

**BRIDGEPORT FIRE DISTRICT BOARD OF FIRE COMMISSIONER'S MEETING**  
**September 12, 2017 "APPROVED"**

Topics	Motion	2nd	Vote results	F/up
Meeting was brought to order at 6:02pm. Budget discussions began for 2018, ending at 7:35. Motion to resume meeting at 7:50.				
Dan O'Neil (17) - present Joy Gladis (18) - present Steve Farnsworth (19) - present Mike Piscitelli (20) - present Rob Engster (21) - absent Mike Rhinehart - Fire Chief - absent Al Larsen - Deputy Chief - present				
<b>Prior meeting minutes -</b>				
Motion to approve meeting minutes from August 15, 2017.	DO	JG	All for	
<b>Treasurer's Report -</b>				
Fire Star Checking Statement and Payroll Checking Statement dated 08/31/17, Five Star MM Building, Apparatus, Equipment and Undesignated statements and payroll reports were opened by JG, reviewed, initialed and approved.				
Warrant for checks written August 16-September 12, 2017 6860-6879 totaling \$47,609.91. This warrant includes ck # 6860 which was held for payment in last month's warrant.				
Balance sheet as of September 12, 2017 is as follows: Five Star Cking \$240,476.39 Five Star Payroll 18,510.61 Five Star MM App 115,598.89 Five Star MM Bldg 231,281.60 Five Star MM Equip 59,843.93 Five Star MM Undes 38,490.37 Five Star CD Equip 35,205.03 <b>Total \$739,676.82</b>				
Transaction Detail August 16-September 12, 2017 presented for review.				
Budget to Actual for period ending Sept 12, 2017.				
Revenue Log as of September 12, 2017. \$9250.00 from sales of 1451 to South Seneca Ambulance. \$239.00 Hubbinette-Cowell insurance premium refund for sales of 1451.				
CD and MM chart as of September 12, 2017				
Depository Trust Co. Lease interest payment of \$ \$6,546.87 due on October 1, 2017. KG and SF cosigned the wire transfer document.				
\$9250 sale of 1451, where do we place those funds? Will discuss next meeting.				
Kim out of office due to personal reasons Sept 14-20, 2017				

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Motion to approve the Treasurer's Report as written.	MP	DO	All for	
<b>Purchase Requisitions -</b>				
Churchville Fire - 15 ea. Nomex hoods \$32.00 ea. 10 fire gloves \$67.00 ea. Total \$1150.00 to be partially reimbursed by VFA grant a 50/50 match. Acct# A3410.432 expendable equipment	MP	DO	All for	
Churchville Fire 6 ea. Fire hooks 5 gallon indian tank \$150.00 ea; 10 ea. Grass fire broom \$15.00 ea. Total \$1050.00 acct # A3410.432 Expendable Equipment to be partially reimbursed with VFA grant funds.	JG	SF	All for	
Churchville Fire 1 ea. Boots globe model 1201-400 \$345.00 ea. For AJ, Acct \$ A3410. A3410.260 protective equipment.	DO	JG	All for	
Kim Gribnau mileage reimbursement Aug 7-Sept 1, 2017 122 @ .535 totaling \$65.29. Dinner for board meeting Sept 12, 2017 \$79.00 total reimbursement \$144.27.	MP	DO	All for	
Seneca Office or Staples office supplies, case copy paper, 2 pkg. Green copy paper, 2 black ink cartridges, and 100 ct manila file folders. Not to exceed \$218.00.	DO	JG	All for	
<b>Old Business -</b>				
Calcium chloride - checked price at Seneca Farm supply. \$21.99/50 lb. bag, Pallet of 40 bags \$879.60. Motion to buy one pallet 40 bags @\$21.99 from Seneca Farm and 2 spreaders.	DO	JG	All for	
Trees damaged at East station due to microburst storm to be trimmed by Steve Skinner, Cutthroat Tree Service. Hanging and downed limbs first then any additional trees deemed unsafe or dead at a later date. Will work with neighbor to ensure none we remove or trim are on his property.				
1451 sold for \$9250.00 to south Seneca Ambulance. Payment received in full.				
Pete Keefer - Spoke to him last week. He still needs to complete grading and seeding. Wanted to wait until a significant rain storm to determine if the job is complete.				
Concrete Apron project - Progressing on schedule. Will be coming next week to start the last 2 bays. To be funded from Improvements budget \$35,000, remaining out of operations budget.				
2016 Audit. Has finally been completed. Dave Garwood completed the attorney letter after a 6 week wait. MP had a discussion with Dave and expressed our concern with his response time. MP has offered to speak to Brad Pinsky, his boss and request he be our lawyer and why we have lost our confidence in Dave.				
Conflict of interest – it is not a conflict if a member bids on snow removal as long as they have no power to “negotiate, prepare, authorize or approve payment under the contract.				
Change insurance requirement for plowing? Discussed with Attorney and he said we are not obligated to require contractors to carry \$1M in liability insurance. Motion to reduce to \$250,000. Must still obtain proof of coverage from winning bidder.	JG	MP	All for	

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Cost to insure safety trailer \$22.00. Much lower than expected. Farm days goods to be store inside temporarily and placed in East Station truck bay for winter months..				
CW place an ad in a car racing paper. No offers to purchase. Hold until next spring.				
Land Appraisal on East station \$300,000, West Station \$445,000.				
Policy reviews and revisions to continue after first of the year.				
Thank you note from South Seneca for donated EMS supplies.				
Updated drivers list is it ready to be submitted to district? Lewis has recertified a few drivers and is still working on this.				
<b>New Business -</b>				
KG met with Mike Sinniger from MAS Engineering. We were referred to them by Fingerlakes Construction. Mike was involved in the construction of a smaller fire station for Lansing. This project had an all-in budget of approx. \$750,000. That was a turnkey price and included radiant floor heating. He said Post/Frame construction today can be insulated to be very energy efficient and interior and exterior designs can be made to not only be attractive but very functional. This type construction can be designed in a way that additions can be done quite easily. He suggested we visit the station in Lansing. The board recommended he meet with us at our October board meeting.				
Electrical issue on south wall of East station has been repaired.				
Snow removal RFP -review - Lower Lake Rd. On call/as needed basis. W. Bayard and Ovid Sts. Same as last year, with the exception of Calcium Chloride on front apron. We will be doing that on our own as a cost savings measure.				
<b>Chief's Report -</b>				
Call total for August - 40 Fire, 4 EMS total 44.				
Christmas party East station Dec 18th.				
Hosting Chief's banquet October 18, 2017.				
Fire Prevention open house October 12, 2017. All fire prevention goods ordered have been received.				
Hose testing - only lost 3 lengths - good news.				
Churchville will be here this week for pump testing and aerial inspection.				
Preliminary drawings for new aerial should arrive this week.				
MR and LA are going to Wisconsin Sept 25-27th.				
Ground Ladder testing- moved to Oct due to concrete apron project.				
Hall use request - Victims Advocacy Group to hold a chicken Barbeque Oct 14th at W. Station.				
Hall use request- Lewis Archer Sunday Oct 1st. Waive all fees, Firefighter.				

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New application - AJ Daily approved by SFVFD, pending arson ck.	DO	MP	All for	
New Application - Scott Van Patten, approved pending arson ck.	DO	MP	All for	
<b>Public comment - none</b>				
<b>Next board meeting to be held October 10, 2107, 7 pm. Budget hearing to follow October 17, 2017, 7 pm.</b>				
<b>Motion to adjourn at 9:00pm</b>	SF	DO	A	