

The Seneca Falls Town Board held a regular monthly Meeting on Tuesday, May 7, 2019 in the Town Hall Meeting Room, 130 Ovid Street.

Present were Supervisor Gregory Lazzaro; Councilmen Vittorio Porretta, Douglas Avery, David DeLelys and Louis Ferrara. Also present were David Foster, Town Attorney; James Spina, Commissioner of Parks and Recreation; Timothy Pagano, Deputy Highway Superintendent; Deborah Waite, Acting Assessor; Stuart Peenstra, Police Chief; Joseph Tullo, Chief WWTP Operator, Marshall Foster, IT Network Administrator and Peter Baker, Town Engineer.

Supervisor Lazzaro called the regular monthly Meeting to order at 6:00 P.M. A roll call was taken of Board Members and all were present; the Pledge of Allegiance followed.

Petitioners:

Jean O'Connell, Grants Consultants: Jean O'Connell, Grant Writer for the former Village and Town of Seneca Falls for many years, stated she left 3-4 years ago and would like to come back. She provided handouts which was an overview of some of the Projects they worked on for the Town of Seneca Falls. Ms. O'Connell said they were very active here and she feels they were very successful in obtaining grant money. The grants that they have obtained for Seneca Falls over the years totaled almost \$9 million. Ms. O'Connell stated grant money is money that is out there that has been proportioned by the Government for certain programs – the Town is just as entitled to it as anyone else wherever they live, but if you don't do anything about it, you won't see any of that money. She is asking to come back to help the Town out. Brief discussion followed.

Robert McGill: Robert McGill of Waterloo mentioned the upcoming Election in November, and said the major issue has always been the Landfill. He would like to see the Election this year directed at some economic development. He would like to see this Election be a little bit more about developing some sort of a workforce. He added some experience people are needed to deal with issues.

Chris Lytle – Governance: Chris Lytle of 36 Cayuga Street, Seneca Falls, offered thanks in advance to the Town Board for attempting to implement the remedies identified in the Comptroller's Audit. He also acknowledged and thanked the Citizens who were involved in contacting the Comptroller's Office in the first place which initiated the Audit. Mr. Lazzaro said it was he and Mr. Ferrara who called the Comptroller's Office and asked them to come down and do an audit. Mr. Lytle said he stands by what he said – Mr. Lazzaro interrupted Mr. Lytle and said he is going to sit down because he made a misstatement and he lied. Mr. Lytle said he didn't lie – perhaps he was misinformed. A heated argument ensued, and Mr. Lazzaro asked Mr. Lytle to stop speaking. Mr. Avery moved to overrule the Supervisor and let Mr. Lytle continue to speak. Mr. Ferrara stated that in the beginning, he called the BCI to get the ball rolling for an audit because he didn't like the idea of assuming the books that they had no knowledge of how they were done and what was done. Further heated discussion followed.

Mr. Lytle stated since the Village dissolved, Seneca Falls' political stability has been severely compromised due to what he considers design flaws and personality conflicts. He mentioned that no Member of the Town Board has professional credentials in finance for accounting or the related creation and use of internal financial controls. Professional consultants, those once used for comprehensive and economic planning, Grant seeking and administration and other areas, are no longer used. Mr. Lytle stated he hopes that the Board reconsiders its aversion to outside consulting specialists and invests in an outside account firm in order to help implement the Comptroller's recommendations. He also requested that the Board consider securing other outside specialists to aggressively seek grants and seed funding for projects that will enable sustainable economic development and reduce our financial dependence on fees from Seneca Meadows. Further discussion followed.

