

The Seneca Falls Town Board held a Bid Opening at 10:05 A.M. on Monday, April 4, 2022 in the Town Hall Meeting Room, 130 Ovid Street.

Lesen Haracz of Barton & Loguidice was present to open bids for the Water Treatment Improvements Caustic Tank Unload secondary containment. She proceeded to open the sealed bids which are as follows:

Villager, Fairport, NY – Total Bid \$315,000.00

Concrete Slipform, Canastota, NY – Total Bid \$129,400.00

M A Bongiovanni, Syracuse, NY – Total Bid \$265,000.00

Bouley, Auburn, NY – Total Bid \$494,000.00

Streeter Associates, Elmira, NY – Total Bid \$283,000.00

Ms. Harcz stated bids will be reviewed by B&L and a recommendation will be made at the Town Board's Meeting of April 5, 2022.

Being there was no further business, the Bid Opening was adjourned at 10:10 A.M.

Respectfully submitted,

NICALETTA J. GREER  
Town Clerk

The Seneca Falls Town Board held a regular monthly Meeting on Tuesday, April 5, 2022 in the Town Hall Meeting Room, 130 Ovid Street.

Present were Supervisor Michael Ferrara; Councilpersons Dawn Dyson, Kaitlyn Laskoski, Frank Sinicropi and Steven Churchill. Also present were Patrick Morrell, Attorney for the Town; James Peterson, Highway Superintendent; Stuart Peenstra, Police Chief; Peter Porcelli, Zoning Officer; Joseph Tullo, Chief WWTP Operator; Mary Jones, Interim Recreation Director and Peter Baker, Town Engineer.

Supervisor Ferrara opened the regular monthly Meeting at 6:00 P.M. A roll call of Board Members was taken and all were present; the Pledge of Allegiance followed.

Petitioners:

Kyle Black- SMI: Kyle Black handed out SMI's annual Neighbor Notes which is about the upcoming current construction which is part of their requirements to notify their neighbors in Seneca Falls and Waterloo. They are finishing up their south construction and upgraded their leachate treatment system to further treat leachate on site. They have landfill gas construction scheduled to continue to extract the gas out of the current areas. Mr. Black said they are always continuing to update their odor control system as well. He stated the Valley Infill is proceeding with DEC comments; they are going through the comments and analyzing them, and hope to have them back to them by the end of the month.

Mr. Black mentioned a couple of upcoming Events. Their annual Mulch Give-Away Day is the second Saturday in May for all County residents. The annual Open House is scheduled for July 24<sup>th</sup> from 12 Noon to 4:00 P.M. Mr. Black said they always have an open-door policy for tours or anyone to come in to see, watch and hear what is going on so that they will have a better understanding.

Approval of Minutes:

A motion was made to approve the minutes of the Town Board Public Hearings and Meeting of March 1, 2022 by Dawn Dyson and seconded by Frank Sinicropi. No questions. Motion carried 5 ayes, 0 nays.

Communications:

A motion was made to receive and file Communications numbered 1 to 5 by Frank Sinicropi and seconded by Dawn Dyson. No questions. Motion carried 5 ayes, 0 nays. Communications numbered 1 to 5 are as follows:

1. Checks and deposits totaling \$5,482,407.48 representing scrap metal; Police accident report; dumpster fees; health insurance payments; copies of Police reports; disability reimbursements; Community Center deposits; Vince's Park deposits; Town Tax payments; BSD fuel reimbursement; Water relevy payment; Retirees insurance; refund for USB cords; 4<sup>th</sup> quarter Landfill payment; Judge Kelley's December and January reports; Judge Lafler's January report; Insurance claim refund; Overtime reimbursement; Town Clerk's December report; AFLAC reimbursement; McLane reimbursement; sale of Police surplus; SRO reimbursement; Rev Renewable Energy Project reimbursement and mortgage tax.
2. Letter from State of New York, Department of State, stating Local Law #1-2022 has been received and filed by their Office.
3. Minutes of the Planning Board Meeting of February 23, 2022.
4. Minutes of the Zoning Board of Appeals Meeting of February 28, 2022.
5. Network News from Cayuga Lake Watershed Network.

