

about \$100.00 a sign (about 4-5 signs). The Business Association paid for the App, and there is a monthly fee; they are requesting that the Town split the fee with them which would be \$500.00 a year. Mrs. Hoatland said it will benefit everyone – not just the Businesses downtown. She explained what is on the App and what will be on the App.

Mr. Bove referred to the signs and asked if they have selected signs; Mrs. Hoatland replied they haven't picked out signs yet because they were not sure how much money they would get – they want them to go along with what the Town already has – they don't want them to look any different. Brief discussion followed as to what can be put on the Ap.

Mrs. Hoatland mentioned that on Tuesday, November 17<sup>th</sup> at Parker's, there will be a launch party to kick off this Ap for the Town. They will also be talking about the Light-Up of Seneca Falls Event.

Steve Phillips – Snow Removal & Handicap Parking – Opera Block: Steve Phillips stated they are in negotiation with Rochester Regional Health for a clinic to be located at 30 State Street. He referred to Article 29 of the Lease which states the Lease is contingent upon approval from the Town for a new ramp in front of the building in compliance with ADA requirements, and the addition of two parking spaces in front of the building in compliance with ADA requirements. He said this is something they will pay for but they need permission to do that and some type of design that is ADA approved. Mr. Wood stated any curb cut in the Town is the responsibility of the property owner, but it does have to be approved by the Town Board. He will give the regulations to Mr. Phillips. Brief discussion followed.

A motion was made to approve the ramp and the curb cuts for two parking spaces contingent on satisfactory plans by Dave DeLelys and seconded by Duane Moore. No questions. Motion carried 5 ayes, 0 naves.

Mr. Phillips stated last winter, there was an issue with snow removal and cars in the back of the building. He said if Mr. Wood would contact him, they can move them out whenever they need to be - they would be more than willing to do that. Mr. Earle suggested that Mr. Phillips get with Mr. Peterson so that they have each other's phone numbers.

Roger Linder – Presentation on Water Towers: Roger Linder stated he is with the Utility Service Group out of the Rochester area. He said their Company is the largest company in the Country that works on water storage tanks. They implement a program that will help the Town bring the tanks up as far as upfront renovations that are needed on each of the tanks, and help the Town to maintain them. They are involved in two things in regard to water – keep the water quality at the highest level that is possible for the residents, and do any kind of upkeep that is needed on the water tanks. Mr. Linder stated they have over 6,000 tanks on this program, and work on about 1,400 tanks a year.

Mr. Linder said they have developed a plan for upfront renovations, and moving forward into the future, how they can maintain them and keep them at a high level. They also developed some costs that would be accrued for each tank, and discussed them with Mr. Condino of how it should be done. After further explanation of the program, Mr. Linder said they are looking to act quickly in the best interest of Seneca Falls.

Mr. Earle said if the Board approves this program, the first step is to do an RFP. Mr. Linder indicated that they would provide an RFP; Mr. Condino would be involved to add his value, and then it would go out for a couple of weeks. Mr. Bove asked what the cost would be if the Board decided not to go with this program. Mr. Condino replied two years ago, there was a video inspection of the tanks and there were reports; when Mr. Linder's men came out to look at the tanks, he verified what their reports had said. He added the cost of the two tanks if the Town was to go out for bid would be about \$2.3 million for the Van Renssalaer tank and \$800,000 for the Auburn Road tank – this is about \$3 million worth of work that needs to be done over the next 2-3 years. Mr. Bove asked what the cost would be over the course of 20 years to do it the way Mr. Linder is proposing. Mr. Linder replied for a 7-year spread for upfront renovations and 20-year window the cost is \$1.9 million for the Auburn Road tank, and \$4 million for the VanRenssalaer tank. Further discussion followed.

A motion was made authorizing Utility Service Group to do an RFP by Emil Bove and seconded by Chad Sanderson. No questions. Motion carried 5 ayes, 0 naves.

#### Approval of Minutes:

A motion was made to approve the minutes of the Public Hearings and Meeting of October 5, 2015 by Chad Sanderson and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 naves.

