ayes, 0 nays.

Part-Time Cemetery Clerk: The Clerk explained that with the conveyance of Fox Cemetery, the records need to be sorted out and organized. Also, information is lacking on many of the records which has to be researched. Brief discussion followed.

A motion was made to appoint Linda Marzan as part-time Cemetery Clerk at \$12.51 per hour with a maximum of 20 hours per week by Chad Sanderson and seconded by Duane Moore. No questions. Motion carried 4 ayes, 0 nays.

Create Part-Time Clerk in W/S Department: Mr. Earle stated he was charged with meeting with the County Personnel Director to move forward on creating a position. He has done that and has the paperwork for that position. The maximum number hours will be 25 hours per week at \$12.37 per hour (Grade Level 3). This would be a Civil Service position, so the appointment would be made from the Civil Service list.

A motion was made to create the position of part-time Clerk in the Water/Sewer Department at \$12.37 per hour and at no more than 25 hours per week by Duane Moore and seconded by Dave DeLelys. No questions. Motion carried 4 ayes, 0 nays.

Purchase Mulch – Kids’ Territory Playground: Mr. Spina stated last Budget season, it was put in the Budget to replace mulch at Kids’ Territory Playground as well as Vince’s Park. He said as the years go by, the mulch gets below some of the spots where it becomes dangerous. Mr. Marquart put together an advertisement and reached out to some local people. Bids are:

Park-a-Techt - \$10,941.00 (at least \$100.00 a load for delivery which puts it at \$11,441.00)

Sensenig - \$11,283.00 (includes delivery)

Cranebrook – Refused bid – couldn’t supply the amount needed.

A motion was made authorizing the purchase of mulch for Kids’ Territory Playground and Vince’s Park from Sensenig at a cost of \$11,283.00 which includes delivery by Chad Sanderson and seconded by Duane Moore.

Mr. Earle asked if Mr. Spina ever tried to take advantage of Seneca Meadows free mulch. Mr. Spina replied you can’t use it – it has to be playground mulch. He added it has to be for the Town’s insurance and Playground Institute qualifications.

The above motion made by Chad Sanderson and seconded by Duane Moore authorizing the purchase of mulch for Kids' Territory Playground and Vince's Park from Sensenig was carried 4 ayes, 0 nays.

Canal Harbor Usage by Commercial Operators: Mr. Spina stated since the Town took over the Canal Harbor, there is a commercial operation, Erie Canal Tours, who use a slip. They have an agreement with NYS to dock on the Canal, but there has been no agreement or contract in place for them to use our electric and water. There has been a lot of conflicts between visiting Boaters and that outfit. Mr. Spina said he was able to get in touch with someone from New York State who gave him some good advice and information so that we could move forward. The Owner of the operation said he was willing to work with the Town as to what he can and cannot do. Mr. Spina gave some information to Mr. Morrell so that he could develop a contract. Discussion followed.

Mr. Morrell stated there are some policy decisions to be made about what to charge. There are no meters on any of the facilities that are there. He said a meter could be put on one and they would pay for what they use. He will put something together and bring it to the Committee, and present it to the Board in June.

Community Center – Purchase CPR/AED Training Equipment: Mr. Spina stated every year, they have 40-50 people plus the Community Center Employees that have to have certification in CPR and First Aid. There have been some major changes in Red Cross in that it used to cost \$25.00-\$30.00 per person every year to get certified - they have eliminated that set-up. Now, they will send their person to do the certification at \$110.00 per person. If you have your own equipment, you can get your own person. Mr. Spina said if there were 40 people a year, it would cost \$40,000.00; if we buy it up front, it would cost \$2,000.00 – one time purchase. He added another advantage is that the Police Department could take advantage of it. Brief discussion followed.

A motion was made authorizing the purchase of CPR/AED training equipment at a cost not to exceed \$2,000.00 by Dave DeLelys and seconded by Duane Moore. No questions. Motion carried 4 ayes, 0 nays.

Purchase Downtown Planters Material & Preparation: Mr. Spina stated every year, they plant the pots throughout downtown and the Sackett District. Sinicropi Florist is ready to go; the cost is \$2,430.00.

A motion was made to approve the expenditure of \$2,430.00 for the Downtown planters material and preparation by Chad Sanderson and seconded by Duane Moore. No questions. Motion carried 4 ayes, 0 nays.

Use of Vince's Park Pool – Seneca County Swim Program: Mr. Spina stated this is their annual request. The Program is for two weeks and is open to all County Students. He noted the County pays the Town a \$1,000.00 fee for the use of the Pool.

A motion was made authorizing the Seneca County Swim Program to use Vince's Park pool July 6-18, 2015, Town to be paid a \$1,000.00 fee, by Duane Moore and seconded by Dave DeLelys. No questions. Motion carried 4 ayes, 0 nays.

Ad – Women's Hall of Fame Induction Program Book: A motion was made to place a one-half page ad in the Women's Hall of Fame Induction Program Book at a cost of \$500.00 by Duane Moore and seconded by Dave DeLelys. No questions. Motion carried 4 ayes, 0 nays.

