

BRIDGEPORT FIRE DISTRICT BOARD OF FIRE COMMISSIONER'S MEETING
May 15, 2018 "APPROVED"

Topics	Motion	2nd	Vote results	F/up
Meeting brought to order at 7:00 pm.				
Joy Gladis (18) - present Michael Piscitelli (20) - present Robert Engster (21) - absent Dan O'Neil (22) - present Mike Rhinehart - Fire Chief Chris White Ray Kriegelstein Tim Hoster				
Prior Meeting Minutes -				
Motion to approve the April 10, 2018 meeting minutes.	JG	MP	All for	
Treasurer's Report -				
Five Star Checking Stmt, and payroll cking stmt dated 04/30/18, Five Star MM Apparatus, Building, Equipment and Undesignated stmts were opened by JG, reviewed, initialed and approved.				
Warrant for checks written April 11-May 15, 2018 Cks # 7036-7056 total \$12,292.23.				
Balance sheet as of May 15, 2018 is as follows: Five Star Cking: \$391,303.36 Five Star Payroll 37,127.54 Five Star MM Apparatus 235,623.45 Five Star MM Building 279,236.50 Five Star MM Equipment 95,105.91 Five Star Undesignated 58,736.78 Total \$1,097,133.54				
Transaction detail by account April 11 -May 15, 2018.				
Budget to Actual thru May 15, 2018.				
Money Market chart as of May 15, 2018.				
Motion to approve the Treasurer's Reports as written.	MP	JG	All for	
PNCF lease payment due 5/23 in the amount of \$76,713.21. Wire transfer form presented for review.				
Voided ck 7023 Al Larsen \$50.00 lost, and reissued Ck # 7039.				
Municipal training update - Multi year Capital plan should be an action item for us. Suggested we work on it along with the budget in the fall. We need specific details and plans for what were are saving Capital Reserve monies for. What about specifics for equipment? If we were to obtain equipment with grant monies, can planned expenditures be changed as a result? Apparatus is an easier plan. Life expectancy's are more trackable and only have a few pieces of apparatus. If we list specific equipment are we locked into those specific purchases? Kim to inquire.				
Purchase Requisitions -				
SFVFD reimbursement for \$39.00 premium gas for WR1. Al's wex card was not working.				

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Kim Gribnau - mileage reimbursement 227 miles total \$123.71. Mileage was high this month as she used personal vehicle to attend municipal training on Ogden, NY				
Old Business -				
Motion was made at 7:39 to move into executive session to discuss personnel issues.	DO	MP	All for	
Motion to exit executive session and reenter regular board meeting at 8:00 pm.	MP	JG	All for	
The board met in executive session and voted to appoint Tim Hoster for the vacancy created when Steve Farnsworth resigned due to being a FD officer. on the Board of Fire Commissioners. The term goes into effect tonight and concludes Dec 31, 2018. Tim has been asked to take his oath of office at the Town Hall as soon as possible and prior to our next board meeting in July. Kim will forward information regarding Fire Commissioner Training.				
Appointment of a Chairman? MP nominates Dan O'Neil.	MP	JG	All for DO abstain	
Massa Construction - began apron repair/replacement on May 14th and has begun to place forms. Concrete has not been poured. Disappointed that interior drain project is not being done at the same time so as to eliminate to need to move equipment twice. No idea on when the interior drain project will take place huge disappointment that it was not done simultaneously and will be a huge mess with concrete dust. Where will we put the new quint truck during this project?				
Optimal Tech - add'l 6 hrs configuration. Complete once the concrete work has been completed. Motion to approve the bid from Optimal Tech for \$2600.00	MP	TH	All for	
Chief requesting permission to take final delivery FOB of aerial at Churchville. This avoids the need to drive the truck to SF, only to return to Churchville for final mounting of loose equipment. Motion to approve	DO	MP	All for	
New aerial update - Penalty clause we figured May 6th, Steve said May 11th. 480 days from date contract was signed. Penalty clause payments end May 31. How does that \$ come back to District? Ladder construction was behind and thus we went into penalty phase. Roughly 23 days. Refund on 3 trips. We had 10 built in approx. \$2100.00. Bucket is very black/dark, Chief fees that it needs some additional graphics. Mike is asking that we give permission for additional graphics to be paid out of refund \$. Motion to allow spending up to \$4500.00 for incidentals to the truck project.	MP	TH	All for JG opposed	
Appraisal for boat house \$82,900. When or if the time comes to put on the market should we list separately or as a package? Will need to talk to brokers to figure out what the best business decision is. Lower Lake Rd. Fire station Has been declared as surplus. Should we schedule another meeting? Motion to declare the boat house surplus.	JG	DO	All for	
We need to establish another building committee meeting and begin to solidify future plans. Pole barn on Ovid St. Building off back on Bayard St. Are among the options being discussed. Do we want to meet soon to get the ball rolling? We will be meeting June 12 at 6 pm to begin discussion. I will contact original committee to see if they are still interested in being on the committee. KG will also gather all of the data from previous discussions.				
Scott air packs - no bites on sale of surplus packs at this time.				

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Recalled AED's - 2 fell into recall. Keep and assume liability or return to Phillips in form of credit for \$625.00. If we could trade 2 back, could we get one in return. Of 5 surplussed 2 were recalled. Chief recommends if they do not allow the replacement of one unit, to turn them in to Phillips so we are not liable. When does the offer expire? Motion if we can trade in 2 for 1 replacement to move forward to do so.	JG	MP	All for	
Ovid St - MP to place signs. Is neighbor mowing near wood line? TH and MP will take survey and find pins. And then place signs.				
Trailer is still surplussed. Do we want to relist? KG to relist on Auctions international bid close before our next meeting. Any other options discuss at June mtg if Auctions International listing is not successful.				
Maintenance person - working on equipment purchases plow truck, need mower, someone who has experience with light maintenance type of work. Will also need to determine pay scales and hours \$15.00 was mentioned.				
RFP's - HVAC, Plumbing and Electrical be for labor rates only. Include statement 'will not be sole contractor for services'. District reserves the right to have own employee complete some of this work. KG to post in paper and reach out to local businesses. Bid openings scheduled for June 12th 7 pm start of board meeting.				
Floor waxing do we want to? Decided to wait Lower Lake Rd. Stations gets very little foot traffic.				
Chief's report -				
Wisc.departure June 1st. AL, MP, MR, JL will be going				
Motion to approve Chris White as Captain.	JG	MP	All for	
Ladies aux Chicken Barbeque June 16th 11 am til sold out.				
Water is not free we pay for water. And we are paying for water usage when we hold car washes. Shoould we continue to do so?				
Motion to adjourn at 9:06 pm				
Public comment - none				
Next meeting to be held at 6 pm. June 12th, 2018.				