

Question: Chief Sam George - does the Town Board know they live on Cayuga territory?

Response: Mr. Ferrara said he thinks so. Everywhere? he doesn't know that for sure.

Question: Chief Sam George – If and when the current leadership is replaced, is the Town Board going to deal with us as well as with the current leadership?

Response: Mr. Ferrara said whoever the Federally recognized leader is we will do our best to work with them.

Question: Has the total loss of property tax revenue been determined, and does the State make the Town, County and School whole?

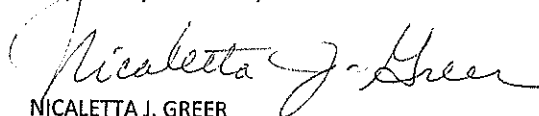
Response: Mr. Ferrara stated the State doesn't make the County whole. The County is required to make the schools and towns whole as far as taxes, and if payments are ever made, it would go to the County. Frank Sinicropi added it is just under \$6 million in uncollected taxes and penalties..

Mr. Ferrara thanked everyone for coming – he hopes it was helpful. He added it's their goal to put this on the website for people who didn't participate. He reiterated that our goal is to try and foster a positive relationship with all people of the Cayuga Nation.

Being there was no further business, a motion was made to adjourn the Meeting by Kaitlyn Laskoski and seconded by Frank Sinicropi. No questions. Motion carried 5 ayes, 0 nays.

Meeting adjourned at 6:43 P.M.

Respectfully submitted,



NICALETTA J. GREER
Town Clerk

The Seneca Falls Town Board held a Public Hearing and regular monthly Meeting on Tuesday, February 1, 2022 in the Town Hall Meeting Room, 130 Ovid Street.

Present were Supervisor Michael Ferrara; Councilpersons Dawn Dyson, Kaitlyn Laskoski, Frank Sinicropi and Steven Churchill. Also present were Patrick Morrell, Attorney for the Town; James Peterson, Highway Superintendent; Stuart Peenstra, Police Chief; Mary Jones, Interim Recreation Director; Joseph Tullo, Chief WWTP Operator; Sarah Wright, Account Clerk and Town Engineer Peter Baker.

Supervisor Ferrara opened the regular monthly Meeting at 6:00 P.M. A roll call of Board Members was taken and all were present; the Pledge of Allegiance followed.

SF Police Department Awards: Chief Peenstra presented awards to the following Members of the Seneca Falls Police Department:

Sgt. Sebastian Gentile – 2021 Excellent Police Service Award. Chief Peenstra stated the Excellent Police Service Award is presented to employees who distinguish themselves by actions beyond those required for their position which results in a significant contribution towards the betterment of SF Police Department and its Members. The Chief thanked Sgt. Gentile for providing outstanding service to the Citizens, Visitors and the Department with integrity and professionalism.

Officer Logan Fleming – 2021 Officer of the Year Award. Chief Peenstra stated Members are selected for this Award based on competent and consistent outstanding service throughout the year. Members may be selected based on conduct during a specific incident, which Officer Fleming did both. Officer Fleming lead the Department with the most incidents handled, criminal arrests, parking tickets and property checks. He received the 2021 Stop DWI Officer of the Year Award for the most DWI arrests in the entire County. Chief Peenstra thanked Office Fleming for providing outstanding service to the Citizens and Visitors of the Town of Seneca Falls with integrity and professionalism.

Petitioners:

Waterloo Container – SMI Operating Permit: Douglas Zamelis, representing Waterloo Container, stated he is here to explain, with documents given to Board Members, how Seneca Meadows is in current violation of the State Environmental Conservation Law and regulations of Part 360 Permit, and why it would be unlawful for the Town Board to renew Chapter 185 Landfill Permit. He said the DEC is not actively monitoring odors and paying attention – DEC is asleep at the wheel. Waterloo Container commissioned him to do an investigation of the odor complaints from SMI Landfill, and they also obtained the DEC on-sight monitors Daily Check List from 2018 to 2021. From that period, SMI confirmed odors from the Landfill at homes, businesses, schools and hotels over 450 times. From the time the current DEC employee took over the duty of the daily on-sight monitor, he checked the odor box – not inspected, even though his notes show he routinely does a perimeter road odor check.

Mr. Zamelis mentioned that in 2017, the DEC modified Seneca Meadows Permit to include seven new special conditions intended to address the odor problem. The 450 complaints that came in after those conditions were imposed show that those conditions are not doing anything. Mr. Zamelis said what he hasn't submitted to the Board is the thousands and thousands of complaint reports where Seneca Meadows concluded that there was no odor or the odor was not from the Landfill. He has talked to many people who feel they have been gaslighted – they have been trained to not believe their own nose because they call so many times and Seneca Meadows employees come out and say there is no odor. Mr. Zamelis referred to the complaints about the hotline, and said people have given up calling – does anyone think it's fun for people to call and wait around for someone to come and tell them what they are smelling is not an odor.

Mr. Zamelis referred to Exhibit B of the documents he handed out which pertains to the Daily On-sight Check List. Item #8 pertains to odors, and every time since June 2019, the Check List says that odor is not inspected. On at least four days, they provided the Board with the DEC on-sight monitor checked not-inspected when Seneca Meadows own employees were actually out confirming odors in the Community. Mr. Zamelis said that should tell you that the DEC on-sight monitor is a complete farce.

Mr. Zamelis stated in his letter he cited the relevant provisions of the Town Code and the State Environmental Conservation Law. They all prohibit SMI from creating nuisance odors. He said Exhibit A is proof that they continue to emit nuisance odors which unreasonably interfere with the enjoyment of life and property even after those seven special conditions. Mr. Zamelis stated if the Board would review the Permit in light of the evidence he provided, it would be a clear violation of Law, and the Board would get pushed back from the Community and Seneca Meadows.

Seneca Lake Guardian – SMI Operating Permit: Mr. Ferrara referred to a letter received from Seneca Lake Guardian, reason for the letter being the denial of Chapter 185 Landfill Permit for Seneca Meadows. It was requested that the letter be read aloud during the Petitioners' portion of the Meeting. Mr. Ferrara proceeded to read the letter, a copy of which is attached to the Minutes.

Dan Babbitt – Trees and Shrubs: Dan Babbitt stated he would like to discuss the trees and shrubs of Seneca Falls. He would like to see the Town take better care of our trees, shrubs and sidewalks. At present, the procedure seems to be to take trees out instead of giving careful thought to pruning. There are far too many dead branches, some rubbing up against buildings. Sidewalks are heaving and a hazard to walkers. His suggestion is to prune unnecessary branches to eliminate hazardous, diseased ones, and accommodate normal root formations. Portions of sidewalks can be cut to relieve root pressure and replaced with brick or mulch.

Mr. Babbitt said an overall benefit of trees and shrubs is to help cool surrounding areas, such as roads, driveways, sidewalks, parking areas, etc. Be careful what you plant, and be aware of overhead wires. Ornamental trees provide some shade and color and stay low; only plant big trees where there is enough room to grow. Mr. Babbitt strongly suggested that the dead pine tree in the northwest corner of the parking area be removed; also, one or more are falling in the southwest corner.

Jean Gilroy: Jean Gilroy, 1872 Gravel Road, held up a SMI flyer from 2017 -How Well are w Doing? She held up a chart of odor reports for a year. She referred to odor reports that she saved, about 75, and said she has four that say odor detected at Aldi's, and two that say odor detected at her house. Mr. Black told her that when an odor is reported, they immediately change the position of their dumping and turn on the sprays; by the time the guy gets to your house, there is no odor left. Mrs. Gilroy said they use the odor reports to manage the Landfill. That is why the chart shows the odor reports vs. the final result which says – no odor detected. What the DEC should be looking at is how many odor reports they get, not what the report says.

Mrs. Gilroy urged the Board not to continue with the Town Permit. It doesn't make any difference – they can

still dump without a Town Permit. They want the glory – they want to be able to go before DEC and say – see, Seneca Falls loves us now. She says no, we don't – we have a big problem that continues on and on.

Mark Pitifer: Mark Pitifer from Waterloo Container stated he has been to every Board Meeting for the last two years (every year that Mr. Ferrara has been Supervisor), and Mr. Ferrara has been very generous with the time he has allowed people to speak. But when he told Mr. Zamelis that he had to hurry up as he was past the five minutes, that was the first time, in his memory, that he cut someone off. Mr. Pitifer said he believes that was valuable and important information that everyone needs to read. He wants consistency with Town limits.

Mr. Pitifer addressed the new Board Members and said if you think there was a vendetta or some behind-closed-doors reasoning for the Town Board, a 4-1 vote, not approving the Operating Permit, you need to think again. They are in clear violation of the Town Code which was read to the Board multiple times. He believes the Board owes the Community the due diligence to read through the documents because you cannot in good faith approve a permit when someone is in violation of the Town Code – read through the documents and make a wise decision.

