

**Bridgeport Fire District Board of Fire Commissioner's Meeting
June 10, 2014 "APPROVED"**

Topics	Motion	2nd	vote results	f/up action
Meeting brought to order at 7:05 pm.				
Matt Anderson (14) - absent Tim Burgess (15) - absent Tom Liebner (16) - present Teresa Dauber (17) - present Joy Gladis (18) - present Al Larsen - Fire Chief				
Prior Meeting Minutes -				
Approved as written -	TL	JG	all for	
Treasurer's Report -				
Five Star Checking Statement for 05/30/14 and Five Star Payroll Checking Statement for 05/30/14 opened, by JG, reviewed, initialed and approved.				
Five Star Checking balance as of 05/30/14 \$356,212.10. Five Star Payroll balance as of 05/30/14 \$5,370.43				
Warrant presented for checks # 5950 - 5967, totaling \$8,979.31. Claims were audited by the Board of Fire Commissioner's and the Treasurer was ordered to pay all vouchers audited and approved by the board.	TL	TD	all for	
Transaction detail report May 14 - June 10, 2014 presented.				
Balance Sheet as of June 10, 2014 presented. Five Star Checking account balance \$345,528.16, Five Star Payroll Checking balance \$5370.43, Five Star CD balances \$395,703.49. Total assets as of June 10, 2014 \$746,602.08.				
Budget to actual report ending June 10, 2014 presented. Motion to approve the budget as presented.	TL	TD	all for	

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Revenue log year to date through June 10, 2014 presented to the board. Interest payment to CD acct # 8894, \$24.64 and Dividend check from NYS Insurance fund for \$103.70 deposited to Five Star Checking account. Statement reviewed by JG, initialed and approved.				
Five Star CD Chart presented to the board. Total \$395,703.49				
2014 Capital Reserve were approved in the final budget. After careful review of investment options and verifying interest rates at 3 banks the board voted to place the money in Five Star Bank in 6 month CD's interest rate of .3%. The accounts will be established as follows: \$46,000, Capital Reserve Buildings Repair/or Replacement; \$35,329.00 Capital Reserve Apparatus Repair/or Replacement; \$10,000 Capital Reserve Equipment Repair/or Replacement.	TL	TD	all for	
Purchase Requisitions -				
Seneca Office Products 1 case copy paper \$42.90 Acct # A33411.461 Office Supplies	JG	TD	all for	
Alpine Software - 2 ribbon kits for ID Card Printer \$120.00 each total \$240.00 A3411.461 Office Supplies.	TL	TD	all for	
Optimal Technologies- IT support plan purchased in 2012 has been exhausted. new plan 20 hours of IT support \$2250.00 Acct # A3411.474 IT Services. Price has remained the same.	TL	TD	all for	
Moore Medical 1 standard sphygmom BP cuff Lg Adult \$26.69, 2 ea. BP cuff Adult \$20.39 each, 1 BP Cuff Child \$20.39 ea., 1 pkg triangular bandages 12 pk, \$12.49 ea., 3 Stretcher and backboard straps \$11.09 ea., 3 naloxone hydrochloride injection usp \$49.99 ea., 1 nasal drug delivery device \$162.00, 1 epipen auto injector child \$545.00 ea. Total \$990.29 Board discussed and approved an order change to latex free items, as many people have latex sensitivity issues today. Acct # A3410.210 Equipment Medical.	JG	TD	all for	

