

The Seneca Falls Town Board held a Special Meeting on Thursday, July 12, 2018 at the Seneca Falls Community Center, 35 Water Street.

Present were Supervisor Gregory Lazzaro; Councilmen Vittorio Porretta, Douglas Avery, David DeLelys and Louis Ferrara. Also present were James Peterson, Highway Superintendent; Joseph Tullo, WWTP Operator and Engineer Luke Morenus of Barton & Loguidice.

Supervisor Lazzaro called the Special Meeting to order at 11:40 A.M. A roll call of Board Members was taken and all were present; the Pledge of Allegiance followed.

New Business:

Bids – Cady Stanton Elementary Safe Routes to School Sidewalk Project: Luke Morenus stated the Board has a copy of the bid tabulations for the Sidewalk Project; apparent low bidder is Massa Construction, Inc., Geneva, NY. They analyzed the bids and broke them all down. There were two typographical errors in Massa's bid – they did not affect the math of the totals of the base bid or either option; all the totals were correct. Mr. Morenus noted that this bid tabulation is part of a larger award recommendation package that B & L has prepared to send into the State for final approval. He said this is here to discuss accepting the low bidder and authorizing the Supervisor to sign the Award recommendation that would go to the State.

Mr. Morenus stated he spoke with Sal Gentile of Massa who would like to meet and set up a pre-construction Meeting. Mr. Avery asked if this would be complete by September. Mr. Morenus replied that's what the contract documents say.

A motion was made by Dave DeLelys and seconded by Doug Avery to award the bid for the Cady Stanton Elementary Safe Routes to School Sidewalk Project to Massa Construction, Inc. in the amount of \$719,049.50, and authorize the Town Supervisor to sign the Award recommendation that will be sent to the State. No questions. Motion carried 5 ayes, 0 nays.

Resolution – Paving Behind Downtown Stores/Additional Paving: A motion was made by Lou Ferrara and seconded by Dave DeLelys to adopt the following resolution:

WHEREAS, the Town Board has requested the Highway Department add additional paving to its work for 2018; and

WHEREAS, there are insufficient funds budgeted to accomplish this work.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Seneca Falls Town Board does hereby modify the Highway Budget for 2018 to add \$330,000 to accomplish paving the public lot behind the stores on Fall Street, and perform work on Chapel Street, Walnut tracks to Miller Street and tracks to Chapel Street, Pleasant Street, VanRensselaer Street, Patricia Drive, Thomas Circle, Ridge/Walnut Streets, Sanderson Lane, the deadend of Chestnut Street and Lake Road. The funds to be taken from the Highway Cash on Hand by modifying the budget line DA599 with a debit of \$330,000 and a credit to the appropriate expenditure line(s).

Mr. DeLelys asked if this is figured in with CHIPS money that the Town will get; Mr. Peterson replied yes, that's figured in. Mr. Peterson wanted to make it clear that they are not paving all the way to the store fronts. Mr. Lazzaro replied that's right – that was the discussion.

The above motion made by Lou Ferrara and seconded by Dave DeLelys to adopt the above resolution modifying the Highway Budget for 2018 to accomplish additional paving was carried 5 ayes, 0 nays.

Highway – Appoint Motor Equipment Operator: A motion was made by Lou Ferrara and seconded by Dave DeLelys to adopt the following resolution:

WHEREAS, the Town Board authorized advertising to backfill the MEO positions created by the separation of two employees; and

WHEREAS, the Highway Superintendent has found an acceptable candidate for one MEO position.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Seneca Falls Town Board does hereby authorize the hiring of Jeremy Wendt as Motor Equipment Operator, to be placed in the salary matrix at Grade 5 just above midpoint at \$20.66 an hour based on his years of experience.

Mr. Peterson stated Mr. Wendt has worked on construction and paving crews, and presently is working with the Seneca County Highway Department – he knows all the aspects of the job.

The above motion made by Lou Ferrara and seconded by Dave DeLelys to adopt the above resolution appointing Jeremy Wendt as Motor Equipment Operator was carried 5 ayes, 0 nays.

