

**BRIDGEPORT FIRE DISTRICT BOARD OF FIRE COMMISSIONER'S MEETING**  
**October 10, 2017 "APPROVED"**

TOPICS	Motion	2nd	Vote results	F/up
Meeting was brought to order at 7:00 pm				
Dan O'Neil (17)- present Joy Gladis (18) - present Steve Farnsworth (19) - present Mike Piscitelli (20) - present Rob Engster (21) - absent Mike Rhinehart - Chief Al Larsen - Deputy Chief				
Opening of sealed Snowplow bids. Only one sealed bid from Caratozzolo Electric- one exception listed. Due to liability issues, Caratozzolo Electric would like responsibility for all spreading of Calcium Chloride. Lower Lake Rd plowing on as needed basis \$110.00 per plow, Parking lot and Apron. \$60.00 Salting of parking lot. Additional excessive snow removal \$130.00 per hour. W. Bayard St. \$110.00 Parking lot and Apron, \$60.00 Salting and Calcium Chloride, \$50.00 snow removal on sidewalks, \$60.00 salting of sidewalks. 109 Ovid St., \$50.00 snow removal sidewalk, \$50.00 calcium chloride. \$130.00 per hour excessive snow removal. Prices quoted are the same as last years.				

Commented [1]:

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<p>Mike Sinniger - MAS Engineering- passed a drawing around with a suggestion on a new station design, post beam style. Question came up about longevity of this type structure. Said because there is no steel in design, salt corrosion is not an issue. Perma columns are placed on concrete (no wood on ground) and not subject to erosion. This type of structure lasts a very long time. His company would be involved heavily throughout this process. Preparing bid documents, contracts, bid mgmt., HVAC, Electric etc... Attend preplanning meetings, conduct onsite inspections during the building process once every two weeks. He suggested hiring an onsite construction manager or put a FD member in charge to ensure the construction moves smoothly. He would need a site survey, which we have. Once the proposal is in our hands we have 30 days to make a decision. We would be interested in radiant floor heating in the truck bays. Lansing FD had heat pumps installed in bunk rooms for individual control. He mentioned \$100-125/square foot for a turnkey build, based on prevailing wage. Not including furniture. This would include asphalt. How long can this type of build be bonded? Construction time start to completion including entire bid process 6 months. Lot may need clean fill before any construction. Would want drive through bays. Kim to ask for a written proposal.</p>				
<b>Prior meeting minutes -</b>				
Motion to approved meeting minutes from September 12, 2017	DO	JG	all for	
<b>Treasurer's Report -</b>				
Five Star Checking Statement and Payroll Checking Statement dated 09/29/17, Five Star Building, Apparatus, Equipment and Undesignated Statements and Payroll Reports were opened by JG, reviewed, initialed and approved.				
Warrant for checks written September 13 - October 10, 2017 Cks # 6880-6903 and Lease interest payment totaling \$78,910.78. The treasurer was ordered by the Board of Fire Commissioner's to pay the warranted checks as written.				

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Balance Sheet as of October 10, 2017 is as follows: Five Star Checking \$176,840.15 Five Star Payroll Cking 16,081.38 Five Star MM Building 231,285.28 Five Star MM Equip 59,844.95 Five Star MM App 115,600.73 Five Star MM Undesig 38,491.02 Five Star CD Equip 35,205.03 <b>Total \$673,348.54</b>				
Transaction Detail September 13-October 10, 2017 presented for review.				
Budget to Actual for period ending October 10, 2017.				
CD and MM Chart as of October 10, 2017.				
Revenue Log as of October 10, 2017.				
Check for \$4800.00 received From Central Square FD for sale of surplus jaws.				
Motion to approved the Treasurer's Reports as written.	DO	MP	all for	
<b>Purchase Requisitions -</b>				
FingerLakes Communication - 2 ea. portable Motorola batteries \$95.20 ea. Total \$190.40A3410.432 Expendable equipment	JG	MP	all for	
Kim Gribnau Mileage Sept 5-28, 2017 95 miles @ \$.535=\$50.83	MP	DO	all for	
North Seneca Ambulance – 1 CPR class and CPR card for CW \$25.00 A3410.480 – training	MP	DO	all for	
Mike Rhinehart- round trip mileage to Rochester airport. 117 @.535 = \$62.60 plus \$42.00 parking total 104.60	MP	DO	all for	
American AED - 4 ea. Phillips Heart Smart AED \$1199.00, 1 AED wall cabinet \$139.00 total \$4935.00 3 quotes obtained and on file. This was the best \$. A3410.210 Equipment Medical	JG	SF	all for	

