

The Seneca Falls Town Board held a Budget Workshop on Monday, October 25, 2021 in the Town Hall Meeting Room, 130 Ovid Street, Seneca Falls, NY.

Present were Supervisor Michael Ferrara; Councilpersons David DeLelys, Steven Churchill, Dawn Dyson and Douglas Avery. Also present were Patrick Morrell, Attorney for the Town; Judge Lafler and Judge Kelley; Deborah Von Wald, Assessor, Richard Stabinsky, Zoning Officer; Joseph Tullo – WWTP Operator; Town Engineer Peter Baker; Beverly Warfel, Principal Account Clerk and Sarah Wright, Senior Account Clerk.

Deputy Supervisor Dyson opened the Budget Workshop at 5:35 P.M. A roll call of Board Member was taken and Supervisor Ferrara was absent at this time (arrived later in the Meeting); the Pledge of Allegiance followed.

SEQR Process – Kingdom Road Project: Mr. Baker stated the SEQR process started in September when the Lead Agency letters went out. At the October Town Board Meeting, Part 2 and Part 3 of the Environmental Assessment Form was given to the Board. He noted Part 3 is a summary of each of the impacts that were identified and what the mitigation factors are going to be. Mr. Baker said he is hoping tonight to complete the SEQR process, and with that there is a resolution which is crucial as it would determine a negative declaration for the project. He added the project will be posted on ENB. As of the Board Meeting in October, they have not heard of any agency objecting to the lead agency status or had any significant comments on any of the items.

Mr. Baker asked if there were any comments on Part 3 which was presented to the Board at the October Meeting. He thinks everyone has had an opportunity to review the documents. Mr. Churchill said if the Board doesn't go through this step by step as a Board, does the Board run the risk of a possible Article 78. Mr. Morrell replied the Board is always subject to an Article 78 at any time you do anything, but here, all the SEQR documents, specifically expanded Part 3, was distributed to the Board three weeks ago at the last Meeting. Mr. Morrell mentioned that the expanded Part 3 is really where the Board should be focusing their attention – this is where all the issues identified in Part 1 and Part 2 are, and Part 3 is where you make the determination.

Mr. Churchill stated at the County level, they would take the time to go through the questions as a Board. He added – that way no one in the future can question whether this Board actually did their due diligence of filling out the SEQR. He thinks the State wants the Lead Agency to do the review process. Further discussion followed.

Mr. Avery stated as far as getting the information and from what he has read, that's enough for him, but that doesn't address whether the Board is putting themselves legally. Mr. Churchill stated it's hard for the Board to say they actually reviewed this on their own. He added if the Board goes through this, then it's on record as a public meeting. After discussion, the Board agreed to go through Part 3 of the Environmental Assessment Form.

Mr. Morrell noted Part 1 is the description of the project; Part 2 is designed to guide the Board's inquiry into the various areas for potential impacts. This is the full Environmental Assessment Form. He mentioned that Barton & Loguidice has gone through the 18 areas for the Town - each one, the question is asked if there is no or small impact vs. a moderate to large impact. Part 3 is the expansion of what Barton & Loguidice presented; they have taken all 18 of the questions from Part 2 and specifically addressed them in Part 3. At this time, the Board proceeded to thoroughly address each of the 18 areas in Part 2.

After review of Part 3 was completed, Mr. Ferrara made a motion to adopt the following resolution, seconded by Dave DeLelys:

WHEREAS, the Town of Seneca Falls (Town) is proposing the Town of Seneca Falls Kingdom Road Pump Station and Force Main Improvements Project (Project), located in the Town of Seneca Falls, Seneca County, New York; and

WHEREAS, the Project has been classified as a "Type 1 Action" as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4; and

WHEREAS, the Seneca Falls Town Board sent a letter and Part 1 of a Full Environmental Assessment Form (FEAF) to other potentially "Interested Agencies" and "Involved Agencies" (as these terms are defined in the SEQRA Regulations found at 6 NYCRR Part 617.2), indicating the Town's desire to serve as the "Lead Agency" (as this quoted term is defined in the SEQRA Regulations) and to complete a coordinated review of the Project (in accordance with 6 NYCRR Part 617.6); and

