

her speech as it was over five minutes. Ms. Stokes stated given the importance of this topic, she will not be much more than three minutes. Mr. Earle said no, and requested that Ms. Stokes give the Board a copy of her presentation. Ms. Stokes stated Mr. Earle is cutting off the voice of the people.

Chris Podzuweit & Linda Solan – Seneca Museum of Waterways & Industry: Linda Solan, Director of the Museum and Visitor's Center, stated in the ten years that she has worked at the Museum, the thing that she likes the most is the people that come from all over the United States to see the industrial history of Seneca Falls and the Women's Rights history. She gave an update on the Visitors' Center and the Museum. It is another banner year with tourists, and they have had four of the nine programs that they have every year. They became an Erie Canal Partner which allows them to use the National Park logo and stamp, and allows them to apply for grants and participate in programs. Mrs. Solan noted last year, they applied and received a grant for their new website. She mentioned some of the programs that are offered by the Museum and Visitors' Center.

Mrs. Solan stated she is now stepping back a little, and is now the Administrative Director. She introduced Chris Podzuweit who is the new Executive Director. Mr. Podzuweit stated with the plans and awareness that the Visitors' Center and Museum has envisioned for the near future, they can see the definite need to employ one or two full time people. He said these plans are all well and great, but they don't help them now to get through this financial year. Mr. Podzuweit requested the \$5,000.00 previously requested and sent to the Town Board by the Visitors' Center at the beginning of the year. He thanked the Board for their time and consideration.

Kirsten Shimmel – Traffic: Kirsten Shimmel of 33 E. Bayard Street, stated she is very concerned about the traffic in that area. She no longer lives in a historic district, but now lives in a very busy commercial district. She noted behind her is the Canal and Waterway which is not policed at all, and the traffic is crazy there. Ms. Shimmel stated she is really happy for the Town to develop and grow, but she thinks it needs to take a look at traffic lights, traffic and maybe do a traffic study. Brief discussion followed regarding jurisdiction of the Canal.

Approval of Minutes:

A motion was made to approve the minutes of the regular monthly Meeting of June 3, 2014 and the Special Meeting of June 18, 2014 by Dave DeLelys and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

Reports:

Dog Control Officer: The Dog Control Officer's report states that 21 dogs were impounded – 14 dogs redeemed, one euthanized and 6 dogs still being held; one Appearance ticket was issued. A total of \$265.00 in fees was collected and turned over to the Town Clerk.

A motion was made to accept the Dog Control Officer's report by Chad Sanderson and seconded by David DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Zoning Officer: Mr. Turkett provided a monthly report which states 69 Zoning permits were issued with over one-half million dollars in improvements. He said for the first six months of this year, he has issued 700 permits totaling \$26 million in improvements for the Town. He noted business is starting to pick up.

A motion was made to approve Mr. Turkett's report by Emil Bove and seconded by Chad Sanderson. No questions. Motion carried 5 ayes, 0 nays.

Commissioner of Parks & Recreation: Mr. Spina indicated that he submitted a written report to the Board. He said Summer Programs start on Monday – Summer Play, Pre-School Program and Soccer Camp. The County Swim Program starts Monday at Vince's Park for the next two weeks, and the Rec Swim Program starts right after that for two weeks.

Mr. Spina stated Mr. Korzeniewski updated the Board through an email regarding the July 4th Celebration. He has met with Chief Peenstra, Events are planned at People's Park and the Barges will be here and ready for the fireworks.

Mr. Spina stated the boat launch is complete – there are just some odds and ends to do. The south side of the Canal boat docks and the electric is all in. He said the boat launch is still waiting on a couple of safety issues which they hope to secure in the next week or so. He added signage is also involved, which is underway.

Mr. Spina stated last month, they had some landscaping done by volunteers from the Community. The Seneca Falls Rec Boosters, in conjunction with him and the Rec Staff, did the Water Street Hill. The Seneca Falls Rotary Club is putting in a lot of time in Cady Stanton Park. Mr. Spina thanked them for their help. Discussion followed relative to the signage for the boat launch.