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Turn out gear – Switching to Globe for turnout gear. Morningpride was more expensive order for SF and Josh L. Saved about \$500.00 per set. a 4 wk. shorter delivery time. FD decided to change back to black. Neighboring FDs all wear tan gear, making it difficult to identify SF members at a fire scene with multiple responders. Josh's gear will go to outfit a new member, SV. 2 ea. Globe metro coat \$ 1415.00, 2 ea. globe metro pants, \$1045.00. 16 ea. Letters for names \$2.00, 1 left handed closure \$123.00 total \$5075.00 A3410.260 Protective Equipment.	JG	DO	all for	
Reimburse SFVFD for purchase of raffle items for Fire Prevention open house. 2 ea. Kids bikes \$49.99, 2 16" bikes 49.97, 2 ea. 20" bikes \$59.87, 3 boxes crayons \$4.97 ea. Total \$353.70 A3410.495	JG	MP	All for	
<b>Old Business -</b>				
Pete Keefer - drainage project completed. Runoff looks good, grass in coming in. Should we install driveway markers so we do not removed stone on parameter of driveway? We did not include replacing stone in bid for snowplowing, but was included in Mowing bid.				
Budget Hearing - Next Tuesday October 17, 2017 at 7 pm.				
Absentee Voting for Commissioner - no resolution passed				
Incident on 05/24/17 Allstate report received and claim complete.				
Brad Pinsky conversation - tabled				
Pump and Aerial Testing completed. All reports were forwarded to Brindlee per our contract agreement. Will recommend delivery between Christmas and New Year's. Need to decide where to deposit remaining proceeds \$108,000?				
Updated drivers list almost complete.				
Steve Skinner tree cleanup. Waiting for survey map. So he knows where property lines are and which trees are our responsibility.				
Ground ladder testing October 20th. Should be less expensive because not testing any ladders on the quint where most of them are located.				

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<b>New Business -</b>				
1452 Truck Bay - steel plate over it. Should we at least repair the grates so they are level. Kim to contact Eric and see if he is interested in bidding.				
Hold Harmless Agreement for ride-along for Fire Prevention open house on Oct 12. Trucks will be driving a specific route. No backing when children on board. A. Larsen to drive. Parent or guardian of each rider to hand in a signed Hold Harmless Agreement when boarding. .Motion to approve the agreement as written. These will be collected and kept on file.	JG	MP	all for	
General Elections are to be held on November 7, 2017. Insurance documentation from Board of Elections on file.				
Absent commissioner, RE send a letter encouraging participation or resignation. If too busy we would like to get someone who has time to commit to the board. What is the process? Contact Dave Garwood for legal advise.				
<b>Chief's Report -</b>				
Craig Henries social to Active approved by FD membership back in area. Physicals have been completed.				
Gary Daily. SFVFD voted him in, Motion to approve.	DO	MP	all for	
Hall use Oct 25th Chief's Dinner we will be hosting.				
Agenda next month approve changes to rules and regs vote and adopt.				
Call report approximately 40 calls for month of September with EMS gone.				

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<p>Aerial update. Rebuild drawing approval. Several changes made. Pierce will be sending all changes with \$\$ amounts. On file with KG. Most of \$\$ in changes was due to addition of lighting to bucket. Had an issue with design with 8 man cab and bucket made truck overweight. Change from 8 to 6 man cab solved this problem. Truck committee approved all the changes. Total Changes at cost of \$24,572.00 Credit back for deleting seats, headsets \$8,786.00 district approved \$10,000 change orders when purchased. \$15,786.00 - \$10,000 already approved. \$5786.00 deficit that we need to come up with from unappropriated \$. Could use the revenue from sale of surplus spreader \$4800.00. Original design did not include mounting of equipment. We still need to come up with this \$. Talking with Steve we should set aside \$10,000 for this. (it was not included in attorney spec as posted. Would like to pay for it out of 2017 monies. \$4800 from spreader sale. Approval for \$10,000 for mounting and changes. Mike has the truck drawing if anyone is interested. What is timeframe? Scheduled for production end of December. Completion approx. first wk in April. Then the truck will be delivered to Churchville for mounting. Here in May, then training. Pierce may take it to display at FDIC show in Indianapolis in May. Other option. 8 trips built in for final inspection. May not need 8 on final inspection. If we don't use, \$700 credit per seat that will come back to the district. Motion to approve the additional \$10,000 for mounting and an additional approval for changes to design.</p>	DO DO	JG SF	all for all for	
<p>What do we want to do with the old AED's? Should we donate? Motion to declare surplus when the replacements come in. Do we need paperwork to ensure training and proper working order. Take as is. Whomever we donate to one person should be trained and turned over to that person.</p>	DO	MP	all for	
<p><b>Public Comment -</b></p>				
<p>Next week's Budget hearing Tues, October 17<sup>th</sup> at 7 pm.</p>				
<p>Motion to Adjourn at 8:26 pm.</p>				
<p>Next board meeting November 14, 2017, 7 pm.</p>				