

**Bridgeport Fire District Board Of Fire Commissioner's Meeting
April 12, 2016 "APPROVED"**

Topics	Motion	2nd	Vote results	F/up action
Meeting brought to order 6:58 pm				
Tom Liebner(16) - present Joy Gladis (18) - present Matt Anderson (20) - present Mike Piscitelli (21) - present Al Larsen - Chief Dan O'Neil Steve Farnsworth Peg Nicandri Ray Kriegelstein Joe Istvan Tom Simbari Willis Rhinehart Josh Larsen				
Bergmann Associates -Bergmann Associates update. Tom Somber and Joe Istvan present. Property sold. Site plans, environmental review SEQR review. and floor plans on going. Bar chart timeline presented. Attorney to draft a resolution for us to be lead agency on review of building project.				
Board of Commissioner's Vacancies - several people expressed interest in the vacancy.				
Motion to go into executive session to discuss commissioner vacancy at 7:22 pm.	TL	JG	All for	
Motion to exit executive session and return to regular board meeting at 7:41 pm.	TL	MP	All for	
Thank you for expressing interest in the commissioner vacancy. Matthew Anderson submitted his written resignation as a Fire Commissioner. Next motion to approve officers for the SFVFD. They are as follows: District Chief - Allen Larsen Deputy Chief - Michael Rhinehart First Asst. Chief - Matthew DeVries Second Asst. Chief - Matthew Anderson Third Asst. Chief- Timothy Smith Captain - Josh Larsen Captain - Lewis Archer Captain - Shawn Dauber Captain - Ray Kriegelstein Tom motion to approve the officers as presented.	TL	JG	All for	

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Motion to appoint Dan O'Neil for Teresa's vacancy. Willis Rhinehart to Matt Anderson's vacancy. Positions go into effect until December 31st. 30 days to go to the town office and get sworn in. Kim to forward information regarding mandatory Fire Commissioner training. Kim to contact Five Star Bank for signatory changes. Teresa Dauber and Matthew Anderson to be taken off and Willis Rhinehart and Dan O'Neil to be added.	TL	JG	All for	
Prior meeting minutes -				
Motion to approve meeting minutes from March 8 and 9, 2016.	MP	JG	All for	
Opening of sealed bids for Lawn and Grounds maintenance. Only one bid received from Tim Smith, proof of insurance also presented. Lower Lake Rd and Boat House \$60.00. West Bayard St. \$50.00 \$35.00 per hour for additional work. Mulch and other supplies at cost will be billed separately. Prices the same as last year. Motion to approve Tim Smith for the season for lawn and grounds maintenance. Motion to also include 109 Ovid Street property. The board to review the needs for the Ovid St property and decide what our priorities are.	JG	TL	All for	
Treasurer's Report -				
Five Star Checking statement dated 03/31/16, Five Star Payroll Checking statement dated 03/31/16, Five Star Money Market Statement dated 03/30/16, and the payroll reports were opened by JG, reviewed, initialed and approved.				
Five Star Checking balance as of 03/31/16 was \$351,166.31. Five Star Payroll Checking statement as of 03/31/16 was \$1708.35. Five Star Money Market as of 03/30/16 was \$99,107.80.				
Balance Sheet as of April 12, 2016 is as follows: Five Star Checking \$336,324.10 Five Star Payroll 1,888.44 Five Star Money mkt 99,107.80 Five Star CDs 526,644.27 Total \$963,964.61				
Transaction detail by account through April 12, 2016				

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Budget to Actual through April 12, 2016				
CD Chart as of April 12, 2016				
Revenue Log as of April 12, 2016				
Terri requested an extension on the 2015 AUD. The report must be filed with the state by May 1, 2016. Kim has reached out to her for an update. 2015 Budget and modifications have not been finalized.	TL	MP	All for	
Motion to approve the treasurer's reports as written. Kim ordered by the Board of Fire Commissioner's to pay the Warranted items for March 9 - April 12, 2016.				
Undesignated fund recommend the funds to be placed in Apparatus repair and replacement. Motion to take undesignated fund totaling \$64,745.30 and split evenly. Place in to 2 CD's one for Capital Reserve Apparatus Repair and Replacement and the other Capital Reserve Equipment Repair and Replacement. 12 month CD's each at .12 %.				
Purchase Requisitions -				
MES - 6 Honeywell EV1 helmet per spec Black \$265.00 ea.. 2 Honeywell EV1 helmet per spec Red \$265.00 ea.. 3 ea.. Honeywell EV1 helmet per spec white \$265.00 Total\$2915.00. Additional quote presented from The Fire Store \$314.39 ea. quoted. acct # A3410.200 fire equipment.	TL	JG	All for	
Moore Medical - 2 naso pharyngeal Airway Kits # 52971 \$25.79 ea.. And 1 alcohol Prep pads # 98721 \$3.39 ea.. Total \$54.97 acct# 3410.451 EMS supplies.	TL	MP	All for	
USPC - 1 roll stamps \$49.00 acct: A3411.462 postage	TL	JG	All for	
I am Responding year 2 of 5 year contract \$650.00. Motion to pay.	TL	MP	All for	
Kim Gribnau mileage reimbursement. 179 miles @ \$.54 total \$96.66 and \$10.00 for Copy Shop survey map copies paid for with cash as request of the board. Total \$106.66.Motion to pay.	TL	JG	All for	
Old Business -				