Mr. Ferrara said he did not cut off Mr. Zamelis. He says at every Meeting – be respectful of the 3-5 minutes. He gave Mr. Zamelis six minute before he asked him to wrap it up.

Public Hearing – Proposed Local Law Creating Town Manager Position: At 6:30 P.M., a motion was made to open the Public Hearing relative to a proposed local law creating the Town Manager position by Frank Sinicropi and seconded by Kaitlyn Laskoski. No questions. Motion carried 5 ayes, 0 naves.

Susan Sauvageau, 61 Fall Street, stated the Town has about 9,000 people, which according to New York State, is too small to warrant a Town Manager. She mentioned that \$100,000 was set aside; that won't cover a decent salary for this position, benefits and an Office Assistant. Ms. Sauvageau said reading from the job description, this person needs significant job experience and qualifications and will be an exempt employee directly responsible to the Supervisor and Town Board. They will supervise multiple departments as outlined in Town Law. According to Town Law, we have an elected Highway Superintendent, Town Clerk and Town Judges - they will not be supervising them. We have a credited Police Department with a chain of command operating within State standards – she can't figure out how they will be supervised differently than they are now. We have a Water and Sewer Department operating with credentials and knowledge, and she is not sure what supervision is needed there. The remaining departments (Assessor, Recreation Department, Zoning Officer) all have regulations and boards and special duties to work with. Ms. Sauvageau asked what this expensive administrator will be doing. The job description lists a lot of public relations work and a certain amount of personnel, budget preparation, etc. It looks like this manager is supposed to do the work of the Town Supervisor and the Town Board. She believes this position is a waste of taxpayer money.

Ms. Sauvageau stated at the first Meeting of the newly seated Board, a majority committed to spending over \$1 million of not yet budgeted Landfill revenues. She said you ran for Office on the notion of lowering taxes. She suggested the Board slow down on spending and figure out a way to return some of this money to taxpayers. She added Seneca Falls does not really need this position.

Being there were no further comments, Mr. Ferrara made a motion to close the Public Hearing, seconded by Dawn Dyson. No questions. Motion carried 5 ayes, 0 naves.

Mr. Ferrara reconvened the regular monthly Meeting at 6:40 P.M. A roll call of Board Members was taken and all were present.

Approval of Minutes:

A motion was made to approve the minutes of the Reorganizational and regular monthly Meeting of January 4, 2022 by Michael Ferrara and seconded by Dawn Dyson. No questions. Motion carried 5 ayes, 0 naves.

Communications:

A motion was made to receive and file Communications numbered 1 to 4 by Michael Ferrara and seconded by Kaitlyn Laskoski. No questions. Motion carried 5 ayes, 0 naves. Communications numbered 1 o 4 are as follows:

1. Checks and deposits totaling \$87,582.54 representing recycled scrap; copies of Police reports; Retirees Health Insurance; sale of Highway equipment; dumpster rentals; Community Center deposits; Vince's Park deposits; Insurance reimbursement; burial fees; fuel reimbursement; sale of trash totes; SRO

- reimbursement; water – sale of scrap; dental reimbursement; disability reimbursements; Judge Kelley's November report; Bucket trade-in and Judge Lafler's November report.
2. Discover Seneca Quarterly Report from Seneca County Chamber of Commerce.
 3. Network News from Cayuga Lake Watershed Network.
 4. Notice pursuant to SEQR relative to the Town of Aurelius Amendment to their Zoning Law from Jennifer Gardner, Town Clerk.

Old Business:

Sale of Surplus Property (115 Fall Street): Mr. Morrell referred to 115 Fall Street and said transfer documents have been delivered to the Buyer's Attorney in Auburn, waiting to hear from them if any changes need to be made; otherwise, they will be scheduling a closing. Mr. Ferrara said his understanding is we will be closing next week. Mr. Morrell replied he would like to, but it's going to be up to the Buyer.

SMI License to Operate Landfill: Mr. Ferrara stated the Board has an application from SMI for 2022 for operation of the Landfill.

A motion was made to grant the License to Operate a Landfill for Seneca Meadows under Chapter 58 of the Town Code by Michael Ferrara and seconded by Frank Sinicropi.

Mr. Churchill stated he does not support renewing their Operating Permit because it has been brought up and well documented that they continue to violate the Town and New York State Codes. He doesn't know how the Board can grant a permit to an entity that is violating Town Code. Mr. Churchill said there is no reason we should be giving Seneca Meadows a permit. We reached out to them and asked for two things in order to move forward and consider granting a permit; one was to assist the Town in subsidizing an independent monitoring process and they said no. The second thing was to demonstrate how they were currently monitoring and controlling hydrogen sulfide, and if they don't have a process in place, what type of process do they plan to put in place; again they said no. Mr. Churchill stated given the fact that they wouldn't adhere to the two conditions, and considering they are currently in violation of Town and State regulations, he cannot support this, and asked the Councilmen not to support renewing their Operating Permit.

The above motion made by Michael Ferrara and seconded by Frank Sinicropi to grant the License to Operate a Landfill for Seneca Meadows under Chapter 58 of the Town Code was carried 4 ayes, 1 nay; Councilman Churchill with the dissenting vote.

Resolution to Set Public Hearing for Zoning Law Change – Solar Energy System: A motion was made by Michael Ferrara and seconded by Kaitlyn Laskoski to adopt the following resolution:

WHEREAS, the Town Board of the Town of Seneca Falls believes that it would be advantageous to the Town to amend the Town Code to include regulations for Solar Energy Projects.

NOW, THEREFORE, BE IT RESOLVED, that proposed Local Law #2 of the year 2022 entitled "Local Law Amending Chapter 300 of the Seneca Falls Town Code – Article XIV Solar Energy Systems" be and the same is hereby introduced before the Town Board of the Town of Seneca Falls, New York; and

BE IT FURTHER RESOLVED, that copies of the aforesaid proposed local law be laid upon the desks of each Member of the Town Board; and

BE IT FURTHER RESOLVED, that the aforesaid proposed local law be referred to the Seneca County and Town Planning Boards for review and recommendation; and

BE IT FURTHER RESOLVED, that the Town Board will hold a Public Hearing on said proposed local law at 6:00 P.M. on March 1, 2022; and

BE IT FURTHER RESOLVED, that the Town Clerk publish or cause to be published a notice of said Public Hearing in the official newspaper of the Town at least ten (10) days prior thereto.

No questions. Motion carried 4 ayes, 1 nay; Councilman Churchill with the dissenting vote.

Shaun Logan of MRB Group stated since the Public Hearing is scheduled for March 1st, the Board can start initiating the SEQR process at the March 1st Meeting. Mr. Ferrara noted this will be a Type 1 SEQR. Mr. Morrell stated it will be a coordinated review which means Involved Agencies and neighboring municipalities will be contacted and given time to respond to the designation of the Town as Lead Agency. He suggested starting that process now. You are supposed to have 30 days, so the Board cannot act on this at the March Meeting, other than having the Public Hearing. He said doing the SEQR resolution and intent for Lead Agency, getting the information distributed and any responses returned, you will have it in place to act at the April Meeting. Brief discussion followed.

SEQR Resolution – Lead Agency Intent: A motion was made by Michael Ferrara and seconded by Frank Sinicropi

to adopt the following resolution:

WHEREAS, the Town of Seneca Falls Town Board (hereinafter referred to "Town Board") has reviewed the New York State Environmental Quality Review Act (SEQRA) Full Environmental Assessment Form (EAF) Part 1, prepared by MRB Group on the above referenced Town of Seneca Falls Solar Energy Systems Local Law (hereinafter referred to as "Action"); and

WHEREAS, the Town Board determines that said Action is subject to review by other interested agencies under the SEQRA Regulations; and

WHEREAS, the Town Board determines that it is the most appropriate agency to ensure the coordination of this Action and will provide written notifications to interested agencies, for the purpose of conducting a coordinated review and making the determination of significance thereon under the SEQRA Regulations; and

WHEREAS, the Town Engineer has prepared and submitted the standard Town Project SEQRA Lead Agency Coordination letter, a list of Interested Agencies; and

WHEREAS, there are no identified Involved Agencies for this Project, only Interested Agencies which include the following: Seneca County Planning Board, Town of Seneca Falls Planning Board, Town of Tyre Town Board, Town of Waterloo Town Board, Town of Fayette Town Board.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby classify the proposed Action as a Type I Action as is further defined under Part 617.5 of the State Environmental Quality Review (SEQRA) Regulations; and

BE IT FURTHER RESOLVED, that the Town Board does hereby declare its intent to be designated as the lead agency for the Action and directs the Town Supervisor to sign and date the Full EAF Part 1; and

BE IT FURTHER RESOLVED, that the Town Engineer is directed to provide notice hereof to the above listed interested agencies, seeking a response in writing on or before noon on Friday, February 25, 2022.

No questions. Motion carried 5 ayes, 0 nays.

