



Town of Seneca Falls

Town Supervisor
Michael J. Ferrara

Council Members
Steve Churchill
Dawn Dyson
Kaitlyn Laskoski
Frank Sinicropi

AGENDA

Town Supervisor Ferrara and the members of the Town Board would like to welcome you to Town Hall for this monthly business meeting. If you have come to speak during the meeting, the following information will be helpful to you. When you are recognized by the Town Supervisor, please approach the podium, state your name and address for the record and speak directly into the microphone. The Board is pleased to hear relevant comments that pertain to Town government, however, a 3-5 minute limit is set to allow for all of the meeting's business to be conducted. Also, please remember to silence your phones. Requests for accommodations for individuals with disabilities may be made with advanced notice of at least three work days prior to the meeting by calling (315) 568-8013, Option 1, or e-mailing ngreer@senecafalls.com. As much advance notice as possible is needed to assure that appropriate services can be acquired. Thank you for your interest in Town Government.

REORGANIZATIONAL & REGULAR MEETING January 3, 2023

1. REORGANIZATIONAL MEETING
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. 2023 Appointments

2. REGULAR MEETING
 - A. Petitioners
 - a. Toni Marie Meeks – Senior Pictures
 - B. Privilege of the Floor

3. APPROVAL OF MINUTES
 - A. Regular Monthly Meeting – December 6, 2022
 - B. Year-End Meeting – December 27, 2022

4. COMMUNICATIONS

5. OLD BUSINESS
 - A. Lease of Portion of Kingdom Rd. Pump Station Property
 - B. Sale of Town Property

6. NEW BUSINESS
 - A. Approval of Special Events
 - B. Authorize Town Supervisor to Invest Town Monies
 - C. SFPD – Resignation of Police Sergeant Eric Davids
 - D. SMI License to Operate Landfill
 - E. W/S Resolution – Declare 2003 International Dump Truck Surplus
 - F. Resolution – Change in Salary for Interim Police Chief
 - G. Resolution – Salary Modification for Town Justice

- H. Highway Resolution – Appoint MEO Light
- I. SFPD Resolution – New Hire Lateral Transfer Salary Scale
- J. Resolution – Correct Employee Handbook to Update Vacation Policy Section 802
- K. Resolution – Contract with Integrated Systems for Information Technology Services
- L. Resolution – Municipal Support – Bayard Street Culvert Replacement
- M. SEQR Resolution – Bayard Street Culvert Project
- N. SEQR Resolution – Bridge Street Bridge Project
- O. Resolution – Set Public Hearing – ESD Restore NY Round 7 Grant Application
- P. Release of Budgeted Funds – Heritage Area Visitors Center
- Q. Resolution – Proposed Local Law – Highway Superintendent Position
- R. Any Other New Business
- S. Water/Sewer Credits
- T. Executive Session

7. PAYMENT OF BILLS

8. SPECIAL ORDER OF THE DAY



Water & Sewer Department
TOWN OF SENECA FALLS

DATE 3 Jan,2022

Declare 2003 International dump Truck Surplus

Budgeted Item

WHEREAS, The Town Board authorized purchasing a F650 Dump Truck at the December 2022 meeting; and

WHEREAS, Said Dump Truck has been delivered to the Town; and

WHEREAS, the department would like to Declare our 2003 International Dump Truck surplus and place it on Auctions International out for bid.

NOW THEREFORE, BE IT RESOLVED, The Town board declares the Water Departments 2003 International Dump Truck Surplus and authorizes putting the truck on Auctions international out for bid.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinieropi		
Supervisor Ferrara		
Carried and Adopted		



TOWN OF SENECA FALLS

December 27, 2022

Change in Salary for Interim Police Chief

WHEREAS, Whereas the Town of Seneca Falls has a contract that defines the per annum pay scale for police command staff; and

WHEREAS, the interim chief has been appointed with a salary of \$94,000; and

WHEREAS, the contract currently in place until December 31, 2023 specifies a minimum salary of \$97,613.