Mr. Sanderson said he agrees with the purchase of the ad but is not sure what the ad will be. It should contain the sentiment that the Town has been very supportive of this Project - they need to be reminded that the Town is not only buying an ad, but has been very pro-active in supporting the Project.

Sanitary Sewer Flow Metering: Mr. Rowe stated instead of flow metering, there is another item that can be substituted related to the ongoing I&I investigations. Manhole inspections have been completed on the south side of the system. As a result of those investigations, they have identified select areas throughout the system that they are recommending be televised to better define where the clean waters are coming from. Mr. Rowe stated there are about 14,000 linear feet of sewers to be televised, and they have obtained three quotes from Firms that can do that type of work. They are recommending Skanex Pipe Services, Inc. to complete that work. Discussion followed.

A motion was made authorizing Skanex Pipe Services, Inc. to complete that work at a cost of \$1.50 per linear foot for a total cost of \$21,000.00 by Chad Sanderson and seconded by Dave DeLelys. No questions. Motion carried 4 ayes, 0 nays.

Modify Guidelines 3 & 4 – Procurement Policy: Mr. Earle suggested that this be tabled for further study. Mr. Morrell stated if the Board wants to have a local preference, it would have to define what is local, what the parameters of that are, and how to go about giving a preference. Mr. Sanderson said since this was his concern, he would be happy to serve on the Committee to further investigate the possibility of doing this. Mr. Earle assigned Mr. Bove to serve on the Committee with Mr. Sanderson.

Create Town Electrician Position: Mr. Earle suggested that this wait until the new Committee has a chance to look at that. Mr. Morrell asked if this is something the Personnel Committee should be looking at. He added in the Town Law, there is no specific position of Town Electrician, but the Town is able to employ people beyond those just listed as a Town Officer. He mentioned things that need to be addressed prior to creating this position, such as checking with the County Personnel Office, salaried position or voucher situation, etc.

A motion was made to table this matter until the Board gets a recommendation from the new Committee by Don Earle and seconded by Dave DeLelys. No questions. Motion carried 4 ayes, 0 nays.

Amend Documents Re: Health Insurance: Mr. Earle stated this has to do with someone wanting to retire early before age 65. With the current Town policy, there is not a provision to carry on a certain percentage to allow that person to retire early. He added the Roemer Firm suggested this be tabled as they will be sending a Memo as to what implications this could have for the entire Town.

A motion was made to table this matter until a recommendation is made by the Roemer Firm by Chad Sanderson and seconded by Don Earle. No questions. Motion carried 4 ayes, 0 nays.

2016 Highway Superintendent Salary: Mr. Morrell stated this could be a matter addressed in Executive Session. The Board was in agreement.

Water/Sewer Credits: Mr. Earle stated the Water/Sewer Clerk is recommending that the Board accept this as there was a leak; the total credit is \$3,906.79. Mr. Morrell stated this is a business - it was vacant and there was a leak; now the business is being transferred and it was discovered.

A motion was made to approve the Water/Sewer credit in the amount of \$3,906.79 as prepared by Mrs. Havelin on March 25, 2015 by Chad Sanderson and seconded by Duane Moore. No questions. Motion carried 4 ayes, 0 nays.

Payment of Bills:

A motion was made by Duane Moore and seconded by Dave DeLelys to approve and order paid the following bills:

General Fund - \$138,993.33 (Abstract #5)	Recreation Fund - \$12,607.57 (Abstract #5)
Miscellaneous Fund - \$100,857.14 (Abstract #5)	Vince's Park Fund - \$1,018.98 (Abstract #5)
Highway Fund - \$4,621.13 (Abstract #5)	Sewer Fund - \$185,586.32 (Abstract #5)
Water Fund - \$221,853.27 (Abstract #5)	

No questions. Motion carried 4 ayes, 0 nays.

Mr. Wood stated the Cemetery Workers were questioning if they received raises the same as everyone else in the Town. The Worker in charge receives \$11.00 per hour, and the other three Workers receive \$10.50 per hour. Mr. Wood said they are committed and doing a great job. Mr. Moore said it's a waste of time sending it to the Personnel Committee; the Board decided it and Mr. Wood is recommending it. Brief discussion followed.

A motion was made to refer this to the Personnel Committee and make any increases retroactive, if approved, by Chad Sanderson and seconded by Dave DeLelys. No questions. Motion carried 4 ayes, 1 nay; Councilman Moore with the dissenting vote.

At 9:15 P.M., a motion was made to go into Executive Session relative to a Personnel issue, as well as matters that could impact upon the value of real property, by Dave DeLelys and seconded by Duane Moore. No questions. Motion carried 4 ayes, 0 nays.

A motion was made to reconvene the regular monthly Meeting at 10:06 P.M. by Chad Sanderson and seconded by Dave DeLelys. No questions. Motion carried 4 ayes, 0 nays.

Being there was no further business, a motion was made to adjourn the Meeting by Dave DeLelys and seconded by Duane Moore. No questions. Motion carried 4 ayes, 0 nays.

Meeting adjourned at 10:06 P.M.

Respectfully submitted,

NICALETTA J. GREER
Town Clerk