Resolution to Set Public Hearing for Zoning Law Change: A motion was made by Michael Ferrara and seconded by Kaitlyn Laskoski to adopt the following resolution:

WHEREAS, the Town Board of the Town of Seneca Falls believes that it would be advantageous to the Town to amend the Town Code to include regulations for Battery Energy Storage projects.

NOW, THEREFORE, BE IT RESOLVED, that proposed Local Law No. 3 of the year 2021 entitled "Local Law amending Chapter 300 of the Seneca Falls Town Code Article XV Battery Storage Systems" be and the same is hereby introduced before the Town Board of the Town of Seneca Falls, New York; and

BE IT FURTHER RESOLVED, that copies of the aforesaid proposed local law be laid upon the desks of each Member of the Town Board; and

BE IT FURTHER RESOLVED, that the said proposed local law be referred to the Seneca County Planning Board and the Town Planning Board for review and recommendation; and

BE IT FURTHER RESOLVED, that the Town Board will hold a Public Hearing on said proposed local law at 6:00 P.M. on March 1 2022; and

BE IT FURTHER RESOLVED, that the Town Clerk publish or cause to be published a notice of said Public Hearing in the official newspaper of the Town at least ten (10) days prior thereto;.

No questions. Motion carried 5 ayes, 0 nays.

SEQRA Resolution – Lead Agency Intent: A motion was made by Michael Ferrara and seconded by Frank Sinicropi to adopt the following resolution:

WHEREAS, the Seneca Falls Town Board (hereinafter referred to as "Town Board") has reviewed the New York State Environmental Quality Review Act (SEQRA) Full Environmental Assessment Form (EAF) Part 1, prepared by the MRB Group on the above referenced Town of Seneca Falls Battery Energy Storage Systems local law (hereinafter referred to as "Action"); and

WHEREAS, the Town Board determines the said Action is subject to review by other interested agencies under the SEQRA regulations; and

WHEREAS, the Town Board determines that it is the most appropriate agency to ensure the coordination of this Action and will provide written notifications to interested agencies, for the purpose of conducting a coordinated review and making the determination of significance thereon under the SEQRA Regulations; and

WHEREAS, the Town Engineer has prepared and submitted the standard Town Project SEQRA Lead Agency Coordination letter, a list of Interested Agencies; and

WHEREAS, there are no identified Involved Agencies for this project, only Interested Agencies which include the following: Seneca County Planning Board, Town of Seneca Falls Planning Board, Town of Tyre Town Board, Town of Waterloo Town Board, Town of Fayette Town Board.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby classify the proposed Action as a Type I Action as further defined under Part 617.5 of the State Environmental Quality Review (SEQRA) Regulations.

BE IT FURTHER RESOLVED, that the Town Board does hereby declare its intent to be designated as the Lead Agency for the Action and directs the Town Supervisor to sign and date the Full EAF Part 1.

BE IT FURTHER RESOLVED, that the Town Engineer is directed to provide notice hereof to the above listed Interested Agencies, seeking a response in writing on or before noon on Friday, February 25, 2022.

No questions. Motion carried 5 ayes, 0 nays.

New Business:

Approval of Special Events: A motion was made by Michael Ferrara and seconded by Dawn Dyson to approve the following Special Events:

Seneca Falls Rotary's 100th Anniversary at People's Park on May 14, 2022.

Eric Cannul/Melinda Johnson Wedding Ceremony at People's Park Gazebo on May 21, 2022.

No questions. Motion carried 5 ayes, 0 nays.

Proposed Local Law – Create Town Manager Position: A motion was made by Michael Ferrara and seconded by Frank Sinicropi to adopt the following resolution:

WHEREAS, a public hearing was duly held on February 1, 2022 at the Town of Seneca Falls Town Hall and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, after due deliberation, the Town Board of the Town of Seneca Falls finds it in the best interest of the Town to adopt said Local Law.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Seneca Falls hereby adopts said Local Law No. 1 of 2022 entitled "A Local Law to Establish the Office of Town Manager Pursuant to Town Law Section 58", a copy of which is attached hereto and made a part of this resolution, and

BE IT FURTHER RESOLVED, that this position will be an exempt civil service position; and

BE IT FURTHER RESOLVED, that the Town Clerk is directed to enter said Local Law in the minutes of this Meeting and in the Local Laws of the Town of Seneca Falls, and to give due notice of the adoption of said Local Law to the Secretary of State of the State of New York.

A roll call vote was taken with results as follows:

Michael Ferrara – Yes Frank Sinicropi – Yes

Steven Churchill – No Dawn Dyson – No

Kaitlyn Laskoski – Yes

Motion carried 3 ayes, 2 nays, Councilpersons Dyson and Churchill with the dissenting votes.

Mr. Ferrara thanked the voluntary Citizens Advisory Committee that helped the Board get to this point. He will be appointing a committee of representatives to help in the interview process. His goal is to have two members of the Citizens Advisory Committee participate in the interviews; some key Town employees, a member of the Personnel Committee, and hopefully, get it posted and advertised.

Mr. Churchill said this person has to reside in the Town of Seneca Falls, right? Mr. Ferrara replied it is not required. Mr. Churchill said he thought they would have to abide by the Public Officers Law. Mr. Ferrara said the Town Board can pass a waiver for that residency law. Mr. Churchill stated if you are going to pay someone a salary of \$100,000, you would like to think they are paying some taxes in Seneca Falls.

Agreement with Cayuga Lake Watershed Intermunicipal Organization: A motion was made to accept the Memorandum of Agreement with the Cayuga Lake Watershed Intermunicipal Organization by Steve Churchill and seconded by Frank Sinicropi.

Mr. Ferrara stated all the surrounding communities and municipalities are involved in this. The Town is involved in paying its fair share of dues which is broken up amongst all the municipalities

The above motion made by Steve Churchill and seconded by Frank Sinicropi to accept the Memorandum of Agreement with the Cayuga Lake Watershed Intermunicipal Organization was carried 5 ayes, 0 nays.

Accept Letter of Retirement – Principal Account Clerk: Mr. Ferrara read a letter from Beverly Warfel, Principal Account Clerk, which states she will be retiring as Principal Account Clerk effective April 1, 2022.

A motion was made to accept Beverly Warfel's retirement effective April 1, 2022, with regret, by Frank Sinicropi and seconded by Dawn Dyson. No questions. Motion carried 5 ayes, 0 nays.

W/S Resolution – Water Distribution Operator Training: A motion was made by Michael Ferrara and seconded by Steve Churchill to adopt the following resolution:

WHEREAS, the Town Board realizes the need for developing Water/Sewer Department staff skills; and

WHEREAS, SUNY Morrisville ETC provides training for Water Distribution Operators (July 7-8, 2022) at a cost of \$325.00 for the course and materials. Travel, food and Hotel expenses are approximately an additional \$500.00.

THEREFORE, BE IT RESOLVED, that the Town Board authorizes the Water/Sewer Department to send Eric

Matthews to this training at SUNY Morrisville on July 7-8, 2022 at a cost not to exceed \$1,000.00. No questions. Motion carried 5 ayes, 0 nays.

W/S Resolution – Purchase Hoses for Godwin Pump: A motion was made by Michael Ferrara and seconded by Dawn Dyson to adopt the following resolution:

WHEREAS, the Town Board approved purchasing a 6" Godwin pump at the January 2022 Meeting; and
WHEREAS, Water and Sewer Department received 3 bids for the purchase of hoses for that pump with XYLEM in Batavia being the low bidder at \$8,381.30.

THEREFORE, BE IT RESOLVED, that the Town Board authorizes the purchase of these hoses from XYLEM in Batavia at for \$8,381.30.

Mr. Churchill asked if this is a budgeted item – part of the budget for the entire project; Mr. Tullo replied yes.

The above motion made by Michael Ferrara and seconded y Dawn Dyson to adopt the above resolution authorizing the purchase of hoses for the Godwin Pump was carried 5 ayes, 0 nays.

Mr. Ferrara noted the Board received reports from Department Heads. He asked if there were any questions. Chief Peenstra noted that he has to wait until the end of the month to submit his report because he has to compile all the statistics; that is why his report was late.

At 7:07 P.M., a motion was made by Michael Ferrara and seconded by Dawn Dyson to enter into Executive Session to discuss the employment history of a particular Town personnel under Public Officers Law Section 105(f). No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reconvene the regular monthly Meeting at 7:30 P.M. by Steve Churchill and seconded by Frank Sinicropi. No questions. Motion carried 5 ayes, 0 nays.

W/S Resolution – Appoint Chief WTP Operator: A motion was made by Michael Ferrara and seconded by Dawn Dyson to adopt the following resolution:

WHEREAS, the Town Board realizes the need for having a Chief Water Treatment Plant Operator and approved posting the position in January 2022; and
WHEREAS, there were 2 applicants for this salaried position and 1 applicant declined an interview for the position.

