



## TOWN OF SENECA FALLS POLICE DEPARTMENT

130 OVID STREET, SUITE 101  
SENECA FALLS, NEW YORK 13148

# PROPERTY CHECK REQUEST FORM

DATE OF REQUEST	START DATE	END DATE
ADDRESS OF PROPERTY CHECK		
REASON FOR REQUEST		
NAME OF REQUESTING PARTY		PHONE #
HOME ADDRESS		
RELATIONSHIP TO PROPERTY (OWNER, FAMILY, ETC.)		
<b>EMERGENCY CONTACTS</b>		
NAME		RELATIONSHIP
PHONE #	PHONE #	
HOME ADDRESS		
NAME		RELATIONSHIP
PHONE #	PHONE #	
HOME ADDRESS		
NAME		RELATIONSHIP
PHONE #	PHONE #	
HOME ADDRESS		
<b>VEHICLES LEFT ON PROPERTY</b>		
LICENSE PLATE	MAKE/MODEL	COLOR
LICENSE PLATE	MAKE/MODEL	COLOR
LICENSE PLATE	MAKE/MODEL	COLOR
<b>OTHER INFORMATION</b>		
OTHER IMPORTANT INFORMATION		

**OTHER INFORMATION**

ANY ANIMALS ON THE PROPERTY?

YES

NO

DESCRIBE

ANY LIGHTS LEFT ON OR ON TIMERS?

YES

NO

DESCRIBE

ANY PROPERTY MAINTENANCE INSIDE OR ON PROPERTY?

YES

NO

DESCRIBE

WILL ANY FIREARMS BE LEFT ON THE PROPERTY?

YES

NO

DESCRIBE

**OTHER NOTES/COMMENTS**

Large empty rectangular area for notes and comments.



**TOWN OF SENECA FALLS POLICE DEPARTMENT**

130 OVID STREET, SUITE 101  
SENECA FALLS, NEW YORK 13148

**PROPERTY CHECK REQUEST INFORMATION**

---

- Property check forms are submitted to request increased police patrols of your residence or business while you are away for an extended period of time.
- The property check is not used for homes or businesses that are for sale, abandoned or in foreclosure.
- A property will remain on the property check list for a MAXIMUM of 180 days.
- Property checks will be performed within the Town of Seneca Falls limits as time permits.
- By submitting this request, the Seneca Falls Police Department and its employees are released from any and all liability for damages or loss occurring during the requested time periods.
- **If you return or no longer need property checks prior to the end date listed on the request form, you must notify the police department.**
- The police department will automatically terminate the property check after the listed end date. If you need to extend the property check, it is your responsibility to notify the police department.