

BRIDGEPORT FIRE DISTRICT BOARD OF FIRE COMMISSIONER'S MEETING

June 12, 2018 **"APPROVED"**

| Topics | Motion | 2nd | Vote results | F/up |
|--|--------|-----|--------------|------|
| Meeting was brought to order at 7:00 pm. | | | | |
| Joy Gladis (18) - present Timothy Hoster (19) - present Michael Piscitelli (20) - present Robert Engster (21) - absent Daniel O'Neil (22) - present Mike Rhinehart - Fire Chief Al Laren – Deputy Chief Ray Kriegelstein Chris White | | | | |
| Opening of sealed bids for HVAC, Plumbing and Electrical. Only one sealed bid received for HVAC. Halco- \$404.00 twice a year HVAC service total for both stations. \$110.00 per hour for evenings, weekends and holidays. What is the rate for regular business hours? Kim to confirm. No Plumbing or Electrical bids received. Kim to get day rates and table awarding bid until next mtg. What should we do about electrical and plumbing? Will reach out again? Repost? Yes, will report and open at July meeting. | JG | TH | All for | |
| Prior Meeting Minutes- | | | | |
| Motion to approve the May, 15, 2018 meeting minutes. | JG | MP | All for | |
| Treasurer's Report - | | | | |
| Five Star Checking stmt., and Payroll Checking Stmt. dated 05/31/18, Five Star MM Apparatus, Buildings, Equipment and undesignated stmts. were opened by JG, reviewed, initialed and approved. | | | | |
| Warrant for checks written May 16-June 12, 2018 cks. # 7057-7075 totaling \$103,486.71. Includes lease principal and interest payments for \$76,713.21. | | | | |
| Balance sheet as of June 12, 2018 is as follows: Five Star Checking \$287,805.57 Five Star Payroll 33,855.06 Five Star MM Apparatus 235,629.45 Five Star MM Building 279,248.36 Five Star MM Equipment 95,108.34 Five Star MM Undesignated 58,738.27 Total \$999,385.05 | | | | |
| Transaction detail by account May 16-June 12, 2018 | | | | |
| Budget to Actual thru June 12, 2018. | | | | |
| Money market chart as of June 12, 2018. | | | | |
| Motion to approve the Treasurer's reports as written. | MP | TH | All for | |
| Five Star signature card updated. | | | | |
| Purchasing Requisitions- | | | | |

