

**BRIDGEPORT FIRE DISTRICT BOARD OF FIRE COMMISSIONER'S MEETING**

**May 11, 2021 "APPROVED"**

<b>Topics</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Vote results</b>
Meeting was brought to order at 7:01 pm.			
J. Capacci, requested W. Bayard St. kitchen as back up for prep for a retirement party. Will probably not have the certificate of occupancy.			
Opening of sealed bids for HVAC, Plumbing and Electric. Only 2 received each from D'Amico for HVAC and Plumbing. D'Amico - Regular hours -\$96.00, Evening and Saturday - \$144.00, Sunday and Holiday \$192.00. Plumbing – D'Amico – Regular hours - \$97.00, Evening and Saturday - \$145.00, Sunday and Holiday \$194.00. All insurance documents were presented.			
Dan O'Neil (23) –present Robert Engster (21) – absent Timothy Hoster (22) – present Joy Gladis (24) –present Michael Piscitelli (25) – present Al Larsen – Fire Chief – Present Steven Farnsworth – Deputy Chief – present			
<b>Prior meeting minutes</b>			
Motion to approve the meeting minutes from May 11, 2021.	MP	TH	All for
Five Star Checking and Payroll and Renovation Checking statements dated 05/31/2021: Five Star MM Apparatus, Buildings, Equipment and Undesignated dated 05/31/2021 were opened by JG, reviewed, initialed and approved.			
Warrant was presented for General Checking account for checks written May 12-June 8, 2021 checks # 7881-7874, totaling \$25,326.47, Renovation checking account May 12-June 8, 2021, checks # 1063-1070, totaling \$160,581.37. The Treasurer was ordered by the Board of Fire Commissioners to pay all warranted items.			
Balance sheet as of June 8, 2021 is as follows: Five Star Checking \$ 349,788.75 Five Star Payroll 41,516.26 Five Star Apparatus MM 236,038.89 Five Star Building MM 31,952.90 Five Star Equipment MM 95,274.15 Five Star Undesign MM 9,776.95 Five Star Renovation cking 359,676.82 <b>TOTAL \$1,124,024.72</b>			
Balance sheet as of June 8, 2021, Budget to Actual thru June 8, 2021, Money Market Chart as of June 8, 2021 and Transaction Detail by Account thru June 8, 2021 were all presented.			
Motion to approve the Treasurer's reports as written.	TH	JG	All for
<b>Purchase Requisitions -</b>			
Amazon – San Jamar toilet paper dispenser \$25.27 Al to purchase of SFVFD credit card and BFD to reimburse Acct A3410.432 Expend equipment	MP	JG	All for

MES – 1 set Honeywell boots, were ordered for R. Rhinehart \$379.00 A3410.260 Protective Equipment State contract pricing	MP	TH	All for
Kim Gribnau – Mileage April 26-June 4, 2021 112@ \$.56=\$62.72, Qbooks update purchased for \$199.99 approved as last month's board meeting. Charged on KG personal credit card. Receipts attached. Total \$262.71	JG	MP	All for
<b>Old Business -</b>			
Renovation update – High Bay additional Bauer air system is in place. Unit does not need to be vented. Jerome tested and will issue a new air quality report. Anthony said when filling air tanks, don't run apparatus. Caratozollo can out and wired the system. On service log as this was not covered under our construction contracts.			
Mixer will need to be installed once the gear washer and dryer are installed.			
Electric changes to vent system in bathroom seemed excessive. Beardsley is working with the Electrical contractor to reduce,			
Porch Column wrap quote for \$2930 each. Unclear what the design is. Is there masonry on the bottom? Will get further clarification.			
Keypad on gear room door? Why is it not in plans?			
Porta John Removal – remove as soon as possible. Need toilet paper dispenser in bathrooms.			
Updating policies – Tim – handed out Respiratory Protection and Chemical Hazard. Board agreed to review for next board meeting, Policies are written to reflect Pesh and OSHA requirements.			
RFP review contracts for HVAC, Plumbing Motion to approve D'Amico for HVAC 2 year contract	JG	MP	All for
Janitorial –Deb Larsen will be added to payroll at \$15.00 per hour. Unsure how many hours will be required to clean.	JP	MP	All for
Motion to approve Damico for Plumbing contract.	TH	MP	All for
Painting façade above the overhead doors. MR is still considering doing it. Will need a lift. He will get back to us by end of week. Board agreed to pay additional \$20/hr. to complete this.	JG	TH	All for
<b>New Business -</b>			
Trailer – keep or sell. Agreement to keep.			
Brainstorm expenses thru year end. Blinds for windows, new printer, and dedication plaque. Office furniture, 2 desks, matching printer table and filing cabinets. Kim to look for pricing. Microwave?			
VFIS renewal policies – Slight price increases. Will need to notify regarding an increase in coverage for the updated Bayard street building.			
Plymovent – Al asked Kim to contact company regarding feasibility and cost to move system to West Bayard. Kim spoke to company and they suggested having a tech come out to evaluate. This will cost approx. \$4750.00 Motion to approve.	TH	JG	All for
<b>Chief's Report -</b>			
Physicals – members still due have been notified.			
New locker policy was distributed. Al ordered new name tags for lockers. He is encouraging a very professional, neat appearance moving forward. Asked about towels in lockers, he said no. Put personal items in cubbie.			
Discussed the need for towels for membership. Individual one with names on them. Did not think of cubbies in bathrooms during design. Mechanical closet is very large and that would be a great place to store. Cubbies?			
Engine 1 – Front intake rebuild valve, Issues with it not into pump gear. Have been unable to replicate.			
Hose Testing – to be scheduled.			

Seneca County Fire Chiefs meeting will be in August at new station			
<b>Public comment -</b>			
Meeting adjourned at 8:43 pm.	TH	MP	All for
Next meeting July 13, 2021, 7 pm. Location to be determined and will be posted when changes to new location			