WHEREAS, responses from Interested and Involved Agencies were requested, and each of the potentially Interested and Involved Agencies has agreed to, or raised no objections to, the Town of Seneca Falls Town Board serving as Lead Agency for the Project; and

WHEREAS, pursuant to the SEQRA Regulations, the Town of Seneca Falls Town Board has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in 617.7 of the SEQRA Regulations, and (b) examining the FEAF for the Project, including the facts and conclusions in Parts 1, 2 and 3 of the FEAF, together with other available supporting information, to identify the relevant areas of

environmental concern.

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Seneca Falls Town Board hereby establishes itself as Lead Agency for the Project; and

BE IT FURTHER RESOLVED, that based upon an examination of the FEAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the Town's knowledge of the area surrounding the Project, the Town of Seneca Falls Town Board makes the determination that the Project will not have a significant adverse environmental impact and that the Project will not require the preparation of a Draft Environmental Impact Statement; and

BE IT FURTHER RESOLVED, that as a consequence of such findings and declaration, and in compliance with the requirements of SEQRA/SERP, the Town of Seneca Falls Town Board, as Lead Agency, hereby directs the Town of Seneca Falls Supervisor to sign the FEAF Part 3 – Determination of Significance indicating that a Negative Declaration has been issued for the Project; this Resolution shall take effect immediately and will be properly noticed.

Roll call vote was taken: Supervisor Ferrara – yes; Councilman DeLelys – yes; Councilman Churchill; yes; Councilwoman Dyson – yes; and Councilman Avery – yes. Motion carried 5 ayes. 0 nays/

Parks & Recreation – Change Title of Position: Mr. Ferrara stated there was a resignation of the Recreation Leader; Mrs. Jones would like to replace that position with an Assistant Director; it's a different Civil Service classification, so the County requires Board approval.

A motion was made to change the Civil Service classification from Recreation Leader to Assistant Director by Michael Ferrara and seconded by Doug Avery.

Mr. Ferrara stated it is a difference of about \$800.00 in salary; the salary for Recreation Leader position is \$37,960, and the Assistant Director salary would be \$38,027. Mrs. Jones felt that with an Assistant Director, there is a higher set of qualifications and a competitive position, and better qualified people would be applying for the position.

The above motion made by Michael Ferrara and seconded by Doug Avery to change the Civil Service classification from Recreation Leader to Assistant Director was carried 5 ayes, 0 nays.

Town Court:

Mrs. Dyson asked if there were any changes in their Budget. Judge Lafler replied there are a few changes. He referred to Special Court Security (A1110.107) and said there is no change, and Equipment (A1110.200) was reduced by \$200.00. Office and Computer Supplies (A1110.400) was reduced from \$3,650 to \$3,250. Mr. Churchill asked if they were taking advantage of all the grants; Judge Lafler replied yes – they apply for them as they come along.

Judge Lafler stated there is no change in Postage (A1110.401). He said they may be coming back for more money for postage because of the new rules and regulations which require more mailings. Trials Expense (A1110.403) remains the same. Both Judges have jury trials set up in the near future, and Judge Lafler requested that it remain the same as they don't know what expenses may be incurred. Mr. Churchill stated no money has been spent to date, and in 2020, no money was spent – were those carried over. Mrs. Warfel replied no, at the end of the year, any money not spent goes back into the General Fund. Brief discussion followed.

Interpreter (A1110.404) remains the same, as Judge Lafler said they have been using an Interpreter quite often. He added they have to be State certified. Mr. Churchill noted only \$107 was spent a little over one-half of the year. Judge Lafler noted some of the invoices haven't gone out for the last 2-3 times they have used them. Judge Kelley said he has had Interpreters at least three times; it is a requirement to have them understand the process. He added it's hard to tell how many people need those services.

