

**Bridgeport Fire District Board of Fire Commissioner's Meeting
November 10, 2015 "APPROVED"**

Topics	Motion	2nd	Vote results	F/up action
Meeting brought to order at 7:01 pm				
Tim Burgess - (15) - absent Tom Liebner (16) - present Teresa Dauber (17) - present Joy Gladis (18) - present Matt Anderson (19) - present Al Larsen - Chief				
Prior Meeting Minutes -				
Motion to approve meeting minutes from October 13, 2015	MA	TD	All for	
Treasurer's Report -				
Five Star Checking Statement 10/30/15, Five Star Payroll Checking Statement 10/30/15, Five Star Money Market Statement as of 10/29/15, payroll reports opened by JG, reviewed, initialed and approved.				
Five Star checking balance as of 10/30/15 \$210,857.66. Five Star Payroll Checking Balance as of 10/30/15 \$6443.04. Five Star Money Market balance as of 10/29/15 \$70,439.43.				
Warrant for checks written Oct 14 - Nov 10, 2015 Cks # 6341 - 6368 totaling \$22,862.38				
Balance Sheet as of Nov 10,2015 is as follows: Five Star Checking \$192,694.95 Five Star Payroll Checking \$6,549.04 Five Star CDs \$488,714.63 Five Star Money Market \$70,439.43 Total \$757,858.05				
Transaction detail by account for Oct 14-Nov 10, 2015 presented for review.				
Budget to actual through November 10, 2015				
CD chart as of November 10, 2015.				

**Bridgeport Fire District Board of Fire Commissioner's Meeting
November 10, 2015 "UNAPPROVED"**

Topics	Motion	2nd	Vote results	F/up action
Additional Budget modifications for 2014. Motion to approve the budget modification for 2014 to appropriate the excess funds from 2013 budget to be divided equally \$54,986, Capital Reserve Building A 9950.500, \$54,986 Capital Reserve Apparatus \$54,986. Kim to notify T. Starowitz	TL	MA	All for	
Motion to approve the Treasurer's Reports as written.	MA	JG	All for	
Purchase Requisitions -				
Postmaster 1 roll 100 ct. Stamps \$49.00 Acct A3411.462 Postage	MA	TD	All or	
Optimal Technologies - 20 hour IT support plan \$2200.00. Price has not changed. Acct # A3411.474	MA	JG	All for	
Kim Gribnau - mileage October 5 - 30, 2015 88 miles @ \$0.575/mile \$ 50.60 total acct # A3411.456 Travel Expense.	TL	MA	All for	
Caratuzzolo Electric - Set up and clean out sink drain at Lower Lake Rd in truck bay \$255.00 acct # A3410.490 Property Maintenance.				
Old Business -				
Purchase agreement for 109 Ovid Street prepared by Joseph Lucchesi. Contingencies agreed to are as follows: Approval of resolution to transfer funds from the building repair and Replacement Capital Reserve Funds: Acceptable Environmental Assessment Report: and Architectural Approval of the land by Bergmann Associates. Buyer has 6 months from the signing of the Purchase and Sale Contract to obtain approval. Price agreed to by both parties \$100,000 plus all closing costs. Kim to deliver the the contract to the seller for their review and signature.	TD	JG	All for	
Resolution to approve the expenditure of funds Resolution 2015 -3 to transfer funds from Building Repair and Replacement Capital Reserve Account to the General Operating Account. \$100,000 TL - aye MA - aye TB - absent TD - aye JG - aye	TL	MA		