A motion was made to approve the minutes of the Budget Workshop of October 8, 2015 by Chad Sanderson and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 naves.

A motion was made to approve the minutes of the Budget Workshop of October 13, 2015 by Dave DeLelys and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

Reports:

Dog Control Officer: The Dog Control Officer's report states that nine dogs were impounded; six dogs were redeemed and three dogs are still being held. One Appearance ticket was issued. A total of \$40.00 in fees was collected and turned over to the Town Clerk.

Dallyn Jenkins of Beverly Animal Shelter asked if there were any questions or comments. She said in the last two and one-half months, she has gone out on 23 separate calls to the Town, and picked up a total of 37 dogs, most of which have been redeemed. As the Dog Control Officer, she is guarded by Agriculture & Markets Article 7. Ms. Jenkins stated as the Police Chief will tell you, she cannot do animal cruelty, but she does receive a lot of calls regarding that.

A motion was made to accept the Dog Control Officer's report by Duane Moore and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Zoning Officer: Mr. Zettlemoyer noted the Board has a copy of his report. He referred to the issue of snow removal from sidewalks and said he would like to put a notice in the paper advising businesses and residents that it is their responsibility to remove the snow from sidewalks. Brief discussion followed.

A motion was made authorizing the Police Chief, the Highway Superintendent and Zoning Officer to prepare a reminder notice to Seneca Falls residents of our Code by Chad Sanderson and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to approve Mr. Zettlemoyer's report by Dave DeLelys and seconded by Chad Sanderson. No questions. Motion carried 5 ayes, 0 nays.

Commissioner of Parks & Recreation: Mr. Spina stated the Board has a copy of his report. He met with the Volunteer Gardeners relative to the Water Street Hill, and they decided they liked the idea of getting it a little more maintenance free, but didn't like the idea of all stone. One of the ideas they had was to find a way to stone it, as well as adding some greenery to it. Mr. Spina said Kaye Irland and Susan Souhan agreed to meet with the original organization that gave the quote to discuss and re-design that. He hopes to have more to report in December.

Mr. Spina referred to the Downtown Lighting, and said after a couple of weeks of going back and forth with the Downtown Business Association and Sharon Hoatland, it looks like they have everything in place. The Crews will be starting at any time to get the lighting up downtown. They met with John Condino and Matt Fuller to deal with the cables which will be replaced soon.

Mr. Spina stated this year's Halloween Program was the biggest one they have had. He gave special thanks to the Chief and the Police Department for helping families crossing. A huge group went to the Recreation Center after for the Carnival which went very well.

Mr. Spina stated last month, the Board held a Public Hearing on the rates for the boat rental users on the Canalfront. They had a Recreation Commission Meeting and discussed rates and ideas which they will finalize at their next Meeting. At the December Meeting, he will be bringing a set of rates for that, as well as proposed rate increases for usage of Vince's Park and the Community Center for rental groups.

Mr. Spina said he received a Special Event form from the It's a Wonderful Life Run, but it's not ready to present to the Board tonight, as he and the Chief would like to meet with the Organizers to make sure they are all on the same page. Mr. Bove said the Board asked Barton & Loguidice if it is safe to run all those people over the Bridge. Mr. Condino stated the answer is the Bridge is safe.

A motion was made to accept Mr. Spina's report by Duane Moore and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

Mr. Earle mentioned that they are installing the lights downtown. He asked if all the buildings were going to have the lights and if all releases were signed. Mrs. Hoatland replied they have them all. Mr. Spina stated when they met with Barton & Loguidice, they decided on keeping four of the garlands (taking every other one out); the bells in the middle are too heavy and hang too low – Barton & Loguidice felt comfortable with the garland but no bells. Brief discussion followed.

Highway Superintendent: Mr. Wood stated he handed in the Permit to the DOT for the garland to go across Fall Street, but hasn't received it yet. They are in the process of getting the angels and the wreaths ready; there

are several switches that turn everything on, but they will figure that out. He said all the major projects are done, and they are just finishing up some small stuff. They have a brush pickup in a couple of weeks, and the fuel tanks have been moved from Oak Street to the Highway Department. Mr. Wood said the drop-off area has been working great since they put hours on it. He said some people are not happy, but it is a free service.