Valerie Sandlas – Environmental Issues: Valerie Sandlas, Chairwoman of the Seneca Falls Environmental Action Committee, stated they have been persistent in their support of Local Law #3 and the pending closure of Seneca Meadows in 2025. They would like the Board to be pro-active in holding Seneca Meadows accountable for, not only the Host Community Agreement, but also its ongoing odor issues. She added even though Seneca Meadows continues to fulfill its Host Community payments to the Town, it has not fulfilled its commitment to control the noxious odors that continue to pervade our Community. Mrs. Sandlas mentioned the newly created website – It Stinks.org, which monitors odors from the Ontario County Landfill and Seneca Meadows, and urged everyone to log into the website. Seneca Meadows is polluting our air and interfering with our lives and health. She stated the Environmental Action Committee urged the Board to contact the appropriate Officials to enforce the existing laws.

Approval of Minutes:

A motion was made to approve the minutes of the regular monthly Meeting of April 2, 2019 and the Special Meeting of April 17, 2019 by Greg Lazzaro and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 naves.

Reports:

Dog Control Officer: A motion was made to approve the Dog Control Officer's report for the months of March and April 2019 by Greg Lazzaro and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 nays.

Zoning Officer: A motion was made to approve Mr. Zettlemoyer's report by Greg Lazzaro and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Commissioner of Parks & Recreation: A motion was made to approve Mr. Spina's report by Greg Lazzaro and seconded by Doug Avery.

Mr. Spina mentioned that he and Mr. Nicholson will be attending a NYMIR Playground Inspection Seminar on June 11th in Victor; no approval is needed as it is a free Seminar.

The above motion made by Greg Lazzaro and seconded by Doug Avery to approve Mr. Spina's report was carried 5 ayes, 0 nays.

Highway Superintendent: A motion was made to approve Mr. Peterson's report by Greg Lazzaro and seconded by Vic Porretta. No questions. Motion carried 5 ayes, 0 nays.

Assessor: A motion was made to approve Ms. Waite's report by Greg Lazzaro and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 nays.

Town Attorney: Mr. Foster stated issues will be addressed as they arise. He noted that there has been no decision from the Appellate Division with regard to the Ludovico Trail.

Town Justices: A motion was made to approve the reports of Judge Lafler and Judge Laquidari by Greg Lazzaro and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Water & Sewer: A motion was made to approve Mr. Tullo's report by Greg Lazzaro and seconded by Lou Ferrara.

Mr. DeLelys asked about taking down some of the fence; Mr. Tullo responded that there is nothing in the Budget – next year, they will put it in the Budget to fix the fence. Mr. DeLelys asked about the removal of trees; Mr. Tullo replied they will pay for that out of Plant maintenance – the trees are down.

Mr. Avery referred to the water tower inspection and said it was noted that there was no fence around the water tower. Mr. Tullo said it's all locked – we can put a fence around it. After brief discussion relative to putting a fence around the water tank, Mr. Tullo said he would check with the Department of Health.

The above motion made by Greg Lazzaro and seconded by Lou Ferrara to approve Mr. Tullo's report was carried 5 ayes, 0 nays.

Police Chief: A motion was made to approve Chief Peenstra's report by Greg Lazzaro and seconded by Lou Ferrara. No questions. Motion carried 5 ayes, 0 nays.

Barton & Loguidice: A motion was made to approve Barton & Loguidice's report by Greg Lazzaro and seconded by Dave DeLelys.

Mr. Baker stated they are working on last month's petition for extending sewer on Gravel Road; the number of people who signed the petition is just about one-half which makes it something to look at. Brief discussion followed.

The above motion made by Greg Lazzaro and seconded by Dave DeLelys to approve Barton & Loguidice's report was carried 5 ayes, 0 nays.

IT Network Administrator: A motion was made to approve Marshall Foster's report by Greg Lazzaro and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 nays.

Communications:

A motion was made to receive and file Communications numbered 1 to 10 by Greg Lazzaro and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 nays. Communications numbered 1 to 10 are as follows:

1. Letter acknowledging receipt of Local Law #1 – 2019 for filing purposes from NYS Department of State.
2. Checks and deposits totaling \$122,089.26 representing Retirees Insurance, Disability reimbursement,

Community Center deposits, copies of Police reports, dumpster fees, Burial fees, PILOT payments, refund of unallocated Insurance, tote purchase, Grave purchase, fuel reimbursement, Town Clerk's March Report, Vince's Park rental deposit and Vince's Park alcohol permit deposit.

