

Bridgeport Fire District Board of Fire Commissioner's Meeting
January 10, 2017 "APPROVED"

Topics	Motion	2 nd	Vote results	f/up action
Meeting brought to order at 7:10 pm				
Dan O'Neil (17) – present Joy Gladis (18) – present Steven Farnsworth (19) – present Mike Piscitelli (20) – present Robert Engster (21) – present Al Larsen- Fire Chief Steve Gulvin				
Review of contract for aerial purchase Steve Gulvin from Churchville present to answer any questions we may have. Contract review and sign advance payment agreements for discounts. Then paperwork will be submitted. Delivery 14 months (end of March 2018) best interest rate to maximize discounts. 15 days for down payment once contract is signed. Pierce will create an invoice and I will proceed with making payment arrangements. Can decide how to forward down payment, wire transfer, bank check. 1st pmt due on delivery then schedule every March for 10 years makes payment less. Refer to documents. Committee wanted delivery end of March to avoid bad weather training, Kim to schedule payments with PNC end of March annually because we would have our tax levy check at that time. All money is paid up front by PNC so we can take advantage of all discounts and cost savings. 100% performance bonds 25% warranty bond for 1 year after delivery. Pierce/Churchville had no issues with what our Attorney wanted. As far as contract changes. Motion to accept the contract to purchase a 100' Pierce Velocity Rear Mount Aerial.....	MP	DO	All for	
Motion to approve payment option with 10 annual payments of \$76,737.20. This is most cost effective of the 2 payment options saving additional \$. Payments are to be made March 31 st annually for 10 years. Motion to authorize the release of payment of \$400,000, \$300,000 from Capital Reserve Apparatus CDs and \$100,000 from the checking account, revenue from sale of engine 2 to Pierce. Motion to make first payment upon delivery of apparatus and every March 31st hereafter for a total of 10 payments.	DO DO DO	MP MP MP	All for all for All for	
Prior Meeting Minutes -				
Motion to approve the meeting minutes from December 13, 2016 and December 20, 2016 with addition of election results from Dec 13, 2016.	MP	DO	all for	
Treasurer's Report -				
Five Star Checking statement dated 12/31/16. Five Star Payroll Checking statement dated 12/31/16, Five Star Money Market dated 12/31/16 were opened by JG, reviewed, initialed and approved.				

Warrant was presented for checks written December 14-31, 2016 Checks # 6697-6715 totaling \$28,784.18. The Treasurer was ordered by the board to pay all warranted checks. Discussion regarding Snow plow invoice and why the cost is so high. Calcium chloride is expensive. Suggested having the board liaison discuss invoicing concerns. Calcium chloride on Lower Lake Rd. Apron only. Sidewalks salt only. \$5400 almost at the point of paying for our own plow. We need to continue to monitor these invoices in the future.				
Balance Sheet as of January 10, 2017 is as follows: Five Star Checking \$201,758.50 Five Star Payroll Cking \$ 7,769.32 Five Star Money Mkt \$99,122.68 Building Five Star Money Mkt \$93,101.05 Apparatus Five Star CD \$453,953.43 TOTAL \$855,704.98				
Transaction Detail by Account December 14-31, 2016				
Budget to Actual ending December 31, 2016				
Revenue Log as of December 31, 2016 – Deposit from Churchville Fire \$141.00 credit				
Revenue Log as of January 10, 2017 – Deposit from Levy Chiropractic \$150.00. For hall use.				
CD chart and Money Market chart as of January 10, 2017 presented.				
Motion to approve the Treasurer’s reports as written	DO	MP	All for	
IRS reduced from .54 to .535 per mile for 2017.				
Five Star Municipal Authorization Resolution reviewed and signed by all commissioners and Treasurer.	DO	MP	All for	
Purchase Requisitions -				
Seneca Office Products – hanging file folders \$8.39, 1 case copy paper \$42.90, 2 pkg. green paper \$7.25 ea., 2 black ink cartridges \$65.99 ea., 1 ea. Yellow, Magenta and Pink ink cartridges \$67.90 each. Total \$401.47 Account # A3411.461 Office Supplies. Kim to look at pricing at Staples at JG suggestion. They deliver.	DO	MP	All for	
Deluxe Checks – SSLT-104-1 500 ea. Laser checks. Motion to spend no more than \$250.00 plus shipping.	MP	JG	All for	
Fingerlakes Communication - Ranger 1 radio and insallation SM300 UHF mobile 45 watt 99 channel. \$501.24, 1 cable and switch \$15.00, 1 – no ground plain UHF Antenna \$85.00, 1 antenna mount kit \$21.00, Installation \$95.00, shipping and handling charge \$24.00 to approve up to \$978.74 installation charge may be less, for purchase of a radio for the new Ranger Acct # A3410.270 Radio Equipment	JG	DO	All for	
Kim Gribnau – mileage reimbursement 170 miles Dev 29-Jan 6 \$91.69, Office supplies – colored file tabs and calculator \$9.98, postage – DCJS Grant submission \$6.45 Total \$108.12.	MP	JG	All for	
Old Business -				
AFG grant Air pack grant – no update.				
DCJS - \$10,000 grant secured by Sen Nozzolio, submitted and not reimbursed at this time.				

