

**Bridgeport Fire District Board of Fire Commissioner's Meeting
November 4, 2014 "APPROVED"**

Topics	motion	2nd	vote results	f/up action
Meeting brought to order at 7 pm.				
Matt Anderson (14) - present Tim Burgess (15) - absent Tom Liebner (16) - present Teresa Dauber (17) - present Joy Gladis (18) - present Al Larsen - fire chief - present				
opening of sealed bids for Snowplowing only one bid received. Thurston's \$125.00 per plow and \$18.00 for salt. No price increase over last year.				
Motion to accept the Thurston's bid for snow removal for the 2014-15 snow plow season.	MA	TL	all for	
Prior Meeting Minutes -				
Motion to approve the meeting minutes	TD	JG	all for	
Treasurer's Report -				
Five Star Checking Statement for 10/31/14 and Five Star Payroll Checking Statement for 10/31/14 originals were not available for review. They will be available next month.				
Five Star Checking balance as of 10/31/2014 \$161,351.45. Five Star Payroll Checking Balance as of 10/31/14 \$7,137.25.				
Warrant for checks written October 15 - Nov 4, 2014 # 6064, 6065 and 6067-6076, totaling \$9,268.63. Claims were audited by the Board of Fire Commissioner's and the treasurer was ordered to pay all vouchers audited and approved by the board.	MA	TD	all for	
Transaction detail by account for Oct 15 - Nov 4, 2014 presented and reviewed for accuracy.				
Balance sheet as of Nov 4, 2014 is as follows: Five Star Checking \$149,863.36 Five Star Payroll cking 6,551.45 Five Star CD's 487,032.49 Total \$643,447.30				

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Budget to actual report through Nov 4, 2014 presented.				
CD Chart presented as of November 4, 2014.				
Motion to approved the Treasurer's reports as written.	JG	MA	all for	
Purchase Requisitions -				
Reimbursement to Donnie Spear 1431 for thruway tolls Total \$10.95 acct # A3411.456 travel	TL	TD	all for	
Seneca Office Products- 2 CE320A black ink \$65.99 ea, 1 each of the following CE321A, CE322A, CE323A colored cartridges \$63.99 Total \$323.95 Acct # A3411.461 Office Supplies	TL	TD	all for	
USPC 1 roll of stamps \$49.00 Acct # A3411.462 Postage	TL	TD	all for	
Old Business -				
Dropped class policy - draft presented by Matt. add signature lines to bottom policy for signing. attendee, Fire Chief, and representative from Board of Fire Commissioner's. Date and name of class should be included as well. Kim to create document and present next month for approval.				
Drug policy - no update				
Cloud Storage- no update				
Rules and Regulations - chief's association has new guidelines. Al to forward for Board review next month. One of the Captains brought up current requirements for various positions. Not all officers meet guidelines and training requirements. Board cannot by law make firematic decisions. Even though the Board is a separate entity, the board still has some legal authority. There is a need for review the rules and regulations and discussion to continue next month.				
Safety Trailer - photos taken, no description available yet. Surplus hovercraft could be added to the website as well. Kim to take pictures				

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Alarmtech - Battery back up is not a feasible expense. This was discussed at a previous meeting. Installation is complete on the Community room exterior door. Kim mentioned that in order to release the door, once the pin code or fob are entered, the knob must be turned left to release. There was a \$200.00 reduction in the final cost, as they didn't require some of the equipment they had quoted.				
Drainage ditch - not rerouted yet. Drainage grates are beginning to fall in and is it a safety concern. Discussion about contacting a mason to repair the channel so the grates stay in place like they were intended. Matt to a contact someone for site review.				
Engine #1401 has been delivered to Churchville for repair. The repair should take 2-3 weeks. The Fayette FD insurance company will be making payment directly to Churchville.				
Audit 2013 - update - Kim has received a few action items to respond to over the next week.				
Cameras - minimum of 2-3 per locations and some discussion about exterior. Kim and Tom to work on an RFP for posting next month.				
MES - annual service agreement for the Scott SCBA air packs. Service will need to be completed by January. Motion to approve the agreement with MES for this year. Tyler no longer provides this service. \$73.00 hourly labor rate and \$30.00 per pack. Price was less than what Tyler charged. We have a deadline to maintain this lifesaving equipment, as it needs to be inspected in January. Next year explore additional providers for this service.	TL	JG	all for abstain - MA	
RL Powers - hanging heaters service - completed				
New Business -				
Fire Commissioner 5 year vacancy. Petition's due Nov 19th.				
Phone call regarding a safety concern for first responders. Al to contact County codes to followup.				

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Legal retainer for local attorney - Motion to have Tom contact Charles Shaffer for discussion on retainer. Any other properties in mind for a location? Tom will followup with board at next meeting	MA	JG	all for	
Lights exterior at Lower Lake Rd and interior between double doors o community room entrance. Kim to contact electric contractor for repair.				
Chief's Report -				
Call Report not completed				
Computer issues AI to give Kim laptop and air card for repair				
No Hall use requests				
EMS inventory - none available				
Permission to buy a pallet of speedy dry and store for future use. PO log addition to Autozone				
Upcoming Mandatory training with Charlie McCann				
Annual Banquet - went very well				
Final Budget approval Budget hearing was held on October 21, 2014. No public comment at that meeting. One final change: Due to rising costs of equipment maintenance A3410.450 equipment maintenance increase \$5,000 to \$35,000, reducing A9950.500 Transfer to cap Reserve-Building \$2500 to \$44,830 and A9980.500 Transfer to Cap Reserve- Apparatus reduce \$2500 to \$44830 Motion to accept the budget as amended. Kim to submit to town with requested changes by November 7, 2014.	MA	JG	all for	
Public Comment -	JG	MA	all for	
Motion to adjourn at 8:34 pm				
Next meeting to be held on December 9, 2014 at 7 pm				