



Town of Seneca Falls

Town Supervisor
Michael J. Ferrara

Council Members

Steve Churchill
Dawn Dyson
Kaitlyn Laskoski
Frank Sinicropi

AGENDA

Town Supervisor Ferrara and the members of the Town Board would like to welcome you to Town Hall for this monthly business meeting. If you have come to speak during the meeting, the following information will be helpful to you. When you are recognized by the Town Supervisor, please approach the podium, state your name and address for the record and speak directly into the microphone. The Board is pleased to hear relevant comments that pertain to Town government, however, a 3-5 minute limit is set to allow for all of the meeting's business to be conducted. Also, please remember to silence your phones. Requests for accommodations for individuals with disabilities may be made with advanced notice of at least three work days prior to the meeting by calling (315) 568-8013, Option 1, or e-mailing ngreer@senecafalls.com. As much advance notice as possible is needed to assure that appropriate services can be acquired. Thank you for your interest in Town Government.

REGULAR MEETING May 2, 2023

1. REGULAR MEETING
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Petitioners
 - D. Privilege of the Floor
2. APPROVAL OF MINUTES
 - A. Public Hearing & Meeting – April 11, 2023
3. COMMUNICATIONS
4. OLD BUSINESS
 - A. Sale of Town Property
5. NEW BUSINESS
 - A. Approval of Special Events
 - B. FYI – Spring Brush/Leaves Pickup -Monday, May 22, 2023 (One Day Only)
 - C. W/S Resolution – Accept Resignation of W/S Operator Trainee
 - D. Resolution – Authorize Town Supervisor to Sign Engagement Letters with MRB Group – Grant Writing Services.
 - E. Resolution – Award Bid & Enter into Contract – Lawncare Services for Town Code Violations.
 - F. SFPD Resolution – Appoint Full Time Police Officer.
 - G. Resolution – Replace/Repair Sidewalk/Stairs on Water Street & Curbing on Maple Grove Street.
 - H. Resolution – Reject Bid – Water Street Pump Station Improvement Project.
 - I. Resolution – Authorize Town Supervisor to Approve Budget Transfers of \$5,000 or Less.
 - J. Resolution – Extension of Reassessment Grievance Dates.
 - K. Highway Resolution – Appoint Laborer

- L. W/S Resolution – Authorize Filling Vacant W/S Laborer Position
- M. W/S Resolution – Approve Hiring Full Time W/S Laborer
- N. SF Parks & Recreation Resolution – Downtown Flower Pots
- O. SF Parks & Recreation Resolution – Walnut Street Hill Landscape
- P. Any Other New Business
- Q. Water/Sewer/Pool Credits
- R. Executive Session

6. PAYMENT OF BILLS

7. SPECIAL ORDER OF THE DAY



TOWN OF SENECA FALLS

DATE: May 2, 2023

RESOLUTION ACCEPTING THE RESIGNATION OF EDWARD THURSTON

Budgeted Item

WHEREAS, Mr. Edward Thurston submitted his resignation as a Water/Sewer Operator Trainee on April 14, 2023 and now,

BE IT FURTHER RESOLVED, the Town Board of Seneca Falls approves the resignation of Mr. Edward Thurston effective April 14, 2023.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



TOWN OF SENECA FALLS

DATE: May 2, 2023

RESOLUTION TO ALLOW THE TOWN SUPERVISOR TO SIGN ENGAGEMENT LETTERS WITH MRB GROUP FOR GRANT WRITING SERVICES

Budgeted Item

WHEREAS, it would be advantageous for the Town of Seneca Falls to apply for Consolidated Funding Application (CFA) and Water Infrastructure Improvement Act (WWIA) and Engineering Planning Grant (EPG) and,

WHEREAS, these potential grants would be used for engineering planning purposes for handling rain events and contamination of storm water into the sewer system and potentially, to make improvements at the Water Treatment Plant and Water Street Pump Station and now,

BE IT FURTHER RESOLVED, the Town Board of Seneca Falls approves for the Town Supervisor to sign engagement letters with the MRB Group for Grant writing services not to exceed \$22,000.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



Office of Zoning & Code Enforcement
TOWN OF SENECA FALLS

Proposed By: Peter Porcelli, Zoning & Code Enforcement Officer

May 2, 2023

A RESOLUTION TO AWARD BID & ENTER INTO CONTRACT FOR LAWN CARE SERVICES FOR CERTAIN PRIVATE PROPERTIES IN VIOLATION OF TOWN CODE WITHIN THE TOWN OF SENECA FALLS