3. Fact Sheet relative to NYSEG's cleanup action at their 187 Fall Street site from NYSEG.
4. Minutes of the Seneca County Planning Board Meeting of March 14, 2019.
5. Town of Seneca Falls Condition Assessment Report relative to the Auburn Road Water Tower from Utility Service Co., Inc.
6. Final Order authorizing payment of certain pre-petition taxes and fees in regard to Windstream Holdings, Inc.
7. Minutes of the Heritage Preservation Commission Meeting of April 23, 2019.
8. Minutes of the Planning Board Meeting of April 25, 2019.
9. Minutes of the Zoning Board of Appeals Meeting of April 25, 2019.
10. Reports and Resolutions relative to a Site Plan Review and Area Variances from Seneca County Planning Board.

Old Business:

Write-Off Uncollectable Receivables: No report.

Route 414 Sewer Line Transfer from IDA to Town: Mr. Lazzaro stated they have a meeting scheduled for Friday to go over the Agreement which changed about two months ago.

Sale of Surplus Property: Mr. Lazzaro noted there is nothing pending right now; 10 Fall Street was put back into the Town.

It's a Wonderful Life Request for Signage: Mr. Avery stated that Mr. Peterson and Fred Capozzi looked at the signs, and Mr. Peterson talked to Pilat Graphics about the possibility of getting some sort of temporary signage to add. He believes a permanent solution should wait until the Board deals with all the signs (they are all inaccurate) as soon as the Women's Hall of Fame moves. He added Mr. Peterson conveyed to them that it would be at their cost, but he thinks the Board should oversee it and perhaps do the installation.

RFPs – Banking Services for the Town: Mr. Lazzaro stated this will be a lengthy discussion, so he suggested a Special Meeting just for this. He said he will be meeting with Mr. Foster and Sandy Ferrara tomorrow. Mr. DeLelys asked if Mrs. Warfel should be involved; Mr. Foster replied at this point – no; she will be in the next step. Mr. Lazzaro requested that the Board send him some dates that they will be available for a Meeting. Discussion followed.

New Business:

Approval of Special Events: Mr. Spina stated there are four Events which have been reviewed by Department Heads and the Recreation Committee. All insurances have been submitted or are pending.

A motion was made by Greg Lazzaro and seconded by Doug Avery to approve the following Special Events:

1. Seneca Falls Pageant of Bands application submitted by SF Central School District and scheduled for Saturday, May 18, 2019.
2. Memorial Day Parade application submitted by Kirk Casey American Legion Post 366 and scheduled for May 27, 2019.
3. Canalfest application submitted by SF Business Association and scheduled for July 5-7, 2019.
4. Classic Car Show application submitted by Classic Car Show Organizers and scheduled for Sunday, July 28, 2019.

No questions. Motion carried 5 ayes, 0 nays.

Town Historian – Attendance at Annual State Conference: A motion was made by Greg Lazzaro and seconded by Lou Ferrara authorizing the Town Historian to attend the Annual State Conference in Albany at a cost of registration fee, meals and hotel (per diem). No questions. Motion carried 5 ayes, 0 nays.

Approval of Chief to Attend NYS Police Chiefs Conference: A motion was made by Greg Lazzaro and seconded by Doug Avery to adopt the following resolution:

WHEREAS, it has been requested by the Police Chief to attend the 2019 New York State Association of Chiefs of Police Training Conference held on July 21-24, 2019 in Rochester, NY; and

WHEREAS, the Town Board feels that it will benefit the Town for the Chief to attend the Conference.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board allow the Police Chief to attend this Conference. Total cost to attend this Training to include hotel, mileage, Conference and meals and incidental expenses shall not exceed \$1,377. Monies to attend this Conference was budgeted for in 2019 Budget; and be it FURTHER RESOLVED, that the Chief receive his meals and incidental expense prior to the start of the Conference, totaling \$275.00.

