

**Bridgeport Fire District Board of Fire Commissioner's Meeting
June 13, 2017 "APPROVED"**

Topics	Motion	2nd	Vote results	F/up Action
Meeting brought to order at 7:05 pm				
Daniel O'Neil - (17) - present Joy Gladis (18) - present Steven Farnsworth - (19) - present Michael Piscitelli - (20) - present Robert Engster (21) - absent Mike Rhinehart - Fire Chief Al Larsen - Deputy Chief Frank Caratozollo Lewis Archer				
Opening of sealed bids: HVAC, Plumbing, Electrical, Janitorial and Plumbing - One bid received from Caratozollo Electric 7:00-3:30 \$80.00 after hours \$ are complicated and were not included in quote. They are all different for Holidays, weekends, 2 and 3 shifts. No exceptions to RFP. Electrical – One bid received from Caratozollo Electric - \$80.00 per hour, after hours not quoted. No exceptions taken. Janitorial – Only one bid received. Deb Larsen \$600.00 per month for both stations. No exceptions noted. Proof of insurance included. HVAC – One bid received from Halco. \$360.00 West station, \$460.00 Lower Lake Rd. \$100.00 boat house. Kim to clarify if this included hanging heaters at the East Station. No exceptions taken. Prevailing wages for plumbing are \$54.00 per employee. Electrical slightly less. Note these are all 2 year contracts.				
Prior Meeting Minutes -				
Motion to approve the meeting minutes from May 9, 2017.	MP	JG	All for	
Treasurer's Report -				
Five Star Checking Statement and Payroll Checking Statement dated 05/31/2017, Five Star MM Building and Apparatus accounts dated 05/30/17 and payroll reports were opened by JG, reviewed, initialed and approved.				
Warrant for checks written May 10- June 13, 2017, ck # 6788-6812 totaling \$32,353.47.				

Topics	Motion	2nd	Vote results	F/up Action
Balance sheet as of June 13 is as follows: Checking \$299,162.05 Payroll Cking 26,706.82 MM App 115,593.06 MM Bldg 231,269.94 MM Equip 59,840.91 MM undesig 38,488.43 CD Equip 35,205.03 Total \$806,266.24				
Transaction detail report May 10-June 13, 2017 presented for accuracy.				
Budget to actual for period ending June 13, 2017				
CD and Money market chart presented as of June 13, 2017.				
Revenue log as of June 13, 2017 Deposits to Five Star checking account, \$12,000 Brindlee Mountain, Village of Ovid \$250.00, Hubbinette-Cowell \$90.00.				
Motion to approve the Treasurer's reports as written.	MP	DO	All for	
Purchase Requisitions -				
SFVFD – reimbursement to SFVFD for fuel for WR-1 \$ 17.51 gallons, \$2.96 per gal total \$52.82	JG	MP	All for	
Kim Gribnau – mileage reimbursement – 164 miles @ \$.535 total \$87.73.	MP	JG	All for	
Old Business -				
FEMA grant - for safety trailer no update.				
Red Alert – software updated and badging in is finally working as expected.				
District computer replaced and up and working.				
West station drainage - Keefer and Hayssen both bid. Does Pete Keefer's bid include hydroseeding? Before moving forward we want to ensure that the neighbor will approve the plan. Invite Nick Zona to informal meeting with one of the commissioner's to approve plan.				
National night out – SFVFD will participate, but no fire truck rides and no climbing aerial.				
Rob Mansell - letter received from Lyons Fire Chief. He is a member in good standing.				
Wex cards Received and distributed. One to Fire Chief and one to Deputy Chief.				

Topics	Motion	2nd	Vote results	F/up Action
<p>West station future plans - discussions fell through when we were working on plans to replace our aerial. Plan for a new building like those proposed may be a challenge for our Town due to high cost. Alternative plans? Building a structure using less expensive materials? Revamp West station? Need to relook at West Station Site review. ADA standards? Taxpayer approval for an Ovid St building would be a challenge to approve. Apron repair, fixing West station, new building. We must make a decision on where we are headed so we can move forward on some repairs. In a perfect world, rebuild Bayard St. Ovid St. Pole barn for storage. We made the decision to down size our fleet when membership decreased. Lower Lake Rd currently use for storage, meetings and district office. High cost in upkeep to maintain both properties. Several companies have been contacted to give quotes for an apron replacement. Ontario, and Fegley to provide quotes. What would be the cost of a pole barn style fire house? Canoga building a 6 bay for \$1 million financing only for 20 yrs. State funded project must pay prevailing wages. Look into options for financing for a less costly project. Contact a company like Fingerlakes Construction as a starting point.</p>				
<p>AFG – So far they have announced 6 rounds of awards. So far none for us.</p>				
<p>New Business -</p>				
<p>Insurance annual premium due. Kim met with Gary Gugino our agent. The total for Property - \$16,939.39, Crime \$900.00, Accidental Death and Sickness - \$4,308.00 Total \$22,147.39 2.2% increase some of which was due to increased property values.</p>				
<p>SMS - dumpster to remove. Yes on parking as long as they are responsible for cleaning the aftermath.</p>				
<p>Ovid St. Property. - Chain fence, gate, no trespassing sign? SFPD ask for property check? Added patrol? Steve to contact SFVFD.</p>				
<p>NYCC facilities use agreement signed by Steven Farnsworth. Insurance documents were forwarded directly.</p>				
<p>Calendar not complete will distribute next month.</p>				
<p>Josh Larsen light bar caught fire and was smoking when he was testing a light pattern, No damage to his vehicle. Light bar was destroyed. Kim submitted claim to insurance company. Were told that this would be covered less our deductible. Have not gotten a check at this time. If installation is an additional expense, Kim was directed to submit that invoice to insurance company for reimbursement.</p>				
<p>Chief's report -</p>				