Budgeted Item

WHEREAS, the Town Code, §300-39 requires that “the owner of any property who permits brush, grass, noxious weeds or other rank growth to proliferate on his or her property to a height greater than five inches shall be deemed to be in violation of this chapter; and

WHEREAS, the Town had been in contract with J.E.L. Lawn & Landscape LLC. in Seneca Falls, and the Town having been notified by J.E.L. Lawn & Landscape LLC. would no longer be providing these services in 2023; and

WHEREAS, as a result, the Town obtained bids from three (3) firms with respect to providing mowing services within the Town to replace J.E.L. Lawn & Landscape LLC.; and

WHEREAS, those bids have been received and it is the desire of the Town Board to consider the award thereof as the most cost-effective bid received was from J.E.L Lawn & Landscape, located at 1493 NY 414, Seneca Fall, NY 13148 which submitted a (1 yr term) proposal for a cost of \$100 Per mow Per Hr. with annual season service beginning When requested and concluding when requested and

WHEREAS, the Town Board of the Town of Seneca Falls hereby authorize, and approve the Town Supervisor to execute the contract between the Town and J.E.L Lawn & Landscape attached hereto to be paid from Code Violation Mowing(A8010.413).

NOW, THEREFORE, BE IT RESOLVED, that the bidder J.E.L Lawn & Landscape located at 1493 NY 414, Seneca Falls, NY 13148 be and hereby is awarded the mowing bids for the Town of Seneca Falls, and shall be effective upon adoption of this resolution; and

BE IT FURTHER RESOLVED, that the Town Board hereby authorizes the Town Supervisor on behalf of the Town Board to execute the contract with J.E.L Lawn & Landscape necessary to carry out the intent of this resolution.

AND BE IT FURTHER RESOLVED, that this resolution shall take effect upon its passage.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



TOWN OF SENECA FALLS

DATE: May 2, 2023

Appoint Fulltime Police Officer Bryce S. Rumfelt

WHEREAS, at the end of December 2022, the Town Board accepted the retirement of Chief Stuart Peenstra; and

WHEREAS, since the end of December 2022, the Seneca Falls Police Department has been actively recruiting, interviewing, and conducting background investigations for the vacant Police Officer position; and

NOW THEREFORE, BE IT RESOLVED, upon completion of the hiring process, it is the recommendation of the Police Chief, Public Safety Committee and Personnel Committee to backfill this vacant position with Bryce S. Rumfelt.; and

BE IT FURTHER RESOLVED, that the Town Board accept backfilling the vacant full-time Police Officer position with lateral transfer Bryce S. Rumfelt who comes to the Town of Seneca Falls Police Department from the Village of Bolivar, NY, with two and half years' experience and will start at the contractual hourly rate of \$28.33 on May 11, 2023.

This is a budgeted line item.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



TOWN OF SENECA FALLS

DATE: May 2, 2023

RESOLUTION TO APPROVE THE REPLACEMENT AND REPAIR OF SIDEWALKS AND STAIRS ON WATER STREET AND CURBING ON MAPLE GROVE STREET

Budgeted Item

WHEREAS, the sidewalk on the south side of Water Street is severely damaged and has become a safety issue (\$20,100) and, (CHIPS Grant)

WHEREAS, the stairs from Cowing Street leading up to Water Street are in disarray, and the stairs are not ADA compliant and, (\$93,000)

WHEREAS, the stairs in Elizabeth Cady Stanton Park going from Fall Street to Water Street need repair to some of the steps as the steps have become a safety hazard and, (\$23,500)

WHEREAS, the ramps and some curbing need to be ADA compliant on Maple Grove Street and will be part of the repaving of Maple Grove Street and will be paid with the CHIPS Grant (\$58,705) and,

WHEREAS, DiGeorge Construction Services LLC, the Board approved contractor will be the assigned contractor for the above projects and,

WHEREAS, a budget amendment will increase Account #A5410.401 by \$116,500. and now,

BE IT FURTHER RESOLVED, the Town Board of Seneca Falls approves to have DiGeorge Construction LLC complete the above listed projects as soon as possible.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		

TOWN OF SENECA FALLS

**RESOLUTION AUTHORIZING THE REJECTION OF
BASE BID ITEMS FOR THE
WATER STREET PUMP STATION IMPROVEMENTS PROJECT**

At a regular meeting of the Town Board of the Town of Seneca Falls, held on May 2, 2023, the following resolution was adopted by the Town Board.

