

A Bid Opening for the Town of Seneca Falls Route 414 Sewer Improvement Project was conducted at 4:00 P.M. on Monday, May 9, 2016 in the Town Hall Meeting Room, 81 W. Bayard Street.

Present were Lucas Tabolt and Peter Baker of Barton & Loguidice, Councilman David DeLelys and several Contractors.

Mr. Baker proceeded to open the bids which are as follows:

F. Rizzo Construction, Auburn, NY - \$1,288,750.00; Additive #1 - \$284,650.00
LRS Companies, Lansing, NY - \$1,258,600.00; Additive #1 - \$335,375.00
Randsco Pipeline, Macedon, NY - \$1,471,500.00; Additive #1 - \$314,750.00
DE Tarolli, Inc., Warners, NY - \$1,501,191.00; Additive #1 - \$507,000.00
Villager Construction, Fairport, NY - \$1,649,700.00; Additive #1 - \$482,175.00
Grant Street Construction, Cortland, NY - \$1,341,000.00; Additive #1 - \$396,000.00
Blue Heron Construction, Jordan, NY - \$1,350,450.00; Additive #1 - \$289,375.00

Town Engineers will review the bids, and Awarding of Bid will be on the Agenda of the Special Board Meeting of May 12, 2016.

Respectfully submitted,

NICALETTA J. GREER
Town Clerk

SENECA FALLS TOWN BOARD

SPECIAL MEETING

MAY 12, 2016

The Seneca Falls Town Board held a Special Meeting on Thursday, May 12, 2016 in the Town Hall Meeting Room, 81 W. Bayard Street.

Present were Supervisor Gregory Lazzaro; Councilpersons Vittorio Porretta, Annette Lutz, David DeLelys and Mary Sarratori. Also present were Patrick Morrell, Attorney for the Town; and Town Engineers Peter Baker and John Condino.

Supervisor Lazzaro called the Meeting to order at 6:00 P.M. A roll call of Board Members was taken, and all were present; the Pledge of Allegiance followed.

Old Business:

Parks & Recreation – Purchase ATV and Plow: A motion was made to table the purchase of an ATV by Greg Lazzaro and seconded by Annette Lutz.

Mrs. Sarratori stated the Town would have to pay someone to water the plants. She ran numbers and with the cost of the purchase of an ATV, we would make up that cost in less than four years. She thinks in the long run, it would save the Town money.

Mrs. Lutz said isn't it one of the jobs of the Town Employees to do that. Mrs. Sarratori replied it would be, but currently they don't have the bladder to be able to do that and they don't have a truck to put it on. She said Mr. Spina assured her that if they get this along with the plow, it will cost less in three years because we can buy a much cheaper truck as we won't need to get a bigger truck for a plow. It would offset the cost by buying a much cheaper vehicle in three years down the line. Mrs. Sarratori said she thinks the Board is actually fiscally being more responsible by purchasing this now, and three years from now purchase a less expensive truck because it wouldn't have to have a plow. Mrs. Sarratori said she would be comfortable putting this back on the table. Mr. Lazzaro stated at this point, he would like the Recreation Committee to have one more Meeting and come back in June with a recommendation.

The above motion made by Greg Lazzaro and seconded by Annette Lutz to table the purchase of an ATV was carried 4 ayes, 1 nay; Councilwoman Sarratori with the negative vote.

Water/Sewer – Purchase of Materials – Watermain Interconnect: Mr. Lazzaro stated Mr. Tullo has submitted two quotes.

A motion was made to accept the low bid of \$11,661.36 from Vari-Tech LLC for the materials for the watermain Interconnect by Dave DeLelys.

Mr. Condino stated Mr. Tullo explained to him they still needed the hydrant. The lower bid included all the piping, and he was going to buy the hydrant from the other bid (\$2,374.00).

A motion was made to accept the low bid of \$11,661.36 from Vari-Tech LLC for materials for the watermain Interconnect, and the purchase of a hydrant from Vellano Corporation in the amount of \$2,374.00, total cost \$14,035.36, by Dave DeLelys and seconded by Greg Lazzaro. No questions. Motion carried 5 ayes, 0 nays.

Visitors Center – Quotes for Decking: Mrs. Sarratori stated she had a contractor check out what was going on down there, and she is waiting for the email with a specific quote. The contractor said the metal structure is fine and the stairs are secure; the original quotes are overpriced. She said all that needs to be done is new decking and treads on the stairs. Mrs. Sarratori received the email from the Contractor, and the total cost is \$4,900.00 for pressure treated wood on the decking. He also quoted an additional cost to install composit decking if the Board wants to go that way. She recommended that the Board wait to make a decision.

