

**Bridgeport Fire District Board of Fire Commissioner's Meeting
May 9, 2017 "UNAPPROVED"**

Topics	Motion	2nd	Vote results	F/up action
Meeting brought to order at 7:01 pm				
Daniel O'Neil - (17) - absent Joy Gladis (18) - present Steven Farnsworth (19) - present Michael Piscitelli (20) - present Robert Engster (21) - present Mike Rhinehart - Fire Chief Al Larsen - Deputy Chief Lewis Archer				
Opening of sealed Floor waxing bids. Only one bid received from Peerless Services. They have provided this service over the last several years. Lower Lake Rd. Complete machine strip & refinish \$950.00 per visit W Bayard St. \$350.00. Motion to approve Peerless Service. Kim to contact and schedule date.	SF	JG	All for	
Prior Meeting Minutes -				
Motion to approve the meeting minutes from April 11 and April 12, 2017.	SF	MP	All for	
Treasurer's Report -				
Five Star checking statement and payroll checking statement dated 04/28/17, Five Star MM Building and Apparatus accounts dated 04/27/17 and payroll reports were opened by JG, reviewed, initialed and approved.				
Warrant for checks written April 12 - May 9, 2017 checks # 6769-6787 totaling \$8,146.16. The board ordered all checks to be paid by the Treasurer.				
Balance sheet as of May 9, 2017 is as follows: Checking \$ 271,634.36 Payroll 29,920.04 MM Building 124,422.64 MM Apparatus 115,590.97 MM Equipment 32,451.57 MM undesignated 38,487.69 Cd's 169,242.34 TOTAL \$781,749.61				
Transaction Detail report April 12-May 9, 2017 presented for accuracy.				
Budget to Actual for period ending May 9, 2017.				

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CD and Money Market chart presented as of May 9, 2017 total \$480,195.21. CD #4003 For \$106,681.99 maturing 05/14/17 and CD # 5093 for \$2,355.32 maturing 05/20/17. Interest rates compared at 3 commercial banks. Rates continue to be very low. Motion to roll over maturing CD's into the money market specific accounts to simplify our holdings.	MP	SF	All for	
Investment policy - Discussed briefly and has been decided that this will need a through review along with our other policies.				
Revenue Log presented for review. \$10,000 check from State of New York for DCJS grant was received and deposited. \$228.12 insurance dividend received from The State Insurance Fund.				
Motion to approve the Treasurer's reports as written.	MP	JG	All for	
Purchase Requisitions -				
Churchville Fire - 10 2a Firecraft leather NFPA Gloves \$67.00 ea. Total \$670.00 Act # A3410.260	MP	RE	All for	
MES - 10 carbon hoods item # 2042093 \$26.52 ea. Total \$265.20	JG	MP	All for	
MES - 2 helmets Honeywell EV-1 one red, one white \$287.59 ea. Total \$575.18 Acct # A3410.260	JG	SF	All for	
SFVFD reimbursement for high test gas. \$14.15 for Power unit.	MP	JG	All for	
Lewis Archer reimbursement for \$82.91 mounting bracket from Strobes N' More Whelan stpkt91 Acct # A3410.450	SF	JG	All for	
10-75 Emergency Vehicles 2 whelan vertex red lights. \$105.30 total \$210.60 acct # A3410.450	MP	RE	All for	
Kim Gribnau Mileage April 3-27, 2017 85 miles @ .535 Total \$45.48	JG	MP	All for	
Old Business -				
DSJC - \$10,000 grant check received and deposited in checking account				
Ten Kate Grants - FEMA grant application for safety trailer almost complete. Elizabeth Cady Stanton Principal Amy Hibbard gave the 3rd grade teachers permission to complete a fire related survey. This has been completed and will be included in the submission. Thank you to Amy for her support and quick response time.				
VFA - 2017 grant application 50/50 match up to \$3000. Fire Chief will be requesting - new backpack pumps Submission due May 31st.				

