

**Bridgeport Fire District Board of Fire Commissioner's Meeting  
September 13, 2016 "APPROVED"**

Topics	Motion	2nd	Vote results	F/up action
Meeting brought to order at 7:10 pm.				
Tom Liebner(16) - present Dan O'Neil (17) - absent Joy Gladis (18) - present Bill Rhinehart (19) - present Mike Piscitelli - (20) - present Al Larsen - Fire Chief				
<b>Prior Meeting Minutes -</b>				
Motion to approve meeting minutes from August 16, 2016	JG	WR	All for	
<b>Treasurer's Report -</b>				
Five Star Checking statement dated 8/31/16, Five Star Payroll Checking Statement, Five Star Money Market Statement dated 08/30/16 and the payroll reports for the month were opened by JG, reviewed, initialed and approved.				
Warrant was presented for checks written August 17 - September 13, 2016 totaling \$7,056.27, checks # 6001-6021. The treasurer was ordered by the board to pay all warranted checks.	TL	MP	All for	
Balance sheet as of September 13, 2016 is as follows: Five Star Checking                 \$249,354.54 Five Star Payroll Cking             2,080.62 Five Star Money Market             99,116.11 Five Star CD's <u>527,038.37</u> <b>Total                                     \$877,589.64</b>				
Transaction detail by account August 17-September 13, 2016 was presented for review and accuracy.				
Budget to Actual report as of September 13, 2016 was presented.				
CD and Money Market chart presented as of September 13, 2016.				
Motion to approve the treasurer's reports as written.	TL	JG	All for	
2015 budget remainder of \$19884 was appropriated in June to the 2016 budget. The board decided to combine with Apparatus Capital Reserve CD renewing in December 2016.				
<b>Purchase Requisitions -</b>				
SFVFD reimbursement for Gas for WR-1 24.915 gal @ \$2.649 per gallon Total \$66.00 Acct: # A3410.430 Fuel	JG	TL	All for	
SFVFD reimbursement Matt Anderson attended Heavy Rescue Training. Acct # 3410.480 Training	WR	MP	All for	

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Churchill Fire – 1 Hydrant Valve 4.5" Female X 4" Storz \$616.00 plus freight \$28.07 Total \$644.07 To be paid for with DOFCriminal Justice Grant funds. Acct # A3410.200 Fire Equipment .	MP	JG	All for WR abstain	
Kim Gribnau mileage reimbursement August 8-September 2, 2016 116 miles @ \$0.54 Total \$62.64 Acct # A3411.456 Travel	JG	MP	All for	
Seneca Office – 2 ea. Black ink cartridge \$65.99 ea., 1 ea. Yellow, Magenta and Blue cartridges \$67.90 ea. Total \$335.68 Acct # A3410.461 Office Supplies.	WR	MP	All for	
Positive Promotions – Smarties SK-83P 10 pks. of 100 ea. #4.99 each Total \$349.90 plus shipping. Acct # A3410.495 Fire Prevention.	TL	WR	All for	
<b>Old Business -</b>				
Deb Cleaning Service - Floor maintenance opt out of it. Will check with Woody to see if he can give us an estimate. Scrub burnish and recoat. Contact Peerless.				
Caratozzolo Electric – District approved plumbing contractor - Drainage for West Bayard Street Quote total \$3214.00 ...Acct # A3410. 290 Improvements.	TL	WR	All for	
Caratozzollo - Outdoor lighting at West Bayard St. Light packs are very old and costly to maintain. 10 lights on building and 1 flood light need upgrading. Installation of 7 LED front All Packs and 3 man doors, and 1 flood light Materials \$4256.87 and Labor \$1500.00 Total \$5756.87 Acct # A3410.290 Improvements	MP	JG	All for TL abstain	
Belle Services - AC Repair for East Station. Several Bids received including Halco and Interstate. Both recommended replacing the unit that was installed in 2008. Dom Belle recommended removing existing coolant, storing in a canister, trouble shoot leak and repair. Refill R22 Refrigerant with approx. 10 lbs. and recharge system. \$1250.00 Acct # A3410.490.	TL	WR	All for	
Hanging Heater system – Bids received from Halco, Interstate and RL Powers who is the low bidder. They have serviced our existing system for years. They were the lowest bid and recommended a radiant heat similar to what we currently have. This type of system will heat the trucks more effectively than the hanging type heaters. Motion to approve RL Powers for \$9900.00 Kim to request an itemized list of material and labor. Ensure that this cost includes lift equipment.	JG	WR	All for	
SMS - Bocce courts - leave on the property. Pile of burn items. Will schedule controlled burn in near future. Water and Electric turned off by end of week. Final bills to be sent to SMS for payment.				

