

**Bridgeport Fire District Board of Fire Commissioner's Meeting
June 14, 2016 "UNAPPROVED"**

Topics	Motion	2nd	Vote results	F/up action
Meeting brought to order at 7:03 pm				
Tom Liebner- (16) - present Dan O'Neil (16) - present Joy Gladis (18) - present Bill Rhinehart (19) - present Mike Piscitelli - (20) - present Al Larsen Mike Rhinehart				
Opening sealed bids: Electrical – 2 received. Merkley Electric and Caratozzolo Merkley – annual safety walk thru \$275.00. \$57.50 per hr. materials + 10%. 3 hour minimum. Emergency repairs within 3 hours. Located within 20 min of Fire House. Kohler generator annual \$470.00 Liability insurance certificate furnished. Kim to contact regarding after hours and holiday hourly rate. Caratozzolo Electric – per bid spec - \$80.00 per hour. Overtime and after hours \$120.00/hr materials + 10% Plumbing - 1 bid received. Caratozzolo Electric. Prices same as Electrical bid \$. Listed above Janitorial -1 bid received Deb's Cleaning Service – Deb Larsen - \$550.00 per month for both stations. Proof of insurance provided. Kim to contact Peerless and give them their notice. Kim to source cleaning supplies and paper products. Floor Maintenance – no bids received. Kim spoke to Woody's Floor Cleaning. He may be able to do the work. Al mentioned Deb has contracted with him in the past and may help assist with this twice a year. HVAC – no bids received. Kim reached out to Halco and they did not provide a bid. Kim to repost for July meeting and reach out directly to other companies.	WR	JG	All for	
	MP	LG	All for	
Prior Meeting Minutes -				
Motion to approve meeting minutes from May 10, 2016	JG	TL	All for	
Treasurer's Report -				

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Five Star Checking statement dated 05/21/16, Five Star Payroll Checking Statement dated 05/31/16, Five Star Money Market Statement dated 05/27/16 and the payroll reports for the month were opened by JG, reviewed, initialed and approved.				
Five Star Checking balance as of 05/31/16 - \$ 304,986.27 Five Star Payroll Checking balance as of 05/31/16 - \$ 3,358.24 Five Star Money Market as of 05//27/16 - \$99,111.11				
Warrant was presented for checks written May 11 - June 14, 2016 checks # 6509-6535 totaling \$35,924.98. The treasurer was ordered by the Board of Fire Commissioner's to pay all warranted items for period May 11-June 14, 2016.				
Balance sheet as of June 14, 2016 is as follows: Five Star Checking \$292,812.41 Five Star Payroll 3,358.24 Five Star Money mkt 99,111,111 Five Star CD's 527,038.37 Total \$922,320.13				
Transaction Detail By Account May 11-June 14, 2016 presented for accuracy				
Budget to Actual for period ending June 14, 2016 presented				
CD chart as of June 14, 2016				
Bill requested information and review of our water bills. Kim looked back 3 years and usage has been consistent. The fire district is being charged annually \$1167.00 for hydrant maintenance/rental. Kim to discuss with Terri to have this item listed separately on our budget. There was much discussion regarding the hydrant maintenance and who is responsible. Kim to work with Tom to send a letter of concern to Joseph Tullo.				
Purchase Requisitions -				
Kim Gribnau – mileage reimbursement – 90 miles @ \$.54 = \$48.60 Acct # A 3411.456 travel Exp.				
Michael Piscitelli – mileage reimbursement Churchville to pick up the Quint. 143 miles @ \$.54 = \$77.22 and \$95.0 tolls. A #411.456 Travel Exp.				

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MES – Boots SZ 13 D. Spear \$259.95 ea. Acct # A 3410-260 Protective Equipment				
MES - 4 EA. Fire Equip hose LDH \$X25” STZ red \$290.00 ea. total \$1160.00 Acct # A3410.200				
MES – 3 ea. Scott insight Thermal imaging mask \$1365.00. Total \$4095.00 Acct # A3410.200 These was discussion on whether these were necessary equipment. Al requested that the board allow the purchase to be paid for with the proceeds from the surplus sale of the Hovercraft which net \$5250.00. There was a motion to approve this purchase. These were tested and approved by the chief. They are a very nice and useful tool. 1 camera will be in each engine for Captain usage.	JG	MP	All for TL abstain ed	
Jerome Fire – 2 ea. 20# fire extinguisher. \$120.00 ea. Board thought this \$ was high. Kim to contact other vendors for price comparison.				
Pilat Graphic Design – 1000 – reflective Decals \$.60 ea., 100 - 1.5 x 4 reflective decals \$.85 ea., 200 - .5 x 1.5 reflective decals \$.60 ea. Total \$805.00 Acct A3410.433 Expendable supplies.	MP	JG	All for	
Old Business -				
Long range planning – tour of Ovid FD. Nice sized building. We would probably layout differently. Bergmann – Tom discussed cutting back on the design – Bergmann cut down the size to reduce the cost. Tom to discuss with them building construction options and cost per square foot estimate. He feels that the construction estimates are still too high. Kim to send pictures and drawing to Tom Simbari.				
2015 Budget remaining funds of \$19,884.00. It was discussed that the Quint repairs, although are not finalized may be costly and exceed what we have budgeted for equipment maintenance for the year. Annual maintenance is dues on all trucks this summer. Al suggested that the funds be moved to equipment maintenance. Resolution No 2016 -2 – Resolution to Transfer 2015 remaining funds to the general operating account for 2016. Commissioner Thomas Liebner moved and Joy Gladis seconded. The voted were as follows: TL – Aye, DO – Aye, JG – Aye, WR – Aye, MP - Aye The board will decide at our next board meeting where to place the funds in our budget.				