Judge Lafler stated Education (A1110.405) was reduced by \$500. He noted education is mandatory for Court Clerks and Judges. He referred to Maintenance Contracts (A1110.406) and said because they have all new equipment, they reduced this line item to \$1,000. Publications and Books (A1110.407) was reduced to \$900, and Dues & Fees (A1119.408) remains the same. Miscellaneous (A1110.409) and Cell Phone (A1110.410) remain the same. The Judge said Miscellaneous is for things that come up that are not in any other line item. Mr. Churchill mentioned that the Judges can always come back to the Board during the year if they have some expenditures that are not appropriated. Judge Lafler said he appreciates that – they know if they didn't budget enough, they can come back.

Judge Kelley stated he changed his Court time from evenings to daytime which eliminated overtime on a regular basis. He added it also made Court Clerks available to collect fines – when they were doing evening Court, they didn't have another Clerk in the Office to collect fines.

Judge Lafler stated there are two budgetary issues they would like to present to the Board for consideration, one being replacing a Court Clerk who resigned and the other being raises for the Court Clerks. He explained that before he took Office, there were four Court Clerks; when he took Office, two of those Court Clerks left, which left them to fill one of those full time positions with a part-timer and carried over the full time. The Court is the busiest Court in the County outside of County Court. Judge Lafler said the Clerks are extremely busy – taking care of only the caseload takes up most of their time. He said there is so much more that has to be done now for a variety of reasons, that what they need now is a part-time Court Clerk to handle some of these responsibilities. Judge Lafler handed out a list of duties of the Court Clerks to the Board.

Judge Lafler stated one of the things the last part-time Court Clerk did was to cover for the full time Court Clerks so that it could allow them to focus on getting the casework done. He said it takes a lot of time to get all the paperwork and documentation done - it has to be done in an efficient and appropriate manner. He added they don't make mistakes – if they make mistakes, it could have drastic impacts on a person's life; it allows them to focus on files. Judge Lafler said it will be difficult to take vacations with just two Court Clerks; a part-time Clerk can fill in and do some of the work. Otherwise, it will cause a huge backlog and it's very hard to keep on top of things. He noted that the part-time Clerk was like an Office Clerk and liaison – it wouldn't take up time of the full time Clerks. Judge Lafler stated the new Laws that have been passed by New York State create a lot more work. He mentioned some of the issues which creates more work.

Mr. Ferrara stated the Judge is asking for another Clerk, and it can't keep the Court open all day with three people – it's sending the wrong message to our Community and to the people who come to the Court. Judge Lafler said he has not had anyone complain to him. Mr. Avery said from a budgetary standpoint, that part-time Clerk is still in the Budget, but it's in with almost a 37% decrease – is that with fewer hours or less experience. Mr. Ferrara replied with less experience and fewer hours. Judge Lafler stated the Town will be saving several thousands of dollars if they follow their line of reasoning and support their efforts.

Judge Kelley stated each Judge is assigned a Clerk who takes care of the caseload for that particular Judge. Most of the time is spent in the Office following up after Court. He said you just can't get anybody in that position – they need to have the knowledge of what can be closed and what can't be closed, and transfer information to the Judicial Department. Mr. Ferrara said based on that, they are going to have a difficult time finding someone with that experience. Further discussion followed.

Mr. Churchill stated he would like to see the Judges try doing it with two Clerks; each Judge in all the other municipalities in this County has one Clerk. In our Town, the Court has an additional Clerk – no other Court has it. He would like to try it, and if it doesn't work, the Board can always add an additional Clerk later. Mr. Churchill asked – how about an Intern to help with some of the projects. He referred to expunging records and said you don't need to hire someone – you can bring in someone to get it set up and going and then it's done. He asked if there were grants for some of these projects – if the State is mandating this additional work, we should push back and ask for additional funds. Judge Lafler responded anybody that handles these files has to be approved by the 7th Judicial – they can't be just anybody – they can't be an Intern.

