

BRIDGEPORT FIRE DISTRICT BOARD OF FIRE COMMISSIONER'S MEETING

February 19, 2019 "APPROVED"

Topics	Motion	2nd	Vote results
Meeting was brought to order at 7:00 pm			
Daniel O'Neil (23) – present – Board Chair - Present Joy Gladis (19) – present Michael Piscitelli – (20) – present Robert Engster (21) – absent Timothy Hoster (22) – present Mike Pettingill Steve Farnsworth Louis Archer			
Prior Meeting Minutes -			
Motion to approve the meeting minutes from January 8, 2019 and Organizational meeting.			
Treasurer's Report -			
2019 IRS reimbursement rate - \$.58/mile			
2018 year end Five Star interest income \$450.24 Five Star bank accounts.			
Five Star Checking and Payroll Checking Statements dated 01/31/19, Five Star MM Apparatus, Building, Equipment and Undesignated Statements dated 01/31/19 were opened by JG, Reviewed, Initialed and approved.			
Warrant 2018 Dec 29-31, 2018 cks #7237 lost in mail. stop payment order issued check rewritten #7264 for \$50.00 M. Rhinehart.			
Warrant Dec 30-31, 2018 cks # 7247, 725054, 7258-61, 7163 -65, 7272 Total \$3148.85			
Warrant Jan 9-Feb 12, 2019 Ck # 7248-49, 7255-57, 7262, 7266 -71, 7273-78 total \$9347.60			
Balance sheet as of February 12, 2019: Five Star Checking \$146,509.65 Five Star Payroll Cking 13,340.25 Five Star MM Apparatus 235,710.09 Five Star MM Building 279,447.80 Five Star MM Equip 95,140.97 Five Star MM Undesig <u>58,758.42</u> Total \$828,907.18			
Transaction detail by account December 30-31, 2018.			
Budget to Actual for period ending December 31, 2019.			
Money Chart as of February 12, 2019			
Revenue Chart as of February 12, 2019, State of NY \$8000 DCJS 2018-19 grant reimbursement received and deposited in the checking acct on 02/04/19.			
Motion to approve the Treasurer's report as written.	JG	TH	All for
Purchase Requisition -			
Fingerlakes Communication 5 ea. Item # A04RAC9JA2AN non-IS Minitor VI 450-486 mhz 5 chw/standard charger \$396.00/ea total \$1980.00 Acct # A3410.370 radio equipment	JG	TH	All for
Fingerlakes Communication – 5 ea. NIMH cap Battery \$64.00 ea. Total \$320.00 Acct # A3410.270 Radio Equipment.	TH	MP	All for
Churchville Fire Equipment – 1 PBI Black Lettering Patch – G Daily \$47.00 Acct# A3410.433	TH	DO	All for

