

BRIDGEPORT FIRE DISTRICT BOARD OF FIRE COMMISSIONER'S MEETING

January 9, 2018 **"APPROVED"**

TOPICS	Motion	2nd	Vote results	F/up
Meeting was called to order at 7:00 pm.				
Joy Gladis (18) - present Steve Farnsworth (19) - present Mike Piscitelli - (20) - present Rob Engster (21) - absent Dan O'Neil (22) - present Mike Rhinehart - Fire Chief - present Al Larsen - Deputy Chief - present				
Prior Meeting Minutes -				
Motion to approve the December 12, 2017 meeting minutes.	MP	JG	All for	
Treasurer's Report -				
Five Star Checking Statement and Payroll Checking Statement dated 12/29/17, Five Star Building, Apparatus, Equipment and Undesignated Statements were opened by JG, reviewed, initialed and approved.				
2017 Warrant for checks written December 13-30, 2017 cks # 6947-6952, 6954-6965 totaling \$24,478.22. 2018 Warrant for checks written Jan 1-9, 2018 Cks# 6953, 6966 and 6967, totaling \$533.96. The Treasurer was ordered by the Board of Fire Commissioner's to pay the warranted checks as written.				
Balance Sheet as of January 9, 2018 is as follows: Five Star Checking \$ 232,806.11 Five Star Payroll 8,949.66 Five Star MM Bldg 231,298.27 Five Star MM App 115,607.22 Five Star MM Equip 95,094.77 Five Star MM Undes 38,492.29 TOTAL \$722,248.32				
Transaction Detail by account December 13-30, 2017 was presented for review.				
Budget to actual for period ending December 30, 2017.				
CD chart as of January 9, 2018.				
Revenue log as of Dec 30, 2017.				
Motion to approve the Treasurer's Report as written.	DO	MP	All for	
Purchase Requisitions -				
Seneca Office Products - HP color LaserPro M477fnw \$529.00 emergency purchase. Office printer suddenly quit. Staples price \$529.99, Seneca Office agreed to price match. A3411.461 2017 budget.	MP	JG	All for	

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Seneca Office - 1 ea. High yield ink cartridge HP 410X \$199.00, 3 ea. Colored ink yellow, magenta, cyan. \$110.00 ea. Total \$529.00 A3411.461 office supplies. Seneca office to accept and credit for return of unopened ink cartridges from the other printer.	Jg	DO	All for	
Kim Gribnau - Mileage Dec 11-Jan 4, 2018 110miles total \$58.85 Salt Spreader - Chapin 80 lb. Broadcast Spreader Model # 8201A purchase from Lowes emergency purchase approved on 01/04/18. 3 other price quotes received and Lowe's had the best price. Additional prices on file. \$129.99 Total reimbursement \$188.84	SF	MP	All for	
Fingerlakes Communication - 5 Unication G1 Pagers w/charger \$355.50 ea. \$1777.50; 5 G1 Replacement clips \$7.95 ea. 39.75; shipping \$12.00 total A3410.270 Acct# A3410.270. Another quote on file for same pagers. They came in higher at \$375.25 ea.	JG	DO	All for	
Code 4 Fire and Rescue - 1 ea. Hurst Strong Arm Forceable Entry Tool. \$6895.00, 1 ea. Strong Arm Mount \$300.00 Total \$7,195.00 Capital Purchase A3410.200 This purchase will be funded by the 2017-18 Helming Grant.	MP	JG	All for	
Old Business -				
Drainage grate - floor not level. Auburn Pipe has been forwarded photos and will see if this is a project that they can do for us. Most of the grate and metal framing is corroding. Kim will work on getting price quotes for replacement.				
1431 - thank you to Mike R for all of his hard work in making this happen. Delivery was a long process that required much follow up on his part. VFIS has been notified and removed from policy.				
Air Compressor removal and installation - Completed .				
As we consider a paid employee, the board was wondering about additional costs we would incur other than Salary. Workman's Comp. under \$100 and payroll no additional charges.				
Firefighter, MA reported an injury during training - MRI of knee, POMCO will need to approve the MRI on behalf of Seneca Co. Self Insurance - To date the Chief and/or board have not received any medical documents stating that there are any duty restrictions.				
Hide a key and frozen locks. Due to cold weather. Install an additional keypad on hallway door? Move existing? Which would be most cost effective. Kim to contact Covert Security for a quote.				
New Business -				
Autocraft - J & B Collision was not available for 4-5 months. \$800 to repair the hull damage. Front end did not lift and hit concrete pad. He also put a skid plate on front for more protection. Take out of equipment maintenance.				
Engagement Letter signed by SF for Raymond E. Wager to complete our 2017 Audit.				
2018 action items, re list trailer, complete a reference binder.				
Chief's Report -				
2 new members voted in by the SFVFD. Both former members. Tom Ellis, Fire Police and John Ashley, firefighter. Motion to approve. Both have completed FF1.	SF	MP	All for	

