

BRIDGEPORT FIRE DISTRICT BOARD OF FIRE COMMISSIONER'S MEETING

August 9, 2022 "APPROVED"

Topics	Motion	2 nd	Vote results
Dan O'Neil (23) –present Timothy Hoster (22) – present Joy Gladis (24) –present Michael Piscitelli (25) – present Matthew Anderson (26) – present Al Larsen – Fire Chief – present Steven Farnsworth – Deputy Chief – present			
The meeting came to order at 7:00 pm.			
Prior meeting minutes -			
Motion to approve the meeting minutes from July 12, 2022	MP	TH	All for
Treasurer's Report -			
Five Star Checking and Payroll Checking statements dated 07/31/2022: Five Star MM Apparatus, Buildings, Equipment and Undesignated dated 07/31/2022 were opened by MP, reviewed, initialed and approved.			
Warrant for checks written July 12-August 9, 2022, checks #8151-8173 totaling \$14,565.12 was presented. Check # 8156 for \$393.96 was paid by the SFVFD so that was ordered to be voided. Total warrant was \$14,171.16.			
Balance sheet as of August 9, 2022 is as follows: Five Star Checking \$180,844.20 Five Star Payroll 49,743.80 Five Star Apparatus MM 287,493.05 Five Star Building MM 1,965.41 Five Star Equipment MM 95,323.44 Five Star Undesign MM 9,778.59 TOTAL \$625,148.49			
Balance sheet as of August 9, 2022, Budget to Actual thru July 12, 2022, Money Market Chart as of July 12, 2022 were presented.			
Revenue log as of August 9, 2022. VFIS, 2 checks, \$4,194.22 and \$4,074.22 Reimbursement for Tide wash, man hours and detailing for both engines. This price did not including cleaning the chrome, as we do not know what is involved at this time.			
Purchase Requisitions -			
Five Star Bank – Deluxe checks for primary checking account 1000. \$503.09. 2 nd price was obtained from Deluxe online and was \$523.20	JG	MP	All for
FlagstoreUSA – 2 replacement flags for flagpole. 8x12, model # 010030 \$140.21 each total \$280.42	MA	JG	All for
Old Business -			
Roof leak – does not appear to be leaking.			
Update on Engine 1 and Quint detailing. Al placed the detailing on hold. Every time the engines were washed, the Tide was still coming off. Justin and team to begin Wed August 10 th .			
Pass codes – will be stored in an envelope and update quarterly. Kim to look into a fireproof storage option. Something large enough to hold 4-5 hanging folders.			
New Business –			

Ovid Street property – Contacted by Mike Ferrara. Both Mike and Menzo Case would like to set up a brief meeting to discuss. Date to be determined. We paid \$100,000K for the property in 2016.			
Lower Lake Rd property – discussed some of the necessary maintenance items. Driveway, meeting room leak, drainage issues around perimeter of building.			
Budget 2023 assistance from BFP. Minimum. Assistance with filings. We will do preliminary budget prep as we have done in the past. BPD to assist with any required filings and Long range planning.			
Document retention and storage – A vote was taken to Designate a Records Management officer Motion for K Gribnau.	DO	MP	All for
LGS-1 superseded MU-1 These are the NYS recommended guidelines for record retention. Moving forward before any records are destroyed, a list will be presented to the board for approval. A resolution was presented for the Records Retention Policy following the LGS-1 guidelines. A role call vote, DO- aye, TH – aye, JG- aye, MP – aye, MA – aye. The resolution was duly adopted.	DO	MP	All for
Chief's Report -			
Churchville Fire update – very responsive, air conditioning was repaired immediately after Al's letter. Invoice for ground ladder inspection and greasing. This will be covered by VFIS. No date yet set for annual service. Al has asked that moving forward the pump testing be done prior to changing the oil.			
Clambake the Saturday starting at 2pm.			
SFVFD will be standby for Clyde on Monday, August 15 th .			
Pizza oven has been wired at no change. SFVFD to follow up with a thank you note.			
Next they will be installing a 50 amp RV outlet for fundraising trailers, Doug's The Ladies auxiliary will be hosting. SFVFD will pay for this out of their funds.			
Hose testing will be done on August 10, 2022. Rick will be on site to assist.			
Public comment – none			
Meeting adjourned at 8:00 pm			
Next meeting scheduled for September 13, 2022, 7 pm.			