No questions. Motion carried 5 ayes, 0 nays.

Police – Declare Certain Items Surplus: A motion was made by Greg Lazzaro and seconded by Dave DeLelys to declare the following items surplus for the SF Police Department;

1. 2013 Ford Utility
2. 2016 Ford Utility
3. 2012 Lexmark XS795DTE Copier

Items 1-3 will be sold at auction, and monies received from these items will go into the Police Department's surplus Vehicle and Equipment Fund.

No questions. Motion carried 5 ayes, 0 nays.

Resolution – Attendance at Court Clerks Conference: A motion was made by Greg Lazzaro and seconded by Lou Ferrara to adopt the following resolution:

WHEREAS, ongoing education for Court Clerks is vital to the function of the Court and to the people that they serve; and

WHEREAS, training for NYS Court Clerks is being held for three days in September in Syracuse, NY and through the NYS Association of Magistrates Court Clerks; and

WHEREAS, the cost of said training which includes lodging, meals and mileage throughout the event will be no more than \$2,554.92, and will be paid for out of line item A1110.405 in the 2019 Town Budget.

NOW, THEREFORE, BE IT RESOLVED, that the three Seneca Falls Town Court Clerks be allowed to attend said Conference.

No questions. Motion carried 5 ayes, 0 nays.

Acting Assessor – Attendance at NYS ORPTS Seminar on Appraising: A motion was made by Greg Lazzaro and seconded by Lou Ferrara authorizing the Acting Assessor to attend the NYS ORPTS Seminar on Appraising on July 14-19, 2019 in Ithaca, NY at a cost not to exceed \$1,142.35 plus mileage and meals at per diem rate. No questions. Motion carried 5 ayes, 0 nays.

Request to Waive 30-Day Notice Period to Expedite Liquor License: A motion was made to waive the 30-day Notice to expedite the process of approval for a liquor license for Barkley's Riverside, Inc. by Greg Lazzaro and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 nays.

Resolution – Omnibus Audit Corrective Action: A motion was made by Greg Lazzaro and seconded by Dave DeLelys to adopt the following resolution:

WHEREAS, the Office of the State Comptroller has completed its audit, and recommendations were made to the Town as to changes which should be made to provide proper oversight and management of the finances of the Town; and

WHEREAS, the Town Board feels that it is appropriate to take corrective action steps to resolve the concerns of the Office of the State Comptroller.

THEREFORE, BE IT RESOLVED, that the Town of Seneca Falls Town Board does hereby adopt the following changes:

1. From this point forward until further notice or until the revenue from the Seneca Meadows Landfill ceases, no less than 75% of the revenue received from the Host Community Agreement between the Town of Seneca Falls and Seneca Meadows Landfill shall be budgeted and utilized for the specific purpose of capital improvements within the Town.
2. Capital reserves shall be established for capital improvements in each of the General (A), Highway (DA), Water (F), and Sewer (G) funds should they currently not exist. Similar reserves should be established in the Community Center and Vince's Park funds which are supported by funds provided from the General (A) fund.
3. Said improvements may be in infrastructure, equipment, or buildings whether it be in the highway, water, sewer or general funds as per stipulation in the Host Community Agreement, as it is the intention of the Town Board to provide maintenance and upgrades to the current infrastructure of the Town and to attempt to avoid major indebtedness to the residents of the Town now and into the future.
4. Budgeting for said funds shall be reviewed annually by the Town Board and it shall be determined, based on expected revenue, the amount of revenue to be budgeted for deposit in each fund's capital improvement reserve. The Board, at its discretion, will determine if sufficient funds are already in place in a reserve. If so determined, funds will be placed in the capital reserves remaining in that fund.
5. An initial amount shall be placed in each capital reserve established by this resolution of not less than \$25,000, to be provided from cash on hand in that fund or by transfer from the General Fund where cash on hand at year end minus appropriated fund balance was less than 25% of the annual budget for that fund. These reserves shall include a reserve for equipment, infrastructure and buildings.
6. Funds currently placed in committed fund balance shall be immediately moved to the reserve indicated by its designation. Funds currently being used as an advance for construction to be placed in reserve upon repayment.