#### Old Business:

Sale of Surplus Property (115 Fall Street): Mr. Morrell stated the documents were delivered to the Buyer's Attorney before the last Meeting. He reached out to them during the past month, but hasn't gotten much of a response. He doesn't know if anything has changed, or they just missed each other. Mr. Ferrara asked if there was anything hanging on our end; Mr. Morrell replied nothing as far as he knows. He delivered a packet in anticipation of closing before the last Meeting.

Mr. Ferrara mentioned that the Board has received reports from the different Departments, and asked if there were any questions for Department Heads. Mr. Churchill said he didn't get a report from Water/Sewer. After brief discussion, Mr. Ferrara requested that reports be sent to all Board Members.

Mr. Ferrara gave the following updates:

- Made application with the DEC to be part of an Assessment Management PILOT Program; 50 municipalities will be selected to participate in the PILOT Program at no cost to the Town.
- All major shut-off valve work on Fall Street and State Street has been completed. He thanked Mr. Peterson and the Highway Department for helping Mr. Tullo and Water/Sewer.
- The Water Meter Replacement Project is moving along. The next step will be to put out RFPs for contractors. Mr. Ferrara said his goal is to get this project done in 2022.
- Three people applied for the Town Manager position. He believes all three applicants are not a good fit for Seneca Falls. He will be re-posting the position.
- He and Rhonda Destino of MRB started working with a NYSERDA Representative to move Seneca Falls to become a clean energy community. Based on the NYS Climate Act, communities need to get 70% of their electricity from renewable sources by 2030, and 100% by 2040.
- The Town of Seneca Falls is a vendor for a program called NYS Low Income Household Water Assistance Program. Based on factors of income, household size and amount of money owed to the Water/Sewer Department, an application can be made, and if you qualify, funds will be provided to pay off their water/sewer bill. The second part of the program is to pay for water/sewer bills based on those factors. NYS will make direct payments to the Town of Seneca Falls. It will be on the website, and Mr. Ferrara is working with the County Office for the Aging to provide assistance in filling out the application.
- Mr. Ferrara and Mrs. Laskoski met with SMI personnel to continue working on issues of odor control, odor reporting, permitting, traffic control and garbage collection throughout the Town.
- An employee was in a serious car accident. Kim Rose works in the Assessor's Office six months and Zoning Office six months. Mr. Ferrara authorized the Zoning Officer to work 40 hours a week in her absence until she returns instead of 30 hours.  
Mr. Ferrara asked Mr. Porcelli to explain what happens in the violation process. Mr. Porcelli stated he sends out an alleged violation notice and they have seven days to respond. If they don't respond in those seven days, he sends out a second notice of violation and gives them about a week to respond to that. If they don't respond, then it goes to Court.
- Mr. Ferrara mentioned some of the violations pertaining to the Cayuga Nation and the Cayuga Nation Enterprise. 2133 Lake Road is selling marijuana out of a shed, and are in violation of the Town Code. Their Attorney sent a letter to Mr. Porcelli and Mr. Morrell which stated they don't have to follow the Town Code. It will now be turned over to Town Court who will have to make a decision.  
126 E. Bayard Street is in the process of applying for a Use Variance which will go before the Zoning Board of Appeals.  
2133 Lake Road is not owned by the Cayuga Nation; it is owned by the Cayuga Nation Enterprise which is the opposition group to Clint Halftown. Mr. Morrell stated the name on the deed is the owner responsible for the property. In referring to Cayuga Nation Enterprise, Mr. Morrell said he cannot find any indication that this is an entity that actually exists in any real way under the Laws of the State of New

York. He added that complicates things. Further discussion followed.