Mr. Wood stated with Jim Peterson taking over as Highway Superintendent, that will leave an opening which is an important opening. Winter is coming and they have six plow routes, so they are going to have to have drivers. He would like to get someone on board as soon as possible so they can train that person by January 1<sup>st</sup>. Mr. Bove said he assumes this is a Civil Service job and there is a list. Mr. Wood responded there is a list – you have to go through the County; the title is MEO. Mr. DeLelys asked if there is a list available now; Mr. Wood replied the County has a list on file – he doesn't think it's competitive. After brief discussion, Mr. Earle suggested that Mr. Wood meet with the Personnel Committee and get some information from the County. He added since there is a Special Meeting next Thursday, the Committee can make a recommendation at that time. Mr. Wood said he would contact the County tomorrow and meet with the Committee.

A motion was made to accept Mr. Wood's report by Dave DeLelys and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

Assessor: Mr. Collins stated the Board has a copy of his report. He reiterated that the residential model for the revaluation has been completed by Sylvia Staples; it meets NYS Guidelines and will be submitted for approval to NYS. He plans to do site inspections on all parcels in the Town and update photos within three years to meet NYS Guidelines.

Mr. Collins stated he met with Mr. Earle and David Kent, Auctioneer, on the possibility of a real estate auction on 115 Fall Street. Mr. Kent left samples of real estate auctions that he has done in the past, and discussed how the property can be promoted, and left a sample contract for the Town Attorney to review.

Mr. Collins said he supplied the Town Board and Mr. Morrell with two former Village exemptions. They were both signed by the Village and the Town, but he needs some guidance on what should be done to take those forward. He said the exemption was never applied on one of the properties. He asked how the Board wanted to handle this – he is looking for some advice on that.

Mr. Collins acknowledged the cooperation from the new Zoning Officer in reviewing the files of old permits he doesn't have, and also the Town Clerk's Office which has helped him locate the permits for evaluation purposes. He mentioned that on Friday, he will be attending the NYS Assessors Association in Auburn.

Mr. Bove asked about the status of the exemptions on the two properties. Mr. Collins replied one is a PILOT that started in 1999 and was signed by the Town and the Village; when the Village dissolved, it is his understanding that the Town needs to ratify that – it's up to legal and the Town Board as to how they want to handle that. The other property has an exemption in regard to historic properties – it's a State exemption, but it needed a Village Heritage certificate which expired in 2012. He asked if the Town wants to take that forward, or how do they want to handle that. He also has an application for another historic property. Mr. Bove said if they have to have that certificate to get the exemption, they should be told to apply. Further discussion followed relative to the VanCleaf PILOT and whether it needs to be ratified.

A motion was made to re-ratify the PILOT agreement with VanCleaf Apartments by Emil Bove and seconded by Don Earle.

Mr. Sanderson stated he doesn't understand why the Board has to re-ratify this as it has been ratified once and the Town accepted the legal responsibility because it accepted everything from the Village. He doesn't mind saying the Town acknowledges it and it is still in force. Mr. Morrell stated he was asked if it would do any harm if the Town did; he doesn't see any harm in doing what it did. He said is it necessary – he doesn't know; the payments have been coming in and there hasn't been a problem with collections under the PILOT.

The above motion made by Emil Bove and seconded by Don Earle to re-ratify the PILOT agreement with VanCleaf Apartments was carried 5 ayes, 0 nays.

Mr. Bove asked if Mr. Collins was all set with the reval; Mr. Collins replied yes. His goal is to send impact notices out by the end of February and hold informal hearings in March and April. Discussion followed relative to the revaluation process.

A motion was made to accept Mr. Collins report by Emil Bove and seconded by Chad Sanderson. No questions. Motion carried 5 ayes, 0 nays.

Attorney for the Town: Mr. Morrell stated there are several matters on the Agenda which will be addressed as they come up.

