

BRIDGEPORT FIRE DISTRICT BOARD OF FIRE COMMISSIONER'S MEETING  
 July 10, 2018 "APPROVED"

Topics	Motion	2nd	Vote results	F/u p
Meeting was brought to order at 7:00 pm.				
Joy Gladis (18) - present Timothy Hoster (19) - present Michael Piscitelli - (20) - present Robert Engster (21) - absent Daniel O'Neil (22) - present Al Larsen - Deputy Chief Lewis Archer - present				
Opening of sealed bids for HVAC, Plumbing and Electrical. One bid received for HVAC – Halco. No exceptions \$404.00 twice a year HVAC service. Same price as previous years. \$94.00 per hour, \$110.00 after regular business hours. Electric – Caratozzolo Electric. \$120.00 per hour. Exception – Kohler generator annual maintenance. Will not service. Suggested that Kinsley be contacted. Plumbing \$120.00 per hour. Both Electric and Plumbing after hours are per current prevailing wage rates.				
<b>Prior Meeting Minutes -</b>				
Correction to June 12, 2018 meeting minutes. Al Larsen was present. Motion to approve the meeting minutes from June 12, 2018, June 12 and 27th long range meetings.	JG	MP	All for	
<b>Treasurer's Report -</b>				
Five Star Checking Statement and Payroll Checking Statement dated 06/30/18, Five Star MM Apparatus, Buildings, Equipment and Undesignated Statements were opened by JG, reviewed, initialed and approved.				
Warrant for checks written June 13-July 10, 2018 Cks # 7076-7101. Totaling \$49,827.24. Included purchases for new utility/service vehicle. Treasurer was ordered by the board to pay all warranted checks presented for this time period.				

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Balance sheet as of July 10, 2018 is as follows: Five Star Checking      \$243,671.41 Five Star Payroll         31,564.91 Five Star MM Apparatus 235,636.23 Five Star MM Buildings  279,262.90 Five Star MM Equipment  95,111.39 Five Star Undesignated  58,740.16 Total                         \$943,987.00				
Transaction detail by account June 13-July 10, 2018.				
Budget to Actual thru July 10, 2018.				
Money Market Chart as of July 10, 2018.				
Revenue Log as of July 10,2018. 2 deposits on 06-28-18 for \$100 from Benuel Stoltzfus for misc. Surplus items. 2% monies \$ 5,586.26. Check to be written to the SFVFD for that amount.				
Motion to approve the treasurer's reports as written.	JG	DO	All for	
\$372.00 - VFIS- Hubbinette –Cowell -- increase in portfolio policy for addition of 2018 Chevy Silverado.				
<b>Purchase Requisitions -</b>				
Finger Lakes Communication, installation of light bar and Motorola radio, antenna. FL Comm is authorized dealer in area for Motorola radios. This is the brand the SFVFD, and Seneca County uses. \$95.00 per hour and \$21.50 for the antenna. \$800.50 Acct A3410.432 expend equip.	MP	JG	All for	
Pilat Graphics – Re lettering for new utility truck. Reflective Ribbon and striping, full color back window film. \$560.00, TC Horizon Graphics - \$625.00. Motion to purchase from Pilat Graphics, local company and least expensive maximum of \$900.00 Acct # A3410.432 Expend equipment	MP	JG	All for	
Kim Gribnau mileage – 5/28 – 6/7/18 148 miles \$80.66	MP	TH	All for	
<b>Old Business -</b>				

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Maintenance Employee – should we move forward? Kim to resend job description and will finalize details at next meeting. Need to determine hourly wage. Will need to post by October so we can get someone hired before Snow plowing season. We will also need to budget for a mower. We will probably still need to post an RFP for the mowing of the back field at 109 Ovid Street.				
Trailer listing – no update – tabled				
Camera installation – completed. Mike R was able to work with Chris from Optimal Tech with a camera on a drone to ensure proper placement for best viewing.				
Camera PC has been replaced at the West Station and will need to be reconfigured. Will be completed in time for delivery of new truck.				
<b>New Business -</b>				
2017 Audit documents have been picked up. Kim will be working with Accounting firm for any additional requests during the Audit process.				
HVAC bid – Award to Halco. Electric bid – awarded to Caratozzolo Electric Plumbing Bid - awarded to Caratozzolo Electric	MP TH JG	TH JG MP	All for All for All for	
<b>Chief's Report –</b>				
No call # available to report.				
Chevy Silverado – delivery complete. Graphics, lights and radios are final installation items. Special use plates arrived and were no charge to BFD.				
Aerial update – Churchville has had the truck for over 3 weeks and FD was not happy with the time frame for completion. Will work with Steve Gulvin to get this project to completion. Waiting for additional David Clark item to be delivered for final mounting.				
Pierce Aerial Training Aug 4,5 and 6. Classroom in am, field work in the pm's. Not required to attend all 3 days. Bill Plaisted from Churchville will also be training the FD. Lewis will contact him to see if this is additionally necessary.				
\$350.54 was earned by FD for the scrap of old equipment that is no longer useful. Motion to donate to the FD for their volunteer time and effort in this long cleanup project.				

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<b>Public Comment -</b>				
Motion to adjourn at 7:40 pm.				
Next meeting scheduled for August 14, 2018, 7 pm.				