A motion was made to table action on the decking by Greg Lazzaro and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Mr. Lazzaro stated earlier in the year, the Board had to borrow money that wasn't received to keep taxes at their rate (about \$1 million). Being concerned with costs overruns and trying to get a handle for the budget next year, he will be asking all Department Heads to look at their budgets and look at a 15% decrease.

New Business:

Award Bids – Route 414 Sewer System Improvement Project: Mr. Condino gave a background on this Project. Del Lago agreed to contribute \$1.5 million to the Route 414 sewer upgrade. Last year, the Board contracted with B & L to do the design through the bidding process for that, and authorized setting up an account so that Lago could reimburse the Town for those design fees. The Project went out to bid and bids were opened Monday. Mr. Condino stated they were good bids, but they are a bit over the \$1.5 million that Lago agreed to reimburse for the Project. He said Lago is considering those bids. He suggested the Board table this until the June Meeting when it will know then which alternative the Casino prefers. Brief discussion followed.

A motion was made to table action on awarding the bids by Dave DeLelys and seconded by Greg Lazzaro. No questions. Motion carried 5 ayes, 0 nays.

Set Meeting Date with J. O'Connell (Grant Writer): The Board discussed dates and times for a Meeting with J. O'Connell & Associates. Mr. Lazzaro requested that the Town Engineers also be part of this process. The Board suggested the dates of Thursday, May 19th and May 26th at 6:00 P.M.; May 20th at 4:00 P.M. and May 24th at 6:00 P.M. Mr. Lazzaro will contact Jean O'Connell to see what is best for them.

Town Forum: The Board tentatively scheduled the next Town Forum for 6:30 P.M. on June 22nd at the Recreation Center.

Discussion – Committee Structure: Mr. Lazzaro mentioned that Committees need to be announced so that the public could attend meetings. He suggested choosing a night for Committee Meetings. After lengthy discussion, it was decided that Committee Meetings will be held on the fourth Wednesday of each month at 6:00 P.M.

Discussion – Position of Confidential Secretary/Town Manager/Marketing Person: Mr. Lazzaro stated in the Budget, there is a position for Confidential Secretary to the Town Supervisor; there is also \$130,000.00 for Economic Development. It is his thought that perhaps we can utilize someone as a Town Manager who has some marketing experience who could start on some economic development in the Town. He said their job would be to supervisor all departments and department heads, having monthly meetings with department heads, insuring the Committees talk to one another (HPC, Planning, Zoning). He thinks there is a lack of communications amongst those committees. Mr. Lazzaro said we would have to set up a job description.

Mr. Morrell stated he sent an email to the Board prior to the last Meeting. There is a section of Law that provides for that position. However, if any of those duties going to this Town Manager are going to be taken away from any other elected position in the Town, the creation of that position is subject to a mandatory referendum. He said elected positions are the Town Clerk, Supervisor, Board Members and Highway Superintendent. Mr. Morrell stated the Board needs to clearly decide what they want it to be.

Mr. Lazzaro stated he wanted to insure that the Board is on board to investigate this and go in this direction. Mr. DeLelys stated after reading Mr. Morrell's email, we have to watch because he can have more power than

the Supervisor or Town Board.

Mr. Morrell mentioned that if the Board is intending to have this person oversee all the finances of the Town, the Supervisor is the Chief Financial Officer of the Town – this is one example. The Clerk has a host of statutory responsibilities, mostly dealing with the public, etc. He said it's not a job description that can be done quickly – it will take some thought and care. Mr. Morrell will work with the Personnel Committee on a job description. Mr. Lazzaro suggested that each Board Member give their input to the Committee. He is sure other towns and municipal organizations have positions such as these – he suggested researching some of that. Mr. Morrell stated he spoke with Kathy Corona, and in Seneca County the only other municipality with a similar position is the Village of Waterloo who has an Administrator. He has their job description, but that also went through a mandatory referendum in order to create that position.

At 6:45 P.M., a motion was made to go into Executive Session regarding a personnel issue and potential litigation by Greg Lazzaro and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

A motion was made by Dave DeLelys and seconded by Mary Sarratori to reconvene the Special Meeting at 8:42 P.M. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to pay Kelly Cormack of 4 Swaby Street the amount of \$1,250.00 for work to be done to correct a sewer infiltration issue at her property that had previously passed inspection by the Seneca Falls Water and Sewer Department by Greg Lazzaro and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Being there was no further business, a motion was made to adjourn the Meeting by Greg Lazzaro and seconded by Mary Sarratori. No questions. Motion carried 5 ayes, 0 nays.