New Business:

Approval of Special Events: A motion was made by Steve Churchill and seconded by Dawn Dyson to approve the following Special Events:

- SF Area Heritage Preservation Commission – Welcome to Summer Block Party on State Street – May 13, 2022 from 5 PM to 9 PM.
- SF Business Association Canalfest 2022 – July 1-3, 2022.
- It's a Wonderful Life Museum – Ceremony of Remembrance (Antonio Varacalli) – April 12, 2022 on Bridge Street Bridge.

No questions. Motion carried 5 ayes, 0 nays.

SF Historical Society – Request for Budgeted Contribution: A motion was made authorizing the payment of the budgeted amount of \$7,000 to the Seneca Falls Historical Society as it is a benefit to the Community by Steve Churchill and seconded by Dawn Dyson. No questions. Motion carried 5 ayes, 0 nays.

It's a Wonderful Life Committee: A motion was made authorizing the payment of the budgeted amount of \$4,000 to the It's A Wonderful Life Committee as it is a benefit to the Community by Dawn Dyson and seconded by Kaitlyn Laskoski. No questions. Motion carried 5 ayes, 0 nays.

Request to Place Senior Class Photos on Downtown Light Poles: Mr. Ferrara stated there is a request from the SF Parents Group representing the Seniors. They would like to continue the tradition of putting Senior pictures on Fall Street around Graduation time. The Board was in agreement to allow the Senior pictures to be placed on the light poles on Fall Street.

Reappoint Stephen Van Kirk – Member of Assessment Review Board: A motion was made to reappoint Stephen Van Kirk as a Member of the Assessment Review Board, said term to expire September 30, 2026, by Steve Churchill and seconded by Frank Sinicropi. No questions. Motion carried 5 ayes, 0 nays.

Resolution – Engineering Contract with MRB for Water Meter Replacement Project: A motion was made by Frank Sinicropi and seconded by Dawn Dyson to adopt the following resolution:

WHEREAS, the Town of Seneca Falls was awarded a Green innovation Grant Program (GIGP) Grant for \$1,285,000.00 for Townwide water meter replacement; and

WHEREAS, The Town of Seneca Falls sent out a Request for Proposal (RFP) for engineering services for this project; and

WHEREAS, the Town received three (3) proposals; and

WHEREAS, all three proposals were from reputable engineering firms, and the lowest bid was from the MRB Group for \$14,300.00.

NOW, THEREFORE, BE IT RESOLVED, that the Seneca Falls Town Board authorizes the Town Supervisor to sign the contract agreement with the MRB Group for engineering services for the water meter replacement project. No questions. Motion carried 5 ayes, 0 nays.

Resolution – Inter-Municipal Agreement – School Resource Officer: A motion was made to enter an Inter-Municipal Agreement between the Town of Seneca Falls and the Seneca Falls School District for a School Resource Officer by Kaitlyn Laskoski and seconded by Dawn Dyson. No questions. Motion carried 5 ayes, 0 nays

Mr. Ferrara stated this continues our relationship with the School District; it's a very worthwhile program from the School's position and the Town's position.

Resolution – Increase Economic Developer's Salary by 3%: A motion was made by Frank Sinicropi and seconded by Dawn Dyson to adopt the following resolution:

WHEREAS, the Seneca Falls Development Corporation is an entity of the Town of Seneca Falls; and

WHEREAS, the Town of Seneca Falls has budgeted \$52,891.00 for the salary of the economic developer's position; and

WHEREAS, the Seneca Falls Town Board approved a 3% salary increase for all Town employees for fiscal year 2022; and

WHEREAS, the budgeted amount of \$52,891.00 did not represent the 3% increase provided to all Town employees.

NOW, THEREFORE, BE IT RESOLVED, that the Seneca Falls Town Board approves a 3% increase for the economic developer's position equal to \$1,586.73 to be taken from the Contingency budget line item and added to budget

line item A6989.400.

