

BRIDGEPORT FIRE DISTRICT BOARD OF FIRE COMMISSIONER'S MEETING
August 15, 2017 "APPROVED"

Topics	Motion	2nd	Vote re- sults	F/up
Meeting was brought to order at 7:00 pm.				
Dan O'Neil (17) - present Joy Gladis (18) - present Steve Farnsworth (19) - present Mike Piscitelli (20) - present Rob Engster (21) - absent Mike Rhinehart - Fire Chief Al Larsen - Deputy Chief Chris White				
Opening of sealed bids for Concrete Apron project. Only one bid received from Massa Construction. They have taken no exceptions to the proposal. Excavation \$6400, New Sub Base \$5800, Concrete \$38,000, Lawn restoration \$3500. We felt that the cost of lawn restoration was high. Massa Construction representative, Salvatore Gentile suggested an additional 6" of crushed stone base and separation fabric between the soil layer and stone. This would be a total of 320 ton of stone. This change is necessary for the concrete apron to withstand the weight of a 40 ton fire truck. Concrete \$38,000 and Restoration \$3500, which now includes the addition of 6' of crushed stone. Total \$53,700. Sal will meet with the fire chief in advance to work out details so there will be little disruption to operations.				
Motion to sell 1451 to South Seneca Ambulance their written offer is for \$8500 with room to negotiate. A 15 yr old truck but going with all equipment on board and low mileage. The board approved the placing this truck in surplus and to sell. Light bar worth approx. \$1000. Cabinet was \$5000.00. Motion to Counter offer at \$9500, they countered at \$9000. Motion to offer a final offer of \$9250.00. South Seneca approved. Before it is placed in service all lettering must be removed. This truck was never titled or registered as it is not a legal requirement to do so. DMV papers were completed and signed on our end and will be turned over when the truck is picked up by the end of the week. Mike to pick up the check for \$9250.00 and turn over to the Treasurer.	JG DO	SF JG	all for all for	
Prior Meeting Minutes -				
Motion to approve the meeting minutes from July 11, 2017	JG	MP	all for	
Treasurer's Report -				

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Fire Star Checking Statement and Payroll Checking Statement dated 07/31/17, Five Star MM Building, Apparatus, Equipment and Undesignated statements and payroll reports were opened by JG, reviewed, initialed and approved.				
Warrant for checks written July 12-August 15, 2017 cks # 6837-6860 were presented. The treasurer was ordered to pay all warranted items with the exception of Code 4. The work is not yet completed Authorize release check when the work is completed. \$15,000 will come from SFVFD as agreed.				
Balance sheet as of August 15, 2017 was presented: Five Star Checking \$237,422.55 Five Star Payroll Cking 20,841.04 Five Star MM Apparatus 115,596.93 Five Star MM Building 231,277.67 Five Star MM Equip 59,842.91 Five Star MM Undesig 38,489.71 Five Star CD Equip 35,205.03 Total \$738.675.84				
Transaction detail by account July 12-August 15, 2017 was presented for accuracy.				
Budget to Actual for period ending August 15, 2017.				
Revenue Log thru August 15, 2017. Check for \$500.00 received from VFIS for incident on 07/09/17. This covers MR insurance deductible. Per district policy he will be reimbursed when the repair work has been completed by the end of the week at Bill Cram.				
MM/CD chart as of August 15, 2017 presented. Total \$480,412.25				
Motion to approve the Treasurer's Reports as written.	SF	JG	all for	
Purchase Requisitions -				
USPS 1 roll forever stamps. \$49.00	MP	DO	all for	
Kim Gribnau mileage - July 10-August 5, 2017 78 miles @ \$.535 = \$41.73	JG	MP	all for	
Old Business -				