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EMP - 10 Bemis disposable suction canister \$3.99 ea., 2 Medstorm Brass O2 regulators \$59.80 ea. total \$159.50. Acct # A3410.210 Equipment Medical.	JG	TL	all for	
Seneca Falls Fire Department reimbursement for purchase of 1 Accudose Chemical Dispensing System \$75.00 plus \$33.10 shipping total \$108.10. Acct # A3410.490 Property Maintenance.	TL	JG	all for	
Seneca Falls Fire Department reimbursement for purchase of Ethanol Free Gas for WR-1 \$4.199 per gallon total \$166.21. Acct # A3410.430.	TL	TD	all for	
Tyler Fire Equipment - out of date harnesses need replacing. 9 Class II NY Style Gemtor Harness (Right) \$219.83 each, 1 Class II NY Style Gemtor Harness (Left) \$209.83 total \$2188.30. Acct # A3410.200 Fire Equipment.	JG	TL	all for	
Old Business -				
LOSAP - VFIS representative in contact with Kim. Information packet presented to the board. Al gave Kim the active membership roster. She will forward information to Penflex and VFIS so they can come up with pricing options.				
VFIS - as per request of the board our bond was increased from \$650,000 to \$750,000. Letter was read to the board stating that this is complete.				
Incarnato drain project - not completed				
Halco - hanging heater installation completed on 5/19/2014.				
Finger Lakes Regional EMS Council, Inc. Because JL didn't drop the class and bring it to the instructors attention on time they claim he is liable for the total tuition amount of \$775.00 Although the board does not agree with the policies, Tom to discuss with Matt who had looked into this issue last month. To to email the board with their recommendations.				
Grant update - no update as of 6/2/14 Kim was told that all of the required paperwork had been accurately submitted and it is now in the hands of several departments to be approved.				

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Criminal Background check discussion - Mark Butler letter suggests adoption of this policy and add verbage on our application asking if 'you have ever been convicted of a crime. If response is yes, what would be the next step. Kim to contact Mark Butler to make the necessary changes to our application.				
Rules and Regulations discussion for suggested modifications. Tom and Matt met with some members to discuss suggestions. Areas in red have been taken out. Course requirements have been updated. Article XIII was discussed regarding 'all active firefighter members attend 25% of all training sessions..... If we have no say over attendance Article XIII should not be in Rules and Regulations. Purpose of this was to keep the District and Department policies in line with each other. Town law to be reviewed and Kim to contact Mark Butler for legal guidance.				
Tim Smith insurance renewal received.				
Empire Farms Days insurance certificate has been submitted.				
Qualified Drivers List - in the process of Driver recertification for this year. Al submitted a document with the driver certification requirements. Tim Hoster and Mike Pettingill to complete the testing for all drivers.				
Churchville - Enginer 1403 is in need of the following: NYS inspection, seat belt repair , extension on back for discharge. Engine 1403 to go to Churchville at the end of June for required work.				
North door replacement - 4 weeks from time of order. Ordered 3rd week in May. Should be available soon for replacement. Kim has contacted Mike Laird for an update. Alarmtech will then be able to complete their entry system work.				
Copier leasing 2 leases presented, Xerox and Konica. Table discussion until next meeting. Kim to continue to work on getting additional leasing bids.				
New Business -				

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Woody's Pro Clean- contract has ended - pin code deactivated for both stations				
Gary French - provided a price quote for cleaning. Fee for service for each station. Discussion regarding if this should be an hourly or a fee for service charge. Tom suggested that we are required by law to post again in the paper because we only received one bid.				
Motion to move into executive session to discuss matters pertaining to particular individuals.				
Optimal Technologies - Discussion regarding server planned replacement. Because parts are not available, the life expectancy is only 3-5 years. We are entering year 4 the the current equipment. Board feels at this time that the server gets minimal use. Kim to find our additional information. What information is backed up on the server?				
East Door closer does not shut with enough force to consistently close the door. Tom to look at it to make the necessary adjustment.				
FOIL request - response completed in time.				
Runner replacement at West station. Kim to use remaining runner from East station for the replacement.				
Letter dated June 10, 2014 from Teresa Dauber stating that effective immediately she is resigning as Board Chairman. She will continue her duties as an active board member through the length of her term.				
Chief's Report -				
Call report - not available. Al couldn't get access to computer, due to computer server issues. He mentioned that there were close to 100 calls in the month of May.				
Hall use request - ITT Goulds union meeting June 16, 2014 8-2.				
Parade schedule for approval - Clyde August 16, Engine #3 Owasco, July 4th; Engine 2 Geneva July 12, Quint 1 Penn Yan August 9, Engine # 3 Shortsville June 13th Engine 2	TL	TD	all for	

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Incident 5/30/2014 - reports presented to the board, including estimate of repair expenses at Churchville. the incident occurred while responding to a Mutual aid call, therefore Fayette Fire Dept. to cover expenses. This is according to Seneca County Policy.				
EMS Inventory - not available				
Public Comment -				
Motion to adjourn at 9:28 pm.				
Next meeting scheduled for July 8, 2014 at 7 pm.				