Mr. Churchill said this is an unbudgeted item, correct. Mr. Ferrara replied yes, this is a mistake because in the last two years, he got whatever the employees got. Mr. Churchill asked what do we get from these folks. Mr. Ferrara replied the Director Greg Zellers provided a report last month which provided an overview of what they have been doing the past year. Mr. Churchill mentioned that there are a lot of empty stores downtown. Mr. Ferrara stated they started talking about providing no interest loans as an enticement to get people to open up some businesses. He added the focus this year is to see how we can build up downtown as much as possible.

The above motion made by Frank Sinicropi and seconded by Dawn Dyson to adopt the above resolution to increase the Economic Developer's salary by 3% was carried 5 ayes, 0 nays.

Resolution – Authorize Budgeted Payment to SF Development Corporation: A motion was made by Frank Sinicropi and seconded by Kaitlyn Laskoski to adopt the following resolution:

WHEREAS, the Seneca Falls Development Corporation is an entity of the Town of Seneca Falls; and

WHEREAS, the Town of Seneca Falls has budgeted \$52,891.00 for the salary of the Economic Developer's position; and

WHEREAS, the Seneca Falls Town Board approved a 3% salary increase for this position on April 5, 2022 for the sum of \$1,586.73.

NOW, THEREFORE, BE IT RESOLVED, the Seneca Falls Town Board approves the payment of \$54,447.73 from budget line item A6989.400 to the Seneca Falls Development Corporation for the Economic Developer's position 2022 salary.

No questions. Motion carried 5 ayes, 0 nays.

Change Insurance Broker to Advance Business Consulting, LLC: Mr. Ferrara stated he has changed Insurance Broker to Advance Business Consulting LLC. He said Brokers provide a service to the Town. They provide different options for insurance for our employees. He added the Town has been engaged with a Broker for about ten years, and he and Miss Wright has had some reservations. He noted the Town Supervisor is the administrator of the Insurance program according to the Town's Handbook. Mr. Ferrara said changing Brokers does not cost the Town any additional money. There have been some communication issues; many of the employees say she doesn't explain very well what is going on. He made the decision to change to this Broker.

Mr. Churchill asked what the selection process was for an Insurance broker to Advance Business Consulting. Mr. Ferrara replied no process – the Town does business with this person with the AFLAC program. Miss Wright stated in previous years, the Town looked into the consortium which was more expensive, and asked the previous broker to give us more options which she never presented. She added the new broker is coming up with more options rather than just three insurance policies. Mr. Churchill said his concern was – what the due diligence was in the selection process. Miss Wright noted they did look into other options before Mr. Ferrara came on Board. Further discussion followed.

Mr. Ferrara deferred to Mr. Morrell and asked if the Board should vote on this. Mr. Morrell said he reviewed the Employee Handbook, and as stated there, you are providing the benefits; it's really the Supervisor's call. The Board can put it to a vote, but he doesn't believe it is required. The Board was in agreement with the change of Broker.

Resolution - Authorize Senior Account Clerk/Account Clerk to attend Finance School: A motion was made by Frank Sinicropi and seconded by Seve Churchill to adopt the following resolution:

WHEREAS, the Association of Towns is offering various conferences related to municipal finances in Albany. NY on May 16 and 17; and

WHEREAS, Sarah Wright and Heather Robson would greatly benefit from this training to better complete their job responsibilities; and

WHEREAS, the expenses would be paid from budget line A1010.405 (Education & Training).

NOW, THEREFORE, BE IT RESOLVED, the Seneca Falls Town Board approves sending Sarah Wright and Heather Robson to attend Finance School on May 16 and 17, 2022 at an estimated cost of \$1,292.78. This estimated cost includes registration, lodging, meals and mileage.

No questions. Motion carried 5 ayes, 0 nays.

Budget Modifications - Transfer Funds from Landfill Revenue: A motion was made by Frank Sinicropi and seconded by Kaitlyn Laskoski to adopt the following resolution:

WHEREAS, the Town Board has passed a resolution modifying the 2022 Budget using Landfill revenue from 2021; and

WHEREAS, in these transactions must be adjustments in the 2022 Budget; and

WHEREAS, the Office of the State Comptroller feels the attached entries would best facilitate the Board's desire to accomplish these tasks.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Seneca Falls Town Board does hereby allow the budget modifications as attached to allow the proper transfer of monies to the allocated funds.