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| Michael Rhinehart – 117.4 miles round trip total to Roch Airport @ \$.545/mile \$63.98. Parking \$48.00 Total \$111.98 Acct. # A3411.456 Travel. | JG | MP | All for | |
| Kim Gribnau – May 14-24, 2018 mileage reimbursement @ \$.545 = \$28.34. Acct. # A3411.456 Travel | TH | MP | All for | |
| MES – 5 ea. Pro ZM CO meters @ \$159.00 ea. Total \$795.00 Acct> # A3410.432 Expendable Equipment. One for each officer. | JG | MP | All for | |
| First Out - 1 ea. Draeger X-am 2500 CO/Nat Gas Meter for #1401 Acct> # A3410.432 Expendable Equipment. #1401 | TH | DO | All for | |
| Old Business - | | | | |
| Auction International - \$6700.00 high bid for Trailer listing. Last year high bid was \$8200. Sell on another listing? Chris W. will work on that. In the meantime we will decline the current offer. Sell at Farm Days auction and set a reserve? | | | | |
| Inspection trip - final trip went well with a list of 17 items to be fixed or changed. Truck to arrive at Churchville today. Graphic change. Only other out of pocket - air hook up, spec did not specify auto eject. Penalty clause went into effect for a grand total of \$4300.00. May 7- June 12. 34 days. Will also get a refund on final trip additional \$2100.00. We did not use 3 spaces for final inspection trip. Graphic changes \$ 1168.00 plus \$790 air auto eject. District can choose to write a letter to Pierce requesting reimbursement (not including trip, only penalty monies) or keep as credit at Churchville. Churchville can also cut the district a check. Annual maintenance is generally over \$10K. Motion to keep the credit at Churchville and put monies toward upcoming inspection costs. | JG | DO | All for | |
| VFIS confirmed that the new truck is covered under our policy as of June 4, 2018. Additional annual premium \$ 1892.00. Keeping in mind that we removed the E-one aerial in 2017. | | | | |
| AED - one for one deal, cannot combine recall monies toward replacement of one unit. We will not be sending back the recalled units. We currently do not need any additional units and felt this would be a waste of \$. | | | | |
| Ovid Street - no trespass signs not up. Cannot find markers. Was able to speak with neighbor. Keeps mice out of yard and she is bored, therefore she mows beyond her property line. Tractor broke and Tim is getting it repaired. He has been unable to complete mowing at this time. | | | | |
| Board discussed when to install additional security cameras. One interior and one front apron exterior. It was decide to install asap and not wait until we figure out the drain project timeline. Contact Chris to move forward. | | | | |
| District service pickup is in Buffalo and plow has been installed. Delivery will take place sometime next week. | | | | |
| Apron completed. Final pour last Tues. Will remove barriers on Wednesday. Ok to drive on for Ladies Aux. Chicken Barbeque. Grill will be placed in rear parking lot and not on newly poured concrete. Warranty issue has resolved properly by Massa Construction. This was done at no additional cost BFD or taxpayers. | | | | |

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| Drain - Massa bid pricing incorrect for the drain project. An additional \$8000.00 because supplier came in with pricing on a 40,000 drain, not 80,000 which was specified in the spec. Perhaps we should wait until we make final decisions on renovations and/or building projects? Project on hold. Motion to reject Massa bid because they are not honoring their bid \$ at this time. | MP | JG | All for | |
| Pierce is requesting we sign form taking delivery of new truck at Churchville. This will allow Churchville to begin final installation and mountings of additional equipment. Chief is tentatively going Mon or Tues to Churchville. He will ensure all equipment for mounting has been delivered and all the corrections were made to our spec at Pierce prior to factory departure. | JG | MP | All for | |
| Part of contract includes training. The chief will set up 24 hrs. of in-service training at earliest convenience. This was included in the truck cost and we will not be charged additionally. | | | | |
| Will have a dept. unveiling at some point in the future and the open up to other depts. Fire Dept. will provide hot dogs and hamburgers. BFD to pitch in for rolls, etc Up to \$300.00. Truck should be delivered in about 3 weeks, approximately July 3rd. | MP | JG | All for | |
| New Business - | | | | |
| VFIS- Kim met with Gary to review annual insurance changes. Premiums for apparatus dropped \$approx. \$1000.00 due to sale of E-one. However the new aerial will cost \$1892.00. Building values have increased slightly. Should we increase coverage for monument? Decided no. Accident and Sickness policy, we are in year 3 of 3. The new mandated 'cancer bill". Still waiting for NYS to finalize details. There will be a roundtable discussion at the State Chief's Show. | | | | |
| NYCC annual insurance signed and returned | | | | |
| An additional Dept. of Criminal Justice Grant for \$8000.00. This was awarded thru Senator Helming's office. The Chief said these monies will be put to good use to replace turnout gear. | | | | |
| Updated Organization charts distributed. | | | | |
| Chief's Report - | | | | |
| May 2018 call report 26 fire related, 7 EMS calls total 33 | | | | |
| Call response percentages reported. 04/01 – 05/31/18. The chief will give Secretary a list of members that need to be notified. | | | | |
| Attendance letters probably 3 or 4 letters to be mailed. | | | | |
| Public Comment – none | | | | |
| Motion to adjourn at 7:55 pm. | | | | |
| Next meeting will be held on July 10, 2018 at 7:00 pm. | | | | |