

Town of Seneca Falls

Town Supervisor
Michael J. Ferrara

Council Members

Steve Churchill
Dawn Dyson
Kaitlyn Laskoski
Frank Sinicropi

AGENDA

Town Supervisor Ferrara and the members of the Town Board would like to welcome you to Town Hall for this monthly business meeting. If you have come to speak during the meeting, the following information will be helpful to you. When you are recognized by the Town Supervisor, please approach the podium, state your name and address for the record and speak directly into the microphone. The Board is pleased to hear relevant comments that pertain to Town government, however, a 3-5 minute limit is set to allow for all of the meeting's business to be conducted. Also, please remember to silence your phones. Requests for accommodations for individuals with disabilities may be made with advanced notice of at least three work days prior to the meeting by calling (315) 568-8013, Option 1, or e-mailing ngrcer@senecafalls.com. As much advance notice as possible is needed to assure that appropriate services can be acquired. Thank you for your interest in Town Government.

PUBLIC HEARING & MEETING

April 11, 2023

1. PUBLIC HEARING – Proposed Local Law - Lot Line Adjustment
2. REGULAR MEETING
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Petitioners
 - a. Menzo Case – Women's Walk of Fame Project
 - D. Privilege of the Floor
3. APPROVAL OF MINUTES
 - A. Regular Monthly Meeting of March 4, 2023
4. COMMUNICATIONS
5. OLD BUSINESS
 - A. Sale of Town Property
6. NEW BUSINESS
 - A. Approval of Special Events
 - B. Proposed Local Law – Lot Line Adjustment
 - a. SEQR – Full Environmental Assessment Form
 - b. SEQR Resolution – Determination of Environmental Significance
 - c. Adoption of Adopt Local Law
 - C. W/S Resolution – Resignation of Wastewater/Water Plant Trainee
 - D. Resolution – Appoint Senior Account Clerk – Water/Sewer Department
 - E. Resolution – Provide Matching Funds – Local Waterfront Revitalization Program

- F. WS Resolution – Advertise for Laborer Position
- G. Resolution – Water Bill Adjustments for Abnormal Water Usage
- H. Resolution – Employment Start Date to Establish Retirement Eligibility for Police Officer
- I. Resolution – Acknowledge Court Audit Completed and Reviewed
- J. Resolution – Repair Town of Seneca Falls Archway
- K. Authorize Town Supervisor to Sign Agreement with SF Community Little League
- L. W/S Resolution – Purchase Pumps and USEMCO Vault Package w/Controls – Water Steet Pump Station.
- M. Any Other New Business
- N. Water/Sewer/Pool Credits
- O. Executive Session

7. PAYMENT OF BILLS

8. SPECIAL ORDER OF THE DAY



Office of Zoning & Code Enforcement
TOWN OF SENECA FALLS

DATE: April 11, 2023

**RESOLUTION TO ACCEPT THE RESIGNATION OF MASON
HAWKER**

Budgeted Item

WHEREAS, Mason Hawker has resigned as a Wastewater/Water Plant Trainee effective March 29 and now;

BE IT FURTHER RESOLVED, the Town Board of Seneca Falls approves the resignation of Mason Hawker and thanks him for his five (5) years of service.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		

Mason Hawker

3 Latham St.

Seneca Falls, NY 13148

(315)651-9539

Mhawker9@gmail.com

Wastewater Plant Operator Trainee/Water Plant Operator

Town of Seneca Falls

Department of Water and Sewer

130 Ovid St.

Seneca Falls, NY 13148

Dear Supervisor Ferrara, Town Board Members, Town Manager Soscia, and Superintendent Tullo.

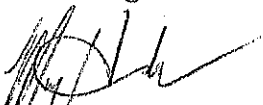
I would like to notify you of my resignation from my position as water plant operator/wastewater plant operator trainee for the Town of Seneca Falls Water and Sewer Dept. effective two weeks from tomorrow, 15 March 2023.

I'd like to thank you for opportunity to work for the water and sewer department over the past five (5) years, but it is time to move forward and further my career.

I wish my current co-workers the best of luck during their time with the water and sewer dept. and hope that they have a better outlook and experience than I had.

Please feel free to contact me via my personal email (mhawker9@gmail.com) or by phone (315)651-9539 if you have any questions or concerns.