Policy meeting scheduled - Meeting to be postponed due to scheduling conflicts with several board members.				
Bauer Air Quality Report passed and completed. Report posted on front of equipment, on Server copy to Chief.				
New Business -				
Fire Commissioner Training – in person regional options and online training available. \$125 for online training Commissioners to submit receipt for reimbursement once they receive certification document.				
Fire Convention - April 2017 in Albany Kim look into details, class offerings and cost. Review next month				
1451 – repairs completed so vehicle could pass inspection. Eagle Auto inspection, Brakes, rotors, brake pads, oil change, filter. Back on the road. What are the long term plans for this vehicle? That is a significant bill considering it gets very little usage. Scale down EMS calls? Maybe take a year to wind down this service? Consider it as surplus? Re-letter and make a duty chief vehicle. All things to consider this year.				
O’Haver/Nichols motion to remain our payroll provider. Payroll fee increased from \$22 to \$24.	SF	JG	All for	
Server replacement - our current server has exceeded its life expectancy. Discussion regarding the time estimate for the server labor. Board would like a breakdown of labor involved in making the change. Table until we get more information on the labor. We can have a special meeting to approve the upgrade if necessary to secure the cost before an increase goes in to effect.				
Ranger graphic lettering - Al would like to take to Pilat to get a quote for re lettering. Do we have a price? Have some ideas on design. Do we want to approve up to a certain amount. Motion to approve a purchase up to \$1000 for Ranger 1 lettering.	SF	JG	All for	
Bibbens will be contacted to add windshield wiper to the Ranger. It was approved in our original po and was not installed prior to taking delivery as the part had not arrived.				
Independent Audit - tabled until next month.				
Lock freezing a huge concern what are the solutions? Will contact Chris for solutions for repairing the door permanently.				
Chief’s Report -				
Dec call report not complete. Al will forward				
District letters should be sent in February. Should we hold off until we revamp our policies?				
Hall use – Levy Chiropractic Jan 27-29. . Insurance and \$150 deposit check received. Will not be using kitchen.				
FD is holding a 4 week training through Seneca County Fire Coordinator eye opening on light weight building construction. Hope that they get good information from this meeting. Proud to say 23 SFFD members taking the class and 1 from Romulus. 4 buildings on Green Street all light weight construction.. Important safety information being shared. 4 nights class 7-10 pm. Every Monday. Training for next 4 weeks.				
Public Comment - none				
Motion to adjourn at 9:15 pm.	SF	MP	All for	
Next meeting scheduled for February 14, 2017, 7 pm.				