Mr. Bove stated they met with Mr. Wood, Mr. Nicholson and Mr. DeLelys and discussed the condition of landscaping in the central part of the Town. He said the discussion was that they cannot rely on volunteers to maintain the landscaping, and discussed ways of dealing with this. He is expecting that it will be a coordinated effort to take care of the landscaping and to devise a plan for dealing with it at Town expense in the future.

A motion was made to approve Mr. Spina's report by Duane Moore and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Highway Superintendent: Mr. Sanderson stated he spoke with Mr. Wood, and there are two issues that he wanted brought up for consideration. He would like to start to address the Christmas lights; lights on the buildings are unsafe. Mr. Wood would like to request a Hazardous Waste Day dealing strictly with liquids, paints, oils and cleaning products. Mr. Sanderson said he will work with the Town Clerk to schedule a time so that people can come in and properly dispose of these items. Mr. Earle suggested that Mr. Sanderson coordinate with the County and maybe join forces with the County. Mr. Sanderson said he would check with them. Mr. Morrell mentioned that the Hazardous Waste Day comes under the Solid Waste Committee.

Assessor: Mr. Griswold stated the Final Assessment Roll has been completed and filed with the County and the Town Clerk. He spoke with the new Fayette Assessor, and they are going to be moving the Assessor's files the week of July 14th. Mr. Griswold mentioned that some of the other work they have been working on are deed transfers, exemption administration and apportionments. He said this will be his final Meeting as Town Assessor. The last few months have gone by very quickly, and he appreciates the Board's cooperation and support, as well as the Staff people in the Offices. Mr. Griswold stated the new Assessor, Don Collins, is here, and he will become the Assessor for the Town on July 21st. Mr. Earle thanked Mr. Griswold for stepping up and offering to help the Town; the Board very sincerely appreciates that.

Mr. Earle mentioned Mr. Collins is here and will begin as Assessor right after his vacation. Mr. Collins stated he is excited about the position and getting started, and is looking forward to working with the Town Board and also with the people of Seneca Falls and developing a good relationship with the people.

A motion was made to approve Mr. Griswold's report by Emil Bove and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Attorney for the Town: Mr. Morrell stated he contacted Senator Nozzolio's Office and learned that the Bill presented to allow an exemption for part-time Police Officers was passed by both Houses and is awaiting the Governor's signature.

Mr. Bove asked about the status of the agreement by which the Town is taking title to the Route 414 sewer line. Mr. Morrell replied it was discussed when they met with the Representatives of the Town of Tyre, and also discussed with the Applicants of the proposed Casino. He said it was also discussed with the Water and Sewer Committee last week. He expects when they get the numbers worked out, it will fall into place. Discussion followed relative to 414 sewer agreements with out-of-district users.

Mr. Earle asked about verification of ownership of Ritmer Lane. Mr. Morrell replied going through the County records and Mrs. Havelin looking through the actions of the former Village, it seems like dedication was discussed and almost agreed to in terms with a few conditions, but formal dedication never happened as far as he can see. Mr. Morrell's recommendation is to complete the formal procedures (the actual owners would have to be located), and then it becomes a policy issue for this Board. He is suggesting that the Board take the road as is – there are only a handful of people on that road that own the right-of-way. Brief discussion followed.

Mr. Earle asked about the payment to Seneca Meadows for overpayment on taxes – the Board approved that, but also mentioned to hold it until the last day. He sees no reason in holding that. Mr. Moore said the Board voted to hold it until the 44th day. Mr. Morrell said that it will be within the next two weeks – he will get the specific date.

Mr. Earle asked about getting an appraisal for the Condo. Mr. Morrell stated the Board has that in their packet. There is a proposal from Pomeroy Appraisal. All other appraisers that he spoke with looked at the project and then backed off the project; reasons given is that it is a property that is held under a Condominium agreement and is a commercial property as opposed to residential, and a commercial condominium is not a typical way that property is owned and held in Seneca County. In speaking with Mr. Fisher, President of Pomeroy Appraisal, he feels it is something his Office is familiar with, and he submitted a proposal in writing. His proposal is for a fee of \$3,400.00, of which he would like \$1,700.00 upfront. Mr. Morrell said he spoke with owners of the property and they are not interested. His suggestion is to obtain an appraisal and then formally list the property to see if we can find a buyer. He believes it's necessary and advisable to have an appraisal from someone completely removed to put a value on the property to insure that the Board can get back some money for the taxpayers for the asset it is holding. Mr. Bove asked if it was subject to referendum; Mr. Morrell replied yes – it is the sale of property. Brief discussion followed.