Judge Kelly discussed the comparison between the Town and the Village of Waterloo which he researched. The SF Police Department had 8,000 complaints vs. 4,000 in Waterloo. One Judge in Waterloo is filing both positions -Town and Village; he has a Clerk for each Village and Town (2 Clerks). (He referred to the research he did and explained it.) The Judge said when you say we are the busiest Court, they are handling one-third or double the activity with that third person. After further discussion, Judge Lafler said that he and Judge Kelley would not be asking for this third person if they didn't need it.

Judge Lafler stated they are looking for the Board's consideration for raises for their two remaining Court Clerks. He said if the Board isn't willing to consider the two proposals which he handed out, then we can talk about the matrix and perhaps move them around a little bit. Mr. Avery stated they have been trying, sometimes unsuccessfully, to make salary decisions based on the matrix. He said they need to get together and go through the matrix and see where they fall in the matrix based on their job descriptions. Lengthy discussion followed relative to the matrix and increase in salary for the two Court Clerks.

Mr. Ferrara referred to the conversation regarding the Clerks being interrupted so that they can answer the phone or take care of someone at the window, and said in his opinion and if he had any authority, that Court

would never be closed and the phone would never ring to the Town Clerk's Office. He added there are three people in there and the Court should be open and the phone answered by the Clerks – he doesn't care how busy they are. Judge Lafler said they will have that discussion. Mr. Churchill agreed with Mr. Ferrara. After discussion, Mr. Avery stated as long as the Board doesn't take the \$22,000 out, it can consider the part-time position – the salary for the full time Clerks is going to take longer because there is a process. Judge Lafler asked if the Board will make a decision on the part-time Clerk at some point. Mr. Ferrara replied right now, it's in the Budget. Mr. Churchill said the Board will table it to bring it back on the table.

Salaries:

Mr. Ferrara stated Elected Officials' salaries has to be established tonight so the Town Clerk can put a notice in the paper. There is a 3% increase for salaries across the board in the Budget. Mrs. Dyson said if the Board does the 3% across the board, is someone going to come in in January and say they want a \$2.00 raise for someone – that has to stop; we can't give raises and then give them more money. Mr. Ferrara explained the 3% is on the base salary, and the increments is different – if someone gets certification, it could mean an increase in their base salary. Brief discussion followed.

Mr. Ferrara asked if the Board was in agreement with 3% salary increase across the board, including elected officials. Mr. Avery said the cost of living increase is 5.4%, and social security went up – to him, 3% seems more than reasonable. The Board agreed on 3% salary increases across the board.

Highway:

Under Traffic Control, most of the line items stayed the same. Stop Light Electricity was reduced to \$1,750, Weed Control (A3310.405) was zeroed out. Mr. Avery asked what stop lights are we responsible for; Mr. Peterson replied the only stop light we are responsible for is the one at Bridge Street and Bayard. Mr. Peterson said they can't use weed control anymore – the State will not approve it. Under Transportation, Office and Computer Supplies (A6010.400) was increased to \$1,500. All other line items under Transportation stayed same.

Mr. Peterson said under Garage, Electricity (A5132.400), Mrs. Warfel handles that. Mr. DeLelys said \$4,000 was spent up until the end of July. He suggested reducing it from \$9,900 to \$8,500. That line item was reduced to \$8,500. Buildings and Grounds Maintenance (A5132.403) was reduced to \$12,000. Mr. Churchill asked if this also was for heating the building on Oak Street. Mr. Peterson replied yes – he and Mr. Tullo have equipment there. All other line items remain the same.

Under Street Lighting, Mr. Ferrara said he thinks an adjustment can be made under Electricity (A5182.400) based on LED lighting. The savings should be 30% to 40% with LED lighting – the whole Town has been refitted with LED lighting. The line item for electricity was reduced to \$120,000. All other line items remain the same.

