

**BRIDGEPORT FIRE DISTRICT BOARD OF FIRE COMMISSIONER'S MEETING**  
**February 13, 2018 "APPROVED"**

TOPICS	Motion	2nd	Vote results	F/up
Meeting called to order at 7:00 pm.				
Joy Gladis (18) - present Steven Farnsworth - (19) - present Mike Piscitelli (20) - present Rob Engster - (21) - absent Dan O'Neil (22) - present Mike Rhinehart - Fire Chief - present Al Larsen - Deputy Chief - present				
<b>Prior Meeting Minutes -</b>				
Motion to approve the Organizational meeting and January 9, 2018 meeting minutes.	DO	JG	All for	
<b>Treasurer's Report -</b>				
Five Star Checking Stmt and Payroll Checking Stmt dated 01/30/18, Five Star Apparatus, Building, Equipment and Undesignated stmts were opened by JG, reviewed, initialed and approved.				
2017 Warrant for checks written Dec. 31, 2017 cks# 6969-6970, 6972-74, 6977, 6979 and 6980 totaling \$7113.31. 2018 Warrant for checks written Jan 10-Feb 13, 2018, cks # 6968, 6971, 6975, 6978, 6981,6994, totaling \$7073.76				
Balance Sheet as of February 13, 2018 is as follows: Five Star Checking \$218,596.26 Five Star Payroll \$ 6,643.77 Five Star MM app \$115,610.36 Five Star MM Equip \$ 95,098.96 Five Star MM Bldg \$231,304.54 Five Star MM Undesg \$ 38,493.60 <b>Total \$705,747.49</b>				
Transaction Detail by Account Jan 10-Feb 13, 2018 was presented for review.				
Budget to actual year to date thru Dec 31, 2017.				
Money Market Chart as of 02/13/2018.				
Revenue Log as of Feb 13, 2018, Insurance refund credit for #1431 \$453.00.				
Motion to approve the Treasurer Report with the amendment to the Revenue Log, date change to 01/01/18 for check received by Treasurer.	DO	JG	All for	
<b>Purchase Requisitions-</b>				
Lowe's 6 ea. Quickie floor squeegees \$25.98 ea., and 6 ea. blue hawk utility hooks \$5.98 ea. Total \$191.78 A3410.432 expendable equipment.	DO	MP	All for	
Churchville Fire- 2 ea. 5 gallon Class "A" Foam Universal Gold. \$185.00 ea. Total \$370.00 A3410.433 Expendable Supplies.	MP	JG	All for	
Churchville Fire - 4 ea. Red Head Model 27 Hydrant Wrench \$45.00 ea. 4 ea. Zepher Model 16 Storz Holder \$61.00 Total \$424.00. A3410.432 Expendable Equipment	MP	DO	All for	

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Churchville Fire - 1 6' "D" Handle Pike Pole \$60.00, 1 ea. 8' "D" handle Pike Pole \$63.00 ea., 1 ea. TNT Tool \$220.00 total \$343.00 A3410.432 Expendable Equipment.	JG	MP	All for	
American AED - 2 ea. Phillips Onsite infant/child Electrode Pads \$108.00 ea. Total A3410.432 Expendable Equipment.	JG	SF	All for	
Fingerlakes Communication - 10 ea. G1 Replacement Clips \$795.00 ea., Shipping \$10.22, Total \$89.72 A3410.432 Expendable Equipment.	MP	JG	All for	
Geneva Firematics Committee - 2 ea. Registration Fee for training Seminar 'Stretching initial hose line. \$15.00 ea. Total \$30.00.N & J. Capacci. A3410.480 Training	SF	MP	All for	
US postmaster - 1 roll 100 forever stamps \$49.00 total A3411.462 Postage.	MP	DO	All for	
Kim Gribnau - Mileage reimbursement 101 miles @ \$.545 =\$55.05 total. A3411.456 Travel.	JG	DO	All for	
Quickbooks - 2018 Desktop upgrade. Up to \$219.95 A3411.461 Office Supplies.	DO	JG	All for	
SFVFD - 1 case Light theatrics safety smoke for \$151.56, Shipping \$27.43 Total \$178.99 A341.433 Expendable Supplies.	SF	JG	All for	
SFVFD - Walmart purchase 2 ea. Packages AA batteries Total \$17.22 A3410.433 Expendable Equipment	DO	MP	All for	
<b>Old Business -</b>				
Motion to enter Executive session to discuss personnel matters at 7:18 pm.	DO	MP	All for	
Motion exit executive session and reenter board meeting at 7:31 pm.	SF	DO	All for	
RFP for floor drain repair - Additional changes made to document. Ensure proper drain function. Bid opening scheduled for Jan 27th at 6 pm. Kim to put RFP notice in paper for publication no later that Fri, Feb 16th. Motion was made to approve with changes.	MP	JG	All for	
Pick up truck - Discussion took place, is this a purchase we want to pursue? We should have enough 2017 budget remaining funds to purchase a utility pickup truck. SF in favor of moving forward with a purchase as a long term cost savings . This would avoid using 1452 to move trailers, boat and for trips out of county. Motion to proceed with purchase off state contract.	SF	MP	All for	
Now next decision is who to purchase from. Basil was by far the easiest and most accommodating company to deal with. Basil was the lowest \$ for the Chevy pick up. Motion to purchase from State bid \$ from Joe Basil Chevrolet, low bidder for the Chevy Silverado 2500HD Crew Cab. For \$30,567.23.Color option open. Red or Black. Prefer RED.	SF	MP	All for	