Mr. Churchill referred to the item – landfill revenue to sewer, and said landfill revenue should come into the Town coffers and be distributed equally to the benefit of all Town citizens. Those who do not have sewers and live outside the former Village do not benefit from that. He added that \$53,000 is targeted for specific population of the Town – this money should not be in there. Mr. Ferrara said the \$53,000 is for the camera and trailer which is split up between water and sewer because it's used throughout the Community. Further discussion followed.

The above motion made by Frank Sinicropi and seconded by Kaitlyn Laskoski to adopt the above resolution approving the Budget modifications transferring funds from Landfill revenue was carried 4 ayes, 1 nay; Councilman Churchill with the dissenting vote.

Water Meter Replacement Project: Mr. Morrell stated at the January Meeting, the Board designated itself as the Lead Agency; notice went out to Involved Agencies, and there were no responses challenging the Board as Lead Agency, and no responses as to environmental impacts. The Board has the application outlining what the project is, and MRB has gone through and prepared Part 2 of the EAF. He mentioned that there are a few impacts that have been identified.

Ms. Destino stated there wasn't anything major in the resolution. Their Planning Team addressed some of the questions, but most people understood that this is replacement of water meters in people's homes or small businesses. Discussion followed relative to the impacts noted which are not significant.

Resolution - Lead Agency Designation: A motion was made by Dawn Dyson and seconded by Frank Sinicropi to adopt the following resolution:

WHEREAS, the Town of Seneca Falls Town Board (hereinafter referred to as Town Board) has on Tuesday, February 1, 2022 declared its intent to be designated the Lead Agency for the Town of Seneca Falls Water Meter Replacement Project under the provisions of the State Environmental Quality Review (SEQR) regulations; and WHEREAS, the Town Board has provided written notices to this effect to the involved and interested agencies; WHEREAS, the Town Board has not received any objections from the involved and interested agencies to the Board's being designated as the lead agency under the SEQR regulations; and WHEREAS, the Town Board has previously determined that it is the most appropriate agency to issue the coordination of this Action and for making the determination of significance thereon under the SEQR regulations.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby designate itself as the Lead Agency for the Action identified above herein.

No questions. Motion carried 5 ayes, 0 nays.

Resolution – Determination of Environmental Significance: A motion was made by Frank Sinicropi and seconded by Steve Churchill to adopt the following resolution:

WHEREAS, the Town of Seneca Falls Town Board (hereinafter referred to as Town Board) has determined the above referenced Action to be a Type 1 Action pursuant to Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Town Board has reviewed and accepted the completed Full Environmental Assessment Form Parts 1, 2 and 3 including the supporting information on the Action prepared by the MRB Group (hereinafter referred to as Town Engineer); and

WHEREAS, the Town Board has completed the coordinated review and public comment period provided for under the SEQR Regulations; and

WHEREAS, the Town Board has designated itself as Lead Agency under the SEQR Regulations for making the determination of significance upon said Action on a separate resolution at the April 5, 2022 Meeting; and

WHEREAS, the Town Board has given consideration to the criteria for determining significance as set forth in Section 617.7(1) of the SEQR Regulations and the information contained in Full Environmental Assessment Form Parts 1, 2 and 3.

NOW, THEREFORE, BE IT RESOLVED, that said Action will not result in any significant adverse environmental impacts based on the review of the Full Environmental Assessment Form; and

BE IT FINALLY RESOLVED, that the Town Board does hereby make a Determination of Non-Significance on said Action, and the Town Supervisor is hereby directed to sign the Full Environmental Assessment Form (FEAF) Part 3, the Negative Declaration, as evidence of the Town Board determination of environmental non-significance.

No questions. Motion carried 5 ayes, 0 nays.