7. Prior to closing the books at year end, the amount of surplus funds in each fund shall be no less than 25% of the following year's budget minus appropriated fund balance for the following year to consider adding funds to reserve. Any cash deemed surplus shall be moved to a reserve. The amount of the apportionment of the funds will be determined by the Town Board in consultation with the department head and the finance office as to appropriateness and need.
8. Each department head is requested to provide the Board annually with the amount required, by line, for their portion of the budget based on the three previous years' expenditures. Any additional needs may also be presented with an explanation supporting the request.
9. Any subsequent additions or modifications to the approved budget, except in the case of emergency where the department head must follow protocol, shall be brought to the Town Board along with recommendation for provision of the funds prior to Board approval.
10. The Town Board will not, except in case of emergency, approve an expenditure without allocated funds to pay for the appropriation.
11. The Town Board reintroduces the use of the Asset Management Plan on file. The Town Board requests the Town Engineers to assist in updating the program and with training personnel in its use. This will allow for control over replacement and purchase of equipment to ensure proper budgetary planning.
12. The Town Board will request from the Superintendent of Water and Sewer, in conjunction with the Town Engineers and in coordination with the Highway Superintendent, a written plan for the projects currently in planning stages in the water and sewer departments. This plan will include a projected time line for completion. This plan, when adopted, will become the Town's comprehensive plan for infrastructure upgrades for these departments.
13. The Town Board will request from the Highway Superintendent a written plan, in coordination with the Superintendent of Water and Sewer, a written plan for roadwork for the next four years. This plan may be reviewed and/or amended annually, should it be determined there is need.
14. All contracts and agreements will be reviewed annually to ensure they are in place where necessary and that terms are still relevant and updated. Review of the contracts will be performed by the pertinent committee with the department head to determine whether the parties generally comply with contract terms.

Mr. Lazzaro recommended that the next Town Board Meeting start a little early so if there are any questions to this audit, they will be able to be answered, if the Board so agrees.

Mr. Avery stated there are 14 steps that are all in response to the audit. Mr. Foster said you try as best you can to explain each one for the corrective action plan because the next step will be they will come back and check on the corrective action plan. He thinks it's phrased in such a way and worded in such a way that the compliance will be obvious. Brief discussion followed.

The above motion made by Greg Lazzaro and seconded by Dave DeLelys to adopt the above Omnibus Audit Corrective Action resolution was carried 5 ayes, 0 naves.

Resolution – Establish Capital Reserve Fund for Sewer Project and Interim Financing: A motion was made by Greg Lazzaro and seconded by Lou Ferrara to adopt the following resolution:

WHEREAS, the Town of Seneca Falls has received bids for the sewer rehabilitation project for which the Town will be receiving the zero interest financing and 25% grant from Environmental Facilities Corporation; and WHEREAS, the closing of the financing for the bond most likely will occur subsequent to the start of construction; and

WHEREAS, it then becomes necessary to provide interim financing for the project.

NOW, THEREFORE, BE IT RESOLVED, that the Seneca Falls Town Board does hereby create a capital project fund (H2) for the sewer project with a budget not to exceed \$3.2 million to allow for potential overruns; and be it

FURTHER RESOLVED, that interim financing will be provided by the \$1.8 million in the committed Fund Balance for sewer projects which will be returned to the sewer fund subsequent to receiving the proceeds from the Environmental Facilities bonds. Any other necessary advance of funds will be appropriated from the sewer fund cash on hand or the sewer capital project reserve, all of which to be repaid upon bond closing and receipt of proceeds.

