

**Bridgeport Fire District Board of Fire Commissioner's Meeting**  
**March 11, 2014 "APPROVED"**

Topics	motion	2nd	vote results	f/up action
Meeting brought to order at 7:04 pm				
Matt Anderson (14) - present Tim Burgess (15) - absent Tom Liebner (16) - present Teresa Dauber (17) - present Joy Gladis (18) - present Al Larsen - Chief Tim Hoster Ray Kriegelstein Tim Smith Mike Pettingill				
<b>Prior Meeting Minutes -</b>				
Approved as written	TL	JG	all for	
<b>Treasurer's Report -</b>				
Five Star Checking Statement for 02/28/2014 and Five Star Payroll Checking for 02/28/2014 opened by JG, reviewed, initialed and approved.				
Five Star Checking Account Balance as of 02/28/2014 statement \$565,915.34. Five Star Payroll Checking statement as of 02/28/2014 \$4,834.58.				
Warrant presented for checks written February 12-Mar 11, 2014, check # 5881-5898 totaling \$19,058.11. Claims were audited by the Board of fire Commissioner's and the treasurer was ordered to pay all vouchers audited and approved by the board.	JG	MA	all for	
Revenue Log presented to the board interest payments to the following CD's are as follows: #7711 - \$43.29, #7738 \$58.43, #7746 \$ 3.94, #0054 - \$54.62. 2014 Tax Levy Check received from the Town of Seneca Falls for \$412,000. Check deposited in the Five Star Checking Account.				
Transaction Detail by account presented for period Feb 12- Mar 11, 2014.				

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Balance Sheet as of March 11, 2014 presented. Five Star Checking account balance \$553,749.91, Five Star Payroll Checking account \$4,474.54, Five Star CD balances \$285,481.94 Total for accounts \$843,706.39.				
Budget to Actual report ending March 11, 2014 presented to the board.				
CD Log presented to the board CD's totaling \$285,481.94. 12 month CD #4437 issued maturing 02/16/2015.				
Final Budget to Actual report ending December 2013				
Final Budget for 2013 presented to the board for approval.				
2013 Budget modification presented. Motion to approve the presented modification.	TL	TD	all for	
Motion to approve the financial reports as written.	TL	JG	all for	
Motion to appropriate fund balance of \$109,971.78 Allocated 50% A9950.500 for Capital Reserve building and 50% A9960.500 for Capital Reserve Apparatus.	TL	JG	all for	
<b>Purchase Requisitions -</b>				
Churchville Fire Equipment repair Cap System move to primary vehicle. 8 gallons Class A Foam price decrease. Current price \$90 each 8 each \$720.00 total. A3410.433 Expendible Supplies	JG	MA	all for	
Finger Lakes Regional EMS Council Mitch Buehler CPR Book and pocket mask, CPR card. \$30.00 total Acct # A3410.484 Training EMT.	TL	MA	all for	
Fox Fire - Kim to open a credit account 3 do-it yourself Illuminating Kit 3 each, \$99.95 , 16 Illuminating scott SCBA face Piece Identifier 16 each \$8.95 Total \$443.05 A3410.433 Expendible Supplies	JG	TL	all for	
Finger Lake Communication 10 each Non IS Minitor VI 450-486 Mhz \$396.00 each, 10 Non IS Minitor VI Batteries \$16.00 each, Freight \$24.00 Total \$4,144.00. A3410.270 Radio Equipment Minitor V no longer available.	MA	TL	all for	

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Moore Medical 1 Emergency Burn Dressing \$61.79 each, 1 Burn Gel \$17.99, 2 Ultra Space-Sav Backboard \$381.00 Total \$861.78 Acct # A3410.210 Equipment Medical.	JG	TD	all for	
EMP Po from Feb 11, 2014 motion to recind. Motion to purchase from Moore Medical - better pricing 6 each at \$23.34 ADC Adscope tactical stethoscope \$140.34. A3410.210 Equipment Medical.	JG	TD	all for	
Seneca Office 4 each 1099 Forms and Envelopes \$2.25 total Acct # A3411.461 Office Supplies.	TL	TD	all for	
Seneca Office 1 black \$61.99HP 320 Ink Cartridge \$61.99 total Acct # A3411.461 Office Supplies	JG	TL	all for	
Alarmtech - 2 access controllers, one additional controller for each station to ensure access of fire personnel in the event of equipment malfunction. Price quoted is cost of equipment no labor. \$1198.00 each, Total \$2396.00 Acct # A3410.290 Improvements. Rear door at East Station and West Station Truck bay door.	MA	TL	all for	
Fingerlakes EMS Council invoice # 5498. Tabled for approval until next month Matt to look into this for next months meeting.	MA	TL	all for	
<b>Old Business -</b>				
<b>Buildings and Grounds -</b>				
RL Powers - repair to heating system in West Bayard station truck bay. Vacuum pump motor, pilot switch and 5 hours labor \$ 963.85. Replacement of faulty burner head and labor \$ \$238.70. Tim Burgess discussed options and life expectancy of this system with Dave Powers. The system will eventually need replacing. Dave Powers will continue to replace burner heads on an as needed basis. Board discussions of west station renovation/replacement are ongoing and will consider this challenge again in the fall heating season. For now it was agreed to keep these expenses to a minimum.				
Incarnato Plumbing - work completed, invoices to follow.				
Other -				

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LOSAP - Kim to follow up with Mark Butler regarding a LOSAP Program and the board questions. LOSAP VSIP tabled until next month.				
Review of Hall Use policy and Mark Butler email for discussion next month.				
Policy Review all looks good so far. Tom to forward recommendations and requirements for officers still working on review. Update is needed on Qualified Driver List AI to complete for next month.				
<b>New Business -</b>				
Beardsley Design - Email read to the board. Beardsley Design quoted \$3000.00 for preparation of a new floor plan and site plans, and site visit. Kim was asked to review earlier agreement and forward to board for review before we make a decision to pay additional monies for this plan. AI to make a local contact and ask if he would he meet with us pro bono regarding this project.				
FOIL request received, responded and filed within 5 days.				
Janitorial RFP review change to once a year strip and 3 times a year buff and wax. Contract runs June 1 - May 3, 2014. Post bids for May 13 meeting	TL	JG	all for	
Buildings and Grounds RFP review for posting. Motion to approve Posting in the Finger Lakes Times for sealed bid opening April 8, 2014 board meeting.	MA	TD	all for	
<b>Chief's Report -</b>				
March call report not completed. AI will complete and submit.				
Training Schedule - Tim to email Kim copy and forward to the board.				
EMS inventory for February submitted and filed.				
Ice Rescue training on Seneca Lake. 2 individuals who attended the training in Maine conducted and it was exhausting and very good at improving confidence on the ice. \$35.00 to get certifications through Lifesaving Resources.				
SCBA drill at NYCC last night. Very good drill and training program.				

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Hall use request for car wash/bottle drive for Mynderse LAX boys. To be held MArch 15, 2014 at the West Station.				
Recruit NY no plans at this time. A number of new members, however none in the the Lake area of the fire district.				
Engine 3 - seatbelt right rear seat facing forward, too short. May be caught and not fully extending. AI to look into this issue and report at next meeting.				
Kim to email Tim regarding Airpack battery issues for follow up.				
<b>Public Comment -none</b>				
Motion to adjourn at 9:35 pm	TL	JG	all for	
Next meeting scheduled for April 8, 2014 at 7 pm.				