

BRIDGEPORT FIRE DISTRICT BOARD OF FIRE COMMISSIONER'S MEETING

March 12, 2019 "APPROVED"

Topics	Motion	2nd	Vote results
Meeting was brought to order at 7:00 pm.			
Daniel O'Neil (23) – Board Chairman, present Joy Gladis (19) – present Michael Piscitelli – (20) – present Robert Engster – (21) – absent Timothy Hoster – (22) - present Mike Rhinehart – Chief Al Larsen – Deputy Chief Steve Farnsworth			
Prior Meeting Minutes -			
Motion to approve the meeting minutes from February 12, 2019.			
Treasurer's Report-			
Tax Levy check deposited on March 4, 2019. 2% check received on 11/19/18 included an overpayment of \$160.91. That amount was taken out of the tax levy check. Check amount \$453,080.09. The SFVFD will need to reimburse the BFD for the \$160.91 overpayment. Kim to forward documents to MP and TH.			
Review of 2018 year end budget modification. Motion to approve the 2018 budget modifications and approve the 2018 Final Budget, and 2018 Final Budget to Actual as presented.	JG	TH	All for
2018 Budget remaining funds of \$20,000 were appropriated to A599, as revenue. There is an additional \$50,000 remaining from 2018. Should we put in Equipment Cap reserves for air pack replacement? We also have not moved forward with any building plans. Drain, flooring, and other building inefficiencies still remain at W. Bayard. In 2024 we would like to replace Eng. 3. This cost will probably exceed \$600,000. We still have a bond payment on Eng. 1 through 2028. Before deciding where to put this money we need a long term Capital Plan. We could use to pay down principal for aerial. We were able to purchase the aerial without a tax increase because we planned and save a large down payment. We're only at year 2 of a 10 year payment plan. Are air packs a necessity this year? They will cost approx. \$160,000 to replace. This price includes trade in. Are there any other trade in options? Should we see if another company will pay more for them? Current air packs were purchased in 2008. We have a very well equipped department and do not think there are any additional large Capital Expenditures in the short term. Should we split the \$50,000? Transfer tabled for further discussion.			
Request to transfer from general checking 2019 Capital Reserve of \$69,697.00 to			

Capital Reserve Building cosigned.			
PNC – Pierce Equipment Finance - \$76,713.21 due 03/23/2019. Transfer cosigned and approved.			
Depository Trust Company Lease Payment - \$25,000 principal and \$5984.37 interest payments due on 04/01/2019. Transfer documents presented and cosigned.			
Five Star Checking and Payroll Checking dated 02/28/19, Five Star MM Apparatus, Building, Equipment and Undesignated Statements dated 02/28/19 were opened by JG, reviewed, initialed and approved.			
Final 2018 Warrant for check # 7279 Raymond Wager CPA for \$5,145.00.			
2019 Warrant for Checks written February 13-March 12, 2019 cks # 7280-7301 totaling \$ 13,039.03. The treasurer was ordered to pay all warranted items.			
Transaction detail by account Feb 13-March 12, 2019 was presented. Budget to Actual thru 03/12/19 was presented. Money Market chart as of 03/12/19 was presented.			
Balance sheet as of March 12, 2019 is as follows: Five Star Checking \$569,384.39 Five Star Payroll 10,267.78 Five Star MM Apparatus \$235,720.94 Five Star MM Buildings 279,477.81 Five Star MM Equipment 95,145.35 Five Star MM Undesignated 58,761.13 Total: \$1,248,757.40			
Revenue log – Village of Ovid \$500.00 sale of surplus 100 ft. of hydraulic hose. Gladfelter Insurance Group \$7294.00 2015-17 insurance premium refund.			
Motion to approve the Treasurer’s reports as written.	JG	MP	All for
Purchase Requisitions -			
Kim Gribnau – mileage reimbursement 98 miles \$56.84 total.	JG	TH	All for
Old Business -			
VPN firewall upgrade – Continue discussion about VPN replacement upgrade at both sites. Hourly service will approx. 2 hours offsite per firewall and then 1-2 hours to create crypto keys and VPN. Motion to approve the upgrade	DO	TH	All for
Dival Safety – leasing program for airpaks. Al waiting on pricing information. Pricing example \$70,000 down would mean an annual 5 year payment of \$19,000. Maximum lease term – 5 years. Al mentioned that the landfill donation of \$15,000 (must go toward fire service related purchases) could be used for a down payment. All of the turnout gear has been updated and new recently purchased new jaws.			
State Contract pricing – still have not gotten clarification. Waiting for return call from the State Comptroller’s office.			
Received Letter of Affirmation from Finger Lakes Health director for purchase of EMS supplies.			
Scissor lift – Bryan will schedule a date when all bulbs can be replace in one day.			

First Due hose testing – scheduled for May 29 th , 8 am start or mid am if finishing another job. Date cleared with Bryan.			
SH update – 14 foot easement to be added to purchase agreement before signing. Motion to approve the agreement with the easement addition. They will need to approach the Town planning board for approval.	DO	JG	All for
New Business -			
Ovid Street Property – GBT realty approached DO. They are interested in purchasing the road front portion of the Ovid St property for a retail space. They will also purchase entire property if that is our requirement. Do we want to keep maintaining property so we can move forward with future plans? Any sale of over \$50,000 will require a referendum. Agreement must be for ‘fair market value’. We don’t believe that the deed has any restrictions. Property is worthless to FD without the frontage. Do we want to keep for storage building? Do we foresee BFD coming up with a plan to build a new building that will cost approx. \$2.5 million? What is the plan for financing? The majority of SFVFD membership would like to stay at the W Bayard St. location.			
Kinsley Power – Kohler generator biannual service completed.			
Seneca County codes inspection. 2 action items: 1. Door closers at East station. Ask Bryan to repair. West Station furnace flue has holes in it and will need to be replaced. Kim to contact HALCO.			
Pierce safety recall on aerial. Will not need to be out of service to address recall. Churchville will be here on 3-13-19.			
Chief’s Report -			
Call totals – na			
Attendance report as of 02/28/19.			
Hall use request – A. Anderson 04/14/19 fee waived.			
Substance abuse policy – changes added to policy. Non-members are not allowed to carry in or consume alcohol in district property. This can only occur with advance approval of the BFD for banquets, parties and dinners. Motion to approve as written.	DO	TH	All for
C. Reagan –mutual aid rider for Hopewell. Al spoke to the Hopewell chief. He said Cody has been fitted with their gear. He agreed to be financially liable for any damages to any SFVFD gear. Kim will need to forward a copy of CR physical. Motion to approved CR as a mutual aid rider	DO	TH	All for.
Last meeting for Fire Chief, Mike Rhinehart. He thanked the BFD for their support. During his tenure he was able to get a number of large projects completed.			
Public Comment – none			
Motion to adjourn at 8:08 pm.			
Next meeting scheduled for April 9, 2019 at 7pm.			