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Auctions International - \$5250.00 final selling price for the surplus 1990 hovercraft. Schedule late pm so Mike Pettingill can drive the equipment down to the boat launch for pick up. extra blades and bags set aside for pick up. Purchaser has 5 business days to finalize payment with Auctions International.				
Purchasing policy - Dave Garwood to review and make recommendations to the board for updates. Will be part of the binder update pricing.				
Binder updates provided and presented by Pinksey Law. Could possibly be completed and budgeted for 2016. Motion to approve the updating of our binders. A flat rate of \$4800.00 policy and compliance manuals. Kim to contact Dave to get moving on this project. Dan O'Neil will act as the liaison with our attorney's office.	JG	MP	All for	
Devair Compressor - no update. Matt to look into. Compressor does not run constantly so probably running okay despite the crack.				
Inventory - completed list need to be created for all items. Bill Rhinehart will spearhead and requested to work with a Captain for each truck. Kim to assist when possible.				
Janitorial topics . We can contract out to individuals according to our legal council. Cannot employ a Commissioner or a family member of a commissioner. Does it need to go out for bid? We need to look into Floor maintenance to be a separate bid.				
BP Donegan - charged for services before we entered a contractual agreement with them. Jason to contact his superiors regarding the invoice. Cannot pay for services rendered before we enter a contract.				
Safety Trailer removal - Now the weather has improved Mike to take care of it.				
Dive gear owned by the Dept., not the District. We will not need to inventory.				
RL Powers - heating system in truck bay repaired. drain near exhaust valve leaking. Heating system is leaking rust all over back of bay. Kim to contact Dave Powers to look at disconnect.				
AFDSNY - training Sat April 16, 2016				
UL Testing scheduled for April 26th.				

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First Due Services - hose testing scheduled for late April, early May. Steve from First Due to call and schedule.				
Flag pole - need Quint to look at pole. No update.				
Fingerlakes Construction repair on Northwest building corner completed. Canoga FD paid for the entire repair \$395.00.				
Audit 2015 - Kim still gathering documents and waiting for 2015 AUD to be completed.				
Contact sheet - distributed.				
New Business -				
109 Ovid St. Power to be shut off on April 15th. Meter read completed on April 8th. NYSEG said there will be no charge to turn the power back on for the festival.				
Motion to continue reoccurring All Season Pest spider spray at Lower Lake Rd. Location.	TL	JG	All for	
109 Ovid St added to our insurance policy at no additional charge. Not considered a vacant lot. Building insured for \$5000. Minimum requirement.				
Town of Seneca Falls Tax Assessor Don Collins contacted. 109 Ovid Street property will be now be tax exempt. Taxes paid through 2016.				
Hall use form updated to include covering of tables for events. Renters will be liable for any damages to tables and chairs and to be paid at renters expense.				
Board of Elections primary April 19, 2016 12-9.				
Chiefs Report -				
Radio mount in quint broke. Lewis to contact Churchville for repair. Temporary velcro strips to hold radios in place for charging purposes.				
Call report presented March 2016 26 Fire, 54 EMS 80 total.				
Hall use request - LAX April 23rd. For a car wash.				
Sebastiano Gentile - new member approve as a firefighter - SFPD - interior, drive and possible EMT.	TL	MP	All for	
James Gutierrez - new member approve as interior and possible EMT.	TL	JG	All for	
Fit test completed				
Driver Certification - still on going.				

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Vest on 1451 and 1452 will be donated when county gets new replacement vests.				
Training ongoing.				
Public Comment - none				
Motion to adjourn at 9:06 pm. Next meeting scheduled for May 10, 2016 at 7 pm.				