Mr. Peterson stated line item for Sidewalks (A5410.401) has \$3,500 budgeted; this is for the Sidewalk Rehab Program. He referred to Storm Sewers and said he would like to purchase a new tamper and cut-off saw – line item A8140.200 Equipment. Mr. Churchill asked if the Town has one; Mr. Peterson replied yes – it's old. Mr. Churchill asked if the Water Department has one; Mr. Tullo replied yes – not a new one. Mr. Churchill asked if they could get by with just one. Mr. Tullo said it's on their emergency trailer and it's gone all day – how do we get things done in the middle of the night if it's gone. After brief discussion, it was decided to leave that line item at \$4,500. All other line items stay the same.

Mr. Peterson said under Shade Trees, he increased Tree Cutting (8560.400) from \$17,000 to \$25,000 because there are a lot of ash trees that have to come down – they are dying from that bug. After brief discussion, it was decided to leave it at \$25,000.

Under Cemeteries, Mr. Peterson stated the guys who work at the Cemeteries never get a raise unless he brings it up – if everybody gets a 3%, those people don't get the raise – these guys are always exempt from it. Mrs. Warfell stated these are seasonal employees; to get an increase, they have to come in and ask for it. Mr. DeLelys suggested that they get the 3% raise. Mr. Ferrara mentioned that with minimum wage going up, they will probably get 3%. He asked if the Town has ever looked into having a private contractor do the mowing. Mr. Peterson replied we did have a contractor at Fox Cemetery, but it was cheaper for the Town to do it than hire a contractor. After discussion, Mr. Ferrara said nothing will happen this year, but it doesn't hurt to get a price. The line item for Equipment (8810.200) went down to \$1,500; they need to purchase a weed eater. Cemetery Commission (A8810,407) went up by \$8000. Mr. Ferrara stated that was requested by the Commission and was based on the number of stones they have to repair in all the cemeteries.

Mr. Churchill referred to Motor Equipment Operators (DA5110.100). and asked why it increased \$100,000. Ms. Wright replied that is because we don't have Laborers anymore – they are MEOs. The line item for Laborers (DA5110.110) was zeroed out. Equipment (DA5110.200) was increased to \$2,000, and Restoration (DA5110.405) went down by \$2,000. Mr. Churchill referred to Asphalt (DA5110.406), and asked if he was going to spend \$30,000 – at the end of July, \$4,000 was spent. Mr. Peterson replied this is for patching roads, fixing driveways, and if he goes over on CHIPS, he can use this as a backup. He added they just finished three roads but don't have all the bills yet. The line item for Asphalt was reduced to \$25,000.

Mr. Ferrara said in his experience, working with everybody at the Town level who spends money, they do it with the best interest of the taxpayers in mind. He added in the spirit of being more prudent, instead of going line item by line item, this process should start way earlier than now. Discussion followed relative to streamlining the process.

Under Bridges, Mr. Peterson said he left \$10,000 in the line item for Bridge Repair (DA5120.400). We have been saving money for repairs to the Bridge Street bridge and Veterans bridge. That money will roll over. Equipment line item (DA5130.200R) went down to \$188,000 which is the last payment for the vent truck Mr. Peterson said the \$183,000 (Equipment DA5130.200) is for a truck which will replace the 2010 dump truck they currently have. Mrs. Dyson said she had several people ask her about the trucks sitting at Oak Street. Mr. Peterson replied those trucks are set up for plowing; they use three of those trucks in the summertime. If they need to take the plows off to use one, they can do so – they have six plowers and six trucks. Mrs. Dyson asked if they can use one of those trucks for the one he wants to buy. Mr. Peterson said Barton & Loguidice set up an Asset Management Plan; every ten years you should get a new truck and trade one in because life expectancy is gone. The truck he wants to trade in is a 2010 which is over ten years already. Mr. Peterson stated with COVID, it's hard to get all this equipment; even if he did order this truck, it will probably not be in until the end of 2022, possibly 2023. After further discussion, Mrs. Warfel said you still have to budget \$188,000 even though you are taking \$100,000 out of Reserves – you have to put in what you're going to spend.