W/S Resolution – Purchase Vac Truck: A motion was made by Frank Sinicropi and seconded by Kaitlyn Laskoski to adopt the following resolution:

WHEREAS, the 2016 Vac Truck is ready to be traded in; and

WHEREAS, the Vac Truck will have a \$170,000 trade-in value; and

WHEREAS, the new Vac Truck has been budgeted and approved for in the 2022 Budget.

THEREFORE, BE IT RESOLVED, that the Town Board accept the trade-in quote from Cyncon; and

BE IT FURTHER RESOLVED, that the Town Supervisor or designee be authorized to sign all necessary documents to complete the trade-in and purchase of the Vac Truck.

Mr. Churchill asked if we were trading in our old one and taking delivery of the new one. Mr. Tullo replied we are taking delivery first. Mr. Morrell stated the Board previously approved the purchase of the Vac Truck; this is specifically approving this trade-in and value. Mr. Churchill asked when will the new one be delivered; Mr. Tullo replied by the end of May.

The above motion made by Frank Sinicropi and seconded by Kaitlyn Laskoski to adopt the above resolution relative to the purchase of a Vac Truck was carried 5 ayes, 0 naves.

W/S Resolution – Emergency Shut-off Valve/Hydrant Replacement: A motion was made by Frank Sinicropi and seconded by Dawn Dyson to adopt the following resolution:

WHEREAS, the watermain on Fall Street failed due to aging infrastructure which required the addition of shut-off valves and/or hydrant replacement along parts of Fall Street. In similar fashion, the aging infrastructure along other streets and roads have also begun to fail and/or exhibit signs of failure; and

WHEREAS, it is felt by the Town Board that it is imperative to continue the work begun to replace shut-off valves and/or replace hydrants where necessary to avoid water shut-off to residents for line repair.

THEREFORE, BE IT RESOLVED, that the Seneca Falls Town Board does authorize the modification of the 2022 Town Budget by adding \$170,000 to line F8340.214, and the expenditure line to be changed to reflect simply “Emergency Shut-Off Valve/Hydrant Replacement”. The funds to be provided by Interfund transfer from the General Fund savings of \$170,000.

The Finance Office is authorized to make the appropriate Budget modifications in both the General Fund to reflect the transfer and the Water Fund to receive the funds and increase the expenditure line.

Mr. Churchill asked if the Board allocated \$50,000 when this project was started; Mr. Tullo replied \$100,000 the first time. Mr. Churchill said it was essentially downtown Fall Street; Mr. Tullo replied at first – it was definitely never a small project. Mr. Churchill said it was essentially a block the Board was told – this is on top of that, another \$170,000. Mr. Tullo replied correct. Mr. Churchill noted this is unbudgeted money; Mr. Tullo replied correct. Mr. Ferrara stated the value of shut-off valves that work now is when there is a leak they can be shut off at different locations and you don’t have to shut the whole system down. Mr. Churchill asked if there is a specific area that is being targeted at this point for the additional monies. Mr. Tullo replied they just finished State Street, Fall Street, Veterans Bridge, and they are going to have two valves put in on Garden Street. He added most of it is spent and most of it is done except the two 6” valves on Garden Street and the asphalt restoration. Mr. Sinicropi noted the total project is \$270,000. Mr. Churchill said shouldn’t the expenditures be approved before the work is done – all of these were emergencies? Mr. Ferrara replied correct. Mr. Churchill said he wasn’t aware of that.

The above motion made by Frank Sinicropi and seconded by Dawn Dyson to adopt the above resolution modifying the 2022 Budget by adding \$170,000 to the Water Fund was carried 5 ayes, 0 naves.

