

**Bridgeport Fire District Board of Fire Commissioner's Meeting**  
**April 11, 2017 "APPROVED"**

<b>Topics</b>	<b>Motion</b>	<b>2nd</b>	<b>Vote results</b>	<b>F/up action</b>
Meeting brought to order at 7:00 pm				
Opening of sealed Lawn care and grounds bids- 2 sealed bids received B&C Mowing and Landscape. \$60.00 per mow of each station. Once a month Ovid St \$320.00. No pricing included on additional work such as mulching, leaves, weeding etc... No exceptions taken. Tim Smith - \$60.00 per mow, Lower Lake Rd incl. boat house. \$50.00 W. Bayard St. \$350.00 Ovid St. \$35.00 per hour additional work such as mulching, weeding etc..... Insurance documentation included. No exceptions. Motion to approve the contract with Tim Smith	SF	JG	All for	
Daniel O'Neil (17) - present Joy Gladis (18) - present Steven Farnsworth - (19) - present Michael Piscitelli - (20) - present Robert Engster - (21) - present Al Larsen - Fire Chief Mike Rhinehart - Deputy chief Josh Larsen Tim Smith Lewis Archer				
<b>Prior Meeting Minutes -</b>				
Motion to approve the meeting minutes from March 16, 2017 as written.	DO	MP	All for	
<b>Treasurer's Report -</b>				
Five Star Checking Statement dated 03/31/17 and Five Star Payroll Checking Statement dated 03/31/17, Five Star MM Building Capital Reserve Statement dated 03/30/17, Five Star MM Apparatus Capital Reserve Statement dated 03/30/17, and Payroll Reports were opened by JG, reviewed, initialed and approved.				
Warrant for checks written March 17, 2017 - April 11, 2017 cks # 6755-6768, in addition \$25,000 lease payment and interest payment \$7109.37. Total \$ 43,382.16. The board ordered all warranted checks to be paid by the Treasurer.				
Balance sheet not included as there were some year end entries made by the accountant that needed review and was not completed in time for meeting. As soon as corrections are made will forward to the board for review.				

Topics	Motion	2nd	Vote results	F/up action
Transaction detail report presented for accuracy March 17- April 11, 2017.				
Budget to actual through April 11, 2017.				
CD and Money Market presented as of April 11, 2017.				
2016 budget remaining funds \$38,487.69. We asked for Terri's expertise on what our investment options were. We can undesignated the funds, as long as they do exceed 15% of our budget. She suggested that they not be placed in an Apparatus Cap Reserve account as those are set up for purchase of new apparatus, not for lease payments. Motion open a Money Market account at Five Star bank and keep the account undesignated.	SF	MP	All for	
CD ending 8550 maturing on April 17th. Interest rates were reviewed at 3 banks. Rates have been stagnate and are very low. Motion to rollover to a new Equipment MM account.	JG	DO	All for	
Motion to approved the Treasurer's reports as written.	DO	MP	All for	
<b>New Business -</b>				
Offer received for the Quint from Brindlee Mountain Fire Apparatus delivery required no later than December 31, 2017. No loose equipment, only ladders, siren, caps. Pump and aerial test inspection Approx. \$1500.00. Can put a deposit to hold. Fenton Fire Equipment is willing to broker for us. They sell our equipment on a straight percentage basis. Anything sold for less than \$125,000 is charged 10%, anything sold between \$125,000 and \$200,000 is charged 7%. Realistically we would list for \$130,000 and take anything over \$100,000. This is not our most cost effective option. No guarantees on selling price. Mike suggests we accept the Brindlee Mountain offer. We would more than likely go a full 3 months without the truck. Brindlee Mountain reserves the right to renegotiate if something happens, i.e. Accident or fire. Inspect it now? Not necessary. They haven't seen in person. Once this truck is over 20 yrs old the value does not hold. Take offer with some stipulations with a 5-10% down payment. Board feels that this is an excellent offer. Mid March for Pierce delivery date. Contract written up by lawyer and they have until June to deliver without penalty. Full balance paid upon delivery. Motion to approve the Brindlee Mountain offer of \$120,000 with delivery before December 31, 2017. We will work on the details of the contract with our legal council.	DO	JG	All for	
<b>Purchase Requisitions -</b>				
Kim Gribnau- March 3-30, 2017. 64 miles @ \$.535 per mile = \$34.14 and DCJS postage \$4.75. Total \$38.89 Motion to approve.	SF	JG	All for	

