

**Bridgeport Fire District Board of Fire Commissioner's Meeting  
July 14, 2015 "APPROVED"**

Topics	Motion	2nd	vote results	f/up action
Meeting brought to order at 7:00 pm.				
Tim Burgess (15) - absent Tom Liebner (16) - present Teresa Dauber (17) - present Joy Gladis (18) - present Matt Anderson (19) - present Al Larsen - Fire Chief Tim Smith Mike Piscitelli				
<b>Prior Meeting Minutes -</b>				
Motion to approve meeting minutes from June 9, 2015.				
<b>Treasurer's Report -</b>				
Five Star Checking statement as of 06/30/15 and Five Star Payroll Checking statement as of 06/30/15 and payroll reports opened by JG, reviewed, initialed and approved.				
Five Star Checking statement balance as of 06/30/15 \$429,563.26 and Five Star Payroll Checking account balance as of 06/30/15 \$3,103.24.				
Warrant for checks written June 10 - July 14, 2015 Checks # 6233-6267 totaling \$48,412.10. This includes \$21,859.49 2% foreign fire monies written to the SFVFD. The board ordered the treasurer to pay all invoices presented.				
Balance Sheet as of July 14, 2015 is as follows:  Five Star Checking      \$386,275.47 Five Star Payroll            3,103.24 Five Star CD's            488,174.63  Total                            \$877,553.34				

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Revenue Log presented as of July 14, 2015				
Transaction detail by account June 10 -July 14, 2015				
Budget to Actual as of July 14, 2015				
CD Chart as of July 14, 2015				
Motion to approve the treasurer's reports as written.				
<b>Purchase Requisitions -</b>				
Chris White mileage and toll reimbursement #1401 from Churchville to SFVFD. 141.7 miles at \$0.575 per mile and tolls \$10.95. Total \$92.43	TD	JG	all for	
Don Spear tolls # 1401 to Churchville for service Total: \$10.95.	TD	JG	all for	
Kim Gribnau 98 miles at \$0.575 = \$50.60 and postage reimbursement \$6.74.	TL	MA	all for	
Moore Medical 6 ea. #42407 trauma shears \$4.59 ea. 1 ea. #15225 Disposable Razor \$29.49 ea., 10 ea. #15051 Non-rebreather Adult \$1.09 ea., 10 ea. #82281 Oxygen tubing \$.39 ea.; 12 ea. #76588 Pediatric head block \$6.09 ea.; 1 ea. #15701 Epi Pen Adult 2 pk. \$420.00 ea.; 1 ea. #15700 Epi pen Jr. \$420.00 ea.	TD	MA	JG abstain, all for	
<b>Old Business -</b>				
Foxes on bank at west station, not causing any harm. Will continue to monitor activity.				
Excess funds for 2014 resolution was made to transfer to 2015 budget. Kim to contact Five Star and deposit in a separate Capital Reserve fund for Building Repair and Replacement. Either a money market or savings account.				
EAP- ESI - tabled until next month after AI presents to the SFVFD members to see what the interest level is. Board will decide at next month's meeting.				
1401 - update correction painting complete. pump required additional work during the inspection at additional cost.				
04/25/15 incident insurance update. Kim to contact VFIS for an update.				
Truck Drain - Matt has someone coming to look at it this week. It continues to deteriorate and rust.				

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Office Shelving - tabled until next month				
Drug Policy - The modifications look good, no additional feed back from legal council. Tom to email board for review and for final approval at the next board meeting.				
FEMA Grant - no update				
Real Estate appraisal for west station- no update Tom to contact for update.				
Camera installation - completed and live on district computer. Al requested installation on his. Would like instructions for monitoring. Al and Tom would like to be included.				
Motion to enter executive session 7:50 pm to discuss particular matters involving real estate.	TL	MA	all for	
Motion to exit executive session and return to regular board meeting at 8:20 pm.	TL	MA	all for	
Motion to approve Bergmann Associates as our architectural consultant. Kim to contact. Motion to approve Joseph Lucchesi as our attorney for real estate matters. Matt to contact.	TL	TD	all for	
<b>New Business -</b>				
911 Emergency phone at West station is not working. Kim posted out of order sign inside case. Charlie McCann will be responsible for replacement. Al to contact him for an update.				
Finger Lakes Regional EMS invoice for dropped class for DS. DS has completed the course and was unable to test out. He has a current EMS card issued by the agency and will be able to test out and the invoice should be voided. Joy to contact the agency to discuss. Board discussed having our personnel train at another agency. Not happy with FL Regional EMS processes and training.				
Dept. of Criminal Justice 2015-16 grant awarded to SFVFD for \$10,000. Al to present purchase requisitions to board for approval. Kim responsible for submitting required documentation to the Dept. of CJ for reimbursement.				
Budget/Elections calendar handed out for the remainder of 2015. Budget preparation should begin. Kim to provide a template to begin the process.				
Jerome Fire - kitchen inspection completed on 06/02/2015.				

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NYCC Facilities Use Agreement presented and signed by board chair.				
Peerless Services- trash issues at West station discussed. Better effort will be made to empty as needed. Janitorial service is only weekly. The FD members are keeping the station cleaner.				
FOIL request received and completed by Kim				
<b>Chief's Report -</b>				
Calls for June - EMS - Fire - Total				
Asst. Chief mentioned his district phone needs replacing. Motion to approve Kim as the contact to handle BFD account Verizon wireless	TL	MA	all for	
Driveway at the East station needs fill and sealing. Al to mark areas that need repair and Kim to contact companies for quotes.				
Kim to send letters to firemen that are no longer active for return of District property: CG, DI, JM, and MH				
Hall use requests - none				
Ladies Auxiliary boot drive August 8, 2015				
EMS inventory. none EMS closet cleaned and organized.				
<b>Public Comment</b> - Al requested a Board member contact Bill McHale to discuss his Save Seneca County newsletter. He has not returned or met with the Fire Chief's phone calls to discuss his platform or concerns. Tom to take the lead on this.				
<b>Next meeting scheduled for August 11, 2015 7 pm.</b>				