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<p>Seneca County Board of Elections Polling Site Agreement. KG had a discussion with Tiffany Folk, representative for the Seneca Co. Board of Elections. It was agreed that when the voting machines are delivered one day prior to elections, they will be locked in the office on the 1st floor. This has very limited access and no public access like the community room does. This exception was noted on the agreement and signed by KG and returned.</p>				
<p>Pete Keefer will begin excavation tomorrow on the drainage project at the West Station. NZ will be contacted for his approval before the work has been completed.</p>				
<p>WR1 trailer repair - completed</p>				
<p>Safety Trailer - We did not get bid offers that were high enough for the board to agree to sell. What are board members thoughts... sell or use for farm days equipment storage and transport. Purchased on a grant from Mike Nozzolio in 2011. Farm days is a big undertaking and a trailer would simplify the process. Does it make sense to utilize for farm days storage when that event is only once a year? A used snow mobile trailer may be a more cost effective option. Currently using at least 3-4 trailer loads to move everything to the site. Some board members think that the trailer would sell for more \$ in the proper market. At one time it was used for rope rescue and dive team training, which is no longer a need. Auctions International listed under covered trailers, Fire Dept. Can we find someone that sells trailers to broker it? If yes, what cost to us? It was decided to relist and wait until October meeting to make a decision.</p>				
<p>New Fire Station discussion - Steve looked over survey information from West Bayard St. Would be very expensive to modify 43 west Bayard St. to meet needs moving into future 20-30 years. Fingerlakes Construction-Kim contacted to get ideas on pole barn type new construction. They put her in touch with an engineer who will be giving her an estimate for putting together some plans. Apron is very expensive but probably very necessary. What about the floor in the station. Can it withstand the weight difference between 32 ton and 38 ton truck? We need to decide what is going to be done with the current facilities, then make a decision to move forward. We could use the proceeds to pay for the new facility. Need to start meeting again with the long range committee to discuss option and come up with a schedule. Ovid street property allows for much room to expand. Add a pole barn. Our current stations do not offer any room for expansion.</p>				

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Apron - need to complete this project before the weather changes. Massa price was quite more than anticipated. Joy suggested we wait until the spring to rework the apron. What about replacing for a less expensive asphalt apron? Concerns that that asphalt will not hold the weight of a new truck. Concrete will increase the cost of calcium chloride in our snow removal budget. Where should we take the \$ from? Capital Improvements has \$35,000. Building Repair and Replacement? Motion to approve the bid from Massa Construction. Will do in sections. They will meet with fire chief in advance.	DO	JG	all for	
2016 Audit - completed. No corrections noted. Representation letter signed and will be returned to Wager CPA.				
Policies - hold off on revisions.				
New Business -				
Snow plow - furnish Calcium Chloride - What if district buys and stores? Could this help us save \$. Would bidders be willing to utilize our supply? Kim to contact Butler Supply for some pricing What about spreading with a hand spreader? A plow costs approx. \$7K a plow would almost pay for itself in one snowy winter. Reach out to Pinsky about our insurance. Do we need to have \$1M in liability insurance for all services? Bid both properties separately. Now we also need to include Ovid St. Should we have a bad winter snow removal could be an issue as well. Should we buy a new truck and use for snow plowing? Suggested to only bid out for Bayard St and Ovid St. Plow Lower Lake Rd on an on call as needed basis.				
Red Alert - Continue service contract. This service is needed to complete NFRIS reports. Motion to approve.	MP	JG	all for	
Budget workshops to begin. Start on Sept 12th at 6 pm. Post in paper.				
Chief's Report -				
Hose testing August 31st.				
Ground Ladder testing in September.				
Fayette Fire Dept. to purchase surplus saws for \$650.00.				

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Drawing approval on new ladder truck. Trip to Wisconsin for new truck to be scheduled by Churchville sometime in Monies were set aside for any potential changes.				
Call totals were not ready				
No Hall use requests.				
Public Comment -				
Donnie- Fire Prevention order. October 9-12th 12th is open house. Visits to schools and daycares on Oct. 9th-11th. Kim to review and place order with Positive Promotions. Grand total \$3659.000 not including shipping.	MP	JG	all for	
Microburst caused some tree damage to the East Station on the North Side. Cutthroat Tree Service has been contacted and will return in September to remove trees on our property and neighbor to the north. We will use survey map as a guide to determine who needs to pay for what trees. on our property. Kim to call Steve Skinner with contact information and to request a price quote in advance for board approval.				
Motion to move into executive session at 9:04 pm.	DO	MP	All for	
Motion to reenter board meeting at 9:40	DO	MP	All for	
Next meeting scheduled for 6 pm September 12, 2017. 1 hour earlier start time to begin budget discussions. Kim to post.				