WHEREAS, the Town of Seneca Falls (Town) is the owner of the Water Street Pump Station Improvements Project (“Project”); and

WHEREAS, pursuant to New York State Municipal Law, bids for Contract No. 1 – General Construction were received, publicly opened and read aloud on March 21, 2023 at the Town Hall, 130 Ovid Street, Seneca Falls, NY 13148; and

WHEREAS, the Town’s Engineering Consultant, Barton & Loguidice, D.P.C. (B&L), tabulated and analyzed the bids received, and by letter dated April 27, 2023, has recommended rejecting all bids for the Town of Seneca Falls Water Street Pump Station Improvements Project.

NOW, THEREFORE, BE IT RESOLVED that based on the recommendation of B&L, the Town of Seneca Falls Town Board hereby rejects all bids for the Town of Seneca Falls Water Street Pump Station Improvements Project; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

WHEREFORE, the foregoing Resolution was put to a vote of the members of the Town Board of the Town of Seneca Falls by a motion from _____ and seconded by _____ on May 2, 2023, the result of which vote was as follows:

Ayes

Nays

Absent

DATED: May 2, 2023

I hereby certify that this resolution was adopted on May 2, 2023 and is recorded in the Meeting Minutes of the Town of Seneca Falls Town Board.

Town Clerk



TOWN OF SENECA FALLS

April 11, 2023

Authorization for the Town Supervisor to approve budget transfers of \$5,000 or less

WHEREAS, The Town of Seneca Falls appropriates funds according to the laws of the State of New York ; and

WHEREAS, The Town Board has the sole authority to appropriate funds; and

WHEREAS, The Office of the State Comptroller of the State of New York advises that;

The timely detection of projected budget shortfalls allows actions to be taken early to address the shortfall, when only relatively small adjustments may be required. The following actions (although not appropriate for all entities) should be considered if a problem arises:

- Transfer between appropriations, where appropriate
- Use of contingency funds, where allowed

;and

WHEREAS, auditors from the OSC recommends that the Town of Seneca Falls authorize the Town Supervisor to approve budget transfers of less than \$5,000 to remediate issues of individual budget accounts having small negative balances;

NOW THEREFORE, BE IT RESOLVED, The Seneca Falls Town Board hereby gives authority to the Town Supervisor to approve budget transfers of no more than \$5,000 with the provision that a complete list of all budget transfers will be distributed to the board and made public at the first Town Board meeting after the transfers are approved.



Office of the Town Assessor
TOWN OF SENECA FALLS

DATE
April 27, 2023

Extension of Reassessment Grievance dates

Budgeted Item

WHEREAS, The Town of Seneca Falls has engaged in a process to re-value and reassess real property within the Town borders ;and

WHEREAS, due to the reassessment project, the Grievance date of May 23, 2023 may not provide enough time to hear and examine all complaints submitted to the Assessor's office and the Board of Assessment review,.

NOW THEREFORE, BE IT RESOLVED, that the Town of Seneca Falls Assessor may, as needed to satisfy the time required to hear all grievances, add additional appointment days to the existing calendar.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adonted		

Town of Seneca Falls Highway Department

187 Ovid Street
Seneca Falls, New York 13148

Highway Superintendent: Jim Peterson
Phone: 315 568-6288 Fax: 315-568-8680
E mail: tsfhwy@verizon.net

4/27/2023

RESOLUTION:

WHEREAS. The Highway department would like to hire a Laborer to replace the MEO the left in the past two months.

WHEREAS, The Highway department will use this person to perform all duties besides driving our trucks over 18,000 pounds witch calls for a CDL. he does want to get his CDL when the time is right. This gentleman has worked in the fields in the past so I think he will make a easy transition.

NOW, THEREFORE, BE IT RESOLVED that the board does hereby authorize the hiring of Daniel Evans as a Laborer starting at \$20.00 an hour.



Water & Sewer Department
TOWN OF SENECA FALLS

May 2, 2023

**A RESOLUTION TO AUTHORIZE THE FILLING
OF A VACANT WATER & SEWER LABORER POSITION**

Budgeted Item

WHEREAS, due to promotion, the Water & Sewer department seeks authorization to fill the vacant Laborer position; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of Seneca Falls authorizes the Water & Sewer department to fill the vacancy.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



Water & Sewer Department
TOWN OF SENECA FALLS

May 2, 2023

**A RESOLUTION TO APPROVE THE HIRING OF A
FULL-TIME WATER & SEWER DEPARTMENT LABORER
TO REPLACE A WATER & SEWER OPERATOR TRAINEE VACANCY**