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<p>Covert Security came to the West Station to review our Camera and Keyless Entry Systems and make recommendations on improvements. Suggested adding a camera to view front of apron and road where most accidents would occur. And add a camera interior to focus on the new aerial. Recorder based system vs our web based system. Hesitant to have his name on our existing equipment as an add on. Keypads strike pads could be changed. 2 additional camera on new recorder system. Do we want to have Optimal Tech give us a quote? Kim to contact Optimal Tech. Request Covert quote on 2 additional cameras 1 interior and 1 exterior and recording device. Optimal Tech keypad quotes Covert thought we could change out electronic portion of keypads. Would like the option of Remote opening of doors from a smartphone.</p>				
<p>Churchville fire - 2 yr maintenance contract tabled.</p>				
<p>Ovid sale of loose equipment \$2450.00. Blitz fire and a few nozzles.</p>				
<p>Historical Society removal of their equipment first part of April once the weather breaks.</p>				
<p>American Red Cross - Has been contacted and will be removing stored equipment no later than April 30th.</p>				
<p>Plans for updating West Station. Schedule a separate meeting for future meeting with our facilities committee. Pole barn on Ovid St. What size, when etc</p>				
<p>Set a date in near future to begin discussions. But before that is done we need a board commitment to move forward and not have meeting for the sake of discussion and not moving forward. A new facility is not in the near future, so we need to work on and commit to the West Station as our main hub. Build a decent storage at Ovid St. And upgrade spaces at the West Station so meetings can be held there and the District Office can be housed there. It was suggested that we could possibly build of the back instead of the side which was originally discussed. Parking on the Center ST side of bldg? Should we meet with the engineer of the Lansing FD. Need a true and accurate appraisal of the Boat House and Lower Lake Rd. Properties. Cash flow, how much to go to pole barn and then to addition of West Station. Motion to get an appraisal on those 2 properties as one parcel. First step appraisal.</p>	DO	JG	All for	
<p>Alcohol policy - amend for a carry in carry out for members of legal age only. Add a statement to our policies for members in good standing should be allowed to carry in alcohol in and out for their own consumption. MR to work on draft.</p>				
<p><b>New Business -</b></p>				
<p>Drafting a letter to town requesting a hydrant addition to Lake Rd. Spur. The Fire Chief recently discussed this with Greg Lazaro. MR is requesting a letter strongly urging placement of a hydrant on Lake Rd. Spur. MR to draft. Steve to sign on behalf of the district.</p>				
<p>Mast Saw Shop - all chains and rotary saws being serviced. Will bill us at end of servicing. Will be completed by end of month. Motion for board approval up to \$1000. MR to deliver check when work has been completed.</p>	JG	MP	All for	

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Seneca County County Codes - passed and completed. Report recommended reconnection of door closer on door leading to truck bay at East Station.				
<b>Chief's Report -</b>				
Clean up West Station. Requesting authorization to dispose of and discard items of no real value or send out to scrap. Anything of monetary value will be sold. Old army cots, cabinets....Motion	DO	MP	All for	
Authorization to buy paint and other cleaning supplies. Paint day room. Get dumpsters. If town will not donate, authorization to pay \$25.00 dumpster fee.	MP	DO	All for	
EMS room has been cleaned, donated surplus to various agencies. Geneva needs some of our excess EMS supplies. Approval from board to donate. 3 spare AED's what should we do with those? Table that discussion. Some organizations have requested donations. EMS council uses some items for training purposes.	JG	MP	All for	
Glenn Miller coming on Saturday to look at old gear etc.. Equipment over 10 years of age Chief would like approval to sell.	DO	MP	All for	
West Station red storage lockers to remove and have a neat storage room and get gear washer and dryer and Bauer compressor relocated should be some of our short term goals. Will require an electrical upgrade in amps. Especially for the Bauer compressor.	JG	DO	All for	
The Chief has gotten an industrial coffee maker donated. Runs on 220. We need to run water line. Plumber and electrician will donate time to do so at no cost to District. Will need to purchase a few supplies to do so. Requesting permission to do so. Waive insurance requirements.	MP	JG	All for	
Old quint has been sold asking \$ was \$195,000 to a FD in Alabama. Probably sold for less. New owner spoke to Chief and wanted any maintenance records. Kim sent what was on file.				
New Quint in production, painted cab. 4 wks of production. Completion targeted for 1st wk in April.				
Cancer prevention important push in fire service. Gear saturated with carcinogens from calls. Limit our exposure. The chief would like to start purchasing a second set of gear so primary sets can be decontaminated and cleaned professionally off site. He will start by purchasing a second set for active interior members. Helming grant can help fund. May approach for additional \$. Landfill \$. Stock pile hoods. Get price from Turnout Gear Express in Rochester for professional cleaning. This is a cost effective way to limit exposure. Once this occurs. Future plan for implementation of a policy regarding washing of gear.				
Epoxy floor Would like to do this after the drain project is completed.				
\$120,000 for 1431 sale where should we put it? Bldg and Apparatus? Table until next month.				
Will need a signed PO for the Truck. Chief to work on that and Board Chair to sign.				
Calls - 2017 Total - 336 Fire related, 346 EMS. January 2018 - 47 Fire, 7 EMS.				
Hall use requests - none				
<b>Public Comments- none</b>				
Motion to adjourn at 9:02 pm.				

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Next meeting to be held March 13, 2018 at 7 pm.				