NOW THEREFORE, BE IT RESOLVED,

That the position of Interim Police Chief occupied by will receive a salary of \$97,613 effective January 1, 2023.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



TOWN OF SENECA FALLS

January 3, 2023

Salary Modification for Town Judge

WHEREAS, Honorable Judge Charles Laffler has announced his intent to retire effective January 1 2023 ; and

WHEREAS, Honorable Judge Steven Kelly will assume the additional responsibilities of administration performed by Judge Laffer; and

WHEREAS, The board committee overseeing the Town Court has recommended that Judge Kelly's salary be increased to that of Judge Laffler's to compensate him for the performance of extra administrative duties.

NOW THEREFORE, BE IT RESOLVED, Subject to a public hearing; Judge Kelly's salary will now be \$30, 843 per annum effective January 1, 2023.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



TOWN OF SENECA FALLS

January 3, 2023

Hiring of Highway Department MEO Light

WHEREAS, The Town of Seneca Falls Highway Department has a vacancy as a result a retirement.; and

NOW THEREFORE, BE IT RESOLVED, Town of Seneca Falls will hire Cole Marr as an MEO Light with an hourly salary of \$21 / hour. He can start immediately.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



TOWN OF SENECA FALLS

January 3, 2023

Police New Hire Lateral Transfer Salary Scale

WHEREAS, the Seneca Falls Town board passed a resolution which will encourage Police Officers to make later transfers to the Seneca Falls Police Department; and

WHEREAS, there needs to be a clear path to where the new officer would be placed on the salary step plan for consistency and fairness;

NOW THEREFORE, BE IT RESOLVED, that the language below be adopted in the MOU passed on December 6, 2022 and sent to the Seneca Falls Police Benevolent Association for approval;

If an officer makes a lateral transfer to the Seneca Falls Police Department having:

1 to 2 years of permanent competitive service will begin at year one in the contract

2 to 4 years of permanent competitive service will begin at year two in the contract

4 to 6 years of permanent competitive service will begin at year three in the contract

6 years of permanent competitive service will begin at year four in the contract

9 years of permanent competitive service will begin at year 5 in the contract providing the Town Board votes unanimously to have this happen, all other times in this language a simple majority will suffice

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



TOWN OF SENECA FALLS

December 27, 2022

Correct the modification of the Employee Handbook to update Vacation Policy section 802

WHEREAS, the Town Board of Seneca Falls has passed a resolution to update the Town of Seneca Falls Employee Handbook to modify the employee vacation leave policy 802; and

WHEREAS the current policy has an incorrect date of January 2023 in the "pro-rata" section; and

WHEREAS the Town Board would like new employees to be granted vacation leave time during the year they are hired in a pro-rata basis;

THEREFORE, BE IT RESOLVED, the Town Board hereby accepts the proposal to amend the resolution to make pro-rata vacation effective January 2022 as described below;

Pro-Rata Vacation:

New employees hired **after January 1, 2022** shall be granted a pro-rata vacation benefit to be taken in the calendar year beginning January 1 following their date of hire in accordance with the following schedule:

Employees Hired In:	37.5 Hours per week	40.00 Hours per week
January	82.50 hours	88.00 hours
February	74.00 hours	79.50 hours
March	66.00 hours	70.00 hours
April	57.50 hours	61.50 hours
May	57.50 hours	61.50 hours
June	50.00 hours	53.00 hours
July	41.00 hours	44.00 hours
August	37.50 hours	40.00 hours
September	37.50 hours	40.00 hours
October	37.50 hours	40.00 hours
November	37.50 hours	40.00 hours
December	37.50 hours	40.00 hours

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



TOWN OF SENECA FALLS

DATE

January 3, 2023

RESOLUTION TO CONTRACT WITH INTEGRATED SYSTEMS FOR INFORMATION TECHNOLOGY SERVICES

WHEREAS, The Town of Seneca Falls solicited a Request for Proposal (RFP) for Information Technology services, and;

WHEREAS, (1) one prospective vender submitted a proposal, and

WHEREAS, the Town Supervisor and Town Manager reviewed the proposal and interviewed the prospective vendor, and;

WHEREAS, Integrated Systems has a wide range of experience working with municipalities and is located in Victor, NY, therefore be it resolved,

RESOLVED, that the Town Board of Seneca Falls approves to have the Town Supervisor enter into an agreement with Integrated Systems to purchase initially, 200 hours of time at the price of \$85.00 per hour to provide Information Technology services to the Town. In addition, if more hours of time are required, the Town Supervisor will be authorized to purchase additional 50-hour blocks of time.

