

BRIDGEPORT FIRE DISTRICT BOARD OF FIRE COMMISSIONER'S MEETING

August 11, 2020 "APPROVED"

Topics	Motion	2nd	Vote results
Meeting was brought to order at 7:00 pm.			
Dan O'Neil (23) – present Michael Piscitelli (20) – present Robert Engster (21) – absent Timothy Hoster (22) – present Joy Gladis (24) –absent Al Larsen – Fire Chief – Present Steven Farnsworth – Deputy Chief – present			
Prior meeting minutes -			
Motion to approve the meeting minutes from July 14, 2020 and July 23, 2020.			
Treasurer's Report -			
Five Star Checking and Payroll Checking statements dated 07/31/2020: Five Star MM Apparatus, Buildings, Equipment and Undesignated dated 07/30/2020 were opened by TH, reviewed, initialed and approved.			
Warrant presented for July 15-August 11, 2020 checks # 7675-7684 totaling \$11,776.56. The Treasurer was ordered by the Board of Fire Commissioner's to pay all warranted items.	MP	TH	All for
Balance sheet as of August 11, 2020 is as follows: Five Star Checking \$ 132,875.83 Five Star Payroll 51,672.25 Five Star Apparatus MM 235,922.13 Five Star Building MM 331,883.51 Five Star Equipment MM 95,226.86 Five Star Undesign MM <u>9,774.52</u> TOTAL \$ 857,335.10			
Transaction detail by account July 15-August 11, 2020.			
Budget to Actual thru August 11, 2020.			
Money Market chart as of August 11, 2020.			
Revenue chart as of August 11, 2020.			
Town of Seneca Falls 2% check received. SFVFD check written for 2% \$1731.31			
Motion to approve the Treasurer's report as written.	MP	TH	All for
Purchase Requisitions -			
MES – 4 ea. \$215.00 Batteries for thermal imaging cameras. Replacing 2 that no longer worked and leaving 2 as spares Total \$860.00 Acct # A3410.433 Expend Supplies	MP	TH	All for
US Postmaster on roll forever stamps \$55.00 Acct # A3411.462 postage.	MP	TH	All for
Kim Gribnau mileage reimbursement 84@ \$.575=\$48.30 total. Act # A3411.456 Travel Exp.	MP	TH	All for
MES – 5 ea. Pro ZM Co red Assembly, for Captains CO meters, \$159.00 ea. Total \$795.00 Acct # A3410.432 Expend Equipment	TH	MP	All for
Churchville Fire – annual inspection of # 1401 and #1403 yielded a list of repairs for each. #1401- Rear flood light, rear lower marker, rear brake light diodes out, front hood lift supports, front shock replacement, 2 ground lights, fuel tank and straps, removal of license plate bracket, Needle scare frame and under coat, Engine oil pan gasket replacement and packings leaking. Estimate \$7,512.00 #1403 – Passenger upper market light, #2 discharge gauge, Cross lay #2 gauge, Rear leaf springs Total estimated costs \$3215.00	TH	MP	All for

Repairs will be made on site at Churchville to reduce labor costs and time out of service. Once the parts are in stock Engine # 1401 will go first. NYS does not require NEPA standards for tires for those to pass NYS DOT inspection. Those will not be replaced at this time, at a huge cost savings. Annual service expenses will wipe out equipment maintenance budget. Will move funds from Capital Equipment year end to the care of short coming.			
Old Business -			
Renovation bid update - Contracts have been received from all vendors except LeChase. The board moves forward with approval tonight pending final insurance review and receipt of bonds. LeChase has already been active with an email to our Architect to get the project rolling. Next we have to schedule a preconstruction meeting. Contract, insurance review process has been time consuming to ensure all our stipulations and needs are met.			
Floor RFP. Will use the detailed proposal from RE Kelley as a template for this project. Will put out to bid once we have a better timeframe on our reno project.			
Hall use – it was decided to not allow any Hall use due to Covid concerns. Will decide at a later date if we can safely change.	DO	MP	All for
New Business -			
A separate checking account will be established at Five Star bank for the renovation project. It will be opened with a \$25.00 transfer from general checking.			
a-Verti trailer will be placed on Ovid Street property one the building needs to be emptied. They have waived the transportation costs. Cost is \$120.00/per 28 day billing cycle.			
Maintenance binders for equipment? Al keeps a file for each piece of apparatus and I will make a hard copy and email monthly to him.			
Chief's Report -			
Seneca County health inspection- no violations			
Call and attendance reports – not available			
Training has had great participation, Monday night cleaning the East Station truck bay. Moving forward will be maintained by maintenance ppl.			
Maintenance action items: Gutters in late fall, light bulbs, weed monument.			
Old red hovercraft trailer. Al requested the board deem it surplus and remove. Several members have expressed an interest in it. We will accept sealed bids, to open at our next board meeting.	TH	MP	All for
New grill worked very well for the chicken barbeques on Saturday. Old Barbeque cooker will be sold also. That is SFVFD property.			
Public Comment - none			
Motion to adjourn at 7:45 pm.	MP	TH	All for
Next meeting schedule for Tuesday, September 8, 2020. Budget discussions will begin			