A motion was made authorizing Pomeroy Appraisal to do a Summary Appraisal Report for the Condominium at a cost of \$3,400.00 by Emil Bove and seconded by Chad Sanderson. No questions. Motion carried 5 ayes, 0 nays.

Town Justices: Mr. Earle indicated that the Board had a copy of reports from both Judges. He asked if there was anything about getting Drug Court back. Mr. DeLelys replied that he talked to Judge Bender who is willing to give it up, and the Judges are willing to take it, but it has to go back to the State. Judge Lafler will be taking it as most courts are during the day.

A motion was made to accept the report of Judge Lafler and Judge Laquidari by Dave DeLelys and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

Water & Sewer: Mr. Pickard said the Board has a copy of his report. He thanked everyone for their patience and the inconvenience caused by the Auburn Road water tower being out of service and the pumps on State Street. He noted the tower is back in service and everything went fine. Mr. Bove asked if we are going to clean up the corner of State Street where the pumps were; Mr. Pickard replied yes – they put topsoil down and seeded it, and have been watering it the last couple of days.

Mr. Earle asked where they are at with the grant for the sewer study; Mr. Pickard replied they are progressing on that. Mr. Rowe added that their staff is working with Mr. Pickard's staff and have inspected all the manholes on the north side of the Canal. They have compiled a map of the collection system and reviewed that with the Town staff and made some edits. He said the next step is to get out during wet weather periods and identify sources of where the clean water is coming from.

A motion was made to accept Mr. Pickard's report by Duane Moore and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

Police Chief: Chief Peenstra stated after 2 ½ years of hard work, the Department will be conducting their NYS onsite Accreditation assessment on July 8-10. Three Accreditation Assessors will be reviewing their policies and procedures. He is proud where they are at and is confident they are going to succeed in this. Once that is done, they bring a recommendation back to the Assessment Committee in Albany, and an actual ceremony will take place sometime in September or October.

Chief Peenstra stated he is a voting Board Member of the Emergency 911 Committee, and for the last year, they have been working diligently on getting a new records management system (CAD) for the entire County where all first responders can share information throughout the County. They presented it to the County Board and the Public Safety Committee, and are looking for them to approve this possibly at the July 8th Meeting.

The Chief sent an email to Town Board Members in reference to the Maple Street parking issue. He met with many neighbors, Mr. Wood and Mr. Turkett, and made some recommendations to the Town Board. He feels that people on Maple Street should have a time to come in and express their opinions before anything is done. His recommendation to the Board is to have a Special Meeting to discuss the issues and invite the people on Maple Street to attend. Mr. Bove said he appreciates the Chief's approach on that, and thinks it's a good idea. Mr. Earle said he will get together with the Chief and set a date for a Special Meeting.

Chief Peenstra stated they are all set with the July 4th fireworks – they have a good game plan set up for traffic and safety.

A motion was made to accept Chief Peenstra's report by Emil Bove and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Barton & Loguidice: John Condino referred to some drainage issues, and said they met with the Highway Committee, and after meeting with Mr. Wood in the field, they came up with some suggestive fixes for College Heights area and Noble Road. He added they are fixes with a little assistance from Mr. Sanderson and Mr. DeLelys and discussion with local residents as to what the solution may be; Mr. Wood ought to be able to fix it. Mr. Bove said there is some kind of a drainage project being undertaken at the Finger Lakes Airport – is Mr. Condino aware of that. Mr. Condino replied that was discussed in the Committee Meeting – that drainage is being conducted on the west side of the Airport, so it doesn't affect what was done on the east side. Brief discussion followed.

Building Committee: Mr. Condino stated they met with Board Members last week to discuss and get comments on the space needs analysis, basically the layout of the proposed Town Hall. He said those comments will be incorporated in some revisions. The next step (the week after next) is they will be meeting with Department Heads and Staff to review with them their individual areas. Mr. Condino noted later on the Agenda, there is a resolution to begin the Environmental Review process for the Board's consideration.