THEREFORE, BE IT RESOLVED, the Town Board appoints James Varricchio of Seneca Falls to the position with a salary of \$78,000 per year starting February 1, 2022.

Mr. Sinicropi stated that he and Mrs. Dyson met with Mr. Tullo and Mr. Varricchio and conducted an interview. He added Mr. Varricchio did a very good job, and thinks he should be appointed to this position.

The above motion made by Michael Ferrara and seconded by Dawn Dyson to adopt the above resolution appointing James Varricchio Chief WTP Operator was carried 5 ayes, 0 nays.

Parks & Recreation Resolution – Purchase Elliptical Machine: A motion was made by Michael Ferrara and seconded by Steve Churchill to adopt the following resolution:

WHEREAS, the Town of Seneca Falls Community Center has budgeted \$5,500 for a new Octane Seated Elliptical exercise machine; and

WHEREAS, this piece of equipment was approved in the Budget process in October 2021, budgeted line item CR7140.202.

THEREFORE, BE IT RESOLVED, that the Recreation Director is authorized to purchase the said piece of equipment at a cost of \$5,500 without delay.

No questions. Motion carried 5 ayes, 0 nays.

December 2021 Budget Modifications: A motion was made to accept the attached Budget Modifications by Kaitlyn Laskoski and seconded by Dawn Dyson. No questions. Motion carried 5 ayes, 0 nays.

Resignation of Interim Zoning Officer: A motion was made to accept the resignation of Dean Zettlemoyer as Interim Zoning Officer effective January 20, 2022 by Michael Ferrara and seconded by Dawn Dyson. No questions. Motion carried 5 ayes, 0 nays.

Reolution - Appoint Part-Time Zoning & Code Enforcement Officer: A motion was made Michael Ferrara and seconded by Frank Sinicropi to adopt the following resolution:

WHEREAS, due to the unfortunate passing of the Code Enforcement Officer, an opening was created for that

position; and

WHEREAS, after review of qualified applications and interviewing, the Personnel Committee feels it appropriate to recommend to the Town Board Peter Porcelli as a qualified candidate.

THEREFORE, BE IT RESOLVED, that the Seneca Falls Town Board does provisionally appoint Peter Porcelli to the position of Zoning & Code Enforcement Officer part-time at 30 hours per week, with a start date of February 2, 2022, with the starting wage of the matrix for the position of \$18.28 per hour, with the provision that he place in the top three upon completion of the exam for the position.

Mr. Sinicropi stated that he and Mrs. Dyson did an interview with this gentleman. He seems to be able to do this position, and they recommend the Board appoint him.

The above motion made by Michael Ferrara and seconded by Frank Sinicropi to adopt the above resolution appointing Peter Porcelli to the position of Zoning & Code Enforcement Officer was carried 5 ayes, 0 nays.

Heritage Preservation Commission Appointment: A motion was made to appoint Lorrilyn Bove as a Member of the Heritage Preservation Commission for a five-year term, said term expiring December 31, 2026, by Michael Ferrara and seconded by Dawn Dyson. No questions. Motion carried 5 ayes, 0 nays.

Heritage preservation Commission Appointments (Alternates): A motion was made to appoint Claire Ludovico and Daniel Babbitt, Sr. as Alternate Members of the Heritage Preservation Commission, said terms expiring December 31, 2022, by Michael Ferrara and seconded by Frank Sinicropi. No questions. Motion carried 5 ayes, 0 nays.

Assessment Review Board Appointments: A motion was made to appoint Douglas Avery as a Member of the Assessment Review Board to fill an unexpired term, said term to expire September 30, 2023; and appoint T.J. Casamassima as a Member of the Assessment Review Board to fill an unexpired term, said term to expire September 30, 2024, by Michael Ferrara and seconded by Dawn Dyson. No questions. Motion carried 5 ayes, 0 nays.

Resolution – Consolidation of West SF Sewer and Bridgeport Sewer Districts into Town of SF Sewer District:

WHEREAS, New York General Municipal Law 17-A provides for the consolidation of two or more local government entities if together the consolidated local government entity forms a local government entity of a kind or class that is authorized under the laws of the State of New York; and

WHEREAS, the Town Board of the Town of Seneca Falls (the "Town Board") duly established sewer districts and related extensions pursuant to Article 12 of the Town Law known as the Townwide Sewer District, Bridgeport Sewer District and West Seneca Falls Sewer District to furnish and supply sanitary sewer service to the properties located within those sewer districts; and

WHEREAS, the Town Board is the governing body possessing the authority to manage the operation, maintenance and financing of each of these sewer districts; and

WHEREAS, after careful review, the Town Board, acting jointly as the governing body of the above sewer districts, has determined that it is in the best interest of the Town to consolidate the existing Townwide Sewer District, Bridgeport Sewer District and the West Seneca Falls Sewer District into the proposed Townwide Sewer District; and

WHEREAS, the Town Board, acting jointly as the governing body of the above sewer districts, has prepared a proposed Joint Consolidation Agreement pursuant to General Municipal Law Article 17-A to effectuate said consolidation; and

WHEREAS, the Town Board desires to comply with the requirements of the State Environmental Quality Review Act ("SEQRA") and its implementing regulations set forth at 6NYCRR Part 617 (the "Regulations").

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby endorses the proposed Joint Consolidation Agreement, a copy of which is attached hereto and made a part hereof; and

BE IT FURTHER RESOLVED, that the Town Board declares its intention to engage in uncoordinated review under SEQRA and hereby preliminarily classifies the proposed sewer district consolidation as an Unlisted Action, as defined in the Regulations; and

BE IT FURTHER RESOLVED, that the Town Board shall hold a Public Hearing at 6:00 P.M. on the 1st day of March, 2022 at the Seneca Falls Municipal Building located at 130 Ovid Street, Seneca Falls, New York 13148 to receive comments about the proposed Joint Consolidation Agreement; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to refer the proposed Joint Consolidation Agreement to County Planning for its review pursuant to General Municipal Law Section 239; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to publish and make available for inspection the proposed Joint Consolidation Agreement and provide notice of said public Hearing pursuant to the requirements of General Municipal Law Article 17-A.

The adoption of the foregoing Resolution was moved by Michael Ferrara, seconded by Frank Sinicropi, and duly put to vote which resulted as follows:

Michael Ferrara – yes Frank Sinicropi – Yes
Steven Churchill – Yes Dawn Dyson – Yes
Kaitlyn Laskoski – Yes

The resolution was thereupon declared duly adopted.

Mr. Ferrara stated sewer districts were formed in West Seneca Falls and Bridgeport Sewer Districts; there is no debt left in those districts. Mrs. Warfel suggested consolidating those districts into the Townwide Sewer District. Brief discussion followed.

Approve Town Board Audit Review of Court Records: A motion was made to approve the Audit of Court Records for the year 2021 by Councilwomen Dyson and Laskoski, noting that the fines therein have been turned over to proper Officials of the Town as required by Law, by Steve Churchill and seconded by Frank Sinicropi. No questions. Motion carried 5 ayes, 0 nays.

SEQR Resolution – Lead Agency Intent for Water Meter Replacement Project: A motion was made by Michael Ferrara and seconded by Dawn Dyson to adopt the following resolution:

WHEREAS, the Town of Seneca Falls Town Board (hereinafter referred to as "Town Board") has reviewed and completed the SEQR Full Environmental Assessment Form (EAF) Part 1, prepared by the MRB Group (hereinafter referred to as Town Engineer) on the above referenced Town of Seneca Falls Water Meter Replacement Project (hereinafter referred to as Action); and

WHEREAS, the Town Board determines that said Action is classified as a Type 1 Action under Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Town Board determines that said Action is also subject to review and approval by other involved agencies under the SEQR Regulations; and

WHEREAS, the Town Board determines that it is the most appropriate agency to ensure the coordination of this Action and will provide written notifications to involved agencies, for the purposes of conducting a coordinated review and making the determination of significance thereon under the SEQR Regulations.

NOW, THEREFORE, BE IT RESOLVED, the Town Board does hereby declare its intent to be designated as the lead agency for the Action.

BE IT FURTHER RESOLVED, that MRB Group, the Town Engineer, is directed to provide notice hereof to the involved and interested agencies, seeking their agreement (or objection thereto) in writing on or before noon on Thursday, March 10, 2022.

Mr. Ferrara stated this is tied into the Town's Grant of \$1,285,000; the next step is reaching out with an RFP to appropriate vendors and the bidding process. Mr. Sinicropi asked if all the water meters in the whole town will be changed; Mr. Ferrara replied yes – everything will be read electronically and piped into our software program for billing. Brief discussion followed.

The above motion made by Michael Ferrara and seconded by Dawn Dyson to adopt the above SEQR resolution declaring the Town's intent to be designated as the lead agency for the Project was carried 5 ayes, 0 nays.

Approve Payment of \$13,742.31 Plus Retainage of \$19,850.00 (Assessment Reval): A motion was made to approve payment of \$13,742.31 plus retainage of \$19,850.00 for the Assessment Reval to start that process by Michael Ferrara.

