

The Seneca Falls Town Board conducted a Bid Opening at 2:00 P.M. on Thursday, July 17, 2014 in the Town Hall Meeting Room, 81 W. Bayard Street.

Present were Michael Pickard, WWTP Operator; Dominic Belle, Chief Water Plant Operator and Jeffrey Rowe, Town Engineer.

The following sealed bid was received and opened for the Water Treatment Plant Filter Media Replacement:
Calgon Carbon Corporation, Pittsburgh, Pa. - \$86,891.00.

Mr. Rowe stated they will review the bid to make sure the bid is complete, and will have a recommendation for the next Town Board Meeting.

Being there was no further business, the Meeting was adjourned at 2:05 P.M.

Respectfully submitted,

NICALETTA J. GREER
Town Clerk

The Seneca Falls Town Board held a regular monthly Meeting on Tuesday, August 5, 2014 in the Town Hall Meeting Room, 81 W. Bayard Street.

Present were Supervisor Donald Earle; Councilmen Emil Bove, Chad Sanderson, David DeLelys and Duane Moore. Also present were Patrick Morrell, Attorney for the Town; James Spina, Commissioner of Parks and Recreation; Stuart Peenstra, Police Chief; Michael Pickard, WWTP Operator; Donald Collins, Assessor; John Condino and Jeffrey Rowe of Barton & Loguidice and a Member of the local media.

Supervisor Earle called the Meeting to order at 7:00 P.M. All Board Members were present; the Pledge of Allegiance followed.

Petitioners:

Randy Shepard, CPA, Bonadio Group – Town Audit: Randy Shepard, Bonadio Group, stated there were no adjustments to the audit process; the audit went very well. He gave an overview of the Town Audit for 2013. He referred to the Statement of Net Position, and said the net assets of the Town were \$30 million, one-half of which were Capital assets. Total liabilities amounted to a little over \$8 million. The General Fund has a fund balance of \$8.2 million; there are a few reserves and restricted funds in that fund balance.

Mr. Shepard referred to the Communication of Matters Related to Internal Control document, and said they look at Internal controls to make sure they are sound and solid and there are no weaknesses in those controls. They are pleased to report that they did not have anything that they would deem to be material weaknesses.

Mr. Shepard stated they recommend that a disposition policy be put in place to ensure the proper reporting of capital asset dispositions. Although they did not encounter any improprieties with regard to credit card spending during their audit process, they recommend that the Town document and formalize a credit card policy. Mr. Shepard stated there were some budgetary deficits covered by additional revenue sources. They recommend that the Town should follow up on this throughout the year and make necessary budgetary transfers.

Mr. Bove said Mr. Shepard noted the Town lacks a number of formal policies; do they have experience with towns that have prepared these policies, and do they have any recommendations. Mr. Shepard replied yes, they have many sample policies that can be modified to the Town's needs.

Fran Barbieri – St. Anthony's Italian Festival: Mr. Earle stated Ms. Barbieri was unable to attend the Meeting; it is on the Agenda later in the Meeting for the Board's consideration.

Wilhelmina Pusmucans – Ludovico Sculpture Trail: Wilhelmina Pusmucans stated about 14 years ago, Frank Ludovico donated a parcel of land now known as the Ludovico Sculpture Trail. The Trail was transitioned