Mr. Ferrara stated his December recommendation will be to allocate some of the excess Landfill revenue to a Highway reserve fund for some of these drainage problems.

Mr. Peterson said he put \$50,000 in the Capital Reserve Fund. Bobcat/Attachments (DA5130.202) was increased to \$41,000. Mr. Peterson said this is to replace the four bobcats he has. The plan is to trade them in every two years. He added basically, we are trading in four bobcats for \$41,000 – you can't even buy one bobcat for that. They are giving us 33% on each bobcat. Mrs. Dyson asked if they can be taken out of reserves; Mr. Peterson replied they can, but he doesn't know if you want to deplete that reserve.

Mr. Peterson stated the Highway Department delivers all the dumpsters; the charge is \$25.00 for a dumpster. He said that money should go back somehow into the Highway Department for maintenance of equipment. Dumpster rentals is about \$15,000; the sale of scrap is another couple \$1,000. He asked where all this money is going. Mrs. Warfel replied it goes into the revenue side of the Refuse Fund – it goes to pay for totes and dumpsters that he buys. Mr. Churchill asked if he needed four bobcats. Mr. Peterson replied if you go with the four, you get the bigger discount. He added it's a no brainer – you get a 2-year warranty and four new bobcats for \$41,000. After further discussion, \$41,000 was left in the line item for Bobcat/Attachments.

Mr. Peterson said he would like to replace the 2011 pickup truck (DA5130.205); the cost is \$42,000. Mr. Churchill suggested that this be put off for a year. Mr. Avery asked what was coming up next year. Mr. Peterson replied next year it will be the loader which will be \$30,000. Mr. Avery stated next year is going to be a light year, so he suggested moving this to next year, or Mr. Peterson can pick any piece of equipment to move to next year instead of this year – it spreads out the expense. It was decided to zero out the line item for the truck.

Mr. Peterson referred to the line item for Fuel (DA5130.405) - \$30,000, and asked if the Board wanted to raise that. Mr. DeLelys suggested raising it because of the fuel prices going up. The Board increased the line item for Fuel to \$40,000. The remaining line items remain the same as budgeted.

Under Snow Removal (DA5142) all line items remain the same.

Under Refuse & Garbage, Mr. Peterson stated the line item for Totes (SR8160.403) remains at \$7,000. These are to replace totes that are broken. He added with the Company he has now, if a tote goes bad, they will replace it. Dumpsters (SR8160.404) was reduced from \$10,000 to \$2,500.

Mr. Avery referred to the line item for Natural Upcycling (SR8160.405) and said there is \$5,000 in the Budget – it's going to be tight with the residential program and commercial organic recycling. The Board agreed to increase this line item to \$7,000.

Mr. Ferrara referred to the line item for Town Manager (A1220.102) and asked if the Board wanted to take that out of the Budget or move forward with it. The consensus was to take the \$110,000 out of the Budget.

Water & Sewer:

Under Central Garage (A1640) all items remain the same. Mrs. Dyson asked how much longer are the buses going to be using the garage. Mr. Tullo replied they will be gone shortly as soon as the bus garage is done. Ms. Wright went over the line items under Water Administration (F8310); all line item basically remain the same.

Mr. Tullo said Operator Trainee (F8330.101) went up 66% to \$166,662. Mrs. Warfel said he has more Operator Trainees. Ms. Wright said they changed the line item they were charged to. If you go farther into the Budget, it shows Laborer went down; Sewer Maintainer went down – it's just the lines that are being charged in their system. Ms. Wright explained how and where they are put into the system. She explained wages are split between Water and Sewer budgets. Mr. Tullo mentioned that everybody does both water and sewer. Mr. Churchill asked if there was any way they could be combined. Mr. Tullo replied in talking to the Auditors, they want it separated out – they are separate funds. Mrs. Dyson wanted to know how many will be getting certified. Mr. Tullo replied all of them are water, two of them will be getting their licenses soon if they pass; the other two that need the test will not be able to do it in 2022 because they have to have five years' experience. Further discussion followed.