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Rob Engster - Commissioner Training \$125.00 Tolls \$3.42 and 104 miles RT @ \$.535 = \$55.64 Total \$184.06 Motion to approve	SF	JG	All for	
AI needed to order 1 each white and red helmet as several were taken out of service. Should be under the bid threshold.				
<b>Old Business -</b>				
Substance Abuse Policy - one thing we discussed was random lottery wording, suggest change to 'shall' to 'may'. Making it more discretionary. Not cost effective to do this on an annual basis especially if there is no suspicion of drug use. Drug test only with new hires and reasonable suspicion, i.e. Accident. Line or safety officer 'reasonable suspicion' wording should remain. What is being tested in policy is OK. Legalization of Medical marijuana may change wording of policies moving forward. This may need to be added and those members should hold a medical marijuana card. Perhaps our policies should be reviewed again. These policies were approved on 2011. Don't want to make it so difficult for people to become members and stay volunteers. Motion to change the wording.	SF	DO	All for	
DCJS - Completed additional change requests. Ready for payment.				
TenKate - no update of AFG.				
Attorney meeting tomorrow night at 5:30.				
<b>New Business -</b>				
RFP's for Plumbing, Electrical, HVAC, Janitorial, Floor Waxing all need to be posted and will be opened at the May 9th meeting. The board approved a change to 2 year agreements.				
Spider Spraying is still necessary at East Station and Boat House. Kim to contact All Seasons to inquire on their schedule.				
<b>Chief's Report -</b>				
FD Election - Held on April 6, 2017, 25 members present..... Is this a president that the Board of Fire Commissioner's approve officers? Town Law states they do not need approval. Do it this year and figure out why there was a change? I.e. Fire chief can be a 2 year position with an appointment in the off year. Do we make a policy change to reflect this? Captains are not considered line officers. Line officers are approved at FD vote. Officers are not approved until a board approval vote. Motions to approve all chiefs as voted upon. Capt. Matt Anderson MP, SF, all for Capt. Ray Kriegelstein JG, MP, all for Capt. Steve Farnsworth JG, MP all for, abstain SF Capt. Mike Piscitelli SF, JG, all for, abstain MP	DO	JG	All for	

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March call report - 16 Fire related, 67 EMS total 83.				
Attendance report presented from 04/01/16-03/31/17.				
Adam Conley pin and fob disabled. Due to lack of attendance. 2 people personally reached out to AI about improving attendance. Angela Anderson resigned, now social member. Shawn Dauber resigned as of 03/27/17. Don't have plates (officer plates) from him.				
Hall use form modify to remove AI and add Mike's contact information.				
Fayette member having discussion with new State Senator to work on retention programs for volunteer fire companies. This was discussed at recent Chief's meeting. Exploring ideas and need to submit to Senator, Pam H so she can bring this forward to the state senate meetings. Any ideas would be appreciated. Raise tax credit from \$200 to \$1000. CDL free of charge, Free State hunting and fishing license. Present best 2 or 3 and get NYS to act on this incentive. LOSAP programs have been looked at by our board and would result in a tax increase if it were approved. Felt this was not a viable option.				
AI - Thank the Board of Fire Commissioner's for support of Fire Chief. The Board in turn thanked AI for is commitment and work.				
Hall use - LAX rescheduled for May 20th.				
Hall use - May 13th birthday party. Ray Kriegelstein. Motion to approve and waive fee.	MP	JG	All for	
Hall use Steve Farnsworth Dec 30th for a family Christmas party approx. 100 including kitchen use, 12-8. Motion to approve. waive all fees.	MP	DO	All for abstain SF	
<b>Public Comment - none</b>				
Motion to adjourn at 8:33 pm.	DO	JG	All for	
Next meeting May 9th, 2017, 7 pm.				