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Mike R would like board permission to begin discussion with Churchville Fire regarding a 2 yr. Maint. contract. Motion to approve.	MP	JG	All for	
MES all SCBA service completed for the year.				
New Quint is still on schedule. Fabrication to begin end of this month. Still on schedule for end of March early April completion at Pierce.				
Pending sale of some loose equipment. Nozzles, Ovid FD. Approx. \$1600.00				
Red Cross - contact for removal of stored items by April 30th. This will give them plenty of time to make other arrangements. This was supposed to be a 6 mo. temporary storage solution for them. Secured storage is needed by the FD.				
Historical Society needs to be contacted regarding removal of antique equipment at LL Rd.				
Bauer Air - completed and air certification received.				
New truck delivery celebration. Would like to consider amending our no alcohol policy for events such as this. Would like to have beer and champagne for celebration. Carry in, carry out policy, no stocking and serving of alcohol to non members. No Alcohol on Hall rentals to non members policy to remain.				
Fire Chief is requesting the board carryover any 2017 budgeted funds for Protective Equipment to roll over and appropriate to that line item for 2018 Protective Equipment expenses. FD has a number of new members and no old turnout gear to suit them with. \$8,500 in grant monies may be available from a Helming grant. This could be used to offset these expenditures.				
OGS State Pricing mini bid for 3/4 ton pickup truck no make specified. Then include an add on sheet for additional equipment. Total of 6 bids were received. VanBortel Ford lowest at \$29,809.90 To high bid, NYE Automotive \$30,967.95. Build sheets (window sticker) were then provided. Mike spoke to numerous vendors. Basil was very helpful. Dealers make very little profit on selling these vehicles. Dodge did not bid, they only have a few dealership that bid on state contracts, and they are near LI. Prices are good until the end of February. Any changes, cut a PO for truck and an additional equipment, a separate PO. None of bid listed tire makes and models. We are not required to accept low bid. We can pick what is best for us. Spoke briefly about a plow, it should be included in bid. That way it is included with the truck purchase at that dealership where we will take delivery. Then on a separate PO order a plow. Pricing for plows on state contract are much lower then buying off contract. Truck ordered in Feb, it would be delivered in April. We could order a plow later in the year. Basic work vehicle, crew cab is desired. 2018 model pricing. Additional equipment light bar, radio, we already own. Simple striping and placard would not be that costly.				

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<p>Employee - job description - review. - lawn, snow removal and janitorial. Theoretically a 20 hr per week employee could complete additional tasks, painting, errands, cleaning truck bays. Mike had a spirited conversation with our insurance agent regarding hiring a pt employee. Can they drive the district owned vehicle? End result, yes provided they have a license and meet our training requirements. If employee had a CDL license, they in theory could drive a fire truck to Churchville. The right employee could potentially save us a lot of money for Property Maintenance. Is prevailing wages applicable for employees? No. We could set this up to begin 2019 if need be and thus plenty of time to find the right person for the job. We need time to draw up a proper job description and consult legal council. Buy the truck with left over 2017 budget \$\$\$. We should know by the end of February what funds are remaining.</p>				
<p>No new firehouse in the foreseeable future. Need to move forward with a plan to to renovate the West station. A pole barn would solve many of our storage issues. A referendum would be necessary to sell any property with a value for over \$50,000. Repair bay floor, replace office areas. LL Rd could be deemed surplus and sell at a later date? Revenue to go toward renovations or a new build somewhere in the future. Bauer Air system needs to be moved for convenience. Need to move forward with improvement projects. First step would be to surplus East Station. Did the town put out a referendum to sell old properties? All old town properties were deemed surplus. What do we need to do to sell property, Referendum, permissive or mandatory? Kim to contact legal council.</p>				
<p>Calls for December 2017: 28 fire 2 ems Total 30</p>				
<p>No attendance reports, AI had computer issues.</p>				
<p>Hall use Debra Larsen baby shower Feb 11, 2018. fee waived</p>				
<p>Public Comment -</p>				
<p>Motion to adjourn at 8:46 pm.</p>	MP	DO	All for	
<p>Next meeting on February 13, 2018, 7 pm.</p>				