Other Committee Reports:

Personnel: Mr. Bove stated the original request of the Zoning Officer was made in June 2013, and it was part of the Budget process last year; the Board deferred almost all salary increases. This year, the Board has been addressing them on a case by case basis. Mr. Turkett has been the Zoning Officer for twelve years, and his pay grade is below the midpoint. Mr. Bove said there isn't any question about his performance as Zoning Officer and the work he did in assisting the Town with the Code. The Personnel Committee is recommending that Mr. Turkett's hourly rate be increased to \$25.00 per hour retroactive to April 1, 2014. He added they are putting him in the range of where he should be as a dedicated and well deserved employee. Brief discussion followed.

A motion was made to increase the Zoning Officer's salary to \$25.00 per hour retroactive to April 1, 2014 by Emil Bove and seconded by Duane Moore. No questions. Motion carried 5 ayes, 0 nays.

Communications:

A motion was made to receive and file Communications numbered 1 to 22 by Emil Bove and seconded by Duane Moore. No questions. Motion carried 5 ayes, 0 nays. Communications numbered 1 to 22 are as follows:

1. Summary Report of Grant Activity as of June 3, 2014 from J. O'Connell & Associates, Inc.
2. Checks totaling \$29,413.31 representing Insurance premium payments, burial fees, utility gross receipts tax, refund prior year expense, copies of Police reports and May Justice Court fines and fees.
3. Monthly Report for the month of May 2014, as per Town Operating License and Host Community Agreement, from Seneca Meadows, Inc.
4. Copy of letter to Minard Run Oil Company relative to issuing their Freshwater Wetland Permit authorizing the replacement of an existing 100' tap line from NYS Department of Environmental Conservation.
5. 2013 Annual Report from the Seneca Falls Historical Society.
6. Notice of Complete Application relative to Finger Lakes Regional Airport drainage project from NYS Department of Environmental Conservation.
7. Checks totaling \$10,022.96 representing Insurance premium payments, HSA reimbursement, Interest collected by Tax Collector (\$8,346.31) and proceeds from sale of scrap metal.
8. Section 504 Compliance Handbook, June 2014, from LRP Publications.
9. Statement of Accounts, April 1, 2011 to May 31, 2014, from Wilmington Trust.
10. Minutes of the Heritage Preservation Commission Meeting of May 20, 2014.
11. Notice to Occupant of intent to discontinue service supplied to Landlord or rental Property Owner from NYSEG.
12. Monthly Report of all moneys received and disbursed during the month of May 2014 from Town Supervisor.
13. Email from Time Warner Cable informing Town that agreements with programmers routinely expire from time to time, and they may be required to cease carriage of one or more of these services.
14. Checks totaling \$19,746.19 representing Insurance premium payments, HSA reimbursement, sale of scrap, Community Center receipts, Grant – Bullet Proof Vests, fuel reimbursement, PILOT, copies of Police reports, proceeds from auction and utility gross receipts tax.
15. Letter from Melanie Wickham, Empire Farm Days, requesting the service and cooperation of the Town during the three day Event – August 5th, 6th and 7th.
16. Letter from Seneca County Planning Board regarding two Area Variances.
17. Letter announcing the retirement of Bernard P. Donegan of Bernard P. Donegan, Inc. and announcing the new stewardship of BPD, Inc.
18. Proposed revisions to the Town of Varick Zoning regulations from Stuart I. Brown Associates, Inc.
19. Contract Time Log Charges Summary, May 15, 2013 to May 28, 2014, from Entre Computer Services.
20. Copy of Public Notice relative to the Auburn Road Water Tower being back on line from the SF Water Department.
21. Checks totaling \$19,417.22 representing utility gross receipts tax, unclaimed funds, Insurance premium payments, recycled TVs, copies of Police reports, Town Clerk's May report and Community Center receipts.
22. Letter from Senator Michael Nozzolio relative to designating part-time Police Officer positions non-competitive, and stating legislation was enacted in the Senate and Assembly and is currently waiting to be delivered to the Governor for his review and signature.