Mr. Churchill asked if the Board approved going forward with the Reval this year. Mr. Ferrara replied it was budgeted for in the January Meeting. Mr. Churchill said it was budgeted for, but there was no formal approval to move forward with the Reval. Mr. Ferrara said there wasn't a formal vote, but the Board could do one to move ahead with the Reval. Mr. Churchill said he thinks it needs to be done. After brief discussion, Mr. Ferrara said he would give the Board a copy of the Professional Services Agreement with Emminger, Newton, Pigeon & Magyar, Inc. and a resolution for the Reval project, and it will be on the Agenda for the March Meeting.

Approve Contract Between Town & Benevolent Association Law Enforcement Officers Union: A motion was made to approve the Contract between the Town and the Benevolent Association Law Enforcement Officers Union, said Contract effective January 1, 2022 through December 31, 2024, by Michael Ferrara and seconded by Frank Sinicropi.

Mr. Ferrara stated there have been at least four sessions of negotiations conducted with the Town's Labor Employment Attorney, himself, the Chief, Dave DeLelys and Kaitlyn Laskoski. He thinks it's a very fair contract for the Town and the Police Department. Mr. Sinicropi referred to Page 2 of the Contract which states

employees shall contribute 110% of the premium for health and dental insurance. Mr. Ferrara said it looks like 110%, but that should be 11.0%. He noted the Union has ratified and approved it, and with Town Board approval, it will become a Contract.

The above motion made by Michael Ferrara and seconded by Frank Sinicropi to approve the Contract between the Town and the Benevolent Association Law Enforcement Officer Union was carried 5 ayes, 0 nays.

SFPD Resolution – Backfill Vacant Police Clerk Position: A motion was made by Michael Ferrara and seconded by Dawn Dyson to adopt the following resolution:

WHEREAS, during the December 7, 2021 regularly scheduled Town Board Meeting, the Town Board approved the retirement of Clerk Capacci and approved the Police Chief to begin the process of backfilling the now vacant Police Clerk position; and

WHEREAS, since the December 7th Board Meeting, the Police Department has been actively recruiting, interviewing and conducting background investigations for the vacant Police Clerk position; and

WHEREAS, upon completion of the Clerk hiring process, it is the recommendation of the Police Chief to backfill this position with Allison M. Archer.

THEREFORE, BE IT RESOLVED, that the Town Board accept backfilling the vacant full time Police Clerk position with Allison M. Archer.

BE IT FURTHER RESOLVED, due to Allison M. Archer's previous employment, I am recommending that Clerk Archer start in the Town's Matrix system at 19.50 an hour.

No questions. Motion carried 5 ayes, 0 nays.

Water/Sewer Credits:

A motion was made to approve the Water/Sewer Credits in the amount of \$1,801.44 as per Memo dated February 1, 2022, by Michael Ferrara and seconded by Dawn Dyson. No questions. Motion carried 5 ayes, 0 nays.

Payment of Bills:

A motion was made by Michael Ferrara and seconded by Dawn Dyson to approve and order paid the following bills:

General Fund - \$466,695.11 (Abstract #2)

Recreation Fund - \$20,619.49 (Abstract #2)

Miscellaneous Fund \$36,472.68 (Abstract #2)

Vince's Park Fund - \$1,574.14 (Abstract #2)

Highway Fund \$50,256.72 (Abstract #2)

Sewer Fund - \$92,498.47 (Abstract #2)


Water Fund - \$123,646.00 (Abstract #2)

No questions. Motion carried 5 ayes, 0 nays.

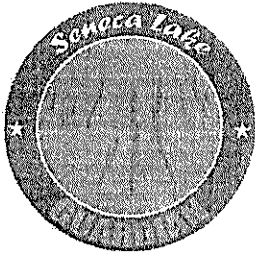
Being there was no further business, a motion was made to adjourn the Meeting by Michael Ferrara and seconded by Dawn Dyson. No questions. Motion carried 5 ayes, 0 nays.

Meeting adjourned at 7:51 P.M.

Respectfully submitted,



NICALETTA J. GREER
Town Clerk



PO Box 333
Watkins Glen, NY 14891
senecalakeguardian@gmail.com
senecalakeguardian.org

January 26, 2022

Hon. Michael J. Ferrara. Supervisor
Members of the Seneca Falls Town Board
Seneca Falls Municipal Building
130 Ovid Street
Seneca Falls, NY 13148
mferrara@senecafalls.com

VIA EMAIL

Re: Denial of Chapter 185 Landfill Permit for Seneca Meadows, Inc.

Dear Supervisor Ferrara and Members of the Town Board:

Please share this comment with all members of the Town Board and enter this into the minutes of your Town board Meeting slated for Tuesday, February 1, 2022.

Seneca Lake Guardian's (SLG) mission is to promote sustainable energy, increase investment in water supply/sewer systems, and to challenge destructive power plants, landfills, reckless development and decrepit infrastructure around Seneca Lake and throughout the Finger Lakes Region. We represent nearly 500 regional businesses and hundreds of thousands of Finger Lakes residents who collectively strive to protect and preserve the Finger Lakes region's clean air, water, and soil for generations to come. These businesses and individuals play an integral part in generating \$3 Billion into New York's economy annually, and supporting over 59,000 jobs- all whose livelihoods and way of life depend on clean air and water for survival.

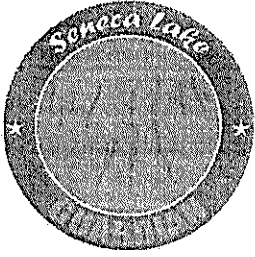
We write to strongly urge the denial of the Chapter 185 Landfill Permit for Seneca Meadows, Inc. The Finger Lakes has done its part in accepting solid waste from New York and beyond long enough, and it is time to close Seneca Meadows in 2025. Citizen odor complaints are among a number of reasons to deny the permit, as such odors consistently and unreasonably interfere with the comfortable enjoyment of life and property by Seneca Falls residents and area businesses. Moreover, Seneca Meadows Landfill has become a regional problem impacting not only the Town of Seneca Falls, but also Geneva, Auburn, Skaneateles, and beyond with truck traffic, foul odors and more. In fact, any visitors who enter the Finger Lakes from the northern gateway to the region sadly have to pass by this mountain of garbage as their first impression of Finger Lakes Wine Country.

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PO Box 333
Watkins Glen, NY 14891
senecalakeguardian@gmail.com
senecalakeguardian.org

Seneca Meadows is located just 2 miles from the Seneca River and three miles from every school in Seneca Falls and Waterloo. Leachate and wastewater runoff containing PFAS chemicals (from construction and demolition debris) are deposited in streams and fresh waters. Students are exposed to airborne particulates and unseen gases contributing to increased respiratory illnesses, asthma, and migraine headaches. Methane collection and controls are inadequate for the size of the present landfill. Orphan gases contribute to climate change. 75 tractor trailer trucks a day pass over our roads and through this historic downtown daily, truck noise and odors are constant as trucks queue up for the morning opening of the scales. Local sustainable businesses are finding it challenging to hire new recruits, with prospects citing the landfill as the reason they chose not to bring their families to the area. If the Chapter 185 landfill permit is approved, the potential exists for more and more people to leave the area, where the only major employer will be the landfill. This is wholly incompatible with the Finger Lakes Brand, the Finger Lakes Vision, and the prospect of Congress designating the Finger Lakes region as a National Heritage Area.

We find ourselves at a tipping point; at the crux of determining which direction the Town of Seneca Falls Town Board will direct the Town and indeed the region's future, and we need the Board's strong leadership. Will you preserve Seneca Falls as the birthplace of Women's Rights, or will you sustain an ever-growing landfill that puts the Finger Lakes' air, health, waterways, and regional economy at risk?

On behalf of our business coalition and our vast Finger Lakes membership, we urge your support in promoting sustainable, clean jobs compatible with our main industry of agriculture and tourism, in an area where families will want to live and raise their children, by denying the Chapter 185 Landfill Permit for Seneca Meadows, Inc. now.

Sincerely,

A handwritten signature in black ink that reads "Joseph M Campbell". The signature is written in a cursive, flowing style.

Joseph M Campbell-President

Seneca Lake Guardian

10/10/10

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ngreer@senecafalls.com

From: Seneca Lake Guardian <senecalakeguardian@gmail.com>
Sent: Wednesday, January 26, 2022 6:23 PM
To: ngreer@senecafalls.com
Cc: Yvonne Taylor; Joseph Campbell
Subject: Letter to the Seneca Falls Supervisor and Town Board
Attachments: Letter to Seneca Falls Town Board 1.26.22 .pdf

Dear Ms. Greer,

Attached to this email is a letter to Supervisor Michael Ferrara and the Town of Seneca Falls Town Board from Seneca Lake Guardian.