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Brindlee Mountain contract review for signing. Brokering will cost 7-10% in fees. Brindlee gave us the highest and guaranteed offer. Will need to pump and aerial inspect after September. Churchville will not charge any additional \$ to do this testing in September, rather than June/July with the other trucks. Approx \$1000.00 Signed by Steven Farnsworth. Kim to email unsigned contract to Brindlee for their approval.	JG	MP	All for	
Red Alert - issue with badging in software requiring logging out and back in. Chris has been back and forth with them. Alpine has someone working on it. No interruption of service,. Or IT specialist has confirmed that this is not a problem on our end. Mike R. Spoke to somepne today and confirmed that this is a Red Alert problem fix or we will not renew our contract which is up for renewal in July for approx \$1600.00. No decision about renewal until it is rectified. Tabled until next month.				
New Business -				
Policy review - What are our thoughts with continuing with Dave Garwood? Dave explained things quite well for the base during their policy discussions. Joy felt he did a very good job working with them. Steve felt we should work with him and get moving on this and change later on if necessary. Most policies were set in place at the time of the merger in 2011 and need some rewording. We should meet in advance of policy meetings with attorney so this process moves more smoothly and addresses our needs more specifically. Suggested to meet with attorney in the fall. Kim to print out copies for review to begin next month at 6 pm. Kim to notify media of an earlier start time.				
Computer issue with Kim's District Computer. Hardware is failing and Kim is no longer able to get on the server or quickbooks. The board decide last week for an emergency replacement of the computer. Equipment to cost in the \$600 range. New equipment will have a 1 year warranty. Motion to approve up to \$1000 to purchase a new computer through Optimal Technologies.	MP	JG	All for	
FEMA - still working on grant application with TenKate. They will be forwarding the narrative for our review Grant submission is due May 19th.				
Ongoing drainage issue - Pete Keefer - to meet with Mike to discuss options. We need to make sure that whatever we do meets the satisfaction of the neighbor. Repair the most cost effective way and meet with neighbor to make sure he is satisfied, before moving forward. Once we meet with Pete we will ask Caratozollo to provide a quote for similar work.				

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RFP's - plumbing, electrical, janitorial and HVAC to be published in FL Times to open sealed bids on June 13th. 2 year contracts. may want to add this discussion into policy review, insurance requirements.				
<p>Surplus equipment -Mike has come up with a list of items to surplus. Much of this extra equipment from sale of the engine last year.</p> <p>Rotary Saw 3 thermal imaging cameras Millennium trailer set reserve at \$11K Set of Jaws</p> <p>Rotary Saw, 3 thermal imaging cameras we have replaced with new. Large red Millennium trailer is seldom used. \$17,000 was paid for it. Reserve \$ should be set for that. This should be sold on Auctions International. 1set of Jaws. Hurst no longer supports this equipment. It cannot be repaired. Proposed to replace with edraylic. Declaring surplus give us the ability to sell. Motion to surplus and get best price possible.</p>	JG	MP	All for	
<p>Changed EMS response policy stopped running delayed response. As of July 1 no ALS calls only echo. CPR, drowning, confirmed not breathing. Number of EMTs has dwindled. Met with N Seneca to notify so they will be able to cover the calls when this change occurs. This change will not hinder or put anyone in danger. Officers met and decided this was the best way to move forward. Want to keep EMS number so if anyone wants to recertify it is still an option. Will reevaluate if this change is not working.</p>				
<p>Chief Peenstra approached the chief about FD participation in national night out at rec center. Show and tell no rides on equipment. Too much of a liability. More details to follow.</p>				
<p>Rob Mansell member in Lyons. He is here Sun, Mon and Tues would like to answer calls while in town. Needs District approval to be brought in as a mutual aid rider. With understanding that if there is any damage to his gear we would need to replace. Our extra gear may not fit him. Needs letter from his chief authorizing.</p>	SF	RE	All for	
<p>Kim to look into a gas station charge account for filling boat and small engines rather than SFVFD paying and waiting to be reimbursed. May be easier than current process. Wex card is an option. Kim to look into this as an option follow up next meeting.</p>				

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West station apron in very rough shape new vehicle is heavier and may not hold up for very long. Fire Chief is asking that the board continue discussions regarding future building plans. New truck is 32 tons, considerably heavier than the Quint. We need to continue discussions on where we are headed with future facility renovations or new build. Especially as we need to consider various maintenance projects to our facilities. Discuss next month.				
Chiefs Report-				
Call Report - Fire calls - 29, EMS related 58 total 87 for April				
Attendance report - distributed				
Public comment - none				
Motion to adjourn at 8:55 pm.	LG	MP	All for	
Next meeting June 13th at 6 pm.				