

BRIDGEPORT FIRE DISTRICT BOARD OF FIRE COMMISSIONER'S MEETING

April 11, 2023 "APPROVED"

Topics	Motion	2nd	Vote results
Dan O'Neil (27) –present Timothy Hoster (23) –present Joy Gladis (24) –present Michael Piscitelli (25) – present Matthew Anderson (26) - present Al Larsen – Fire Chief – present Steve Farnsworth – Present			
Meeting came to order at 7:02 pm.			
Prior meeting minutes -			
Motion to approve the March 14, 2023 meeting minutes.	JG	MP	All for
Treasurer's Report -			
Five Star Checking and Payroll Checking statements dated 03/31/2023: Five Star MM Apparatus, Buildings, Equipment and Undesignated dated 03/31/2023 were opened by JG, reviewed, initialed and approved.			
Warrant was presented for March 15-April 11, 2023 checks # 8303-8322 totaling \$36,750.51. This included Depository Trust Payment of \$25,000 and \$3718.75.			
Balance sheet as of April 11, 2023 is as follows: Five Star Checking \$350,324.83 Five Star Payroll 89,249.92 Five Star Apparatus MM 307,779.72 Five Star Building MM 1,966.34 Five Star Equipment MM 95,387.18 Five Star Undesign MM 9,783.23 TOTAL \$854,491.22			
Budget to Actual thru April 11, 2023, Money Market chart as of April 11, 2023 were presented.			
The Treasurer was ordered by the Board of Fire Commissioner's to pay all warranted items.	MP	TH	All for
Still do not have a total for budget remaining funds for 2022			
Purchase Requisitions -			
Staples – HP410X 2 pk black \$240.00, yellow CF412X \$219.35, Magenta CF413X \$219.35, Cyan CF411X \$219.35, copy paper \$46.19, staples \$5.29, file folders 100 ct \$12.39, hanging file folders 50 ct, \$27.00 Total \$989.91 acct # A3411.461 office supplies	JP	MP	All for
Intuit Quickbooks annual renewal \$549.00	TH	MP	All for
Old Business -			
Repost Electrical RFP for May meeting .			
Gensen overhead door – contact for weather stripping replacement.			
VFIS followup – Lewis working on written driver training policy			
Physicals – follow up with FL Health regarding screenings. Tim will forward guidelines he uses at work. PFT what does it determine other than a baseline? Board recommends PFT baseline completed for new FF, then as needed. Discussion about chest x-rays. ITT Hazmat team does those every 3 years. Work out a policy for health exams. Tabled for next meeting.			
East Station issues – Thank you to Mike P for repairing the broken man door. Keys should now work. Rick R sent an email listing the items that need to be addressed. They are as follows: HVAC – was not working again. Need a replacement board which has been located and will be replaced. Roof leak over meeting room. Roof has a slight pitch. Should this be a rolled roof or shingled. Emergency repair necessary. Kim to contact roofers for estimates. Floor tiles are heaving probably due to leak. What equipment do we store in the East station/ Hovercraft, Ranger, gear storage, document storage. Lawn mower trailer, plow, Chicken Barbeque grill.			

Boat hoist was surplus and is still next to the boat house. Hasn't been used in years. Look into selling. Trailer was surplus and did not sell. Should be emptied and sold.			
A motion was made to surplus the Hovercraft.	MA	DO	All for
Kim to contact Iron Mountain regarding document storage costs			
Online banking policy – tabled			
Office door controller still has not been installed. Will follow up with Great Lakes.			
VFIS – ESI- EAP utilize VFIS University. Courses are free to members and many available. Kim to set up programming for FD membership for log in. Would like them to complete Workplace Violence and Sexual Harassment. ESI will not be used for these services.	TH	JG	All for
New Business -			
UL Testing information and pricing reviewed. Annual Aerial inspection with NDT \$2095.00 will need to be schedule this year.			
Parking lot maintenance – seal coat and striping. Kim to publish RFP.			
Chief's Report -			
Received an invoice from Churchville for \$1020.00 for 3 screw replacement. Instead of using larger screws in same holes they drilled new holes, leaving original open. Looks terrible. Al sent an email to Gary Sparks, John Alfieri on 3/29. Heard back from GS he was going to look into this charge which Al thought was excessive. As of 4/11 have not heard back from them. Lewis, Mike and Al met with Jim Harris of Har Rob. Meeting went well and had some ideas on how to save the district money. One was to change filter and top off oil rather than complete oil change. Apparatus does not log in a lot of run time. A quote will follow from Har Rob. Al would like all apparatus maintenance with the exception of warrantied items to be done by Har Rob. Churchville to handle warranty work on the Quint. It took almost 3 yrs for Churchville to get the air conditioning repaired. The defroster does not work on the Quint. The blower is broken. Previously fixed wiring issues. This apparatus is only 5 years old and should not be having these issues. Caps are also missi8ng on several of the rolling doors. Local Fire Chiefs that use Har Rob have been happy with their service. Har Rob charges a \$50 fuel surcharge, and no additional for repeat visits. Service team for Har Rob has a few people. Motion to no longer use Churchville for Apparatus service and utilize Har Rob.			
Rob Bush – approved by SFVFD membership.	MA	MP	All for
Motion was made at 8:20 pm to exit regular business meeting to enter executive session to discuss personnel matters.			
Motion was made at 8:26 pm to exit executive session and reenter board meeting.	MA	JG	All for
2 nd applicant presented was not approved based on documents presented at meeting.	MA	MP	All for
Alan Morgan – approved by SFVFD membership for interior, passed physical.	MP	TH	All for
Election of Officers was held on April 6, 2023. 1461 Chief-----Allen Larsen 1462 Deputy Chief-----Steven Farnsworth 1463 Assistant Chief-----Lewis Archer 1464 Assistant Chief-----Zak Larsen 1465 Assistant Chief-----AJ Daily 1466 Captain-----Mike Piscitelli 1467 Captain-----James Varricchio 1468 Captain-----Cody Reagan 1468 Captain-----Mitch Buehler Motion was made to approve all chief officers and captains. MA – aye TH- aye JG – aye MP – aye, abstain on 1466			

DO - aye			
Public Comment -			
Meeting adjourned at 8:37 pm.	MA	TH	All for
Next meeting scheduled for May 9, 2023, 7 pm.			