

**Bridgeport Fire District Board of Fire Commissioner's Meeting
April 14, 2014 "APPROVED"**

Topics	Motion	2nd	vote results	f/up action
Meeting brought to order at 7:01 pm				
Matt Anderson (14) - present Tim Burgess (15) - present Tom Liebner (16) - present Teresa Dauber (17) - present Joy Gladis (18) - present Al Larsen - Chief absent Tim Smith - present				
Opening of sealed bids for grounds maintenance RFP. Only one bid received from Tim Smith. Board approved the bid, prices were the same as last year. Tim assured the board that when his insurance policy is renewed he would supply the board with the new documents for continued coverage	TB	TL	all for	
Prior Meeting Minutes -				
Approve as written	JG	TB	all for	
Treasurer's Report -				
Five Star Checking Statement for 03/31/2014 and Five Star Payroll Checking for 03/31/2014 opened by JG, reviewed, initialed, and approved.				
Five Star Checking account balance as of 03/31/2014, \$519,554.86. Five Star Payroll Checking statement as of 03/31/2014, \$3,031.95.				
Warrant presented for checks written March 12 - April 14, 2014, checks # 5900-5926 including bond principal payment for \$25,000.00 and interest payment of \$8,796.88 totaling \$50,554.37. Claims were audited by the Board of Fire Commissioner's and the treasurer was ordered to pay all vouchers audited and approved by the board.				
Transaction Detail by Account presented for period March 12 - April 14, 2014.				

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Balance sheet as of April 14, 2014 presented. Five Star Checking account balance \$503,223.92, Five Star Payroll Checking account balance \$2,555.45, Five Star CD's totaling \$285,481.94. Total for accounts \$791,261.31.				
Budget to Actual report ending April 14, 2014 presented to the board.	TL	JG	all for	
CD log presented to the board CD's totaling \$285,481.94. 3 CD's maturing in April # 9855 - \$23,749.53, # 9871 \$27,369.48, # 9898 - \$42,450.8. Interest rates checked at 3 institutions. Rates at Five Star are .3% Competitors rates on file. Motion to rollover and combine or to keep the account separate. We would like to allocate some of the funds to capital specific accounts. Kim to contact Mark Butler to ensure we follow the proper process for allocation of funds. Motion to table discussion until next meeting.	TL	TD	all for	
Fund balance appropriated at last month's meeting \$54,985.89 allocated for A9950.500 Capital Reserve Building fund. \$54,985.89 allocated for A9960.500 for Capital Reserve Apparatus. Investment options discussed and opportunities are limited. Motion to invest at Five Star Bank at .3%	TL	TB	all for	
Motion to approve the financial reports as written.	TL	JG	all for	
Purchase Requisitions -				
Code 4 - replace tips for Jaws on 1403 \$499.00 Acct # A3410.450 equipment maintenance. Code 4 is the only supplier for this equipment.	JG	MA	all for	
Paine's Garage - Demo saw 14". Stihl TS 420. \$854.44 Total. Acct # A 3410.200 Fire Equipment	MA	TB	all for	

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Discussed 10 year replacement policy for all turnout gear. It is the law. Scene support personnel do not require the same type of high end safety equipment. It still needs to be NFPA approved. To continue the discussion at another meeting. Once equipment is out of service we should look into our options to donate the gear, perhaps out of the company. Churchville Fire Equipment Fire Boots 10 Globe Boots \$320 each \$3200.00 total. Motion to purchase 10 pair of Globe boots specifically for interior firefighters.	MA	TB	all for TL abstain	
Reimbursement to SFFD for Fuel for Hovercraft 10 gallons Hi Test \$4.159 per gallon. \$41.76 total and unleaded fuel for 27.512 gallons at \$4.259 per gallon. Total \$117.17. Acct # A3410.430 Fuel. Diesel Fuel was not available at the town.	TL	MA	all for	
Tyler Fire Equipment 4 ea. scott eagle TLC Batteries \$102.71 ea. Total \$410.84. 2 ea. EV1 Morning Pride Helmets in Red. \$219.00 ea. total \$438.00. Discussed quality of the Haix boot with steel bottom equal or better to the Globe boots. Motion to rescind the purchase of the 10 globe boots. Board requested a list of members that require the boots before any of the boot purchases are approved.	MA	TB	all for	
Churchville Fire Equipment purchase requisition rescinded until Fire Chief presents a list of members requiring new boots.	MA	TB	all for	
Old Business-				
Incarnato Plumbing - Roof drain project not completed. Hoping with improving weather the FD members can assist with digging of a trench this spring.				
Alarmtech - North entry door needs work, door closer, rust and frame wear. 2 quotes are required f South door Fingerlakes Construction will be replacing the lock, due to tumbler issues. Lock may need to be rekeyed.				
Fire prevention grant information presented from Sen. Gillibrand's office. Charlie McCann will be looking into grant availability for Safety Trailer replacement. Awards are usually in May or June.				