Old Business:

Sale of Condominium: Discussed earlier in the Meeting. Mr. Morrell stated the proposal that Mr. DeLelys brought to the Board is a professional services contract. He said it is not necessary to go out to bid; however, the Board can seek other proposals or act on this one – the Board has wide discretion when it comes to professional services such as a realtor. Mr. Morrell stated the Board is not required to take any action – the process will move forward with the appraisal. Mr. Earle suggested getting a couple more proposals when the appraisal is done; Mr. Bove agreed.

Auburn Road Sewer Extension: Mr. Rowe stated this was discussed at the Water and Sewer Committee Meeting last week. Their recommendation is to televise the portion of the existing sewer that is suspected to be undersized. They need to verify the size of sections of sewer as well as the condition. After discussion, Mr. Earle said it sounds like something that can be reported back at the next Meeting.

Ritmer Land Sewer: Discussed earlier under Town Attorney's report.

Write Off Uncollectable Receivables: Mr. Morrell explained that there are three CDBG loans. The one relating to Pantusi's Bakery goes back to the time when the County was administrating our loan program, as well as it had a priority loan on that. That went through an asset sale to enforce their debt. Mr. Morrell said he is comfortable in saying there is no recovery in the Pantusi's Bakery loan as it has no further security. He is not ready to tell the Town to give up on the other two loans.

A motion was made to write off the Pantusi's Bakery CDBG loan and keep the other two CDBG loans pending with the hopes of recovery by Chad Sanderson and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

Computer Survey: Mr. Earle stated as far as he knows, we have not received any additional comments or surveys back during the last month. Mr. Bove asked what the results were – is everyone happy with Entre. Mr. Earle replied there were suggestions on how they can improve. He added the results were based on just six users that responded with input; the average rating was a 6 based on a scale of 1 to 10. Mr. Earle said he will make sure that Entre has a copy of this, and request that they diligently work on improvement.

Refinancing of Bonds – Environmental Facilities Corporation: Mr. Earle stated since the last Meeting, he has gotten a further definition on what the Board needs to vote on tonight. The Environmental Facilities issued the bonds and they belong to them. He added it's not a Town decision as to whether or not to refinance. With the refinancing, the Town is guaranteed at least a 50% contribution toward the interest payment. Mr. Earle stated the contract to be signed is an agreement that the Town still meets the criteria required when the loan was issued through the Village. Brief discussion followed.

A motion was made authorizing the Supervisor to sign the agreement relative to the refinancing of bonds by the Environmental Facilities Corporation by Dave DeLelys and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

New Business:

Approval of Special Events: There were none this month.

Contribution Request – SF Classic Car Show: Mr. Earle stated they requested a contribution of \$500.00 to help subsidize the fee for insurance. Mr. Bove said last year, we didn't give them the money to pay for their insurance – we were making a contribution for another Town event. Mr. Spina noted that they have already secured insurance sponsorship. Mr. Morrell stated this will be a donation towards their event which publicizes the Town of Seneca Falls and brings people into downtown Seneca Falls for the benefit of the Community.

A motion was made to contribute \$500.00 to the Seneca Falls Classic Car Show which publicizes the Town of Seneca Falls and is a benefit to the Community by Duane Moore and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

Bids – Carbon Filters and Sand: Mr. Earle stated the request for bids went out and is advertised in The Reveille; bids will be opened on July 17, 2014 at 2:00 P.M. Mr. Rowe said there are two potential bidders which have been contacted.

Regulation on Mining: Mr. Morrell stated at the last Meeting, the Board asked him to look into what is in our Town Code. Mining is defined in the Code in the definition section, but the term is not specifically used in any of the zoned districts where it specifies what the allowable uses are; what is listed is extraction of stone, sand or gravel. Because that is listed in some of the districts, any mining application would have to be dealt with under that heading. Mr. Morrell said there are five districts where extraction of stone, sand or gravel is a specially permitted use (Special Use Permit is required) – A-1 Agricultural, A-2 Agricultural, M-1 Industrial, M-2 Refuse Disposal and Reclamation and FP Flood Plain.

