



TOWN OF SENECA FALLS POLICE DEPARTMENT
GENERAL ORDER



GENERAL ORDER #: 566	RESCINDS: 12/18/2018
SUBJECT: Administration & Maintenance of Naloxone	NYS ACCREDITATION:
EFFECTIVE DATE: 03/21/2019	
BY ORDER OF: Stuart W. Peenstra, Chief of Police	

- I. **PURPOSE:** The purpose of this order is to establish broad guidelines and regulations governing the utilization of Naloxone by trained personnel within the Seneca Falls Police Department. The objective is to treat and reduce injuries and fatalities due to an Opioid involved overdose when law enforcement is the first to arrive at the scene of a suspected overdose.

- II. **POLICY:** Law enforcement personnel and civilians may possess and administer Naloxone so long as they have been trained consistent with New York State Public Health Law §3309 and the regulations in §80.138 of Title 10 of the New York Codes, Rules and Regulations. New York State Public Health Law §3309 provides protection for non-medical individuals from liability when administering Naloxone to reverse an Opioid overdose.

- III. **DEFINITIONS:**
 - A. **OPIOID:** Medications or drugs that are derived from the opium poppy or that mimic the effect of an opiate. Opiate drugs are narcotic sedatives that depress activity of the central nervous system; these will reduce pain, induce sleep, and in an overdose, will cause people to stop breathing. Law enforcement may encounter opiates in the form of morphine, methadone, codeine, heroin, fentanyl, oxycodone, and hydrocodone.
 - B. **NALOXONE:** A prescription medication that can be used to reverse the effects of an opiate overdose. Specifically, it displaces Opioid's from the receptors in the brain that control the central nervous system and respiratory system. It is marketed under various trademarks, including Narcan.
 - C. **OVERDOSE RESCUE KIT:** At minimum, each member of the Seneca Falls Police Department shall be issued one Narcan nasal spray kit. The kit will include two 4mg pre-loaded spray devices. These devices require no assembly.

- IV. **DEPLOYMENT:**
 - A. The Town of Seneca Falls Police Department will identify an individual to be the coordinator for the Naloxone administration program.
 - i. The responsibilities will include:
 1. Maintaining training records for personnel.
 2. Assuring the supply, integrity and expiration dates of the overdose rescue kit;
 3. Assuring the maintenance of the administration records.
 - B. The Town of Seneca Falls Police Department will ensure that only those members training in the use of Naloxone access and utilize the overdose rescue kit.

- C. Refresher training should occur at minimum biannually and consist of familiarity with the effective administration and maintenance of Naloxone.

V. **PROCEDURE:**

- A. Law enforcement will request an ambulance to respond to the scene were the aided is in a potential overdose state.
- B. Law enforcement should use universal precautions and protections from blood borne pathogens and communicable diseases when administering Naloxone.
- C. Law enforcement will determine the need for treatment with Naloxone by evaluating the aided: if the aided is unresponsive with decreased or absent respirations they should administer Naloxone following the established guidelines established during training.
- D. Once the assessment of the aided is complete; which should include, but may not be limited to determining unresponsiveness and other indicators of Opioid involved overdose, the officer will administer the medication from the overdose rescue kit following the established guidelines presented during training.
- E. Law enforcement will use proper tactics when administering Naloxone; aided individuals who are revived from an Opioid overdose may regain consciousness in an agitated and combative stated and may exhibit symptoms associated with withdrawal.
- F. Law enforcement will remain with the aided until EMS personnel arrive.
- G. Law enforcement will inform EMS personnel upon their arrival that Naloxone has been administered.
- H. The officer will complete a Naloxone administration / restock form.

VI. **MAINTENANCE / REPLACEMENT OF NALOXONE:**

- A. Overdose rescue kits will be carried in a manner consistent with proper storage guidelines for temperature and sunlight exposure.
- B. Keep the spray in the box until it is ready to use.
- C. Replace the nasal spray before the expiration date on the box.
- D. Used, lost, damaged, or expired overdose rescue kits will be replaced by the coordinator.
- E. Expired Naloxone will be:
 - i. Maintained by the agency for use in training; or
 - ii. Properly disposed of according to manufacture suggestions.

VII. **DOCUMENTATION:**

- A. Following Naloxone administration, the officer shall submit a New York State Public Safety Naloxone Quality Improvement Usage Report to the records clerks.
- B. The records clerks will submit the report to the New York State Department of Health.

VIII. **AVAILABILITY:**

- A. The Seneca Falls Police Department has overdose rescue kits located in the area of the station that officers or other trained rescuers are most likely to be exposed to; or suffer from an Opiate overdose.
- B. Overdose rescue kits have been placed in the following locations:
 - i. Processing room 135
 - ii. Evidence processing room 122
 - iii. Town of Seneca Falls Court Clerk's office.