Best Regards to all,



Mason Hawker



Office of Zoning & Code Enforcement
TOWN OF SENECA FALLS

DATE: April 11, 2023

**RESOLUTION TO PROVISIONALLY APPOINT THOMAS DYSON
TO SENIOR ACCOUNT CLERK IN THE WATER SEWER**

Budgeted Item

WHEREAS, there has been an open position in the Water/Sewer Department since the last resignation and;

WHEREAS, the Personnel Committee and the Town Manger conducted interviews with four (4) potential candidates and re-interviewed two (2) of the candidates and now;

BE IT FURTHER RESOLVED, the Town Board of Seneca Falls approves Thomas Dyson as a Senior Account Clerk at an hourly rate of \$25.00. This appointment is Provisional, effective march 27, 2023. Permanent appointment will depend on Civil Service requirements including the Senior Account exam.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



Office of Zoning & Code Enforcement
TOWN OF SENECA FALLS

DATE: April 11, 2023

**RESOLUTION TO PROVIDE TWENTY FIVE PERCENT 25%
MATCHING FUNDS AS PART OF THE LOCAL WATERFRONT
REVITALIZATION PROGRAM**

Budgeted Item

WHEREAS, the Town of Seneca Falls received a \$58,875.00 Environmental Protection Fund, CFA #118577 Grant and,

WHEREAS, the Town matching portion of the grant is 25% or \$14, 719.00. The total grant will be used to hire a consultant to develop a plan for the waterfront areas that encompass the Downtown Revitalization foot print. and,

WHEREAS, the funds will be transferred from A 1990.400 to a Capital Reserve Fund to be established for the Local Waterfront Revitalization Program and now,

BE IT FURTHER RESOLVED, the Town Board of Seneca Falls approves the transfer of \$14,719. From line item A 1990.400.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



Office of Zoning & Code Enforcement
TOWN OF SENECA FALLS

DATE: April 11, 2023

RESOLUTION TO ADVERTISE FOR THE POSITION LABORER

Budgeted Item

WHEREAS, due to a recent promotion, the Water/Sewer Department needs to fill the open laborer position;

WHEREAS, the Town will advertise for the open position and now,

BE IT FURTHER RESOLVED, the Town Board of Seneca Falls approves advertising for the laborer position for the Water/Sewer Department.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



TOWN OF SENECA FALLS

April 11, 2023

WATER BILL ADJUSTMENTS FOR ABNORMAL WATER USAGE

WHEREAS, The Town of Seneca Falls operates a municipal Water and Sewer utility; and

WHEREAS, The residents of Seneca Falls are the primary users of this utility; and

WHEREAS, The residents of Seneca Falls provide the funds necessary to operate this utility; and

WHEREAS, There are circumstances that are difficult to identify and beyond the control of residents that cause abnormally high readings that create additional expenses for the residents experiencing these issues; and

WHEREAS, The Town can, with limited effort and expense remedy these items; and

WHEREAS, The Town Board has established a sub-committee that is charged with oversight of the Water and Sewer utility; and

WHEREAS, Section 285-52 of the Town Code provides for the ability of the Town Board to grant credits to a resident's water and sewer account under certain circumstances.

NOW THEREFORE, BE IT RESOLVED, The water and sewer subcommittee for the Seneca Falls Town Board be granted the authority to approve credits of less than \$500 for clients of the Water and Sewer utility that have abnormal usage readings that are not identified as water leaks.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



Office of Zoning & Code Enforcement
TOWN OF SENECA FALLS

DATE: April 11, 2023

**RESOLUTION ACKNOWLEDGING THAT THE COURT AUDIT
WAS COMPLETED AND REVIEWED BY THE TOWN BOARD**

Budgeted Item

WHEREAS, the State of New York Unified Court System requires the Town to complete an audit for the Town Court under Section 2019-a and,

WHEREAS, the Town Board of Seneca Falls employed the Bonadio Group to complete the audit of the Town Court and,

WHEREAS, the Town Board was provided the audit for their review on or about March 29 and now,

BE IT FURTHER RESOLVED, the Town Board of Seneca Falls has approved and reviewed the 2022 audit of the Town Court.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



TOWN OF SENECA FALLS

April 11, 2023

EMPLOYMENT START DATE TO ESTABLISH RETIREMENT ELIGIBILITY FOR POLICE OFFICER

WHEREAS, The Village of Seneca Falls operated a municipal Police Force; and

WHEREAS, The Village of Seneca Falls was dissolved and members of the Village Police force became members of the newly created Town of Seneca Falls Police Department; and

WHEREAS, The official start date of Village employees will impact the benefits employees are eligible for when retiring;

WHEREAS, There are conflicting records regarding the start date for Sgt. Inv. Petrocci in the records that were transferred over from the Village of Seneca Falls;

WHEREAS, Officer Petrocci's start date with the Village of Seneca Falls Police Department is noted in the NYS Retirement System as June 26, 1998.