Mr. Morrell stated in each one of these, before they can obtain a building permit or conduct such activities they need to come to the Town Zoning Board of Appeals and request a Special Use Permit. There are six requirements to obtaining a Special Use Permit, but there are two specific to this type of application: the applicant must show that the use will not cause substantial injury to the value of other property in the neighborhood where it is to be located, and the use must be compatible with adjoining development and the proposed character of the zoned district where it is to be located. Mr. Morrell said while there is a large portion

of the Town where someone would be eligible to come and request a Special Use Permit for mining activities, there is a requirement that they have to come for a Special Use Permit – it is not completely wide open by any means. Lengthy discussion followed.

A motion was made by Emil Bove and seconded by Duane Moore to direct Mr. Morrell to report to the Board at the next Meeting the possibility of a two-step process of a moratorium and the advisability of the Town to adopt a permitting process for mining, consulting with outside Counsel if necessary.

Mr. Morrell stated the moratorium procedure is viewed as a zoning regulation which means review by the County, review by the Town's Planning Board, and Public Hearing prior to being enacted. He can begin that process by the next Board Meeting. He added in the meantime, he will reach out to some environmental attorneys. Mr. Turkett referred to agricultural land and said the Town did have a little more depth in the old Code about mining, but the State has a lot to say about mining. Regardless, we have another layer of Agriculture and Market laws that we have to deal with. Further discussion followed.

The above motion made by Emil Bove and seconded by Duane Moore directing Mr. Morrell to report to the Board at the next Meeting the possibility of a two-step process was carried 5 ayes, 0 nays.

Recreation Staff – Attendance at NAYS Conference: Mr. Spina stated this is an Association that he and Mrs. Caraher belong to, and they have to go each year to get recertified. He said this year, it's in Orlando, and it is in the Budget. They have to sign up by August 1st so they can save about \$400.00 in registration fees. He did review this with the Rec Committee; cost is not to exceed \$2,500.00.

A motion was made authorizing Mr. Spina and Mrs. Caraher to attend the NAYS Conference in Orlando at a cost not to exceed \$2,500.00 by Dave DeLelys and seconded by Chad Sanderson. No questions. Motion carried 5 ayes, 0 nays.

Water/Sewer Credits: Mr. Earle stated there are two recommended Water and Sewer credits which total \$1,928.16.

A motion was made to approve the Water and Sewer credits in the amount of \$1,928.16 as per report prepared by Mrs. Havelin and dated June 30, 2014 by Chad Sanderson and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

Veterans Concerns – Kirk Casey Post American Legion: Mr. Moore stated they used to take care of the Veterans' Park. They were told by the Recreation Department that they no longer can do it – they did it for years. Mr. Spina replied that is news to him – he didn't know that they took care of it. He will find out if any of his Staff told them that – this is the first he is hearing of this. Mr. Spina said he would contact the Post and discuss it with them and report back next month.

Mr. Earle said they were also asking about having to get a permit which they never did before. Mr. Spina replied they have to get a permit because of the Parade – this is according to Town policy and they have to have insurance to cover it. Mr. Bove said this is more of a Community event – maybe the Board should think about approaching it on the basis that it is a Town event. Brief discussion followed.

SEQR Process – New Town Hall Facility: Mr. Condino stated this Resolution is for the Board to declare its intent to seek lead agency status to begin the environmental review process for the Town Hall building site. He said with this resolution approved, the Supervisor will be authorized to sign Part 1 of the full EAF; that form will then be circulated to all interested and involved agencies. He added if there are no objections to the Town seeking lead agency status, the Board can declare itself lead agency at the next Board Meeting and continue with the environmental review, and then make its final determination by the September Board Meeting. After brief discussion, Mr. Morrell proceeded to read the Resolution which is as follows:

WHEREAS, the Town of Seneca Falls (Town) is progressing the new Municipal Building Project (Project); and WHEREAS, the Project has been classified as an "Unlisted Action" as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.2; and

WHEREAS, it is the intent of the Town of Seneca Falls Town Council to assume the role of "Lead Agency" for purposes of conducting a SEQRA review of the Project; and

WHEREAS, Part 1 of a Full Environmental Assessment Form (FEAF) has been completed and will be circulated to all Interested and Involved Agencies for purposes of establishing the Town Council as "Lead Agency" in accordance with 6 NYCRR Part 617.6; and

WHEREAS, at the direction of Town Council, Barton & Loguidice, D.P.C. (B&L) has been authorized to proceed with planning and design services associated with the new Municipal Building Project, including assistance in compliance with the State Environmental Quality Review Act (SEQRA).