No questions. Motion carried 5 ayes, 0 naves.

Open Bids – Annual Heavy Equipment Rental: Mr. Lazzaro proceeded to open the one bid that was received from Seneca Pipe & Paving for the annual Heavy Equipment Rental. The bid was referred to the Highway Superintendent for review.

Open Bids – Tree Removals: Mr. Lazzaro proceeded to open the one bid received for tree removal which is as follows:

Lumbermac Tree Service - \$1,760 for whole day; \$220 hourly rate.

A motion was made by Greg Lazzaro and seconded by Dave DeLelys to award the bid for tree removal service

to Lumbermac Tree Service, Phelps, NY, at the rates stated above. No questions. Motion carried 5 ayes, 0 nays.

FYI – Brush & Leaf Pickup – May 20th: Mr. Lazzaro mentioned that the Leaf and Brush Pickup will be held on May 20th, one day only. The notice will be in the papers and on the website.

Resolution – Purchase LED Lights and Globes: A motion was made by Greg Lazzaro and seconded by Dave DeLelys to adopt the following resolution:

WHEREAS, the Highway Department would like to purchase 25 LED retro-kit lights and 85 top globes from Jacomb, LLC, as there is only one bid as these are custom lights made to fit our light poles. Total price for the light kit and globes is \$13,100; also, that price is with the \$3,500 deduction that was agreed upon in 2018; and WHEREAS, these LED light kits will replace the old style lights that we are replacing around town in our five year project to save the Town money. The new globes will replace the old globes that are turning yellow. NOW, THEREFORE, BE IT RESOLVED, that the Seneca Falls Town Board does hereby authorize the purchase of the LED lights and globes from Jacomb, LLC for the sum of \$13,100. This is a budgeted item for 2019.

No questions. Motion carried 5 ayes, 0 nays.

Resolution – Declare Surplus Highway Department Items: A motion was made by Greg Lazzaro and seconded by Dave DeLelys to adopt the following resolution:

WHEREAS, the Highway Department would like to surplus four stihl sf 80 weeders, two backpack blowers B400 and B420, two full size tool boxes, one husqvarna 23 compact chainsaw, one husqvarna 55 chainsaw, one 2003 PJ trailer; and

WHEREAS, these surplus items will be put on Auctions International to be sold.

NOW, THEREFORE, BE IT RESOLVED, that the Seneca Falls Town Board does hereby declare these items surplus to be sold at auction.

Mr. Avery stated the proceeds that are generated from surplus Police Department items go back to the Police Department. He said Mr. Peterson expressed concern because the proceeds from the Highway Department surplus items don't go back to the Highway – it goes into the General Fund. Mr. Lazzaro said he would look into that.

The above motion made by Greg Lazzaro and seconded by Dave DeLelys to adopt the above resolution declaring Highway Department items surplus and sold at auction was carried 5 ayes, 0 nays.

Resolution Supporting DRI Application (SF Development Corp.): A motion was made by Greg Lazzaro and seconded by Doug Avery to adopt the following resolution:

WHEREAS, the SFDC is operating in cooperation with the Seneca Falls Town Council as a subsidiary of the Seneca Falls Town Council, enabling the SFDC to be an entity qualified to make application for said grants; and

WHEREAS, the Town Council has found that it is in the public interest to invest in the economic development and revitalization of its Historic Town of Seneca Falls; and

WHEREAS, the Town Council has determined that the applications on behalf of the Town of Seneca Falls are in the public interest and for the benefit of the Town, its inhabitants and businesses.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Seneca Falls, Seneca County, New York that the Town of Seneca Falls hereby resolves to support the Seneca Falls Development Corporation (SFDC) to make applications to the New York State Downtown Revitalization Initiative Grant and the Regional Economic Development Council (REDC) Region Grants to benefit the Town of Seneca Falls.