NOW THEREFORE, BE IT RESOLVED, The official start date of record for Officer Petrocci's retirement from the Town of Seneca Falls Police Department is June 26, 1998.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



Parks & Recreation Department
TOWN OF SENECA FALLS

April 7, 2023

Repair "Town of Seneca Falls" Archway

Budgeted Item

WHEREAS, the Town of Seneca Falls Archway, located at the top of Water St. Hill is greatly deteriorated; and

WHEREAS, the Seneca Falls Archway on Water Street is deteriorated and needs repairs; and

WHEREAS, the Community Center has budgeted in 2023 for necessary repairs, under account code A7110.201, for the fee of \$7,584.10; and

NOW, THEREFORE, BE IT RESOLVED, The Seneca Falls Town Board approves the repair of the Seneca Falls Archway by Ryan Restorations to be completed as soon as possible.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		

Company Address:
 Ryan Restorations
 33 Cayuga St.
 Seneca Falls
 NY
 13148

Tel: 4123777926



Estimate for:
 Missy Jones
 SENECA FALLS RECREATIONAL
 35 Water St
 Seneca Falls
 NY
 13148
 Mjones@senecafalls.com

Estimate name: Water St- Railing & Archway

Estimate date: 18 Nov 2021

Estimate reference: RYA-1637231746

Description Of Work

The following is an estimate for the restoration requested for the railing system and archway located at Water St to the Black Iron fencing in Seneca Falls. The work to include; set-up of protective canopy system, the prep of the metalwork with rust blocking specialty primer, and then 2 coats high grade black high gloss epoxy top coat. Total was calculated by figuring the Linear Footage (LF) (which is 155 Linear Feet). The Archway that has "SENECA FALLS" in it requires a little more attention and minor repairs, including extraction to our shop for Gold Leafing; the so it is figured individually. Prices shown reflect labor and material (L&M;) unless specified otherwise. Project will take about 12 days to complete.

Name	Quantity	Net Amount	Net Total
Metalwork Prep (L&M)	155	\$15.60 each	\$2,418.00
Top Coat (High Gloss Black)	155	\$22.55 each	\$3,495.25
Arch Prep/Paint/ Repairs and Gold Leaf (L&M)	1	\$445.85 each	\$445.85
Site Prep/Canopy/ PPE	1	\$1,225.00 each	\$1,225.00

COMMENTS

Terms and Conditions provided separately----- 50% down to schedule, remaining balance due upon completion----- Payments can be made by: CASH or CHECK to "RYAN KILLEN" or "RYAN RESTORATIONS" or CASH-APP to "\$RyanRestores" WE ALSO ACCEPT ALL CREDIT AND DEBIT CARDS via SQUARE

Total Net Amount	\$7,584.10
Total Taxes & Fees Amount	\$648.44
Total	\$8,232.54

TOWN OF SENECA FALLS

DATE: 11 April, 2023

Purchase New Water Street Pump Station Pumps and USEMCO Vault Package with Controls

Budgeted Item

At the Town of Seneca Falls Town Board Meeting, held on April 11, 2023, the following resolution was adopted by the Town Board.

WHEREAS, the Town of Seneca Falls (Town) has budgeted for the Water Street Pump Station new pumps and USEMCO Vault Package with Controls, Item G8120.210;

WHEREAS, Barton & Loguidice recommends the Town purchase these materials from Shrier-Martin Process Equipment for a total amount of \$103,908.00.

NOW, THEREFORE, BE IT RESOLVED, The Town Board Authorizes the purchase of the new pumps and USEMCO vault package with controls

Ayes

Nays

Absent

DATED: April 11, 2023

I hereby certify that this resolution was adopted on April 11, 2023 and is recorded in the Meeting Minutes of the Town of Seneca Falls Town Board.

Town Clerk _____