We respectfully request that the letter be distributed to the Town Supervisor and Board members in advance of, and read aloud during, the Petitioner's portion of the Town Board meeting scheduled for Tuesday, February 1, 2022 and entered into the minutes.

Unfortunately we are unable to attend in person.

Thank you for your prompt attention to this matter.

Best,

Joseph Campbell-President
Seneca Lake Guardian

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DATE	FEBRUARY MEETING	JOURNAL ENTRIES		AMOUNT
		DEBIT	CREDIT	
PAGE 1				
	Every Year a portion of the following year Payroll #1 is charged to the previous year. Normally, approximately one week. However the entire first payroll of 2022 is applicable to 2021. The budget must be modified to accommodate. I have also found that other than elected officials a portion of all salaried personnel is chargeable to the previous year as well. This is a correction to previous years practice.			
12/31/21	INC REFUND PRIOR YEAR EXPENSE/INC PRIN ACC CLERK A2701	A1010.120	A1010.120	\$ 1,993.76
	CLERK			
12/31/21	INC REFUND PRIOR YEAR EXP/INC INTERNET/WIRELESS A2701	A1010.404	A1010.404	\$ 1,695.25
	CABLE, TELEPHONE			
12/31/21	INC REFUND PRIOR YEAR EXP/INC MAINTENANCE CONT A2701	A1010.414	A1010.414	\$ 1,122.86
12/31/21	INC REFUND PRIOR YEAR EXP/INC BOND ADMIN FEES A2701	A1010.416	A1010.416	\$ 10,894.32
12/31/21	TO TOWN JUSTICE #1/FROM COURT SECURITY A1110.107	A1110.100	A1110.100	\$ 0.10
12/31/21	TO TOWN JUSTICE #2/FROM COURT SECURITY A1110.107	A1110.101	A1110.101	\$ 0.04
12/31/21	TO COURT CLERK FT/FROM COURT SECURITY A1110.107	A1110.103	A1110.103	\$ 1,165.22
12/31/21	TO COURT CLERK FT/FROM COURT CLERK PT A1110.105	A1110.104	A1110.104	\$ 2,577.95
12/31/21	TO DEPUTY SUPERVISOR/FROM SUPERVISOR A1220.100	A1220.101	A1220.101	\$ 0.08
12/31/21	TO SUPERVISOR OFFICE & SUPPLY/FROM CONF SEC A1220.103	A1220.400	A1220.400	\$ 150.00
12/31/21	TO DEP TAX RECEIVER/FROM REAL PROP TAX SER AID A1355.101	A1330.101	A1330.101	\$ 1,371.72
12/31/21	TO ASSESSOR/FROM REAL PROP TAX SERVICE AIDE A1355.101	A1355.100	A1355.100	\$ 2,372.29
12/31/21	ASSESSMENT TO POSTAGE/FROM OFFICE SUPPLIES A1355.403	A1355.404	A1355.404	\$ 9.40
12/31/21	TO DEPUTY TOWN CLERK I/FROM DEP TC 3 A1410.102	A1410.104	A1410.104	\$ 344.18
12/31/21	TO TOWN CLERK SUPPLIES/FROM DEP TC 3 A1410.102	A1410.400	A1410.400	\$ 41.02
12/31/21	FROM LAW LITIGATION/TO NEGOTIATIONS A1420.402	A1420.404	A1420.404	\$ 1,863.51
12/31/21	FROM REC MNGMNT RES OF BOOKS/TO REC MNG OFF A1460.401	A1460.100	A1460.100	\$ 22.54

DATE	MONTH - FEBRUARY MEETING	JOURNAL ENTRIES		AMOUNT
		DEBIT	CREDIT	
PAGE 2	YEAR END MODIFICATIONS			
12/31/21	FROM RES OF BOOKS & REC/TO CUSTODIAL SUPPLIES A1460.401	A1620.400	A1620.400	\$ 139.76
12/31/21	FROM CENTRAL DATA PROC/TO CENTRAL GARAGE BLD A1680.200	A1640.404	A1640.404	\$ 703.22
12/31/21	FROM CD PROCESSING/TO COUNTY CONTRACT A1680.200	A1680.400	A1680.400	\$ 1,941.11
12/31/21	FROM CD PROCESSING/TO PD CHIEF A1680.200	A3120.100	A3120.100	\$ 6,000.00
12/31/21	INC. AIM AID/INC SERGEANT DUE TO ADDED STAFF A3001	A3120.101	A3120.101	\$ 41,296.03
12/31/21	FROM CD PROC/TO INVESTIGATOR #1 A1680.401	A3120.102	A3120.102	\$ 5,199.10
12/31/21	INC AIM AID/INC SGT & FULL TIME PD ADDITIONAL WAGE AMOUNTED TO \$75,800.49 A3001	A3120.103	A3120.103	\$ 31,375.00
12/31/21	FROM FROM OFFICER P/T/TO DATA BASE CLERK A3120.104	A3120.105	A3120.105	\$ 350.00
12/31/21	FROM LITIGATION/TO PD OT A1420.402	A3120.107	A3120.107	\$ 10,500.00
	FROM BLDG MAINTAINER/TO PD OT A1620.101	A3120.107	A3120.107	\$ 10,750.00
12/31/21	FROM CD PROC EQUIP/TO PD INVESTIGATOR 2 A1680.200	A3120.110	A3120.110	\$ 21,250.00
12/31/21	FROM CROSSING GUARDS/TO LIEUTENANT A3120.108	A3120.111	A3120.111	\$ 4,028.76
12/31/21	FROM CD PROC CONTRACT/TO PD VEHICLES A1680.401	A3120.201	A3120.201	\$ 11,397.02
12/31/21	FROM PD TELEPHONE/TO PD EDUCATION A3120.405	A3120.408	A3120.408	\$ 703.17
12/31/21	FROM PD TELEPHONE/TO PD PUBLICATIONS A3120.405	A3120.409	A3120.409	\$ 4.00
12/31/21	FROM PD TELEPHONE/TO PD VEHICLE MAINTENANCE A3120.405	A3120.412	A3120.412	\$ 1,360.62
12/31/21	FROM PD MISC./TO PD MAINTENANCE AGREEMENT A3120.416	A3120.413	A3120.413	\$ 934.99
12/31/21	FROM EUTHANASIA/TO CONTROL OF DOGS OFFICE A3510.405	A3510.400	A3510.400	\$ 11.27
12/31/21	FROM HIGHWAY ADMIN/TO HIGHWAY POSTAGE A5010.400	A5010.401	A5010.401	\$ 17.52

DATE	MONTH - FEBRUARY MEETING	JOURNAL ENTRIES	AMOUNT	
PAGE 3	YEAR END MODIFICATIONS	DEBIT	CREDIT	
12/31/21	FROM HIGHWAY ADMIN TO HIGHWAY DUES & FEES	A5010.400	A5010.406	\$ 125.00
12/31/21	INC AIM AID/INC. STREET LIGHTING ELECTRICITY	A3001	A5182.400	\$ 24,295.90
12/31/21	INC AIM AID/INC. STREET LIGHTING ORNAMENTAL LIGHT	A3001	A5182.402	\$ 3,919.38
12/31/21	INC AIM AID/ INC STREET LIGHTING MISCELLANEOUS	A3001	A5182.403	\$ 902.37
12/31/21	INC AIM AID/INC SAFE ROUTES TO SCHOOL	A3001	A5410.202	\$ 76,489.45
12/31/21	INC DISSOLUTION INCENTIVE/INC SAFE ROUTES TO SC	A3089A	A5410.202	\$ 100,000.00
12/31/21	FROM ECONOMIC DEV/TO PARKS GASOLINE	A6989.400	A7110.100	\$ 1,626.86
12/31/21	FROM ECONOMIC DEV/TO PARKS ELECTRICITY	A6989.400	A7110.400	\$ 419.33
12/31/21	FROM ECONOMIC DEV/TO PARKS GASOLINE	A6989.400	A7110.401	\$ 66.88
12/31/21	FROM ECONOMIC DEV/TO PEOPLES PARK MAINT	A6989.400	A7110.406	\$ 5.86
12/31/21	FROM PEOPLES PARK CAMERATO BOATER FACILITY	A7110.414	A7989.404	\$ 233.36
12/31/21	MISCELLANEOUS	A7110.414	A7989.406	\$ 1,746.64
12/31/21	FROM CONTINGENT ACCOUNT TO ZONING MISC.	A1990.400	A8010.410	\$ 5,140.86
12/31/21	FROM CONTINGENT ACCOUNT TO CEMETERIES PAYROL	A1990.400	A8910.100	\$ 295.64
12/31/21	FROM UNEMPLOYEMENT TO SOCIAL SECURITY	A9050.800	A9010.800	\$ 9,565.47
12/31/21	FROM SR. CLERK TO RECREATION DIRECTOR	CR7020.102	CR7020.100	\$ 7,527.25
12/31/21	FROM SR. CLERK TO OFFICE SUPPLIES	CR7020.102	CR7020.400	\$ 72.15
12/31/21	FROM CERTIFICATION TO MAINTENANCE CONTRACTS	CR7020.408	CR7020.410	\$ 742.59
12/31/21	FROM SR. CLERK TO BLDG MAINTENANCE MECHANIC	CR7020.102	CR7140.100	\$ 4,298.28