Town Justices: A motion was made to accept the reports of Judge Lafler and Judge Laquidari by Dave DeLelys and seconded by Chad Sanderson. No questions. Motion carried 5 ayes, 0 nays.

Water & Sewer: A motion was made to accept Mr. Tullo's report by Duane Moore and seconded by Dave DeLelys. No questions. Motion carried 5 ayes, 0 nays.

Mr. Bove asked about the watermain break. Mr. Earle stated when the break occurred, it drained the water tower on Auburn Road. Before that happened, there was a fire at Montezuma, and the Fire Department was drawing water from hydrants at Vince's Park. Mr. Earle said he has an idea of what happened - whenever a valve for a hydrant is opened and closed too fast, it creates a hammering inside of the pipe. The Crew did an excellent job and repaired the line as soon as they could. Mr. Earle said there was some confusion on notifications. The WWTP Operator was under the impression that the Police Officer would make those notifications; the Police Officer did notify 911, but was unaware of all the other notifications that are required. All parties involved got together to make sure that won't happen again.

Police Chief: Chief Peenstra stated the Board has a copy of his report which also included a monthly activity report for the School Resource Officer who is doing a very good job in this position. They started the new emergency management system within the County called Spillman; they will be much more efficient with that system in place.

Chief Peenstra said he received a Grant in the amount of \$9,665.00 from DCJS that will pay for one-half of the cost of an updated Livescan system which they use to process Individuals that have been arrested for crimes. That information goes directly to the State DCJS database. He will be talking to the Public Safety Committee next month about possibly purchasing this system – total cost is \$19,328.00; the cost to the Town is \$9,665.00. He added their current system is old and failing – it is something that is required. Discussion followed.

A motion was made to accept Chief Peenstra's report by Emil Bove and seconded by Duane Moore. No questions. Motion carried 5 ayes, 0 nays.

Barton & Loguidice: Mr. Condino referred to the Bridge evaluation and said the report is being completed this week. In the report it verifies that the existing posting of 6 tons is recommended. At this point, the Bridge does not need immediate attention, but it will be recommended in the report that planning begin for complete rehab of the Bridge in five years which will run about \$700,000.00. Ideally, what will happen is that the Town will get the County to sponsor this on the State Transportation Improvement Program. It will take 3-4 years to get it done; once that is done, the project will be eligible for 80% reimbursement of construction administration and engineering costs and 95% of the construction cost which will be Federally funded.

Municipal Building: Mr. Condino stated the Contractor continues to remain on schedule. The floor pour will be completed this week, and framing will take about six weeks. He added barring any issues, it should be enclosed by the middle of December, and they will be working on the interior of the Building through the winter.

#### Other Committee Reports:

Court: Mr. DeLelys stated the Court records that are in the Court Office will be moved to the Metal Building next week.

#### Communications:

A motion was made to receive and file Communications numbered 1 to 13 by Dave DeLelys and seconded by Duane Moore. No questions. Motion carried 5 ayes, 0 nays. Communications numbered 1 to 13 are as follows:

1. Copies of letters from Town Assessor and Seneca County IDA which detail corrections that were needed on the 2015 Assessment Roll from Lisa Keshel, Seneca County RPTS Director.
2. Copy of Negative Declaration and Full Environmental Assessment Form relative to Town of Tyre Planned Unit Development District creation and Site Plan – Lago Resort and Casino, from Bond Schoeneck & King.
3. Minutes of the Town Planning Board Meeting of September 24, 2015.
4. Reports and Resolutions from the Seneca County Planning Board relative to Site Plans and Area Variance.
5. Monthly Report for the month of September 2015, as per Town Operating License and Host Community Agreement, from Seneca Meadows, Inc.
6. Minutes of the Zoning Board of Appeals Meeting of August 27, 2015.
7. Statement of accounts, April 1, 2011 to September 30, 2015, from Wilmington Trust.
8. Monthly Report of all moneys received and disbursed during the month of September 2015 from Town Supervisor.