**Bridgeport Fire District Board of Fire Commissioner's Meeting
November 10, 2015 "APPROVED"**

Topics	Motion	2nd	Vote results	F/up action
<p>Geotechnical bids - Foundation Design and Empire GEO Services Inc. Foundation Design - \$1500 phase 1 and phase 2 not to exceed \$9000.00 Geo Services \$1000.00 and Phase 2 \$4150.00 Similar process for phase 1 of job. Phase 2 Foundation Design anticipated 2 days of drilling borings which increased their \$ Bergmann in favor of Foundation Design. Matt suggested we award bid on phase 1 only and then go out for phase 2 bids later. Foundation Design has experience in this area and were recommended by Bergmann. Suggested that we go with the company recommended by our architectural consultant. Motion to approved \$1500 Foundation Design. Phase 1 Improvements budget acct # 3410.290</p>	MA	TD	All for	
<p>Commario - Kim contacted regarding service of air compressor. Waiting for a maintenance kit so they can schedule. - Ask for recommendations on service schedule. Kim to follow up with a date.</p>				
<p>FEMA grant - for Safety Trailer. turndown letter received on Nov 9th. Kim to review reasons and review website for insights on grant improvements. Grants for Fire Prevention and Safety to be opening again in the upcoming months. We will apply again.</p>				
<p>Boat house access - no update</p>				
<p>Door latch east station - no update</p>				
<p>Hanging heaters - RL Power annual service completed in October.</p>				
<p>Seneca Stone and Seneca Pipe and Paving. Donations were made by Seneca Stone for the asphalt to repair driveways at both stations. Seneca Pipe and Paving donated their time for the labor, saving the district \$1300.00. Kim made phone calls and sent thank you letters on behalf of the district in appreciation for the donated asphalt and labor.</p>				
<p>New Business -</p>				
<p>Election calendar reviewed and elections are scheduled for December 8, 2015 6-9 pm.</p>				

**Bridgeport Fire District Board of Fire Commissioner's Meeting
November 10, 2015 "UNAPPROVED"**

Topics	Motion	2nd	Vote results	F/up action
Policy for rescue EMT at home . Do we want to pursue? No policy changes at this time. Will monitor for upcoming need.				
Bernard P Donegan - page 3 - \$5,250.00 plus out of pocket expenses. Page 7 \$10,575 plus out of pocket expenses for each serial bond issue. Motion to approve Bernard P Donegan as our municipal finance consultant, contract for bond services. Mark Butler approved the agreement and resolution 2014-5 authorizing execution of letter for financial consulting services. Motion carries. TL - aye TD - aye MA -aye TB - absent JG - aye	TL	JG	All for	
Chiefs Report -				
October - 49 fire 52 EMS total 101 averaging 100 calls per month				
1451 was out of service for new brakes and inspection.				
2 individuals taking firefighter 1 Zach Bishop and Ryan Borrell at half way point enjoying the class				
Mike Rhinehart and Lewis Archer for driver trainers. MR creating a power point. Motion to approve M. Rhinehart and L. Archer as Driver Trainers.	MA	TD	All for	
Tim Hoster for EVOC training as he is certified by insurance company.				
Advise the board AI has applied for Part time County Fire coordinator position. Interviews to be conducted in December.				
Dan O'Neil 12/12/15 hall use request for birthday party. Fee waived.	MA	TD	All for	
Letter dated effective 11/02/15, Tracey White requesting that her membership status change from active to social she sites increase obligations with work and school. Key and key fob have been turned in.				
Public Comment -				

**Bridgeport Fire District Board of Fire Commissioner's Meeting
November 10, 2015 "APPROVED"**

Topics	Motion	2nd	Vote results	F/up action
<p>Vincent Lalli and Elbert Eller - concerned about plans for the Lower Lake Rd. Bldg. Board discussed work so far and where we were with site evaluations. Size of lot on West Bayard St. Is small and therefore limiting. Bay, parking, kitchen improvements would be difficult. Why could we not use both stations for truck bays? The board also discussed the decision to relocate the firetruck from the East to the West Station. NFPA and OSHA guidelines states 2 in and 2 out. Only 7 people in this area to cover the Lower Lake Rd. Station , 2 of which are interior. Since the decision was made to move, only one fire call and truck was on scene within 6 minutes. Currently there are no plans to sell the building on Lower Lake Rd.</p>				
<p>Motion to adjourn the meeting at 8:37 pm</p>				
<p>Next meeting December 8, 2015 at 7 pm</p>				