

**Bridgeport Fire District Board of Fire Commissioner's Meeting**  
**March 8, 2016 "APPROVED"**

Topics	Motion	2nd	Vote results	F/up action
Meeting brought to order at 7:01 pm				
Tom Liebner - (16) - present Joy Gladis - (18) - present Matt Anderson - (19) - present Mike Piscitelli - (20) - present Al Larsen - Chief				
<b>Prior Meeting Minutes -</b>				
Motion to approve the meeting minutes from February 9, 2016	JG	MP	All for	
<b>Treasurer's Report -</b>				
Five Star Checking statement dated 02/29/16, Five Star Payroll Checking Statement dated 02/29/16, Five Star Money Market Statement dated 02/26/16, and the payroll reports were opened by JG, reviewed, initialed and approved.				
Five Star Checking balance as of 02/29/16 \$166,506.48. Five Star Payroll Checking Balance as of 02/29/16 \$3,944.81 Five Star Money Market balance as of 02/26/16 \$154,275.87				
Warrant for checks written Feb 10- Mar 8, 2016 totaling \$ 37,394.64. Cks. 6437-6455. Ck. # 6456 was for 2015. The treasurer was ordered by the board to pay all invoices.	JG	MP	All for	
Balance sheet as of March 8, 2016 is as follows: Five Star Checking \$ 136,022.13 Five Star Payroll 4,094.81 Five Star Money mkt \$154,275.87 Five Star CDs \$404,696.27 Total \$699,089.08				
Transaction Detail by account Feb 10 - Mar 8, 2016 presented.				
Budget to Actual 2015 - this report has not gone final. Approx. \$37,140.74 remaining in the 2015 budget after the capital reserve transfers for 2015 are completed. Motion to move the \$44,830, 2015 capital reserve Building A9980.500 to the Money Market account at Five Star Bank. Motion to move the \$44,830 from A9960.500 Apparatus to a 12 month Five Star CD at an interest rate of .12%. This is to be combined with the 2016 Apparatus fund A9960.500 of \$77,118. Authorize Kim to do so when the 2016 tax levy check arrives. Total \$121,948.00. Competitive interest rates were checked with 2 additional Commercial banks. Interest rates quoted on file.	MA	TL	All for	
Budget to Actual thru March 8, 2016 presented.				

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CD and Money Market chart thru March 8, 2016.				
Revenue Log thru March 8, 2016 \$50.00 deposit on 02/17/16 hall use				
Depository Trust Co. Lease payment and interest due on April 1, 2016. Motion to approve the Treasurer's reports as written.	TL	JG	All for	
<b>Purchase Requisitions -</b>				
Moore Medical - 2 ea. #80915 instant glucose \$19.39 ea., 4 ea. #86467 Blood Pressure cuff \$27.09 ea., 2 ea. #90829 Heart Start ped defib pads \$110.00 ea., 1 ea. #89987 Case/24 cold packs \$17.29 ea.. 10 ea. #15051 Adult non-rebreather Adult masks \$1.09 ea. Total \$389.68 Acct # A3410.451 EMS supplies.	TL	MP	All for	
MES - 2 ea. Rhyno2 windshield cutter \$699.00 total \$1398.00 Price quoted from Fire Safety \$750.00 each. Acct. # A3410.200 Fire Equipment.	TL	MP	All for	
MES - 6 Morning Pride EV1 helmet per spec \$265.00 ea.. Total \$1590.00 Acct # A3410.200 another quote received from Illinois Fire and Police \$286.00.	MA	MP	All for	
Laerdal BLS instructor package \$110.00 total. Acct # A3410.484 EMS training.	TL	JG	All for	
Alpine Software - 100 each ID cards w/proximity chip. \$4.75 each total \$475.00 Acct # A3410.433 Expendable supplies.	MA	TL	All for	
Bergmann - \$2800.00 architect.preparation of EAF. Dec 26 - Feb 12, 2016.	TL	MA	All for	
Kim Gribnau - mileage reimbursement 96 miles @ \$.54 total \$51.84.	JG	MA	All for	
CNY CPR motion to pay invoice for the 15 BLS cards for a total of \$150.00. The board does not authorize payment of the instructor monitoring as this has not been completed. Al to contact instructor for clarification of charges.	TL	MA	All for	
<b>Old Business -</b>				
Purchase policy - Matt working on Tom and Terri to review.				
Auctions International 10% fee off selling price. Paid by purchaser. Kim has completed the listing and it will be posted to the site this month. Operating permit received and good through 12/16/2016.				
Devair Compressor - no update.				
Seneca County Codes - Kohler generator inspection complete. Rolling door inspection. Reports to be forwarded to county codes. County inspection completed.				