SF Parks & Recreation Resolution – Purchase Two Grasshopper Mowers: A motion was made by Frank Sinicropi and seconded by Dawn Dyson to adopt the following resolution:

WHEREAS, the Town of Seneca Falls Community Center has budgeted \$26,000 for two new mowers, one for Vince’s Park and one for the Seneca Falls Community Center; and

WHEREAS, the purchase of the two mowers was approved in the Budget process in October 2021, budget line item CR7140.209 for Seneca Falls Community Center in the amount of \$13,000, and budget line item CR2-7110.202 for Vince’s Park in the amount of \$13,000; and

WHEREAS, the mowers will be purchased locally from Martin’s Outdoor Power under State Contract for a combined total of \$22,609.96.

THEREFORE, BE IT RESOLVED, that the Recreation Director is approved to purchase the said pieces of equipment without delay.

No questions. Motion carried 5 ayes, 0 naves.

SF Parks & Recreation Resolution – Repairs/Restoration of Monument Fence : A motion was made by Steve Churchill and seconded by Dawn Dyson to adopt the following resolution:

WHEREAS, the Academy Square Monument fence is deteriorating and in great need of repairs and restoration; WHEREAS, the Town of Seneca Falls has budgeted line item A7110.201 in the amount of \$7,000 to restore and repair the fence; and

WHEREAS, Ryan Restoration of Seneca Falls is able to restore the fence by Memorial Day 2022 at a cost of \$6,537.30.

THEREFORE, BE IT RESOLVED, that the Seneca Falls Town Board approve Ryan Restoration to complete the work without delay.

No questions. Motion carried 5 ayes, 0 nays.

SFPD – Accept Resignation of Police Officer Fleming: A motion was made by Michael Ferrara and seconded by Kaitlyn Laskoski to regretfully accept the resignation of Logan Fleming from the position of Police Officer with the Seneca Falls Police Department effective March 30, 2022. No questions. Motion carried 5 ayes, 0 nays.

Adopt NYS Unified Solar Permit: A motion was made by Frank Sinicropi and seconded by Kaitlyn Laskoski to adopt the following resolution:

WHEREAS, the Town of Seneca Falls Town Board duly adopted the NYS Fire Prevention and Building Construction Code to provide minimum requirements to safeguard the public safety; and

WHEREAS, the Town of Seneca Falls Code Enforcement Officer, who administers and enforces all provisions of the NYS Uniform Fire Prevention and Building Code, the NYS Energy Code and the Town of Seneca Falls Code; and

WHEREAS, the Town of Seneca Falls requires the issuance of a building permit for the construction, enlargement, alteration, repair, repair or demolition of any building or other structure; and

WHEREAS, the NYS Uniform Fire Prevention and Building Code regulates the design, construction, installation, alteration and repair of equipment and systems using solar systems; and

WHEREAS, the NYS Energy and Research Development Authority has developed a NYS Unified Solar Permit that reduces the cost for solar projects by streamlining municipal permitting processes; and

WHEREAS, the Seneca Falls Town Board desires to promote the streamlining of the application process for small scale photovoltaic system installations under 25 KW in size by adopting the NYS Unified Solar Permit application form and implementing the new procedures.

NOW, THEREFORE, BE IT RESOLVED, the Town of Seneca Falls Town Board hereby adopts the NYS Unified Solar Permit application form and procedures for the installation of small scale photovoltaic systems; and be it

FURTHER RESOLVED, the Town of Seneca Falls Code Enforcement Officer is hereby directed to use said NYS Unified Solar Permit application form and procedures in the issuance of building permits for the installation of small scale photovoltaic systems; and be it

FURTHER RESOLVED, any further actions required of the Town of Seneca Falls to effect the foregoing are hereby authorized and the Town Supervisor is hereby authorized to execute and deliver any instruments, documents or the like as required to effect the same.

No questions. Motion carried 5 ayes, 0 nays.

Resolution – Establish Energy Benchmarking Requirements for Certain Municipal Buildings: Mr. Ferrara stated this goes along with this program that we are trying to build points for to get as much money as we possibly can to help our community become a clean energy community.

A motion was made to adopt the attached resolution establishing energy benchmarking requirements for municipal buildings by Steve Churchill and seconded by Dawn Dyson. No questions. Motion carried 5 ayes, 0 nays.