No questions. Motion carried 5 ayes, 0 nays.

Resolution – Replacement of Playground Components at Kids Territory: A motion was made by Greg Lazzaro and seconded by Lou Ferrara to adopt the following resolution:

BE IT RESOLVED that the Town Board approves the replacement of the Chimney Climb equipment at the Galusha Playground. The equipment will be provided by Parkitects, Inc. of Lansing, NY at a cost not to exceed \$3,810, and the repair will be handled by Parks/Rec Staff.

Mr. Spina referred to the photos of the Chimney Climber and the Spider Web Climber, and said as they looked at them, they noticed that some of the rubber laterals came free from their connectors and cannot be repaired; if you put new ones in, many of the older ones will start to go. He has prices to replace both of those pieces. He said they talked with the Vendor who worked to build the Playground - we want to do it as economical as possible, especially since it is not budgeted. After reviewing this with the Rec Committee, they decided to replace the Chimney Climber (which is 10 years old). The Vendor suggested taking some of the laterals out that are still good and use them to fix the Spider Web Climber. Mr. Spina said by doing this, we would only have to purchase the Chimney Climber.

Mr. Spina stated this was unexpected so there is no money in the Budget for this. They only bought one

treadmill, so he recommended money be transferred from that line item to another line item to cover the Chimney Climber.

The above motion made by Greg Lazzaro and seconded by Lou Ferrara to adopt the above resolution approving replacement of the Chimney Climber was carried 5 ayes, 0 nays.

Appoint Member of Planning Board & Member of Board of Assessment Review: Mr. Lazzaro recommended that the Board meet and interview the people whose applications came in and then make a decision. He recommended that the Board meet a week from Saturday at 9:00 AM. The Town Clerk mentioned that it will be a problem with appointing a Board of Assessment Review Member because the training is going to take place tomorrow; this will have to be done.

Appoint Member of Board of Assessment Review: Mr. Foster stated he has no preference as to who the Board supports, but his only concern is to give it to someone with experience. He said you need people on this Board who know something about assessment review, but more importantly, knows something about process and committee assignments and how a committee works. He added it's a very important Board; you have to be careful to make sure you have people who are experienced with procedure and people who are experienced in the concept.

Mr. DeLelys stated he would like to see some first-timers on the Boards; people have been shuffled around from one Board to another. With that being said, Mr. DeLelys made a motion to appoint Jean Gilroy as a Member of the Assessment Review Board to fill an unexpired term, said term ending September 30, 2021, and it was seconded by Doug Avery.

Mr. Avery stated his rationale is pretty much the same. He realizes the other candidate has experience on Town committees but not that one. He is concerned that the Board is shuffling the same people around from committee to committee. He added the Board needs to pull from a broader volunteer pool, and this gives the Board the first opportunity to do it.

The above motion made by Dave DeLelys and seconded by Doug Avery to appoint Jean Gilroy as a Member of the Assessment Review Board to fill an unexpired term, said term ending September 30, 2021, was carried 4 ayes, 1 nay; Supervisor Lazzaro with the dissenting vote.

The Board set the date of Thursday, May 16th at 3:30 P.M. to interview Candidates for the position of Member of the Planning Board.

Contribution – SF Pageant of Bands: A motion was made to contribute \$100 for an ad in the Seneca Falls Pageant of Bands Event Program by Greg Lazzaro and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 nays.