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Incident on 12-14-15 - Canoga Fire Department - FL Construction work agreement signed and Canoga Fire Department to pay \$395.00 for the damages. Kim forwarded the invoice to Nate, Fire Chief with Canoga FD.				
emsCharts – Matt contacted the state regarding our reporting responsibilities. See attached email, because we are not a certified EMS agency, therefore we are not required to submit e-PCRs. Al recommended discontinuing emsCharts service. We received a prorated invoice for Jan and Feb 2016 for \$288.00. Joy to find out where to get more paper PCRs so they are available in the vehicles. Paper PCRs are on 1452. Motion to approve payment to emscharts \$288.00 We will no longer be using e-PCRs.	JG	TL	All for	
Bernard P Donegan - Tom to contact to discuss their invoice. At board request, hold off on payment				
Volunteer notice ran in paper 2/26/16 and has been posted to front page of FingerLakes 1. No responses received at this time.				
Safety trailer - Mike to remove the SF lettering before disposing.				
Brad Pinsky - Dave Garwood will be coming Wednesday at 5 pm to meet the board.				
Peerless Services - update - Kim contacted regarding some of the cleaning issues. The board still feels that that they have not been meeting the terms of our spec and agreement. Kim to contact again.				
109 Ovid Street - Matt spoke to secretary waiting for 2 signatures. Contact Joe and Jim regarding the containers that are on the property. The board agreed to a Post Possession Agreement. This was signed by Matthew Anderson. Motion to approve payment not to exceed \$15,000 on the Ovid St. property. Acct. # A3410.290 Improvements.	MA	TL	All for	
<b>New Business -</b>				
RFP posting, service and inspection chart handed out to the committee. This is the guide that Kim works on to ensure we adhere to a schedule. Any additions are welcome as this is a working document. Kim is also working on a contact sheet that will be distributed at our April meeting.				
Tax Levy Check -Kim spoke to Town office the check should be ready by end of the week.				
UL – Churchville Fire does not do a UL Non-destruct test in our annual testing. This is an insurance requirement every five years. Kim confirmed this with our insurance carrier to ensure this is not a redundancy. 2016 fee is \$1435.00 Motion to approve the test for 2016.	TL	MP	All for	

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RL Powers - Heating at the West Station truck bay. One of the burners was smoking and rattling. Dave came out twice to repair. The first time he only replaced a burner as her ran the systems and could not find anything additionally wrong with it. Several days later it was not working properly again. Repair is complete. Will not charge for travel time for the 2nd visit.				
AFDSNY - Regional Training, April 16, 2016, 9-4 in Batavia. Kim to attend for the day. Matt will check his schedule for the afternoon program. Motion to approve this expenditure of \$50.00 plus travel expenses.	TL	JG	All for	
Raymond Wager letter of engagement for 2015 Audit. Kim to complete document submission by the end of next week.				
Lawn Maintenance Services bid and posting reviewed. Kim to post in the paper this week. Sealed bids will be opened on April 12, 2016 at 7 pm. Motion to post in the Fingerlakes Times.	JG	MP	all for	
First Due Services hose testing \$0.21 per foot for 2016 testing. Motion to approve First Due Services. Testing due in April. Kim to schedule and notify Chief so he can schedule an operator.	MP	JG	All for	
Boat Trailer needs servicing when the boat is in the water. New tires, rail replacement and brakes. Add to maintenance log. Motion to approve expenditure not to exceed \$1500.				
Need 2 new fire house flags and American flags. No more than \$250.00 for the poles. Al to get ladder truck down to look at pole repair at East station.				
<b>Chief's Report -</b>				
Feb 41 Fire, 58 EMS total 99 calls.				
Call Response 04/01/2015 - 02/29/2016 distributed.				
Drug overdoses have increased in the district. Need to be aware of what responders are wearing on their feet. Safety is always first. Call from Sargent Rhinehart stating we should consider purchase of bulletproof vests. Sheriff's dept. has offered to donate used vests when they get replacements. Challenges persist with the County radio system. Al to contact Melissa and express lack of radio service that is unacceptable.				
Upcoming driver certification next Monday. Following Monday fit testing. Our county equipment is not working. FD will borrow from Ontario County to complete the certification.				
Hall use - Deb DiMatteo April 23rd all afternoon for a birthday party. \$100 fee for hall and kitchen use. Refundable \$50.00 deposit is also required				
Public Comment - Greg Lazzaro, Town Supervisor did not show.				
Motion to adjourn 8:44 pm.				
Next meeting will be held on April12, 2016 at 7 pm.				