Budgeted Item

WHEREAS, the Town of Seneca Falls Town Board authorized filling the vacant full-time Laborer’s position at the April 2023 board meeting; and

WHEREAS, the Water & Sewer department advertised a vacancy for a full-time Water & Sewer Laborer position starting on April 12, 2023; and

WHEREAS, several applications were received in response to the advertisement and interviews were conducted with the most qualified applicants for the Laborer position; and

NOW, THEREFORE, BE IT RESOLVED, that the Seneca Falls Water & Sewer department seeks authorization of the Seneca Falls Town Board to hire Troy Pickard of Seneca Falls, NY to the position of Water & Sewer Laborer at full-time and at a starting hourly rate of \$19.00 per hour.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



Parks & Recreation Department
TOWN OF SENECA FALLS

May 4, 2023

Downtown Flower Pots

Budgeted Item

WHEREAS, the Town of Seneca Falls contracts yearly with Sinicropi Florist to purchase flowers and plant them in the town flower pots for downtown Seneca Falls; and

WHEREAS, Sinicropi Florist guarantees they will have all 21 planters for the Town of Seneca Falls ready by May 24th, 2023 with flowers, fresh soil, fertilizer; and

WHEREAS, the Town of Seneca Falls has budgeted in 2023 for plants and landscaping under account code A7110.405; and

NOW, THEREFORE, BE IT RESOLVED, The Seneca Falls Town Board approves the purchase and payment to Sinicropi Florist in the amount of \$3,198.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



Parks & Recreation Department
TOWN OF SENECA FALLS

May 4, 2023

Water Street Hill Landscape
 Budgeted Item

WHEREAS, the Town of Seneca Falls contracts yearly with Charlie Barbay to landscape and maintain Water Street Hill; and

WHEREAS, Charlie Barbay will clear all weeds, plant 25-30 large flowering plants, mulch the entire area, and agrees to water plants and remove all weeds from May until October; and

WHEREAS, the Town of Seneca Falls has budgeted in 2023 for plants and landscaping under account code A7110.405, and two other quotes we received were over \$9,000; and

NOW, THEREFORE, BE IT RESOLVED, The Seneca Falls Town Board approves the payment to Charlie Barbay in the amount of \$7,000 to landscape and maintain Water Street Hill.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



J.E.L. LAWN & LANDSCAPE, LLC

Lawn & Landscape, LLC

Quote #3083

Awaiting response

Town of Seneca Falls Recreation Department

35 Water Street / Seneca Falls, New York 13148

3157306368

Sent on
Apr 23, 2023

Water Street Planting Bed / Cleaning / Mulching / Planting / Maintenance

Weed and clean entire planting area. (Approx 4400 sq ft) Install 435 Wave Petunia plantings across entire area. Mulch entire area. Quote includes weeding and watering during the 2023 season.

	QTY.	UNIT PRICE	TOTAL
	1	\$9,100.00	\$9,100.00
Subtotal			\$9,100.00
Tax Exempt (0.0%)			\$0.00
Total			\$9,100.00

This quote is valid for the next 30 days, after which values may be subject to change.

Contact J.E.L. Lawn & Landscape, LLC

1493 New York 414, Seneca Falls, New York 13148

315-246-1911 jellandscape@gmail.com <http://www.jellandscape.com/>

Justin Hlywa

From: Chad Hintze <shoemaker187@yahoo.com>
Sent: Wednesday, April 12, 2023 12:37 PM
To: Justin Hlywa
Subject: Re: Water Street Hill Quote
Attachments: Water Street Hill.heic; Untitled attachment 00079.html

Hi bud. From just looking. Ball park 28 yards of mulch. 3 inches thick. \$3000. Plants vary but ballpark. \$2000. Planting \$1500. Weeding \$500. Then 5 month maintenance. \$500 a month \$2500. So estimated \$9500 plus tax \$10k. Ballpark. If I'm in range of meeting up with you. Let me know. If I'm far off already I won't waste your time. I hope this sounds better than it reads. Lol

Sent from my iPhone

On Apr 12, 2023, at 11:37 AM, Justin Hlywa <jhlywa@senecafalls.com> wrote:

Here is a picture of the hill. It is about 2800 square feet. We would like it Mulched, Flowers planted, weeded and watered into the fall. Let me know if you want to set up a time to come see it.

Justin Hlywa

Assistant Recreation Director
Town of Seneca Falls Parks & Recreation
35 Water Street, Seneca Falls, N.Y. 13148
W: 315.568.6933 M: 315.730.6368