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED, that the Supervisor of the Town of Seneca Falls hereby is authorized to sign Part 1 of the Full Environmental Assessment Form (page 13); and be it FURTHER RESOLVED AND DETERMINED, that the Town of Seneca Falls Supervisor and Town Council

will circulate said Part 1 of the Full Environmental Assessment Form to the Project's identified Interested and Involved Agencies under cover of a "Notice of Intent to Establish Lead Agency" letter for purposes of establishing Lead Agency status under the SEQRA; and it is FURTHER RESOLVED, that the Town of Seneca Falls Supervisor and Town Council, together with the Town Attorney and B&L, are hereby authorized to take all actions, serve all notices, and complete all documents required to give full force and effect to this determination.

A motion was made to adopt the above Resolution relative to the SEQR process for the new Town Hall Facility by Dave DeLelys and seconded by Chad Sanderson.

A motion was made to table action on the above Resolution until later in the Meeting, with the intent that it will be voted on tonight, by Emil Bove and seconded by Chad Sanderson. No questions. Motion carried 5 ayes, 0 nays.

Approve Payment #2 – Auburn Road Inlet Pipe Repair: A motion was made to approve Payment #2 in the amount of \$20,757.50 for the Auburn Road Tank inlet pipe repair by Chad Sanderson and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

Approve Payment #1 – Auburn Road Outlet Pipe Repair: A motion was made to approve Payment #1 in the amount of \$92,150.00 for the Auburn Road Tank outlet pipe repair by Chad Sanderson and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

Contribution Request – Seneca Museum of Waterways and Industry: A motion was made to contribute an additional \$5,000.00 to the Seneca Museum of Waterways and Industry by Emil Bove and seconded by Chad Sanderson. No questions. Motion carried 5 ayes, 0 nays.

Payment of Bills:

A motion was made by Emil Bove and seconded by Chad Sanderson to approve and order paid the following bills:

General Fund - \$240,420.32 (Abstract #8)	Recreation Fund - \$56, 183.26 (Abstract #8)
Miscellaneous Fund - \$40,408.92 (Abstract #8)	Vince's Park Fund - \$4,044.62 (Abstract #8)
Highway Fund - \$110,782.15 (Abstract #8)	Sewer Fund - \$34,175.59 Abstract #8)
Water Fund - \$259,443.89 (Abstract #8)	

No questions. Motion carried 5 ayes, 0 nays.

At 9:05 P.M., a motion was made to go into Executive Session to discuss a specific personnel issue and an item where publicity could affect the value of real property by Emil Bove and seconded by Chad Sanderson. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reconvene the regular monthly Meeting at 10:21 P.M. by Emil Bove and seconded by Duane Moore. No questions. Motion carried 5 ayes, 0 nays.

Requests – Adjustments of Wages/Job Classifications: Mr. Earle stated there is a set of procedures to be added to the Handbook for someone wishing to have their wages or job status reviewed. Mr. Bove stated this would be adding Section 706 to Article 700; it will be inserted in the Board and given to all Employees.

A motion was made by Dave DeLelys and seconded by Chad Sanderson to adopt the following addition to the Employee Handbook as the procedure for Town Employees to request review of wages or status:

1. Employee makes request to immediate Supervisor or Department Head.
2. Department Head consults with employee as to their justification for a change.
3. Department Head meets with the Personnel Committee and discusses his/her recommendation for or against.
4. Personnel Committee makes a recommendation to the Board either for or against a change.
5. The Board votes on that recommendation.

No questions. Motion carried 5 ayes, 0 nays.

Being there was no further business, a motion was made to adjourn the Meeting by Emil Bove and seconded by Chad Sanderson. No questions. Motion carried 5 ayes, 0 nays.

Meeting adjourned at 10:25 P.M.

Respectfully submitted,

NICALETTA J. GREER
Town Clerk