Motioned by _____

Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



Office of the Town Clerk
TOWN OF SENECA FALLS

January 3, 2023

**TOWN OF SENECA FALLS
BAYARD STREET CULVERT REPLACEMENT
MUNICIPAL SUPPORTING RESOLUTION**

WHEREAS, the Town of Seneca Falls Town Board (hereinafter referred to as Town Board) supports the submission of a 2022 New York State Department of Transportation (NYS DOT) Bridge NY Grant Program to replace the Bayard Street culvert; and

WHEREAS, the NYS DOT Bridge NY Culvert program provides assistance for local governments to rehabilitate and replace bridges and culverts with particular emphasis on projects that address poor structural conditions, mitigate weight restrictions or detours, facilitate economic development and improve resiliency and reduce flooding risk; and

WHEREAS, there is no match required for the Bridge NY Culvert program and if funding is received, it will allow the Town of Seneca Falls to design and reconstruct the culvert and roadway using 100% NYS DOT Bridge NY Culvert funding;

NOW THEREFORE BE IT RESOLVED, the Town Board, on behalf of the Town, identifies the Town Supervisor as the authorized representative for the project, able to execute necessary documents relative to and as required for this application; and

BE IT FURTHER RESOLVED, that the Town of Seneca Falls, recognizes and fully supports the submission of the 2022 NYS DOT Bridge NY grant application.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		

The above Resolution was duly adopted on _____, 2022 by the Town of Seneca Falls Town Board.

Town of Seneca Falls



TOWN OF SENECA FALLS

January 3, 2023

TOWN OF SENECA FALLS BAYARD STREET CULVERT PROJECT

SEQR RESOLUTION SEQR TYPE II

WHEREAS, the Town of Seneca Falls Town Board (hereinafter referred to as Town Board) is considering improvements and/or replacement to the Bayard Street Culvert in the Town of Seneca Falls (hereinafter referred to as Action); and

NOW, THEREFORE, BE IT RESOLVED THAT, the Town Board does hereby classify the above referenced Action to be a Type II Action under Section 617.5 (c) (2) of the State Environmental Quality Review (SEQR) Regulations which states "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part"; and

BE IT FURTHER RESOLVED THAT, Type II Actions are not subject to further review under Part 617 of the SEQR Regulations; and

BE IT FINALLY RESOLVED THAT, the Town Board in making this classification has satisfied the procedural requirements under SEQR and directs this Resolution to be placed in the file on this Action.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		

The above Resolution was duly adopted on _____, 2022 by the Town of Seneca Falls Town Board.

Town of Seneca Falls



Office of the Town Clerk
TOWN OF SENECA FALLS

January 3, 2023

**TOWN OF SENECA FALLS
BRIDGE STREET BRIDGE PROJECT**

**SEQR RESOLUTION
SEQR TYPE II**

WHEREAS, the Town of Seneca Falls City Town Board (hereinafter referred to as Town Board) is considering rehabilitation of Bridge Street Bridge in the Town of Seneca Falls (hereinafter referred to as Action); and

NOW, THEREFORE, BE IT RESOLVED THAT, the Town Board does hereby classify the above referenced Action to be a Type II Action under Section 617.5 (c) (2) of the State Environmental Quality Review (SEQR) Regulations which states “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part”; and

BE IT FURTHER RESOLVED THAT, Type II Actions are not subject to further review under Part 617 of the SEQR Regulations; and

BE IT FINALLY RESOLVED THAT, the Town Board in making this classification has satisfied the procedural requirements under SEQR and directs this Resolution to be placed in the file on this Action.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		

The above Resolution was duly adopted on _____, 2022 by the Town of Seneca Falls Town Board.