B&L Recommendation of Award – WTP Caustic Unloading Tank: A motion was made by Frank Sinicropi and seconded by Michael Ferrara to accept the low bid from Concrete Slipform, total bid of \$129,400, for the caustic tank project.

Mr. Baker stated there were five bidders, three companies had previously worked in Seneca Falls. Concrete Slipform is currently working with the Sidewalk Project. Mr. Ferrara asked what the timeline was. Mr. Baker replied typically it's 30 days.

Mr. Ferrara mentioned that Phase 2 of the Sidewalk Program was completed. There were additional funds not used; it was under Budget. He referred to the path between Frank Knight and the High School and said the excess funds will be used to remove some trees and put in a stone-based path. Mr. Peterson said the path will be blacktopped.

The above motion made by Frank Sinicropi and seconded by Michael Ferrara to accept the low bid from Concrete Slipform for the caustic tank project was carried 5 ayes, 0 nays.

Water/Sewer Credits:

A motion was made to approve the Water/Sewer credits in the amount of \$506.34 as per Memo dated April 1, 2022 by Dawn Dyson and seconded by Kaitlyn Laskoski. No questions. Motion carried 5 ayes, 0 naves.

Payment of Bills:

A motion was made by Dawn Dyson and seconded by Kaitlyn Laskoski to approve and order paid the following bills:

General Fund - \$404,923.46 (Abstract #4)	Recreation Fund - \$29,198.57 (Abstract #4)
Miscellaneous Fund - \$30,247.40 (Abstract #4)	Vince's Park Fund - \$699.79 (Abstract #4)
Highway Fund - \$49,510.45 (Abstract #4)	Sewer Fund - \$132,340.30 (Abstract #4)
Water Fund - \$713,700.51 (Abstract #4)	

No questions. Motion carried 5 ayes, 0 naves.

Being there was no further business, a motion was made to adjourn the Meeting by Dawn Dyson and seconded by Kaitlyn Laskoski. No questions. Motion carried 5 ayes, 0 naves.

Meeting adjourned at 7:12 P.M.

Respectfully submitted,

NICALETTA J. GREER  
Town Clerk

The Seneca Falls Town Board held a Special Meeting on Thursday, April 21, 2022 in the Town Hall Meeting Room, 130 Ovid Street, Seneca Falls

Present were Supervisor Michael Ferrara and Councilpersons Kaitlyn Laskoski and Frank Sinicropi. Also present was Stuart Peenstra, Police Chief.

Supervisor Ferrara called the Special Meeting to order at 5:30 P.M. A roll call of Board Members was taken, and Councilpersons Dyson and Churchill were absent from the Meeting; the Pledge of Allegiance followed.

SFPD Resolution – Backfill Vacant Police Officer Position: A motion was made by Frank Sinicropi and seconded by Kaitlyn Laskoski to adopt the following resolution:

WHEREAS, during the April 5, 2022 regularly scheduled Town Board Meeting, the Town Board approved the resignation of Officer Logan Fleming; and

WHEREAS, since the April 5<sup>th</sup> Board Meeting, the Seneca Falls Police Department has been actively recruiting, interviewing and conducting background investigations for the vacant Police Officer position; and

WHEREAS, upon completion of the hiring process, it is the recommendation of the Police Chief to backfill this vacant position with Christopher Tuffo.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board accept backfilling the vacant full time Police Officer position with Christopher Tuffo at the contractual hourly rate of \$23.71.

No questions. Motion carried 3 ayes, 0 naves.

Mr. Ferrara congratulated Mr. Tuffo and welcomed him and his Family to Seneca Falls.

Being there was no other business, a motion was made to adjourn the Meeting by Kaitlyn Laskoski and seconded by Frank Sinicropi. No questions. Motion carried 5 ayes, 0 naves.

Meeting adjourned at 5:38 P.M.

Respectfully submitted,

NICALETTA J. GREER  
Town Clerk