Respectfully submitted,

NICALETTA J. GREER
Town Clerk

The Seneca Falls Town Board held a Special Meeting on Friday, May 20, 2016 in the Town Hall Meeting Room, 81 W. Bayard Street.

Present were Supervisor Gregory Lazzaro; Councilpersons Mary Sarratori, David DeLelys, Annette Lutz and Vittorio Porretta. Also present were Patrick Morrell, Attorney for the Town; John Condino and Peter Baker of Barton & Loguidice; Jean O'Connell, Heather Maloney and Tom Lajewski of J. O'Connell and Associates and a Member of the local media.

Supervisor Lazzaro called the Meeting to order at 4:00 P.M. A roll call was taken of Board Members and all were present; the Pledge of Allegiance followed.

Jean O'Connell stated they are here to solicit the Board's thoughts as to what they are thinking about in grants and projects. She said they have worked with the Town and Village since 2003, and because of the long relationship, she thinks they are a great resource. They have more Staff at the Office, and they are administering a lot of the grants.

Mr. Lajewski referred to the Main Street Grant and said it is a State grant that comes about every year, and is part of the Consolidated Funding project. Ms. O'Connell said last year, the Town applied for a grant for the Sackett District and it was denied. She thinks there is a good chance of getting funding this year because the Sackett District is close to the Women's Hall of Fame. Mr. Lajewski said if the Board is interested in applying for the grant, there is only two months to put the application together as it is due in July. They have a lot of information from last year's application that they can use. They just need to get businesses and building owners interested in participating. He said building owners must pay for repairs up front, and will be reimbursed at 75% by grant money when the project is complete. Mr. Lajewski also mentioned that the Town is eligible for a \$15,000 Streetscape Improvement Grant in a commercial or residential area as part of the Main Street Grant. Ms. O'Connell said the Board would be foolish to pass this up. There will be a lot of competition, but she thinks chances are good since the Town didn't get funded last year.

Ms. O'Connell asked what the Board's pleasure is – do they want to pursue this grant; it is a 25% match. The Board agreed to apply for the Main Street Grant for the Sackett District. Mrs. Sarratori said if the Town wants to improve economic development, this is a good way to start. She agreed to be the liaison with the property owners. Letters will be sent out to businesses and property owners in the Sackett District to see if they are interested. They will be invited to attend a Meeting scheduled for 6:30 P.M. on June 15, 2016 to discuss the Grant and their commitment to participate.

Mr. Porretta asked how much is matching for the Town; Mr. Lajewski replied there is no match for the Town – the property owners pay the 25% match. Mr. Porretta asked when applying for a grant, how long before you know if it has been awarded. Mr. Lajewski said it takes about five months before you know if the grant has been awarded. Further discussion followed relative to the Grant.

Mr. Lajewski mentioned a few of the other grants that are out there, such as the COPS hiring grant – 75% of salary is paid for a few years to focus on drug problems.

Ms. O'Connell stated in April 2015, a grant for the Fox Cemetery was discussed; photographs of stones were taken, and two estimates were required. They have only one estimate. The Town Clerk mentioned that Mrs. Irland was unable to get a second quote to date. She has the listing that Ms. O'Connell had sent, and will try to get another quote.

Ms. Maloney stated there is also a Keep America Beautiful grant available which will provide recycling containers free. Mrs. Lutz asked if they will inform the Board of what grants are out there, and the Board will tell them what they are interested in. Ms. Maloney replied Sarah Meredith will send grant announcements to the Board.

Mr. Lazzaro requested that they get information to Mrs. Sarratori for the Main Street Grant so that letters can go out. He indicated that he will work with Mrs. Sarratori on this. He said as time gets closer to June 15th, they will make contact with those people to see if they are interested.

At 5:00 P.M., a motion was made to go into Executive Session to discuss proposed litigation by Greg Lazzaro and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reconvene the Special Meeting at 6:00 P.M. by Greg Lazzaro and seconded by Mary Sarratori. No questions. Motion carried 5 ayes, 0 nays.

A motion was made by Greg Lazzaro and seconded by Dave DeLelys to postpone the Public Hearing on the proposed Waste Disposal local law as we are in negotiations to amend the Host Agreement to address the concerns of the Community. No questions. Motion carried 5 ayes, 0 nays.

Being there was no further business, a motion was made to adjourn the Meeting by Greg Lazzaro and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Meeting adjourned at 6:05 P.M.

Respectfully submitted,

NICALETTA J. GREER
Town Clerk