DATE	MONTH - FEBRUARY MEETING	JOURNAL ENTRIES	AMOUNT	
PAGE 4	YEAR END MODIFICATIONS	DEBIT	CREDIT	
12/31/21	FROM CERTIFICATION TO RECREATION SUPERVISORS	CR7020.408	CR7140.101	\$ 340.66
12/31/21	FROM CONCESSION STAFF TO CLEANER	CR7140.106	CR7140.103	\$ 1,295.15
12/31/21	FROM SR. CLERK TO LONGEVITY	CR7020.102	CR7140.108	\$ 1,200.00
12/31/21	FROM ATHLETIC EQUIPMENT TO FITNESS ROOM EQUIPM	CR7140.200	CR7140.202	\$ 536.87
12/31/21	FROM FITNESS EQUIP PARTS TO MAINT EQUIP PARTS	CR7140.403	CR7140.402	\$ 935.46
12/31/21	FROM SR. CLERK TO BLDG & MAINT SERVICES	CR7020.102	CR7140.404	\$ 2,550.00
12/31/21	FROM CONCESSION STAFF TO CONCESSION	CR7140.105	CR7140.407	\$ 25.00
12/31/21	FROM HOSPITAL & MEDICAL INSTO DENTAL INS.	CR9060.800	CR9060.801	\$ 477.04
12/31/21	FROM SEAL PARKING LOT TO BULDINGS GROUNDS	CR2-710.204	CR2-710.400	\$ 212.00
12/31/21	FROM SEAL PARKING LOT TO POSTAGE	CR2-710.204	CR2-710.405	\$ 147.61
12/31/21	FROM POOL FURNITURE TO HEATING AC & POWER	CR2-7180.404	CR2-7110.408	\$ 1,000.00
12/31/21	FROM REPAIR POOL BOTTOM TO POOL REPAIR	CR2-7180.203	CR2-7180.401	\$ 497.98
12/31/21	FROM SNOW REMOVAL TO MEO	DA5142.100	DA5110.100	\$ 18,442.16
12/31/21	FROM SNOW REMOVAL TO LABORERS	DA5142.100	DA5110.110	\$ 3,728.98
12/31/21	FROM SNOW REMOVAL TO OVERTIME	DA5142.100	DA5110.120	\$ 785.94
12/31/21	FROM SNOW REMOVAL TO BOBCAT ATTACH	DA5142.100	DA5130.202	\$ 503.76
12/31/21	FROM SNOW REMOVAL TO MACHINERY FLOW LEASE	DA5142.100	DA5130.205	\$ 483.00
12/31/21	INC. SALE OF SCRAP TO ENGINEER	F2650	F1440.400	\$ 14,745.78
12/31/21	FROM CONTINGENT ACCOUNT TO ENGINEER	F1990.400	F1440.400	\$ 11,813.44
12/31/21	FROM SR. ACCOUNT CLERK TO WATER ADMIN SUPT	F8310.102	F8310.100	\$ 1,890.33

DATE	MONTH - FEBRUARY MEETING	JOURNAL ENTRIES		AMOUNT
		DEBIT	CREDIT	
PAGE 5	YEAR END MODIFICATIONS			
12/31/21	FROM SR. ACCOUNT CLERK/TO SR. ACCOUNT CLERK	F8310.102	F8310.101	\$ 1,198.12
12/31/21	FROM SR. ACCOUNT CLERK/TO CELL PHONE	F8310.102	F8310.402	\$ 267.67
12/31/21	FROM SR. ACCOUNT CLERK/TO POSTAGE	F8310.102	F8310.404	\$ 91.16
12/31/21	FROM SR. ACCOUNT CLERK/TO TREATMENT PLANT OP	F8310.102	F8330.100	\$ 106.10
12/31/21	FROM CONTINGENT ACCOUNT/TO OPERATOR, TRAINEE	F1990.400	F8330.101	\$ 8,131.07
12/31/21	FROM SR. ACCOUNT CLERK/TO PURIFICATION OT	F8310.102	F8330.103	\$ 505.21
12/31/21	FROM PUR RAW PH/TO PUR SCADA UPGRADE	F8330.202	F8330.203	\$ 17,000.00
12/31/21	FROM PUR EQUIP UPGRADE/TO PUR SCADA UPGRADE	F8330.204	F8330.203	\$ 19,000.00
12/31/21	FROM TAXES & ASSES/TO LAB FEES	F1950.400	F8330.432	\$ 36,000.00
12/31/21	FROM TAXES & ASSES/TO W/S MAINTAINER	F1950.400	F8340.100	\$ 117.28
12/31/21	FROM NYSEG TO SECURITY SYSTEM FENCELINE	F8320.401	F8330.205	\$ 5,824.34
12/31/21	FROM TRAN & DIST EXCAVATOR/TO EMERGENCY FALL	F8340.208	F8340.213	\$ 42,493.44
12/31/21	FROM TRAN & DIS EXCAVATOR/TO FUEL	F8340.208	F8340.405	\$ 4,933.55
12/31/21	FROM CONTINGENCY/TO MATERIAL FOR SER	F1990.400	F8340.439	\$ 4,142.92
12/31/21	FROM TRAN & DIS EXCAVATOR/TO SAFETY EQUIP	F8340.208	F8340.494	\$ 474.35
12/31/21	FROM HEALTH INSUR/TO RETIREMENT	F9060.800	F9010.800	\$ 0.30
12/31/21	FROM HEALTH INSUR/TO DENTAL INSURANCE	F9060.800	F9060.801	\$ 1,525.43
12/31/21	FROM PRIN ACCNT CLERK/TO SUP WATER/SEWER	G8110.105	G8110.100	\$ 2,502.33
12/31/21	FROM PRIN ACCNT CLERK/TO SR. ACCNT CLERK	G8110.105	G8110.101	\$ 672.12
12/31/21	FROM SEWER MAINT/TO SANT SEW MECHANIC	G8120.100	G8120.104	\$ 998.60

DATE	MONTH - FEBRUARY MEETING	JOURNAL ENTRIES		AMOUNT
		DEBIT	CREDIT	
PAGE 6	YEAR END MODIFICATIONS			
12/31/21	FROM SEWER MAINT/TO KING RD PUMP STATION	G8120.100	G8120.207	\$ 11,833.89
12/31/21	FROM SEWER MAINT/TO AUBRN RD PUMP STATION	G8120.100	G8120.209	\$ 4,274.60
12/31/21	FROM SEWER MAINT/TO ELECTRICITY	G8120.100	G8120.401	\$ 5,489.69
12/31/21	FROM SEWER PROJECTS/TO PUMP STATION MAINT	G8120.204	G8120.487	\$ 8,130.18
12/31/21	FROM SEWER PROJECTS/TO PLANT OPERATOR	G8120.204	G8130.100	\$ 658.95
12/31/21	FROM SEWER PROJECTS/TO TRAINEE	G8120.204	G8130.101	\$ 6,032.83
12/31/21	FROM SEWER PROJECTS/TO TREATMENT OT	G8120.204	G8130.103	\$ 1,909.92
12/31/21	FROM SEWER PROJECTS/TO TREAT EQ TANK	G8120.204	G8130.207	\$ 1,212.18
12/31/21	FROM SEWER PROJECTS/TO WW TRAINING	G8120.204	G8130.400	\$ 1,042.31
12/31/21	FROM SEWER PROJECTS/TO ELECTRICITY	G8120.204	G8130.401	\$ 17,255.70
12/31/21	FROM SEWER PROJECTS/TO TREATMENT CHEMICALS	G8120.204	G8130.409	\$ 2,920.68
12/31/21	FROM SEWER PROJECTS/TO LAB TESTING & REPLACE	G8120.204	G8130.432	\$ 1,503.60
12/31/21	FROM CONTINGENCY/TO PLANT MAINTENANCE	G1990.400	G8130.448	\$ 9,744.21
12/31/21	FROM ASPHALT TO EQUIPMENT	DA5110.406	DA5130.200	\$ 4,427.00
12/31/21	FROM SR. CLERK TO MOWER LEASE	CR7020.102	CR7140.203	\$ 6,162.00
12/31/21	FROM SR. CLERK TO MAINTENANCE EQUIPMENT PARTS	CR7020.102	CR7140.402	\$ 282.94
12/31/21	FROM SR. CLERK TO FITNESS EQUIPMENT PARTS	CR7020.102	CR7140.403	\$ 81.68
12/31/21	FROM WATER CONTINGENCY TO LAB FEES	F1990.400	F8330.432	\$ 260.00
12/31/21	FROM RETIREE INSURANCE TO PLANT MAINTENANCE	F9060.804	F8330.448	\$ 729.44