Expend Supply.			
Churchville Fire Equipment – 5 ea. Survivor Rechargeable Battery \$36.00 ea. Total \$180.00 Acct # A3410.432 Expend Equip.	JG	TH	All for
Geneva Firematics Committee – 6 ea. Fire Training Seminar attendance : J. Capacci, N. Capacci, M. Mestan, M. Buehler, M. Turner, C. Jesmer. \$120.00 total A3410.480 Training.	MP	JG	All for
Iam responding – year 5 of 5 in our contract total \$650.00.			
Kim Gribnau – Mileage reimbursement 114 @ \$.58=\$66.12 total, 100 ea. Forever stamps purchased before the price hike. \$50.00	TH	JG	All for
Churchville Fire – 1 ea., Globe Metro Boots, emergency purchase for A. Larsen \$380.00 A3410.432 Expend Equip.	DO	MP	All for
Dival Safety – lettering change for turnout gear. Not to exceed \$175.00. Price includes shipping and labor. Lettering for AJ Daily.	DO	JG	All for
Old Business -			
Audit 2017 finally completed. Revised management letter received. Time to prepare for 2018 Audit.			
Jerome – Bauer Air Quality report received and posted on equipment.			
Rules and Regulations – Proposed changes reviewed. Motion to approve the changes as presented.	JG	DO	All for
Procurement Policy updated to reflect GML. Policy revisions reviewed and were approved.	MP	TH	All for
Question regarding State Contract pricing. If an item listed on state contract can it be purchased for less than listed contract price? Do we need to follow purchasing policy and obtain additional verbal/written quotes? Kim to find out.			
IT – exposed coax cable on roof at West Station, source of periodic outages. Do we want to move indoors? Decided not to move at this time.			
VPN fire wall update need 2 one for each station. Cisco ASA Approx. \$1000.00 each. Plus labor. 3 hours remaining on our service contract. Kim to find out approx. hours for this update.			
EMS Letter of Affiliation needed for McKesson Account. They took over for Moore Medical. Call M. Olmstead to determine who the med director will be for this.			
New Business -			
Scissor lift rental to replace light bulbs in truck bays. \$95.00 per day. Plan on completing in one day. Safer and more efficient.	JG	MP	All for
Incident 01/10/19 insurance claim update – Estimate \$2265.58-\$250.00 deductible. Received check for \$2015.58. Table discussion for next meeting. Repair in April after snow removal season?			
Request from Fire Prevention Chair to hold it in October at the field. Lifenet and other demos could be done there. Discussion that we would need a generator, power, porta potty, tent, etc... Weather is also unpredictable. Decision tabled until we get an update on property sale.			
First Due Services \$.21/ft. Suction testing – declined. Pricing is the same as 2017, last testing. Motion to approve the contract pricing for 2019. Would like testing to be scheduled in May.	DO	TH	All for
Dival Safety – Annual SCBA Maintenance quote 5 year contract presented. This is only a maintenance/service contract and does not include fit testing or any additional repairs. Better pricing if we agree to a contract. \$75.00 labor. 2018 inspection determined several packs in bad shape. MES didn't provide the level of service that was required. They missed many repairs that needed work. Hold on signing contract until we discuss replacement with new packs.			
Dival Safety – new pack pricing. Would like to work in better pricing for trade ins. This price quote gives us 20 bottles at no charge. Current masks will not work on newer equipment. So			

<p>their replacement is included. \$265.00 ea. 3 Scott p.k tracker, similar to thermal imaging camera, aids in locating firefighters in buildings. Total \$159,725. \$24,250 current trade in 24 pks and spare bottles. This pricing falls below pricing on current state contract. Much of this equipment has reached its life expectancy and drain batteries. To reduce confusion would like to replace all the equipment at once. 6 packs for each truck and 2 for small one. This equipment are completely different than current packs.</p> <p>Partial purchase/ lease purchase option? Find out pricing for this. How many years? Negotiate more \$ for trade in?</p> <p>Dival offers no \$ advantage to purchase with another Dept. to increase quantity.</p> <p>We will need a referendum to use cap reserve funds. Would like to make purchase June/July timeframe.</p>			
<p>Polling site agreement – June 25 and Nov5, 2019 election dates. Will request proof of insured.</p>			
<p>Chief's Report -</p>			
<p>Call totals - na</p>			
<p>Attendance report - na</p>			
<p>EMS Status – EMS class sign up advance requires board approval. Financial responsibility falls on member if they do not complete the course. Currently on DS and RK are EMS certified.</p>			
<p>Hall use for Girl Scout cookie Drive confirmed March 9th, 12-4. Only one truck bay needed.</p>			
<p>Hall use – D. Spear 03/30/19. Waive feel</p>	MP	DO	All for
<p>Hall use request – M. Pettingill 5/5/19 for a wedding. There was discussion regarding our alcohol policy for hall events. The board approved with the understanding that there is no alcohol allowed. Our policy clearly states that ‘No alcohol is to be consumed on the premise.’ The district does not want to take on this liability.</p>			
<p>Parades for 2019 – Seeking permission to participate in the following: only one vehicle per parade. Geneva – Sat in July – Quint, Phelps 1st Sat in August, 1 Engine, Clyde – August, 1 engine</p>	MP	JG	All for
<p>Agreement for member to ride with another dept. – C. Regan – Will be attending FLCC and wants permission to ride along with Hopewell. Chief has not heard from their chief as of this meeting. Approval tabled until that discussion occurs.</p> <p>J. Larsen – Romulus. Stacy Bennett mentioned he may have Josh fitted in Romulus. Approved as a mutual aid rider. Will use his SF gear until new is delivered. Would like written agreement from both Fire Depts. Stating that they are financially responsible for replacement if lost or damaged.</p>	TH	DO	All for
<p>Public Comment – none</p>			
<p>Next meeting scheduled for March 12, 2019 at 7 pm.</p>			