

**Bridgeport Fire District Board of Fire Commissioner's Meeting  
July 11, 2017 "UNAPPROVED"**

Topics	Motion	2nd	Vote Results	F/up action
Meeting brought to order at 7:01 pm.				
Dan O'Neil (17) - present Joy Gladis (18) - absent Steve Farnsworth (19) - present Mike Piscitelli - (20) - present Rob Engster - (21) - absent Mike Rhinehart - Fire Chief				
<b>Prior Meeting Minutes -</b>				
Motion to approve the meeting minutes from June 13, 2017	DO	MP	All for	
<b>Treasurer's Report -</b>				
Star Checking Statement and Payroll Checking Account dated 06/30/17, Five Star MM Building, Equipment, Apparatus and Undesignated accounts dated 06/29/17 and payroll reports were opened by DO, reviewed, initialed and approved.				
Warrant for checks written June 14 - July 11, 2017 Ck# 6813-6836 totaling \$16,571.62.				
Balance Sheet as of July 11, 2017 is as follows: Checking       \$289,067.17 Payroll Cking   23,532.03 MM App        115,594.96 MM Bldg.       231,273.74 MM Equip       59,841.96 MM Undesig     38,489.10 CD Equip       35,205.03 <b>Total           \$793,003.99</b>				
Budget to actual for period ending July 11, 2017.				
Money Market and CD chart presented as of July 11, 2017.				
Revenue Log presented as of July 11, 2017. 06/26/17 \$2234.89 insurance claim reimbursement, \$4236.34 direct deposit for 2% monies.				
Motion to approve the Treasurer's Report as written.	DO	MP	All for	
<b>Purchase Requisitions -</b>				

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SFVFD- reimbursement for purchase on Amazon.com on their credit card for 2 ea. 'Essentials of Firefighting and Fire Dept. Operation total \$183.21 Training Acct. A3410.480	MP	DO	All for	
Kim Gribnau - mileage reimbursement 06/12-07/07/17 91 miles @ \$.535 total \$48.68.	MP	SF	All for	
<b>Old Business -</b>				
HALCO Confirmed that the maintenance quote for East station included hanging heaters.				
Seneca Co. Board of Elections - 2017 Polling Site Agreement - Kim to reach out and modify form to mention fire department member access. Remind that we have 24 hr cameras surveillance. Also request insurance documentation.				
Infinias Controller Replacement - Discussed high cost of controller replacement. Board decided to not replace at this time. The rear entry door will not be accessible from outside. UPS and FEDX will be notified to use front entry door for deliveries.				
Keys - Kim to give fire chief keys to entry doors.				
Kim to explore "hide a Key" lock box options. Motion to approve purchasing 2 each, one for each station to store key in the event of an emergency. Total not to exceed \$100.00	SF	DO	All for	
FEMA safety trailer - 2016 grant application no word and no denial letter. Board feels that our equipment is too new, and we are well equipped relative to other fire companies. That is why we are not awarded a grant for what is thought to be an important fire prevention safety teaching tool. SCBA's too new.				
Pete Keefer - Meeting with neighbor NZ. He was in agreement with the recommendations to improve the drainage situation at the West Station. Pete has not given us a timeframe on when the work will be completed. The board has requested that prior to project completion, NZ has final approval. This will solve most of the drainage problems, not all. This will not solve the entire erosion process. NZ has been informed on where pipes will come out and where water will drain. Pete will contact district office when he is ready to begin work.				

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Front Apron quotes - 2 quotes for repair/replacement Ontario and Fegley,. Waiting for Seneca Pipe. We must make a decision on what we are going to do. Both quotes we have are within a few thousand \$. If Seneca Pipe cannot quote, Kim will ask for another recommendation. Dig out, new base, 40X94 concrete pad. Must be able to hold a 40 ton truck. Do we need to put this out for bid? Review policy for next meeting. Reach out to Atty. if we cannot find any info. How would we word the RFP. Must make sure that they understand prevailing wages must be paid for all employees because we are a municipality.				
Fingerlakes Construction has been contacted and copies of our most recent station design and description has been forwarded. Waiting for a quote estimate on construction cost for a pole barn style building.				
Incident - 06/12/17 -no update. All of the contact information and incident reports have been submitted. Accident packs have been provided by VFIS for each vehicle to ensure we have all necessary information when incidents do occur. This will help improve our efficiency with this process.				
VFA - NYS Dept. Of Environmental Conservation has awarded the BFD a 50/50 matching grant of \$1500.00. Fire Chief to decide what to use this grant for. Items such as portable backpack pumps, Nomex protective clothing, hand tools. Hard hats, hose etc...				
<b>New Business -</b>				
WR1 trailer and boat - incident on 07/09/17. \$1600 estimate on truck repair from Bill Cram. No damage to the trailer. There have been past issues with ball hitch with that trailer. New tongue under \$200.00. We should get this problem addressed as it was a problem in the past. Lets move forward with getting a repair. Mike will check with Reigel about a repair. Get this repaired as soon as possible. Insurance info has been submitted and will cover all costs including deductible.				
Annual Maintenance completed will be here tomorrow to work on exhaust systems. Some need some repair. Oil sample will be taken from the quint to determine if it will need to be changed before we turn possession over to Brindlee. Rust salt corrosion issues. Scrape and seal both frames to prevent this in future. New truck this will not be a problem.				
FEMA take some time off from applying, as we have not been successful in obtaining grant awards. FD current needs would not be covered thru a FEMA grant.				
<b>Chief's report -</b>				
Call report not avail for meeting.				
Limited med response working with limited concerns.				

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Hall use - Tim Hoster. July 29th for a birthday party. Fees waived.	DO	SF	All for	
109 Ovid St Parking for Convention Days. OK to use front of 109 Ovid St for overflow parking.				
Auctions International \$11,000 counter offer. If don't take we will explore other options for listing. This trailer has been barely used and is in excellent condition. The board feels it is worth \$11,000. Kim to notify Actions Int'l of counter offer.				
<b>Public comment - none</b>	DO	MP	All for	
Reschedule August meeting to the 15th. Kim to post in paper.				
Motion to adjourn at 8:15 pm.				