9. Vince's Park deposits totaling \$1,280.00.
10. Checks totaling \$33,220.68 representing Disability reimbursement, restitution, Judge Laquidari and Judge Lafler September Reports, HSA reimbursement, Grave purchase, burial fees, Tower rent, refund for Retirees, copies of Police reports, Health Insurance premiums, sale of Highway surplus tools and sale of scrap metal.
11. Notice of Public Hearing relative to proposed Local Law #4-2015 to override the tax cap from Debra Vanni, Fayette Town Clerk.
12. Checks totaling \$10,827.65 representing Tower rent, Town Clerk's September Report, HSA reimbursement, Health Insurance premiums, Disability reimbursement, payment for photo disk/shipping, Police record check, fuel reimbursement, Community Center deposits and Boaters Facility deposit.
13. Note from Fran Barbieri, Executive Director of SF Historical Society, thanking the SF Police Department and the Fire Department for their support that was given to the homecoming of "The Cowing" hand pumper made in Seneca Falls in 1866.

Old Business:

Sale of Condominium & Surplus Real Properties: Mr. Morrell recommended that this discussion be a subject of Executive Session as it is a matter that could affect the value of real property.

Auburn Road Sewer Extension: Mr. Condino stated the Board authorized a survey to be conducted. They are currently verifying property owners, and the extent of the survey is all the way out Auburn Road to the Town line. The survey is scheduled to be sent out in the next week to ten days, and they should have results back by the next Meeting.

Write-Off Uncollectable Receivables: Mr. Morrell stated it is a matter of getting this back in front of the Judge with a motion and getting the papers served. He added it is the two mortgages that are still with Mr. Jordan – about \$125,000.00.

Route 414 Sewer Line Transfer from IDA to Town: Mr. Morrell stated he has been in contact with the Attorneys for the Town of Tyre, and they will be meeting with Representatives of the Town of Tyre and the IDA. He added they have a proposed schedule to get everything the way it is suppose to be by the middle of December.

RFP – Consulting Services: Mr. Morrell stated after the Committee made their selection from the proposals that were submitted, he notified the Firm that was selected; they forwarded an Engagement Letter that was based on the proposal that was made.

A motion was made authorizing the Town Supervisor to execute the Letter of Engagement from Boylan Code, Attorneys at Law, by Chad Sanderson and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 naves.

Bandstand Renovations – People's Park: Mr. Sanderson stated plans have been submitted to the State Preservation Office, and they will be getting back to them with their recommendation. Mr. DeLelys said he received another bid and he plans to go before the HPC. He also talked to two other Contractors who will be submitting a bid.

Bond Resolution for CWSRF and SEQR: Mr. Morrell recommended that this be put on the November 12<sup>th</sup> Agenda as the Board has to wait until SEQR is completed. Discussion followed.

Mr. Sanderson mentioned that the Parking Committee met, and the final report will be forthcoming in a week or so. He added some ideas are very low cost and will be very helpful.

New Business:

Approval of Special Events: Chief Peenstra stated they have an application from The Gould Hotel for the Ball Drop on New Years Eve. They are asking to have State Street from Fall Street to Sanderson Lane blocked off which was not a problem last year.

A motion was made to approve The Gould Hotel Ball Drop on New Years Eve subject to submitting proper insurance by Chad Sanderson and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 naves.

2016 Preliminary Budget: Mr. Earle stated a Public Hearing was held this Evening on the Preliminary Budget. The Budget will be on the November 12<sup>th</sup> Meeting Agenda.

Proposed Local Law – Override 2% Tax Cap: Mr. Earle stated this will also be on the Agenda for the November 12<sup>th</sup> Meeting.

Appoint Member of HPC: A motion was made to appoint Maria Maynard as a Member of the Historic Preservation Commission, said term ending December 31, 2018, by Emil Bove and seconded by Duane Moore. No questions. Motion carried 5 ayes, 0 nays.