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<p>Finger Lakes Regional EMS council invoice # 5498. Matt recommends that we do not pay the bill based on the information they hand out at the beginning of their classes. Forms do not state double classes. Kim to submit a letter to the council on why we are not going to pay the \$775.00 for EMS training. No where on the materials presented during the classes was the cancellation policy written. We will however pay \$25.00 for books and mask. Moving forward we need to be asking individuals if they have a criminal record they should not move forward with EMS training, because a record would make one ineligible. Policy review, training is paid for as long as it is completed. We need to look into an internal check and balance to ensure that individuals moving forward with EMS training will be subject to a background check and if convicted of a felony they will not be approved.</p>				
<p>Beardsley Design - site assessment completed at both facilities. Included in that there was a list of costly issues at the West Bayard St. facility. Much of this data was collected several years ago. West Bayard St. from an engineering stand point can accommodate the changes we are looking for in a 2 story structure. This would require an elevator. Tully Fire Department has been recently built with similar needs. Kim to look for additional site drawings and contact Beardsley again.</p>				
<p>Hall use changed to reflect suggested donations of \$50 and \$100 and not require fee for renting space.</p>				
<p>LOSAP - Table until presentation at next month's meeting. Important recruitment and retention program for long range planning purposes.</p>				
<p>Vehicle replacement schedule. 20 year plan for the volume of calls we have in our district.</p>				
<p>Copier Rental - Kim to investigate further.</p>				
<p>Qualified Driver List - AI no update</p>				
<p>Seat Belt no update</p>				

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HALCO - hanging heater 120,000 BTU hanging heater to replace faulty heater at Lower Lake Rd. Truck bay. \$2530.00 Halco is contracted for our heating maintenance. Motion to approve the replacement	JG	MA	all for	
Tyler letter dated March 4, 2014 read to the board. Letter was written to clarify ownership questions many customers have been having. Letter filed.				
Janitorial RFP posted in the paper. Some slight additions added to the specs to include 'Upon awarding of a contract, meet with the board to discuss.'				
New Business -				
Recruit NY is this month. How do we approve funds to run an ad in the paper. Training budget would be an area to look for funds. Matt will spearhead getting an advertisement for the paper. Motion to develop advertisement and next meeting we will approve the expense of the advertisement in the paper.	TB	MA	all for	
Gear replacement - no Rams member should be fitted for new gear. The right person needs to be outfitted in the right gear. Tim recommended a passport system to identify RAMs. A cost effective way to outfit the RAM's members.				
Chief's Report -				
Total calls 87 Total calls, 25 Fire and 62 EMS.				
WR-1 boat requires servicing before it can be placed in the water. Outdrive and impeller annual service. James Varicchio has offered to do the work at a reduced charge. Barrett's is our authorized contractor. Motion to allow James Varicchio to purchase the parts needed for outdrive and impeller on WR-1 at Barrett's to complete the required service work.	MA	JG	all for	
ITT April 21, 2014 meeting hall use approved for union meeting.				

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<p>The election for the Seneca Falls Fire Department was held on April 3, 2014 with 30 members present. The following members were voted in office by the membership. Review of the bylaws to ensure that all meet the criteria for their position. If not there is a 'grace period' if some classes are lacking. Recommended to move forward with vote and encourage all to meet the qualifications for all of the classes. Members were voted in to office as follows: Chief: Al Larsen Deputy District Chief - TIm Smith Asst Chief - Shawn Dauber Asst Chief - Donnie Spear Asst Chief - Mike Pettingill</p> <p>with the stipulation that they meet all District requirements to completed in a 6 month time period. MA and TL to complete</p>	MA	TB	all for	
Training schedule presented to the board April 2014-March 2015				
EMS inventory - no update				
Fingerlakes Regional EMS - Narcan voluntary program. Pass on information to SF Fire Department for review.				
Ladies Auxiliary June 14th chicken barbeque fundraiser approved.				
Motion to adjourn at 9:42 pm				
Next meeting scheduled for May 13, 2014 at 7 pm.				