Mr. Avery asked about Seasonal Staff (F8330.105). Mr. Tullo stated after losing someone this Summer, they couldn't keep up – they need someone to paint hydrants, weed-whacking; they were hoping to hire two High School graduates for three months to help out. He added they split it up between three lines. Mr. Tullo said this is not a need – it's a want.

Generator Maintenance (F8330.200) remains the same, and Disinfection (F8330.201) was zeroed out. Mr. Tullo stated the line item for Raw PH (F8330.202) is about the algae system they are putting in to adjust the PH so that their chemicals work better. He noted the machine is not paid for yet, so that will have to be encumbered – the amount is whatever is left out of the \$378,000 to finish the project. Equipment Replacement Upgrade (F8330.204) was reduced to \$15,000, and Turbidimeter Parts (F8330.206) was reduced to \$5,000. Mr. Tullo referred to the line item for Clean Intake (F8330.207) and said 30% to 50% of that Intake is clogged and it has to be done; the estimate, which is in the Budget, is \$140,000. Mr. Tullo said he put in for a Small Dump Truck (F8330.208) - \$7,000 in this Water Budget. The one they have is a 2002; it's old and it has a loss of power. Further discussion followed.

Mr. Tullo said they have been saving for a Vac Truck (F8330.212) for five years (probably a total of \$419,000). They hope to get \$150,000-\$200,000 for the old one at Auction, or they might find another community that needs it and is willing to pay a good price for it. The line item for Colacino Industries (SCADA) (F8330.408) increased to \$10,000. Mr. Tullo said they have a contract with them, and it will probably be more next year. He added some of that bill is for SCADA upgrades. The line item for Chemicals (F8330.409) was budgeted at \$50,000, and DEC Permit Fees (F8330.433) was reduced to \$500.00. Conference and Training for Water Plant employees (F8330.434) was reduced to \$2,000. Mr. Tullo referred to Rotork Maintenance (F8330.450) and said they are looking to sign a contract with Rotork which should save money for the amount of times they have to come out; \$5,000 was put into that line item. Miscellaneous (F8330.472) was reduced to \$1,000.

The line item for Auburn Tower Generator (F8340.202) was reduced from \$88,000 to \$1,000. Mr. Tullo said the generator is in, so the \$1,000 is for maintenance. Contractual Repairs (F8340.204) has \$12,000 in that line item, and Maintainer Training (F8340.205) is budgeted at \$2,000. These are line item changes. Van Renselaer Tank (F8340.210) remains at \$379,549 and Auburn Road Tank (F8340.211) remains at \$157,954 – these amounts have to be brought over from the 2021 figures (they are under contract). The line item for Equipment Vac Truck (F8340.212) has \$50,000 which will be put into reserves (adding to previous years reserves).

Mr. Churchill said rather than encumber it, why not just put it into capital reserves. Mrs. Warfel stated it would have to be for a specific piece; if you put it in capital reserve, you would have to have a referendum to take it out. Brief discussion followed.

Mr. Tullos said he put \$3,000 in the line item for Topsoil (F8340.213). They did a lot of repairs on people's grass, etc. Telephone (F8340.402) was reduced to \$1,000, and Dig Safe (F8340.403) was reduced to \$800. Vehicle Maintenance (F8340.406) was reduced from \$7,000 to \$6,000. Mr. Tullo mentioned that fuel prices were going up, so he raised the line item for Fuel (F8340.405) to \$8,000.

Electric Contract (F8340.407) went down to \$3,500. Conference/Training (F8340.435) is budgeted at \$1,500, and Water Main Parts (F8340.436) was reduced to \$8,000. Gravel/Blacktop/Stone (F8340.438) was increased from \$8,000 to \$13,000. Materials for Services (F8340.439) was increased to \$12,000, and Materials for Water Main Repair (F8340.440) is budgeted at \$23,000. Fire Hydrant Replacement Program (F8340.441) was increased to \$5,000. Mr. Tullo said that would basically pay for two hydrants. Tower Maintenance (F8340.444) was reduced to \$1,000. Safety Training (F8340.495) was zeroed out. Mr. Tullo said there is Safety training in other areas of the Budget.

