



## ASSESSMENT DISCLOSURE NOTICE – PRELIMINARY 2023 ASSESSMENT

March 1, 2023

Dear Property Owner:

Enclosed is your 2023 Preliminary Assessment Disclosure Notice on your property as required by Real Property Tax Law §511. This notice indicates the market value of your property for 2023. **Parcels with outstanding building permits may receive a second notice in late April.**

If, in your opinion, your preliminary 2023 assessment **does not** accurately reflect market value, **you may schedule an informal review by calling 1.800.298.0285, no later than March 27, 2023. Informal reviews will be held remotely either VIA ZOOM, TELEPHONE or IN-PERSON.**

**Zoom Appt Provide:** Your name, your telephone number, the address of the property you are challenging, and your email address to which the zoom appointment is being held.

**Telephone Appt Provide:** Your name, your telephone number and the address of the property you are challenging.

**In-person meetings:** In person meetings are being held at the Seneca Falls Community Center located at 35 Water Street, Seneca Falls, NY 13148

All informal reviews are by appointment **only**.

**Questions:** If you have any questions regarding your Preliminary Disclosure Notice or the informal review process, please call (315) 812.1800.

The informal review process is your opportunity to discuss your individual property assessment; it is not an opportunity to discuss assessments of other properties or to discuss taxes. You must own the property you schedule the informal review for or provide a letter of authorization from the property owner at the time of the informal review. Decisions regarding potential assessment changes **will not** be made at your informal review meeting and a follow-up inspection of your property may be requested to complete the review. All property owners who participate in the informal review process will receive notification of the results by mail when the 2023 Tentative Assessment Roll is filed on May 1, 2023.

**If you are unable to do an Informal Review meeting, we are willing to do a review of your property, but you will need to send correspondence asking for the review to ENPM, Inc. at the address below, postmarked no later than April 1, 2023.** The letter must clearly document the property tax map number and property address, your concerns, any market data / sales data / appraisals, etc., in support of your opinion of market value, and a daytime phone number at which you may be reached.

Thank you for your cooperation.

Respectfully,

*Joseph H. Emminger*  
Joseph H. Emminger, Project Director  
ENPM, Inc.  
2240 Sheridan Drive, Suite 100  
Tonawanda, NY 14150