DATE	MONTH - FEBRUARY MEETING	JOURNAL ENTRIES		AMOUNT
PAGE 7	YEAR END MODIFICATIONS	DEBIT	CREDIT	
12/31/21	FROM CONTINGENCY TO EMERGENCY FALL STREET	F1990.400	F8340.213	\$ 1,000.00
	FROM PRINCIPAL ACCT CLERK TO EMERGENCY	F8310.105	F8340.213	\$ 4,100.29
12/31/21	FROM RETIREE INSURANCE TO MATERIALS FOR SERVIC	F9080.804	F8340.439	\$ 527.13
12/31/21	FROM CONTINGENCY TO PUMP STATION MAINTENANCE	G1990.400	G8120.487	\$ 1,200.00
12/31/21	FROM CONTINGENCY TO PLANT MAINTENANCE	G1990.400	G8130.448	\$ 4,300.00
12/31/21	FROM CONTINGENCY TO LAB TESTING	G1990.400	G8130.432	\$ 463.00
12/31/21	FROM CONTINGENCY TO CHEMICALS	G1990.400	G8130.409	\$ 4,500.00
12/31/21	TRAN MARCH 2021 BILL OVERPAID	SR8160.405	SR8160.400	\$ 1.96
12/31/21	TRAN FROM CONTINGENCY TO TREES MOVED FROM H3	A1990.400	A8560.400	\$ 1,000.00
12/31/21	FROM GARAGE BLDG & MAINT TO NEW WEBSITE	A5132.403	A1010.407	\$ 3,310.00
12/31/21	FROM TOWN BOARD MISC/O MAINTENANCE CONTRACT	A1010.417	A1010.414	\$ 149.26
12/31/21	FROM CONTINGENCY TO LAW PROFESSIONAL SERVICE	A1990.400	A1420.400	\$ 3,148.00
12/31/21	FROM CONTINGENCY TO ZONING ATTORNEY	A1990.400	A8010.411	\$ 520.00
12/31/21	FROM CONTINGENCY TO PLANNING ATTORNEY	A1990.400	A8020.406	\$ 480.00
12/31/21	FROM CONTINGENCY TO PD VEHICLE MAINTENANCE	A1990.400	A3120.412	\$ 49.90

Signature _____ Date _____

Local Law No. 1 of 2022
Town of Seneca Falls, County of Seneca

**A Local Law To Establish the Office of Town Manager
Pursuant to Town Law Section 58**

Be it Enacted by the Town Board of the Town of Seneca Falls as follows:

Section 1. Establishment of Office and Authority

By this local law, the Town of Seneca Falls establishes the office of Town Manager. This Local Law is enacted pursuant to the authority of Section 58 of the Town Law

Section 2. Eligibility

The Town Manager will be an Officer of the Town and will be subject to the requirements of the Public Officer's Law.

Section 3. Powers and Duties

The Town Manager will have such powers and duties as laid out in the job description adopted by the Town Board and attached hereto. Such job description may be amended by resolution of the Town Board as deemed necessary and desirable by the Town Board. Nothing in this local law or job description shall be construed to relieve the Town Supervisor, the Town Board Members or any other elected Town Officer of any of the duties or responsibilities of their respective offices.

Section 4. Compensation

The Town Manager shall be compensated by fixed salary set by the Town Board during the annual budgetary process.

Section 5. Effective Date

This local law shall take effect immediately.

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TOWN MANAGER

JOB SUMMARY

The Town Manager is the Chief Administrative Officer of the Seneca Falls government. This is a high-level executive management position responsible for directing and supervising the operations of the Town. Work involves managing and supervising Town departments to achieve goals using available resources. Responsibilities include fiscal administration, providing leadership and direction in the development of short- and long-range plans, advising the Supervisor and Town Council of financial conditions and future needs of the Town, and monitoring and ensuring government best practices and compliance with laws and regulations.

POSITION CONTEXT

The Town Manager is an administrative position, directly and solely responsible to the Supervisor and Town Council. The position is a full-time exempt position requiring significant time commitments, over and above those of typical office hours.

The Town Manager will directly supervise multiple departments, as outlined in Town law. The position may require periodic travel to attend meetings and/or events, outside of regular business hours including weekends and evenings, to promote the Town's interest. The Town Manager requires the ability to handle confidential and sensitive situations with a variety of community actors in a diplomatic and professional manner.

ESSENTIAL FUNCTIONS:

- Manages activities of Town departments by assigning priorities and objectives to department heads and staff. Reviews and approves management reports regarding department activities.
- Ensures Town operations are performed within available resources in an effective and efficient manner.
- Responsible for the preparation of the Town's annual budget, prepares relevant information to be submitted to Council, and responsible for budget administration after its adoption.
- Provides leadership and direction in the development of short-and-long range plans, gathers, interprets data and prepare reports and recommendation for Supervisor and Town Council.
- Prepares press releases, provides reports and information to media outlets as appropriate.
- Administers and enforces policies and programs as approved by the Supervisor and Council by directing departments in the procedures necessary for implementation.
- Ensures Town ordinances, and resolutions are executed and enforced.
- Provides professional advice and recommendations to Supervisor and Town Council verbally and in writing.
- Communicates official policies and procedures to staff and general public.
- Manages the Town budget, monitors revenues and expenditures and ensures Town operations are performed within sound fiscal accountability.
- Advises the Supervisor and Town Council of financial conditions, current trends and future needs.
- Prepares a variety of studies, reports, and related information for decision-making process.
- Determines work procedures, evaluates workflow, in the constant pursue to improve efficiency and effectiveness in the delivery of Town services.

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- Supervises and evaluates assigned staff.
- Ensures all operations are performed according to Town policies, procedures, ordinances as well as according to Federal, State, and local laws.
- Acts as liaison between Supervisor/Town Council and the public by responding to inquiries and resolving conflict.
- Attends Town Council meetings.
- Attends local, regional, and state meetings regarding policies and issues that impact the Town.
- Represents the Town, Supervisor and Town Council at various meetings and social functions as needed.
- Serves as liaison to Town Boards and communicates directives and addresses issues with Town Council.
- Stays current and abreast of best practices in public administration through pursuit of continued professional development.
- Any other duties as defined by the Town Code or lawfully assigned by the Town Council.

SKILLS AND ABILITIES REQUIRED:

- Advanced knowledge of the principles of governmental organization and municipal government.
- Knowledge of modern policies and practices of municipal government.
- Knowledge of Town codes, ordinances, resolutions, policies, and guidelines regarding Town organization and operation and ability to make detailed decisions in accordance with such laws and procedures.
- Knowledge of economic development with the ability to leverage state and federal funds, strategize creatively regarding redevelopment options, structure incentive packages and provide appropriate oversight of municipal regulatory processes ensuring an efficient permitting process.
- Ability to develop an effective, collaborative working relationship with the Supervisor, Town Council and department heads.
- Strong leadership and management skills with the ability to establish working relationships with staff at all levels of the organization.
- Knowledge, understanding and skill in interpreting and negotiating agreements with organized labor, as well as the ability to forecast financial impacts of labor agreements and other pay and compensation decisions.
- Ability to form key partnerships with other units of government.
- Strong written and oral communication skills with the ability to tailor communications and presentations to connect and effectively communicate with a variety of audiences and to prepare and analyze comprehensive reports and memoranda.
- Ability to understand and follow complex oral and written instructions and present ideas orally and in writing.
- Ability to organize, plan and implement multi-faceted projects that include numerous municipal partners as well as state, federal and regional organizations.
- Knowledge of process improvement and in the evaluation of municipal services ensuring high-quality services are offered in a cost-effective manner.
- Knowledge of functions and activities of all Town departments.

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- Advanced knowledge of governmental budgeting and financial practices.
- Advanced organizational and time management skills.
- Ability to handle confidential/sensitive matters in a professional manner
- Ability to work under pressure with constant interruptions and within short timeframes.
- Ability to exercise good judgment, initiative, and closure.
- Ability to motivate and effectively supervise staff members.

MINIMUM QUALIFICATIONS

- *Education/Certifications*
 - Bachelor's degree from an accredited college or university in Public Administration or related field.
 - Master's degree is preferred.
 - ICMA Credentialed Manager (ICMA-CM) is preferred
 - Valid driver's license required.

- *Experience:*
 - Minimum of 10 years of progressively responsible professional experience with a Town, Village, City, or County with supervisory experience in operations, management, personnel, and finance.
 - Minimum of 2 years of prior experience as local government executive preferred.
 - Demonstrated ability to develop effective working relationships based upon respect, trust and confidence.
 - A proven record in effective service delivery, financial management, creative problem solving and understanding the complexities and challenges of municipal budgeting in an environment of increasing expenses and decreasing revenues.
 - Approachable, welcoming style with the community and staff is essential.