Mr. Tullo stated that the Mower (F8340.496) has been pushed back since 2015. He said it's 20 years old and it's time to replace it. \$4,500 was left in this line item to pay for part of the mower.

Sewer:

Under Sewer Administration (G8119), Miss Wright explained the breakdown for the Clerks. Mr. Tullo stated the other half of the Mower is in line item G8120.200. The line item for Sewer Projects (G8120.204) should be \$681,928 according to Mr. Tullo. Mrs. Warfel stated it's being budgeted and set aside for Sewer Projects in reserves. Mr. Churchill said there is another \$2,000 in Seasonal Staff (G8120.100), so we are up to \$12,000. Mr. Tullo said it will probably be up to \$15,000 when they are done; an additional \$3,000 was put into the line item.

Miscellaneous (G8120.205) was zeroed out, as well as Auburn Road Pump Station (G8120.209), as Mr. Tullo said it will be done this year. Mr. Tullo referred to the Water Street Pump Station (G8120.210) and said they are replacing it. They are saving for that and putting \$25,000 in the Budget for next year. Generator Maintenance (G8120.211) is budgeted at \$5,000; this is for maintenance.

Electricity (G8120.401) was increased to \$40,000, and Telephone (G8120.402) is at \$3,000. Mr. Tullo said this is for all the Pump Stations. Vehicle Maintenance (G8120.406) was reduced to \$1,000, and Meters (G8120.407) remain at \$9,000. Mr. Tullo referred to Manhole Project (G8120.408) with \$150,000 budgeted, and said this is new. They have a list of at least 26 manhole covers that have to come up for caving in; the estimate is from Barton & Loguidice.

The line item for 6" Pump (G8120.409) is budgeted at \$50,000. Mr. Tullo explained that if there is a big rainstorm or other emergencies, they can put the pumps behind Filthy's and run it into the Canal according to the DEC. He said this is a better alternative if they can try to eliminate as many houses as they can from backing up – this is a bandaid. Mr. Churchill asked how many pumps; Mr. Tullo replied they have two, but one is being repaired. They are buying one pump. Mr. Churchill said the COVID money the Town received can be used for this. Mr. Ferrara said until there is a long term plan, we have to have it. After further discussion, Mr. Ferrara said it will be left in the Budget and we will try to recoup it. Mr. Tullo said the System Maintenance Manhole Covers, etc (G8120.448) can be zeroed out since the other project is in the Budget. Miscellaneous Contractual (G8120.472) was reduced to \$2,000, and Emergency Repairs (G8120.488) was dropped to \$8,000.

Under Sewage Treatment/Disposal, Final Skirt (G8130.208) has been added at \$30,000, and Gas Safety Meters (G8130.209) was added at \$2,000. WW Training (G8130.400) was lowered to \$2,000, as well as Telephone (G8130.402) was lowered to \$2,000. SCADA (G8130.403) was reduced to \$8,000, Vehicle Maintenance (G8130.406) was reduced to \$3,000. Sewage Treatment and Dig Contract (G8130.411) was reduced from \$5,000 to \$4,000. Plant Supplies (G8130.445) was lowered to \$6,000.

Mr. Tullo said the Drying Beds (G8130.475) is for the roof on the drying beds; the estimate is \$43,000 which was awhile ago - \$45,000 remains in this line item.

Being there was no further business, a motion was made to adjourn the Meeting by Michael Ferrara and seconded by Dawn Dyson. No questions. Motion carried 5 ayes, 0 nays.

Meeting adjourned at 10:20 P.M.

Respectfully submitted,

NICALETTA J. GREER
Town Clerk