Highway – Create Three Laborer Positions: A motion was made by Doug Avery and seconded by Lou Ferrara to adopt the following resolution:

WHEREAS, the Town Board recognizes the need for assistance in the Highway Department beyond the scope

of the duties of a Motor Equipment Operator; and

WHEREAS, the Highway Superintendent has shown these duties fall under the auspices of a Laborer position by creating and submitting to the County an MSD222; and

WHEREAS, a laborer position falls into a lower salary grade.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Seneca Falls Town Board does hereby authorize the creation of three full time laborer positions in the Highway Department. Said positions to fall into Grade 4 in the Salary Matrix with a minimum wage of \$14.82 an hour, midpoint of \$17.42 an hour and a maximum of \$20.01 an hour. New Hires to be placed in the Grade at a wage based on Individual experience, with the wage to be approved by the Town Board; and be it

FURTHER RESOLVED, that the Town of Seneca Falls Town Board does hereby authorize modifying the Highway Budget by a Debit to DA599 of \$60,000 and a credit to DA5110.103 of \$60,000 to authorize the spending of funds for these positions.

Mr. Peterson stated these three positions will be going into Laborer positions. In the wintertime, they will run 3rd shift to take care of snow on sidewalks and downtown. In the summertime, they will be working alongside the Motor Equipment Operators doing catch basins, cleaning creeks and streams, mowing, flagging, etc. Mr. Ferrara stated they had a lot of phone calls last year from people having problems with getting into businesses downtown. Brief discussion followed.

The above motion made by Doug Avery and seconded by Lou Ferrara to adopt the above resolution creating three Laborer positions in the Highway Department was carried 5 ayes, 0 naves.

Resignation of Dominic Belle: Mr. Lazzaro stated the Board received an email from Dominic Belle stating he is resigning his position as Chief Water Plant Operator effective July 31, 2018. He is going into a private business of his own. He thanked Mr. Belle for all his service to the Town, and wished him the best of luck.

A motion was made to regretfully accept the resignation of Dominic Belle as Chief Water Plant Operator effective July 31, 2018 by Dave DeLelys and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 naves.

Mr. Ferrara stated we need to advertise for a Laborer position for Water and Sewer to fill the position created when John Nicandri went to the Water Treatment Plant; then advertise for Chief Water Treatment Plant Operator to fill Mr. Belle's position.

A motion made to advertise for a Laborer position in the WasteWater Treatment Plant and a Chief Water Treatment Plant Operator by Greg Lazzaro and seconded by Lou Ferrara.

Mr. Tullo said he has an appointment with County Personnel on Monday to go over all of this, and he will have all the information for the next Meeting. Mr. DeLelys said with John Nicandri going down to the Water Plant, does he want the Chief WTP Operator position. Mr. Ferrara said Mr. Nicandri told him he doesn't want anything to do with it.

The above motion made by Greg Lazzaro and seconded by Lou Ferrara to advertise for a Laborer position in the WasteWater Treatment Plant and a Chief Water Treatment Plant Operator was carried 5 ayes, 0 naves.

Overview of Intermunicipal Agreement (IMA) - Route 318 Sanitary Sewer Project: Sam Priem, Seneca County Commissioner of Public Works, stated this is an IMA between the Town of Junius, Town of Tyre, Seneca County and the Town of Seneca Falls. The IMA will establish the process and procedures for new Users within the Towns of Junius and Tyre to connect to the new and existing sewer systems along Route 318 and Route 414. The 414 sewer system has been in operation for a number of years, but there is no established guidance for system maintenance or agreements for new or existing Users. The IMA will address all of these issues and provide a clear understanding of the process for review of new connections, documentation, points of contact, rates, maintenance and ongoing review of capacity limitations as this corridor develops. It also includes provisions for the Town to operate and maintain the system for the County.

Mr. Lazzaro stated he doesn't think the Board is prepared to act. Mr. Priem gave the Board copies of the presentation to review. He requested that the Board email him or Mr. Baker if they have any questions.

Being there was no further business, a motion was made to adjourn the Meeting by Greg Lazzaro and seconded by Doug Avery. No questions. Motion carried 5 ayes, 0 naves.

Respectfully submitted,

NICALETTA J. GREER
Town Clerk