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Apparatus Committee update - met last Wednesday and did a tour of ladder trucks. Webster and Penfield FDs. Got design ideas, were able to think more about compartmentation design. Fire Companies each have different chassis. Good ideas from both visits. Bid spec should be ready by the October board meeting to pursue the Houston Plan, lease purchase. Met with the sales people and bid price is at \$1.1 Million for original bid. \$1,058,000 with a discount. Committee will meet again with Steve Gulvin from Churchville to finalize details. Aero XT is more of a work truck. Very plain interior. Webster Chassis little nicer seats and slightly wider compartment which is more comfortable. The committee was able to drive both trucks and utilize the equipment on each. Webster bought truck off line when it was 3/4 completed. Both have 100 ft. ladders. Committee will present details at our next board meeting for facilitate discussion.				
Ten Kate Grants – Board voted last month to utilize their service to assist in AFG grant submission grant has just opened and must be submitted Oct 11-Nov 18, 2016. Kim to make application a top priority in next few weeks. Will need Fire Chief and Board assistance to complete.				
Devair compressor – update working ok take off agenda.				
Fire Hydrant Maintenance Joe Tullo - Plans for hydrant maintenance. His team has been very busy with water tower issues and only has a staff of 3 people. He will get to it next year and replace Rumsey St., Garden St and Bridge St. hydrants. Why are we paying for Hydrant maintenance if it is not being done? This costs the district about \$1200.00 year. They have been notified that there is a problem with those 3 hydrants. Flow testing cannot be done at this time as he does not have adequate staffing. He will not be able to do flow testing this year or next. We can do it ourselves. It is not right that we are paying for a service that is not being done.				
Driver Certification completed and list presented				
EMS and Fire residency not discussed. tabled				
Server Replacement – budgeted for next year. What about moving it to a more climate controlled area? To discuss with Chris moving to chief's office.				
<b>New Business -</b>				
Election Clerks for September 20 <sup>th</sup> . Debra Larsen, Barb Yeo and Sarah Gladis. \$30.00 each 6-9 pm.				
Snow plow RFP reviewed and several modifications made and approved by the board. Kim to post in paper and call local companies. Sealed bids to be opened October 11, 2016.	MP	JG	All for	
No trespassing signs on Ovid Street. Private Property no Trespassing. Buy at Ferrara's and put on service log.				

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Property Tax bill received for Ovid St. property. May have missed the deadline to take off the tax rolls. Kim contacted County to look into. Bill due on September 30 <sup>th</sup> .				
Mandatory 2017 budget Hearing Oct 18 <sup>th</sup> . Proposed budget must be adopted and delivery to the town clerk by Oct 3 <sup>rd</sup> .				
<b>Chief's Report -</b>				
Thanked membership for all extracurricular activities they have volunteered for. Farm days, St. Anthony's festival, funerals, fireworks.				
August call activity- 28 Fire Calls, 40 EMS calls. 68 Total for August.				
AI will price a new ranger and possibly present to board for approval.				
Next chief's meeting in Romulus with Mike Nozzolio in attendance. October's meeting will be at East Station.				
Car Wash Mynderse Academy Sept 24 <sup>th</sup> . 10-1. SFPD Child Car Seat check same day.				
<b>Public Comment – none</b>				
Motion to adjourn meeting at 8:50.	WR	JG	All for	
Next board meeting scheduled for October 11, 2016, 7 pm.				