Topics	Motion	2nd	Vote results	F/up Action
Annual maintenance has begun. Engine 1 – so far is in need of 4 new batteries. Gas tank and air compressor are showing signs of surface rust. Churchville to quote \$ for cleanup and coating. Pump test not until Sept. Oil sample for Quint will be taken to see if it needs to be changed before it is transferred to Brindlee Mountain.				
SFVFD will no longer be towing boats off the lake. Too many complaints. Starting to see wear and tear on our boat. Do not need that additional expense at this time. We will still respond to fire related and other emergencies.				
July 1 st we are lowering EMS response to ECHO only. Call volume will drop substantially. Asking to be allowed to surplus some medical equipment. Quite a bit of loose equipment an be donated. Expendible equipment can be donated and benefit another agency. Look at selling expensive equipment. Allow Mike to surplus equipment that is unused, extra.				
EMS time to surplus fly car. Once the medical calls goe away it will be unused. Mike is asking to surplus.				
2nd set of jaws to surplus.				
Would like the district to consider buying a pickup truck for hauling equipment, fire police? Consider installing a plow and taking care of our own parking lots and driveways. Over 3 yrs we have spent over \$15,000 for snow removal. Can we think about this as an option? IF purchased under NY State contract, order must be in by August, delivery by November. 3/4 ton pickup \$46-48K. We do not have to buy off contract, just bid it.				
Minor accident with an engine backing into parking lot. Front bumper hit neighbor's parked car. Paint damage and small dent. Driver has completed mandatory drug test. Policy report was completed and submitted to insurance company. Mike to give the complete contact information to the owner of the other vehicle.				
Chief's show. Mike may attend on Thurs. Would like to drive 1451. If ok would like to take Bill Rhinehart along. He is a life member. Board agreed that was not a problem.				
Parades - Geneva - July 8th, Phelps Aug 5th. Motion to approve. Quint to Geneva, Engine to Phelps.				
Last night met with vendor for a tool demo. Impressive equipment. We currently have 2 full sets of jaws, one was recently surplused. Replace with a combination tool and 2nd set with a new set of E-draulic. All Battery operated. Going to use \$15,000 land fill host agreement \$ and BFD pay remainder. Including proceed from sale of both jaws. \$40,790- minus \$15,000. Sale of both set conservatively will bring in \$15,000. Use undesignated fund \$ for remaining. \$25,790 district cost. Vendor has 12 sets coming in. if wait to order it will be an additional 8 weeks if they are out of stock.				
Donate EMS expendable equipment Motion to donate.	DO	JG	All for	
1451 surplus. Motion to surplus.	MP	JG	All for	

Topics	Motion	2nd	Vote results	F/up Action
2nd set of jaws to surplus. Motion to surplus.	DO	MP	All for	
Purchase of new E-draulic to replace jaws. Any discussion? Life expectancy? Depends? Batteries 7 yr. Same platform no more hose, battery operated. E-draulic 5-6 yrs. Batteries are Hurst \$700.00 ea. Service cost annually will drop considerably, and no more fuel. We have used Hurst equipment for many years with great performance. Battery can be plugged into generator and will never be without power. Each tool has 2 batteries, Ram, cutter, spreader, combi tool. Code 4 will take reels off engine 1 and install mounts. This expense is included in purchase \$. Code 4 is the only distributor for Hurst in the area. Sole proprietor. Therefore no competitive pricing for this equipment. Motion to purchase taking \$ out of undesignated MM. 2 sets. FD will pay \$15,000, BFD to pay remainder. Sales of surplusd jaws to go toward purchase.	DO	JG	All for	
Call report May 2017 – Fire 29, EMS 44 total 73				
Attendance percentages distributed.				
No hall use requests.				
Motion to accept Caratozzolo Electric as our Plumbing contractor, 2 year contract.	MP	JG	All for	
Motion to accept Caratozzolo as our Electrical contractor, 2 year contract.	JG	MP	All for	
Motion to accept Deb Larsen as our Janitorial contractor, 2 year contract.	SF	DO	All for JG abstain	
Motion to approve Halco as our HVAC contractor, 2 year contract. Kim to call regarding inclusion of East Station hanging heaters.	JG	SF	All for	
We received confirmation that Pete Keefer bid \$ does includes hydroseeding Kimwill arrange a meeting with neighbor so he is on board with the progress.	DO	JG	All for	
Motion to adjourn at 8:40 pm	SF	JG	All for	
Public Comment – none				
Next meeting July 8, 2017.				