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Policy review – no update				
Devair Compressor – Weld crack – Tom to follow up with Matt to see if a welder can repair				
Inventory Update – stickers finally arrived. Engine 1 inventory is completed. Thank you to MR for completing this task. Discussion about what other items in our possession to inventory and eventually surplus? It was recommended that we wait until the apparatus is all inventories and we can surplus everything at one time. This will be a future goal as there may be an opportunity to generate income from the sale.				
Motion was made by WR to surplus Engine 2 and this was seconded by DO.	WR	DO	All for	
Motion was modified to include the ground ladder, deck gun and 2 hard sleeves. As this can increase value for sale. Any other equipment, like Air packs and TIC on the engine will be removed and will not be included.				
Quint has been repaired. UL will need to come to SF for inspection. That is to be scheduled. First Due Hose testing for the Quint will be put on hold. It does not make sense to inspect Tabled until next month. The board suggested swapping out the hose from Engine 2 that was recently tested. Churchville will be here on Fri to assess value of both the Quint and Engine 2. They may have someone interested in purchasing both. Mike suggested we meet with Steve to discuss purchasing and leasing options and what that can mean from a financial perspective. Mike to get availability dates from Steve. Kim to email the board to schedule a meeting. If the \$ on the equipment is not what we deem fair, we are under no obligation to sell anything. Churchville will send info to several used fire equipment vendors. Engine 2 value will be at its highest the sooner we can sell it. The Quint is a different story as it will take approximately a year and a half to get a replacement built. Value will be an estimate. Currently Engine 2 is used primarily for structure fires, unless commercial. Other apparatus is able to go out in its place. We currently don't have the manpower to fill all our trucks. Kim and Mike to work on a list of expenses and reasons why the surplus sale makes sense.				
Safety Trailer removal – not done				
SMS committee update for festival. No additional action items at this time.				

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Alcohol policy for District property – Tom discussed with Brad Pinsky. SMS will be purchasing and serving for the festival. Attorney said this is okay. In future for District events we can make allowances and allow purchase and sale of alcohol by the district. We should discuss as a board whether or not we want to do this.				
Radio mount on Quint – repair not completed. Quint just recently returned from repair.				
Radio room laptop – repair – complete no problems to report				
Seneca County Health Department inspection – no violations, Thank you to all that helped make this happen.				
Letter to J. Tullo regarding hydrant maintenance and flow testing. Kim and Tom to contact. It was suggested that we hold off on \$389.00 payment for hydrant rental and maintenance until this is addressed. This has been an issue for many years.				
Engine 3 Jake Brake repair – will be completed during July-August inspection and maintenance. Hold Engine 2 inspection and maintenance.				
Warranty paint repair Engine 1 - Maintenance on Engine 1 will be done at Churchville when it is at their site for paint repair. Shop rate for repair will be less.				
Driver Certification – completed – list to follow.				
Aerial replacement committee – had first meeting created list of wants and needs and will work from that.				
Grant funding – Kim to make this a priority. AFG grant opportunities will be coming up soon. Kim to contact Greg Lazarro for permission to use Town Grant writer J O’Connell Assoc. We have done this in the past. Kim looking into other options as well. FireGrant Help has been contacted. They have a 60% success rate, but they charge the district for service.				
New Business -				
Surplus Eagle TIC – Al wants to surplus and donation to Interlaken FD. We have 3 additional TIC that we can sell at a later date, as we have 4 new replacements	JG	WR	All for	

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EMS program – will only have 5 EMS certified personnel. Where is our program going? Do we want to continue? Very short staffed. E. Mitchell expressed an interest in going active in the paramedic program. Current district policy states that membership in the FD must be meet current residency requirements. State allow up to 10% from outside the town. Al suggested that the board revisit this policy. We are the only FD in the area that does not allow this. Our FD 1st priority is first to Fire protection before medical. What can we do as a board to aid in recruitment?				
Optimal Technologies – 20 hour support plan is almost exhausted. Motion was made to approve a 20 hour support plan for IT for \$2250.00	TD	WR	All for	
Board of Election usage for Community room. Bill mentioned that historically there was a fee charged for this usage. He thought \$150.00. Kim to look into this. Kim to also make sure that the County Board of Elections has insurance coverage for the dates they need the building.				
Chief's Report -				
Call Report – not completed. Will be completed next week along with attendance report.				
Hall use requests – none				
Parade approvals – 6/17 Shortsville, 7/23 Newark				
Canal Fest – will be held July 8 -10. Demos with remote dog will be done and a chicken barbeque.				
Austin Smithers – has passed his physical and arson check. He is now 18 and has met all requirements. He currently has facial hair and understands that if he is to be an interior fire fighter for which he has expressed interest in, he will be required to shave. Motion to approve.				
Public comment – none				
Motion to adjourn at 9:10 pm.	JG	MP	All for	
Next meeting scheduled for July 12, 2016 7 pm.				