Lease Agreement – Parker Road Property: Mr. Morrell stated this is the house that is almost in the middle of the Water Plant on Parker Road. When the Village operated the Water Plant, it was leased to a member of the Water & Sewer Department. He said the subject of this proposal is basically a very similar matter. The house will be leased to Joe Tullo who is the head of the Sewer Department; rent is \$500.00 a month, and he will pay for utilities except for water. Mr. Morrell said it is subject to permissive referendum because it is a lease of Town property.

A motion was made by Dave DeLelys and seconded by Duane Moore to adopt a Resolution authorizing the Supervisor to enter into an agreement to lease the premises known as 3458 Park Road, Seneca Falls, NY 13148 to Joseph Tullo for a one year term at the monthly rent of \$500.00 per month, unless a valid petition is received protesting said resolution and requesting a referendum thereon. No questions. Motion carried 5 ayes, 0 nays.

Levy Delinquent Mowing Charges on Town/County Taxes: A motion was made to levy delinquent mowing charges totaling \$1,818.75 on Town/County tax bills by Duane Moore and seconded by Emil Bove. No questions. Motion carried 5 ayes, 0 nays.

Contract – SSES Project: Mr. Condino stated these contracts are for some of the outstanding major projects that the Town is undergoing now and will be undergoing next year. The first contract is for sanitary sewer rehab and storm sewer improvements. The initial study of this project was done last year and this year; the project is about \$3 million for all the improvements necessary to take care of the I&I issue (Infiltration and Inflow) at the Wastewater Treatment Plant. This project is eligible to apply for funding assistance at a minimum subsidized interest rate; the next round of funding applications will be March 1<sup>st</sup>. The objective will be to have SEQR complete, the bond resolution complete and an engineering contract in place – these are the major items that the grant application requires. Mr. Earle noted this project was put in the Budget for next year. Discussion followed.

Contract – Kingdom Force Main/Auburn Road Sewer Main: Mr. Condino stated this is for the Kingdom Road force main and Auburn Road gravity sewer repair; cost is \$143,800. This project is to be funded out of the reserves in the Sewer Fund which is in the Budget for next year – there are adequate sewer reserve funds to cover that.

Contract – Municipal Building Construction Administration: Mr. Condino said this contract is a supplement for the agreement for the Municipal Building design services. This supplement is for the construction administration phase, and also for the sub-contractor, Atlantic Testing, to do the special inspections. Mr. Condino said this covers costs that are currently being incurred during construction this year; in addition, covers costs through construction expected to last through about the end of summer next year.

Mr. Bove stated his response to this is to have Mr. Morrell review them and the Board will act on them when they have his recommendation. Mr. Morrell suggested carrying these over to the November 12<sup>th</sup> Meeting.

Contract – Safe Routes to School TAP Grant: Mr. Bove asked if this has been approved by DOT. Mr. Condino replied that DOT has a pre-approval process – it has been approved by the DOT. He added this is a Grant that is 80% reimbursable. Mr. Morrell will review the contract and the Board will act on it at the November 12<sup>th</sup> Meeting. Mr. Earle asked if the School District is going to help with the match. Mr. Sanderson said he doesn't recall that being asked, but there is no reason why they couldn't ask. Mr. Earle requested that Mr. Sanderson and the Committee make that contact and ask if they would help with the match.

It's a Wonderful Life Museum & Archives Request: Fran Caraccilo stated in addition to their letter of request, he said more and more people are seeking the Museum as a designation point, coming to Seneca Falls specifically for this purpose. Mr. Earle asked if there was any update on any grants or funding that they have applied for. Mr. Caraccilo replied the State has not announced the results of the Consolidated Funding Application Process that was submitted – they are anticipating word in December. Mr. Bove asked for Mr. Morrell's opinion. Mr. Morrell responded that this may be something that the Board should not just jump into. Mr. Bove asked what Mr. Morrell would recommend going forward on this. Mr. Morrell replied the first thing would be some guidance from the Board as to whether or not they want to do something.

Mr. Caraccilo said they may have an opportunity for other outside funding. He said it will look more promising if they saw local support. Mr. Bove said he is in favor of considering this, but more discussion should take place. He would prefer some kind of a loan situation, and also recommends that they confer with the CDBG

