

BRIDGEPORT FIRE DISTRICT BOARD OF FIRE COMMISSIONER'S MEETING

May 10, 2022 "APPROVED"

| Topics | Motion | 2 nd | Vote results |
|--|-----------|-----------------|----------------|
| Dan O'Neil (23) –present Timothy Hoster (22) – present Joy Gladis (24) –present Michael Piscitelli (25) – absent Matthew Anderson (26) – present Al Larsen – Fire Chief – present Steven Farnsworth – Deputy Chief - present | | | |
| Meeting opened at 7:01 pm. | | | |
| Prior meeting minutes - | | | |
| Motion to approve the prior meeting minutes from April 12, 2022 | MA | TH | All for |
| Treasurer's Report - | | | |
| Five Star Checking and Payroll Checking statements dated 04/30/2022: Five Star MM Apparatus, Buildings, Equipment and Undesignated dated 04/30/2022 were opened by MP, reviewed, initialed and approved. | | | |
| Balance sheet as of May 10, 2022 is as follows: Five Star Checking \$216,907.62 Five Star Payroll 61,386.82 Five Star Apparatus MM 287,435.71 Five Star Building MM 31,963.40 Five Star Equipment MM 95,313.94 Five Star Undesign MM 9,778.34 TOTAL \$ 702,785.83 | | | |
| Balance sheet as of April 12, 2022, Budget to Actual thru May 10, 2022, Money Market Chart as of May 10, 2022 and Transaction Detail by Account thru May 10, 2022 were all presented. | | | |
| Warrant for checks written April 13 – May 10, 2022, checks # 8086-8101 totaling \$13,362.04. | | | |
| Bond payment due on 06/15, interest \$13,375.50. A reminder that another payment will be due Dec 15, 2022, for principal \$40,000 plus \$13,375.50 interest December total \$ 53,375.50 | TH | MA | All for |
| Motion to approve the Treasurer's reports as written. The Treasurer was ordered by the Board of Fire Commissioners to pay all warranted items. | TH | MA | All for |
| Purchase Requisitions - | | | |
| McKesson - Phillips Heartstart AED pads 4 adult #918919 \$117.41 ea., and 4 pediatric #668860 \$77.08 ea. Total \$777.96 Acct# A3410.432 Expen Equip We will continue to use pads that are in inventory. The adhesive should still be good. | JG | MA | All for |
| Postmaster – 2 rolls forever stamps \$116.00 | | | |
| IT upgrades – Replace camera station with AXIS S116 MT video recorder w8TB and camera station, with 16 Licenses. \$2500.00. Current camera station keeps crashing. This old put together system does not support the 7 cameras well enough. Approve up to \$2500 expenditure. Kim to get an explanation on # of licenses. Why 16? 2 windows 7 PC's need replacing at \$899.00 each. Will also need MS Office License and Qbooks License. Card printer needs updating to operate on Red Alert Chris suggested upgrading system first so we don't pay for installation twice. | JG | MA | All for |
| Staples Advantage – toner - 1 HP414X black high yield \$171.85, 1 ea. 414A Magenta, 414A Cyan, 414A Yellow, \$109.15 ea. Total \$499.30 Acct # A3411.461 office supplies | TH | JG | All for |
| Al Larsen mileage to Fire Academy 74@ \$.585=\$49.23 | JG | TH | All for |
| Old Business - | | | |
| Roof Leak – update – will get to this month | | | |
| Flooring replacement – tear out to begin on May 16 th . Expected to take most of the week. | | | |

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| Capitalization policy – per Brad Pinsky recommendation a vote was taken to raise the capitalization to \$5000.00. Kim to modify policy for review and finalize at next board meeting. | | | |
| Gear Lockers – have been ordered expected delivery May 29 th . Decided on Brilliant Black to compliment the red lockers already in room. | | | |
| New Business - | | | |
| Kinsley Generator service was completed on 05-05-2022 | | | |
| Floor maintenance – renting a floor cleaner as a test run? Kim to reach out to CA Reed for recommendations. | | | |
| M.Rhinehart submitted a letter of resignation. | TH | JG | All for |
| Maintenance position was posted twice both in FL Times, and Town of SF website. Only one applicant, Rick Rhinehart. He was approved temporarily as we needed items to be worked on that could not wait for a board vote. Approved at \$17.00. We will be keeping a running list of action items for him to work on. He has submitted all payroll related items. And is willing to go to any type of training in future to help reduce our overhead costs. He has already submitted in schedule for the year and may need additional hours to catchup on maintenance items. | TH | MA | All for |
| Chief's Report - | | | |
| Drug Screen – new hires and volunteers – cannot legally test for marijuana. Kim to send a letter to FL Health regarding changes. Drug screen – DOT (panel) not including marijuana. | | | |
| Annual Fit testing completed. | | | |
| Car Wash was held last Sat. | | | |
| SCBA maintenance is scheduled for June. | | | |
| SFVFD has been busy covering mutual aid or stand by for neighboring departments. | | | |
| 2 members have completed BIFO T. Pickard, N. Fox, 2 completed IFO – T. Pickard, C. Rose. Survival class will probably be available in the fall. | | | |
| Public Comment – none | | | |
| Meeting adjourned at 7:37 pm. | | | |
| Next meeting scheduled for June 14, 2022, 7 pm. | | | |