Town of Seneca Falls Town Board Meeting
January 3, 2022

Resolution To Set A Public Hearing – ESD Restore NY Round 7 Grant Application

WHEREAS, Town of Seneca Falls is eligible to apply for funding for economic development and revitalization purposes through Empire State Development Corporation's Restore NY program; and

WHEREAS, the Women's Hall of Fame requested to partner with the Town to submit the Restore NY Round 7 grant application as is outlined in the current ESD grant guidance; and

WHEREAS, Seneca Falls has prioritized economic development, downtown revitalization and would like to support the full restoration of the Seneca Knitting Mill building which will result in a direct and positive impact for the Town's residents and visitors; and

RESOLVED, program requirements include the provision to hold a public hearing, and the Seneca Falls Town Board hereby approves scheduling of a Public Hearing for January 20th at 12pm, 2023 at the Town Hall Building located at 130 Ovid Street.

FURTHER RESOLVED, this public hearing will review any comments for or against the Town applying for Restore NY funding in partnership with the Women's Hall of Fame to complete their proposed project scope.

FURTHER RESOLVED, the Clerk of the Town of Seneca Falls is hereby directed to post legal notices of said public hearing to be published according to local law and the Restore NY grant requirements.

RESOLUTION VOTE, passed with

Aye_____

Nye_____

Resolution Introducing Proposed Local Law
And Providing for Public Hearing
Highway Superintendent

WHEREAS the Town Board of the Town of Seneca Falls believes that it would be advantageous to the Town for the position of Highway Superintendent to be appointed rather than elected.

NOW THEREFORE, BE IT RESOLVED that proposed Local Law No. ___ of the year 2023 entitled "*A Local Law Providing For The Position Of Highway Superintendent To Be Appointed Rather Than An Elected Position*" be and the same is hereby introduced before the Town Board of the Town of Seneca Falls, New York; and

BE IT FURTHER RESOLVED that copies of the aforesaid proposed local law be laid upon the desks of each member of the Town Board; and

BE IT FURTHER RESOLVED that the aforesaid proposed local law be referred to the Seneca County Personnel Department for review and recommendation;

BE IT FURTHER RESOLVED that the Town Board will hold a public hearing on said proposed Local Law at 6:00 p.m. on February 7, 2023; and

BE IT FURTHER RESOLVED that the Town Clerk publish or cause to be published a notice of said public hearing in the official newspaper of the town at least ten (10) days prior thereto.

If adopted, this Local Law would be subject to mandatory referendum pursuant to the provisions of section 23(2)(e) of the Municipal Home Rule Law and shall be submitted for approval to the electors of the Town of Seneca Falls at a special Town election to be held on a future date to be determined, within 60 days of adoption of the local law.

Upon adoption of the foregoing provision, the Clerk distributed copies of the aforesaid Local Law to each member of the Town Board.

Local Law No. ___ of 2023
Town of Seneca Falls, County of Seneca

**A LOCAL LAW PROVIDING FOR THE POSITION OF HIGHWAY
SUPERINTENDENT TO BE APPOINTED RATHER THAN AN ELECTED POSITION**

Be it Enacted by the Town Board of the Town of Seneca Falls as follows:

Section 1.

By this local law, the position of Superintendent of Highways of the Town of Seneca Falls shall be appointed by the Town Board.

Section 2.

If this Local Law is approved by the affirmative vote of the majority of the qualified voters of the Town voting thereon, this law shall become operative immediately. The appointed Superintendent of Highways would then serve according to the terms established by, and be accountable to, the Town Board.

Section 3.

This Local Law shall supersede section 20 of the Town Law of New York State with respect to the manner of selection of the of the Superintendent of Highways in its application to the Town of Seneca Falls.

Section 4.

This Local Law is subject to mandatory referendum pursuant to the provisions of section 23(2)(e) of the Municipal Home Rule Law and shall be submitted for approval to the electors of the Town of Seneca Falls at a special Town election to be held within sixty (60) days of adoption of this local law.

Section 5.

This Local Law shall take effect immediately upon filing with the New York State Secretary of State after approval by a majority of the electors voting thereon in accordance with the requirements of section 27 of the Municipal Home Rule Law.