Resolution Authorizing Municipal Advisor Services Relative to Sewer Rehab Project: A motion was made by Greg Lazzaro and seconded by Lou Ferrara to adopt the following resolution:

BE IT RESOLVED BY THIS TOWN BOARD AS FOLLOWS:

1. The Firm of Bernard P. Donegan, Inc. is hereby designated Municipal Advisor to the Town of Seneca Falls.
2. Said Firm shall be compensated for its services to be rendered in accordance with its letter of services dated February 7, 2019 in connection with the Town's proposed \$3,000,000 Sewer Rehabilitation Project.
3. The Supervisor is hereby authorized to execute and deliver said letter of services.
4. This resolution shall take effect immediately.

Mr. Baker stated they will work with the EFC to provide payments. He said it will be administrative, and they will oversee the project. Mr. Baker proceeded to explain the procedure that will take place

A roll call vote was taken to adopt the above resolution authorizing Municipal Advisor Services relative to the Sewer Rehab Project which resulted in 5 ayes, 0 nays. Motion unanimously carried.

B&L Amended Agreement for Professional Services – Sanitary Sewer Rehab & Storm Sewer Improvements: A motion was made authorizing the Town Supervisor to sign the amended Agreement for professional services relative to the Sanitary Sewer rehabilitation and storm sewer improvements by Greg Lazzaro and seconded by Lou Ferrara. No questions. Motion carried 5 ayes, 0 nays.

Award Contract – Sanitary Sewer Rehab & Storm Sewer Improvements: A motion was made to award the bid for the Sanitary Sewer Rehabilitation and Storm Sewer Improvements Project to WD Malone Trucking & Excavating, said bid \$2,296,551.75 base bid and \$680,885.95 additive bid, by Greg Lazzaro and seconded by Lou Ferrara.

Mr. Ferrara said he sees where they are lining the pipes. Mr. Baker stated yes – there are a lot of areas (about 450') of pipe that cannot be lined that will be taken out. He continued to explain the process. Brief discussion followed relative to the base bid, the additive bid and the finances.

Extension for Payment of W/S Bills for Month of May: A motion was made authorizing the extension for payment of W/S Bills for the month of May 2019 if needed, due to computer malfunctioning by Greg Lazzaro and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 nays.

Water/Sewer Credits: A motion was made to approve the Water/Sewer credits as per Memo dated May 7, 2019, and in the amount of \$1,451.16 by Greg Lazzaro and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 nays.

Payment of Bills:

A motion was made by Greg Lazzaro and seconded by Dave DeLelys to approve and order paid the following bills:

General Fund - \$136,933.52 (Abstract #5)	Recreation Fund - \$11,401.79 (Abstract #5)
Miscellaneous Fund - \$2,162,793.52 (Abstract #5)	Vince's Park - \$2,668.55 (Abstract #5)
Highway Fund - \$12,367.83 (Abstract #5)	Sewer Fund - \$161,811.27 (Abstract #5)
Water Fund - \$273,769.79 (Abstract #5)	

No questions. Motion carried 5 ayes, 0 nays.

At 7:39 P.M., a motion was made to go into Executive Session relative to Highway Department negotiations by Greg Lazzaro and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reconvene the regular monthly Meeting at 8:07 P.M. by Greg Lazzaro and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 nays.

Being there was no further business, a motion was made to adjourn the Meeting by Greg Lazzaro and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 nays.

Meeting adjourned at 8:08 P.M.

Respectfully submitted,

NICALETTA J. GREER
Town Clerk

The Seneca Falls Town Board conducted a bid opening on Friday, May 10, 2019 in the Town Hall Meeting Room, 130 Ovid Street.

Present were Supervisor Gregory Lazzaro; David Foster, Town Attorney and Lesen Haracz of Barton & Loguidice.

Bid opening for the Route 89 Water Main Replacement Project was held at 12:00 Noon. Ms. Haracz opened the one bid that was received which is as follows:

D.C. Rauscher, Inc., Waterloo, NY - \$59,350.00

The bid will be reviewed by Barton & Loguidice.

Being there was no further business, the Bid Opening concluded at 12:05 P.M.

Respectfully submitted,

NICALETTA J. GREER
Town Clerk

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