

**Bridgeport Fire District Board of Fire Commissioner's Meeting  
August 12, 2014 "APPROVED"**

<b>TOPICS</b>	<b>motion</b>	<b>2nd</b>	<b>vote results</b>	<b>f/up action</b>
Meeting brought to order at 7:14 pm				
Matt Anderson (14) - present Tim Burgess (15) - present Tom Liebner (16) - present Teresa Dauber (17) - present Joy Gladis (18) - present Al Larsen - Fire Chief - absent Tim Smith - Present				
Sealed bids for Floor Maintenance received and opened. Only one received from Peerless Services After review and discussion TB motioned the board to accept the bid for the following: April, Complete machine strip and refinish \$950.00 for Lower Lake Rd and \$350.00 W. Bayard St. October Complete machine scrub and re-coat \$750.00 and \$250.00 W. Bayard St. As needed High speed buffing \$300.00 Lower Lake Rd and \$100.00 W. Bayard St. Motion approved.	TB	MA	all for	
<b>Prior Meeting Minutes -</b>				
Approved as written.	TB	TD	all for	
<b>Treasurer's Report -</b>				
Five Star Checking Statement for 07/31/2014 and Five Star Payroll Checking statement for 07/31/2014 opened by JG reviewed, initialed and approved.				
Five Star Checking balance as of 07/31/2014, \$236,309.15. Five Star payroll Checking balance as of 07/31/2014, \$6858.98.				
Warrant presented for checks written July 9 - August 12, 2014 checks # 5996-6016, totaling \$34,740.51. Claims were audited by the Board of Fire Commissioner's and the Treasurer was ordered to pay all vouchers audited and approved by the board.	TB	MA	all for	
Transaction Detail by Account for July 9 - August 12, 2014 presented and reviewed for accuracy.				

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Balance Sheet as of August 12, 2014 presented. Five Star Checking balance \$201,746.20 Five Star Payroll Checking 6,814.98 Five Star CD balances \$487,032.49 Total \$695,593.67 No changes to CD's or no new revenue reported.				
Budget to actual report for period ending August 12, 2014 presented for review.				
Motion to approve the Treasurer's reports as written.	TB	JG	all for	
<b>Purchase Requisitions -</b>				
US Postal Service 1 roll postage stamps \$49.00 total A3411.462 postage	TB	TD	all for	
Peerless Services 2 ea. case of 48 roll angel soft toilet tissue \$28.00, brown roll paper towel 2 ea. case 12-450' roll \$43.00 ea. Total \$142.00 A3410.433 expendable supplies.	MA	JG	all for	
Positive Promotions - Fire prevention items - for fire prevention week. 8 each fire prevention open house kits \$2575.92, 1000 sport squeeze bottles, personalized \$1040.00 Total \$3615.92 plus shipping A3410.495 Fire Prevention	MA	JG	all for	
<b>Old Business -</b>				
LOSAP - open discussion. Great retention and program. Cost at approx. \$40,000 per year. TB, if we are going to move forward with a new structure and new apparatus requirements, feels we should wait. He said that a new facility would be a great recruitment and retention tool. Others agreed. Put on back burner until we have true dollar figures on our other long range plans, fiscally makes sense. Quint replacement by 2019. Replacement cost will be in the \$1 million range. Review of replacement for apparatus ongoing. Losap review will be off the agenda for the present time.				
Peerless Services proof of insurance received.				
EMS cancellation review policy - discussion about making this form a more generic form that reflects district policy where ever they take the class. Matt to make noted corrections for next month meeting.				

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Attendance policy - SFFD voted to change policy to 10% of all total calls. Training requirements to be discussed at next meeting. SFFD discussed and approved a policy for removing members for lack of attendance. Will go before SFFD board of directors to review on a case by case basis. Policies for SFFD need to align with BFD. Tom to contact Mark Butler regarding membership issues.				
Cloud Storage - no update				
Qualified Drive list - no update				
Entry door Lower Lake Rd. - will work on adjusting closer				
Drain Project - not completed. Tim to discuss work detail with AI to get this done asap.				
Copier -leasing - Doesn't appear to be a cost savings to lease. So we are going to scrap that idea. Kim to obtain quotes for replacement.				
Mutual Aid incident of 5/20/2014 - no update.				
Incident on 7/12/2014 with TJC personal vehicle, backed in to hydrant during a search and rescue call. His insurance company has reimbursed for repairs minus the \$500 deductible. VFIS to cover the deductible. Kim and TJ have worked with VFIS to complete the required documentation. According the NYS insurance law anytime a volunteer damages a personal vehicle during a call, their insurance carrier cannot raise rates.				
Long Range Planning Committee - Met with Beardsley and best way to utilize West Bayard St. location. Conclusion a very costly project and West Bayard Street site is too small to support the required changes and possible long term improvements. How to we fund this? Bonds, exceed tax cap Kim to contact financial people for ideas.				
<b>New Business -</b>				
Replacement plan for equipment - Tom working on this plan and will present at a later date.				

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Seneca County Board of Elections - dates September 9 12-9 Primary Election, Nov 4 6 am-9 pm General Election. Kim has submitted the Polling Site Agreement and will be responsible for building access.				
Battery backup for door at West station - suggested a quote for battery backup and see if it is viable option Kim to contact Optimal Technologies.				
Suggested to get quotes for a camera security system for the west station. Kim to contact Optimal Tech to initiate quote process.				
Drug testing - policy yearly drug screening has not been done since initial in 2011. Suggested to follow or change policy. Failure to be tested, automatic suspension. Chief to determine procedure to complete by year end. Policy should be changed to be more random and up to discretion of dept. We also want to consider reviewing accident policy and add mandatory drug testing.				
Criminal background check and policy review. Should we consider this type of check. Felony convictions is this automatic denial for membership.				
<b>Public comment - none</b>				
Motion to adjourn at 9:10 pm	TB	MA	all for	
Next meeting to be held September 9, 2014 at 7 pm.				